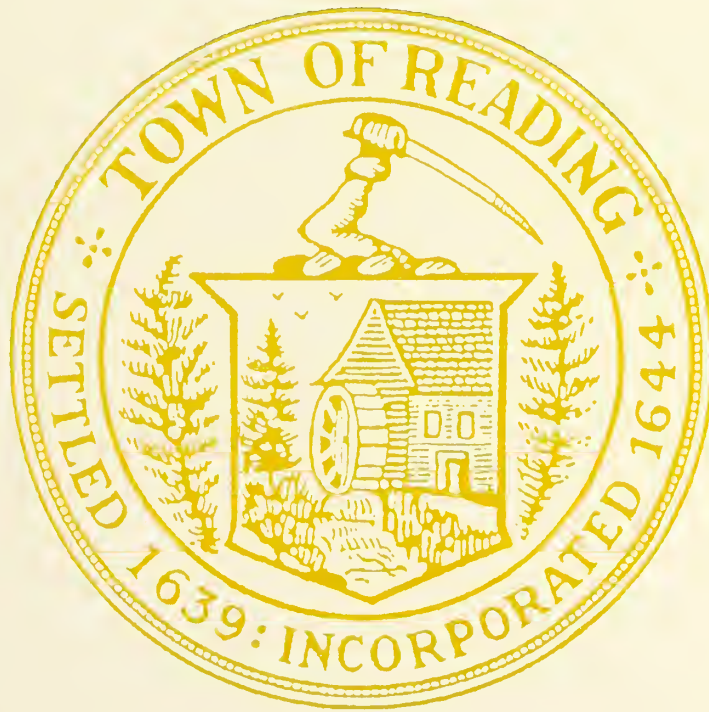


**Town  
of  
READING  
Massachusetts**



**1991 Annual Report**

The official seal of the Town of Reading was adopted in 1890. It was prepared and recommended by the Board of Water Commissioners, which had just been formed. George Abbott, an architect and member of the Board, designed the seal, which features Lob's Pound Mill within a shield. For more than 200 years, this building stood on the Ipswich River and was operated as a sawmill and later as a grist mill. Also within the shield are three ravens and a spruce tree. Branches of white pine frame the shield, and on top is the arm and sword from the crest of the Great Seal of the Commonwealth of Massachusetts.



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# TOWN OF READING, MASSACHUSETTS

## 1991 ANNUAL REPORT

### INFORMATIONAL SUMMARY

#### **History**

---

Reading's original settlers came from England in the 1630's to the Massachusetts Bay Colony. Many arrived through the ports of Lynn and Salem. In 1639 some citizens of Lynn petitioned the government of the Massachusetts Bay Colony for "place for an inland plantation." The General Court granted them six square miles, then an additional four. The first settlement called Lynn Village was on the south shore of the Great Pond, what is now known as Lake Quannapowitt. On May 29th 1644, the settlement was incorporated as the Town of Reading, taking its name from Reading, England. The first parish, also known as the South Parish, became the separate, independent town of South Reading in 1812. It changed its name to Wakefield in 1868. The present Town of Reading was originally called the Third, or Wood End Parish. A special grant in 1651 added land north of the Ipswich River to the Town of Reading. This area in 1853 became the separate Town of North Reading. During its early years, the area which is currently the Town of Reading was known as Wood End, or Third Parish.

In 1693, Town Meeting voted to fund public education in Reading. The funding consisted of "four pounds for three months school in the Town, two pounds for the west end of the Town, and one pound for those north of the Ipswich River." Within the present Town of Reading, the Parker Tavern is the Town's oldest remaining seventeenth century structure, built in 1694. This property is currently owned and operated by the Reading Antiquarian Society, which is a non-profit corporation. In 1769, the meetinghouse, in what is now Reading was built. It was constructed in the area which is currently the Common in Reading. A stone marker commemorates the site.

Reading played an active role in the American Revolutionary War. Minute Men were prominently involved in the engagements pursuing the retreating British Red Coats after the skirmish at Concord Bridge. Dr. John Brooks, Captain of the "Fourth Company of Minute" remained in the army for eight years of distinguished service, including White Plains and Valley Forge. He later became the ninth governor of Massachusetts. Only one Reading soldier was killed in action during the Revolution. Joshua Eaton died in the battle of Saratoga in 1777.

In 1791, sixty members of the "West Parish" which is the current Town of Reading, started the Federal Library. This was a subscription Library with each member paying \$1.00 to join, and annual dues of \$.25. The Town's public library was created in 1868.

The Andover-Medford Turnpike, now known as Main Street or Route 28, was built in 1806-7 by a private corporation. This provided the citizens of Reading with a better means of travel to the Boston area. In 1845, the Boston & Maine Railroad came to Reading and improved the access to Boston, and the southern markets. During the first half of the nineteen century, Reading became a manufacturing town. Sylvester Harnden's furniture factory, Daniel Pratt's clock factory, and Samuel Pierce's organ pipe factory were major businesses. By the mid 1800's, Reading had thirteen establishments that manufactured chairs and cabinets. The

making of shoes began as a cottage industry and expanded to large factories. Neckties were manufactured here for about ninety years. During and after Civil War the southern markets for Reading's products declined and several of its factories closed.

Reading members of the Richardson Light Guard of South Reading fought at the first battle of Bull Run. The second company was formed as part of the Grand Army of the Potomac, and a third company joined General Bank's expedition in Louisiana. A total of 411 men from Reading fought in the Civil War, of whom 15 died in action and 33 died of wounds and sickness. A memorial exists in the Laurel Hill Cemetery commemorating those who died in the Civil War.

Following the Civil War, Reading became a residential community with excellent rail service to Boston. Industrial expansion during that time included the precursor of General Tire & Rubber Company off Ash Street. Additional businesses created after World War I included the Boston Stove Foundry, Ace Art, and several other companies. The business community currently consists of a number of retail and service businesses in the downtown area, as well as Addison Wesley Publishing Company, and The Analytical Sciences Corporation (TASC). The Homart Company, a subsidiary of Sears Roebuck & Co., is planning the development of four high-quality office buildings and a new hotel at the former landfill site.

In 1994, Reading will celebrate its 350th Anniversary of incorporation as a Town. A volunteer citizens group has been formed to help plan and run the celebration of this event. One aspect of that celebration is the asking of the various Readings and Reddings of the world to help us join in this celebration.

## **Governmental Structure**

---

The governmental structure of the Town of Reading has evolved since its creation in 1644. Initially, the government consisted of a Town Meeting and a Board of Selectmen. During the early years of the Town, this governmental structure was adequate for the needs of the community. As the Town grew and the needs of its population evolved, the Town of Reading adopted the representative Town Meeting. This form of government replaced the open Town Meeting in 1944. More recently, the residents of Reading adopted the Reading Home Rule Charter in March of 1986. This form of government focused the policy and decision making function in a very few elected boards and committees, and provided for the creation of the Town Manager position to be responsible for day to day operations of the local government.

Currently there are six elected bodies of the Town:

The **Representative Town Meeting** is the Town's legislative body, and is elected from eight precincts, with 24 members per precinct. Members are elected for three year terms, with eight members from each precinct being elected each year. Elections are held in the Spring. There is also annually elected a **Town Moderator**, who is responsible for the conduct of Town Meeting.

The 192 member Town Meeting meets in an annual session in the Spring, and a subsequent meeting in the Fall, plus any special sessions that are called from time to time. Two standing Committees, the By-Law Committee and the Finance Committee provide assistance and advice to the Town Meeting.



A five member **Municipal Light Board** is elected for three year terms. The Municipal Light Board appoints the General Manager of the Light Department. The General Manager, under the direction and control of the Municipal Light Board, has full charge of the operation and management of the Light Department. The Light Department serves the entirety of the Towns of Reading, Wilmington, North Reading, and portions of Lynnfield.

A six member **School Committee** is elected for three year terms. The School Committee is responsible for hiring the Superintendent of Schools and for the operation of the Reading School system.

The **Board of Selectmen** consists of five members elected for three year terms. The Board of Selectmen appoints a Town Manager, and is also responsible for appointing the Town Accountant, the Town Counsel and most volunteer Boards, Committees and Commissions. The Board of Selectmen acts as the major policy making body of the Town other than School Department and Light Department, and serves as the Personnel Board and Board of Public Works.

The **Library Board of Trustees** consists of six members who are elected for three year terms. The Board appoints the Library Director, and provides the policy direction for the operation of the Reading Public Library.

The Town of Reading has a three member **Board of Assessors** who are elected for three year terms. The Board of Assessors is responsible for appointing the Town Appraiser, and overseeing the maintenance of the property assessment system of the Town.

In addition to the Reading Municipal Light Department and the School Department, there are eight departments of the Town. These include the Accounting Department, the Department of Community Development, the Finance Department, the Department of General Services, the Department of Human Services, the Library Department, the Department of Public Safety, and the Department of Public Works. Other than employees within the Library Department, the Town Manager is responsible for appointment of all other employees within the Departments. In addition the Town Manager is responsible for insuring the smooth day to day operation of the Town Government.

Finally, the Town of Reading depends greatly on volunteers to provide policy direction within the Town, to provide advice where appropriate, and in many instances to actually perform some of the municipal functions of the Town. In addition to all of the elected bodies mentioned above, there are literally hundreds of volunteers that staff the various boards, committees and commissions of the Town and who work with staff to provide the best possible service to the residents of the Town of Reading.

## **Utilities**

---

As mentioned earlier, water and sewer utilities are provided by the Town of Reading through the Department of Public Works. These systems are on an enterprise basis, which means that fees paid go directly to support the system, and the systems are financially self-sufficient. The vast majority of the Town of Reading has sanitary sewer service and public water service.

The Reading Municipal Light Department provides electric service to all of the Town of Reading, as well as several neighboring communities. The RMLD is governed by a five member municipal light board, and they appoint a General Manager of the Light Department. As a department of the Town, a portion of the surplus earnings from the Light Department is distributed on annual basis to the Town for general budgetary purposes.

Boston Gas provides natural gas to many areas of Reading. No other gas company serves the Town.

Telephone Service is provided by New England Telephone Company within the the Town, and Continental Cable Television holds the francise within Reading for cable TV. Within the cable TV system, there is a local studio, and many local programs including Board of Selectmen and School Committee Meetings are broadcast on Cable.

## **Transportation**

---

Reading lies at a transportation hub. The train service from Reading to the North Station in Boston is excellent. Peak hour service is 26 minutes. The rail system is owned by the MBTA, and run under contract by Amtrak. In addition, the MBTA provides bus service from Reading to Malden via several routes primarily in the eastern side of the community. Resident commuter parking stickers are available for parking in the rail depot area.

State Route 28 bisects the Town in a north south direction, and Route 129 bisects the Town in an east west direction. In addition, there are several interchanges within Reading of Interstate 93 and Interstate 95 (Route 128). These intersections provide for regional access. The distance from Reading to the center of Boston is 12 miles, and several retail shopping malls and employment centers are located along Interstate 93 and Interstate 95.

## **Shopping**

---

Downtown Reading provides excellent shopping and service establishments. Available shopping includes a variety of automotive establishments, grocery stores, pharmacies, specialty shops, and several hardware stores and sport shops. In addition, a full range of doctors, dentists, lawyers, and other professional services are available within the community. Within 10 miles to the west along Interstate 95 is the Burlington Mall which includes over 100 stores including department stores. To the east along Interstate 95 are several malls including the North Shore Mall, which includes a number of department stores and speciality shops.

In addition, Reading contains a variety of restaurants from fast food establishments and sub shops to fine dining establishments. Reading has a Chamber of Commerce.



# Town of Reading, Massachusetts

## RESOURCE GUIDE - 1992

<b>Land Area</b>	10 square miles
<b>Population</b>	21,811
<b>Tax Rate</b>	\$14.13/\$1000 of Assessed Valuation
<b>Bond Ratings</b>	A1 - Moody's

<b>Chamber of Commerce</b>	Leslie McGonagle, P.O. Box 771, Reading, MA 01867	944-8824
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### Press

The Reading Chronicle (daily M-F)	944-2200
The Suburban News (weekly)	944-4444
Boston Globe	929-2000

### Cable Television

Continental Cable	1-800-433-1188
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### Utilities

Water - Town of Reading	942-9078
Emergency-After 5:00 P.M. & Weekends	944-1212
Sewer - Town of Reading	942-9078
Emergency-After 5:00 P.M. & Weekends	944-1212
Gas - (where available) Boston Gas	723-5325
Emergency-After 5:00 P.M. & Weekends	321-3500
Electric - Reading Municipal Light Department	944-1340
Emergency-After 5:00 P.M. & Weekends	944-0019

### Emergency Services

Police - General Business - Edward Marchand, Chief	944-1212
Emergency	944-1212
Fire - General Business - Leonard Redfern, Chief	944-3132
Emergency	944-3131
Ambulance - General Business	944-3132
Emergency	944-3131
Animal Control - General Business	944-1212
Emergency	944-1212

### Town Officers

Reading Town Hall, 16 Lowell Street (General Information)	942-9001
Town Manager - Peter I. Hechenbleikner	942-9043
Town Clerk - Catherine Quimby	942-9050
Community Development Department - Jonathan Edwards, Director	942-9010
Building Inspector - Stuart LeClaire	942-9013
Conservation Administrator - Donald Nadeau	942-9016
Town Planner - Jonathan Edwards	942-9010
Board of Appeals	942-9013
Accountant - Richard Foley	942-9005
Finance Department - Beth Klepeis, Director	
Treasurer-Collector - Beth Klepeis	942-9032
Assessors - Ellen Doyle Sullivan, Appraiser	942-9027
Human Services Department - Ruth Cogan, Director	942-9061
Health - Ruth Cogan	942-9061
Veterans Services - Paul Farrell	942-9061
Elder Services - Lois Bond	942-9056

**Town Officers (continued)**

Senior Center/Meal Site	942-9067
Recreation - Lesley Wexler	942-9065
Fuel Assistance	942-9065
Public Works	
Director - Anthony Fletcher	942-9076
Operations - Ted McIntire	942-9076
Engineering - Bill Robertson	942-9082
Building Maintenance	942-9076
Cemetery - Robert Keating	942-9086
Parks - Bud Dickey	942-9092
Water/Sewer - Bill Winkler	942-9092
Reading Housing Authority, 22 Frank D. Tanner Drive, Reading, MA 01867	944-6755
Margaret K. Plansky, Executive Director	
William E. McIsaac, Chairman	
School Department, 62 Oakland Road, Reading, MA 01867	944-5800
Superintendent - Dr. Robert Munnelly	
Vocational School	
Northeast Metropolitan Regional Vocational School, Hemlock Road, Wakefield	246-0810

**State**

<u>Fifth Councillor District</u> - Precincts 1, 7 & 8	
John P. Harris, 31 Lincoln Circle, Andover, MA 01810	
<u>Sixth Councillor District</u> - Precincts 2, 3, 4, 5 & 6	
Daniel G. Hurley, 16 Welgate Road, Medford, MA 02155	
<u>First Essex &amp; Middlesex Senatorial District</u> - Precincts 1, 7, & 8	
Robert C. Buell, State House, Room 321, Boston, MA 02133	722-1600
41 Woodcrest Road, Boxford	
<u>Third Middlesex District</u> - Precincts 2, 3, 4, 5 & 6	
Richard Tisei, State House - Room 416A, Boston, MA 02133	722-1206
968 Main Street, Wakefield, MA 01880	246-3660
<u>Twenty-First Middlesex Representative District</u>	
Robert Krekorian, State House - Room 540, Boston, MA 02133	722-2090
<u>Fourth District Court of Eastern Middlesex</u>	
30 Pleasant Street, Woburn, MA	935-4000

**Federal**

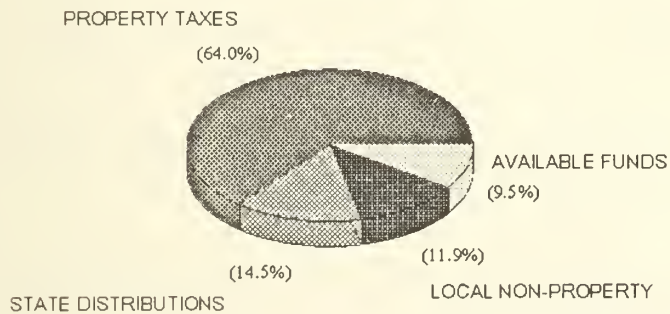
<u>Seventh Congressional District</u>	
Edward J. Markey, 2100-A J.F.K. Building, Boston, MA 02203	565-2900
<u>Senators</u>	
Edward M. Kennedy, 2400 J.F.K. Building-20th Floor, Boston, MA 02203	565-3170
John Kerry, 2400 J.F.K. Building-20th Floor, Boston, MA 02203	565-8519
<u>Social Security Administration</u>	
24 Exchange Street, Malden, MA 02148	1-800-234-5772
<u>Passport Agency</u>	
J.F.K. Building, Boston, MA	565-3934
<u>Reading Post Office</u>	
136 Haven Street, John Driscoll - Postmaster	944-1363



# ACCOUNTANT

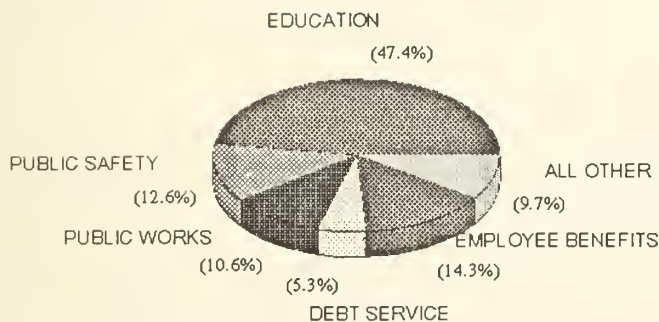
## TOWN OF READING, MASSACHUSETTS FISCAL YEAR 1992 BUDGET GENERAL FUND

### REVENUES AND OTHER SOURCES



PROPERTY TAXES	\$ 19,619,473
STATE DISTRIBUTIONS	4,433,115
LOCAL NON-PROPERTY	3,659,000
AVAILABLE FUNDS	2,924,470
	\$
	<u>30,636,058</u>

### APPROPRIATIONS AND ASSESSMENTS



EDUCATION	\$ 14,533,910
PUBLIC SAFETY	3,863,083
PUBLIC WORKS	3,255,178
DEBT SERVICE	1,635,025
EMPLOYEE BENEFITS	4,378,290
ALL OTHER	2,970,572
	\$
	<u>30,636,058</u>

## Report of the Town Accountant

The following financial reports for the year ended June 30, 1991 are submitted in accordance with Chapter 41, Section 61 of the Massachusetts General Laws.

General Purpose Financial Statements with Auditor's Report.

Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis) - General Fund (Schedule 1).

Statement of Expenditures and Encumbrances, Compared to Prior Years Encumbrances (Cash Basis) - General Fund (Schedule 2).

Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis) - Water Fund (Schedule 3).

Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis) - Sewer Fund (Schedule 4).



Peat Marwick

Certified Public Accountants

One Boston Place  
Boston, MA 02108

Telephone 617 723 7700  
Telex 617 443 0082 PMMBOST

Telecopier 617 723 6864

Independent Auditors' Report

To the Board of Selectmen  
Town of Reading, Massachusetts:

We have audited the general purpose financial statements of the Town of Reading, Massachusetts, as of and for the year ended June 30, 1991, as listed in the accompanying table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit. We did not audit the financial statements of the Electric Enterprise Fund, which statements reflect total assets and revenues consisting of 74% and 92%, respectively, of the related proprietary fund types. Those financial statements were audited by other auditors whose report thereon has been furnished to us and our opinion expressed herein, insofar as it relates to the amounts included for the Electric Enterprise Fund is based solely upon the report of the other auditors.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The Town has not maintained records of the cost of its general fixed assets and, therefore, a general fixed assets account group is not presented in the accompanying general purpose financial statements as required by generally accepted accounting principles.

As described in note 1, the financial statements of the Electric Enterprise Fund were prepared in conformity with the accounting practices prescribed by the Massachusetts Department of Public Utilities, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, based upon our audit and the report of the other auditors, except that the omission of a general fixed assets group of accounts results in an incomplete presentation, as discussed in the third paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Reading, Massachusetts, at June 30, 1991, and the results of its operations and cash flows of its proprietary and nonexpendable trust funds for the applicable years then ended, in conformity with generally accepted accounting principles, except for the Electric Enterprise Fund, which is in conformity with the basis of accounting described in note 1.



Peat Marwick

To the Board of Selectmen  
Town of Reading, Massachusetts  
Page Two

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplementary information on pages 38 through 47 as listed in the accompanying table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Reading, Massachusetts. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

The analysis of funding progress and revenues by source and expenses by type of the Town of Reading's Retirement System on pages 36 and 37 are not a required part of the general purpose financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures to this information, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

KPMG Peat Marwick

September 27, 1991

TOWN OF READING, MASSACHUSETTS

Combined Balance Sheet - All Fund Types and Account Group

June 30, 1991

(except for the Electric Enterprise Fund which is as of December 31, 1990)

Assets and Other Debits	Governmental Fund Types				Proprietary Fund Types		Fiduciary Fund Types	Account Group	Total (Memorandum only)
	General Fund	Special Revenue Funds	Capital Projects Funds	Water and Sewer Enterprise Funds		Electric Enterprise Fund			
				Trust and Agency Funds	General Long-term Obligations				
Cash and investments (note 5)	\$ 6,062,302	36,021	147,070	270,472	16,776,416	28,482,013	-	-	51,774,294
Investments with fiscal agents, at market (note 5)	-	-	-	-	-	902,589	-	-	902,589
Receivables (net of allowance for uncollectibles):									
Property taxes (note 3)	415,924	-	-	-	-	-	-	-	415,924
Deferred property taxes	237,693	-	-	-	-	-	-	-	237,693
Tax liens	524,094	-	-	92,419	-	-	-	-	616,513
Motor vehicle excises	83,215	-	-	-	-	-	-	-	83,215
User charges	-	-	-	1,575,446	3,356,344	-	-	-	4,931,790
Special assessments	99,666	-	-	18,877	-	-	-	-	118,543
Accrued interest receivable	-	-	-	-	-	262,534	-	-	262,534
Other	-	-	-	-	465,070	16,559	-	-	481,629
Due from other funds (note 10)	-	1,035,370	155,057	1,814,757	-	1,134,922	-	-	4,140,106
Other assets	-	-	-	-	461,872	-	-	-	461,872
Prepaid expenses	-	-	-	-	1,294,258	-	-	-	1,294,258
Inventory	-	-	-	74,633	1,143,964	-	-	-	1,218,597
Property, plant and equipment – net (note 13)	-	-	-	10,686,420	17,603,215	-	-	-	28,289,635
Amount to be provided for retirement of general long-term obligations	-	-	-	-	-	-	25,273,166	-	25,273,166
Total assets and other debits	\$ 7,422,894	1,071,391	302,127	14,533,024	41,101,132	30,798,617	25,273,166	-	120,502,358

See accompanying notes to general purpose financial statements.

TOWN OF READING, MASSACHUSETTS

Combined Balance Sheet - All Fund Types and Account Group

June 30, 1991

(except for the Electric Enterprise Fund which is as of December 31, 1990)

Liabilities and Fund Equity	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Group	Total (Memorandum only)
	General Fund	Special Revenue Funds	Capital Projects Funds	Water and Sewer Enterprise Funds	Electric Enterprise Fund			
Liabilities:								
Warrants and accounts payable	\$ 867,817	36,021	147,070	315,781	4,529,764	114,291	-	6,010,744
Accrued liabilities:								
Payroll	302,096	7,480	-	-	-	-	-	309,576
Withholdings	84,332	-	-	-	-	-	-	84,332
Sick leave (note 7)	-	-	-	39,846	233,899	-	487,917	761,662
Deposits	-	-	-	-	664,097	-	-	664,097
Other	-	-	-	-	2,062,621	75,559	-	2,138,180
Due to other funds (note 10)	3,004,674	-	-	-	-	1,135,432	-	4,140,106
Deferred revenue	1,338,918	-	-	111,743	2,574,156	-	-	4,024,817
Accrued interest on bonds payable	-	-	-	12,463	-	-	-	12,463
Notes payable (note 9)	-	-	-	-	-	-	397,888	397,888
Bonds payable (note 7)	-	-	-	712,048	-	-	8,292,952	9,005,000
Pension obligation payable	-	-	-	-	-	-	16,094,409	16,094,409
Deferred compensation (note 14)	-	-	-	-	-	902,589	-	902,589
Total liabilities	<u>5,597,837</u>	<u>43,501</u>	<u>147,070</u>	<u>1,191,881</u>	<u>10,064,537</u>	<u>2,227,871</u>	<u>25,273,166</u>	<u>44,545,863</u>
Fund equity:								
Contributed capital	-	-	-	5,081,156	2,188,093	-	-	7,269,249
Retained earnings:								
Reserved	-	-	-	7,577,548	-	-	-	7,577,548
Unreserved	-	-	-	682,439	28,848,509	-	-	29,530,948
Fund balances:								
Reserved by state statute	350,581	-	-	-	-	-	-	350,581
Reserved for:								
Encumbrances	231,967	-	155,057	-	-	-	-	387,024
Subsequent years' expenditures	832,000	622,270	-	-	-	77,000	-	1,531,270
Endowments	-	-	-	-	-	1,065,113	-	1,065,113
Employees' retirement benefits	-	-	-	-	-	15,164,016	-	15,164,016
Unreserved:								
Undesignated	<u>410,509</u>	<u>405,620</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,264,617</u>	<u>-</u>	<u>13,080,746</u>
Total fund equity	<u>1,825,057</u>	<u>1,027,890</u>	<u>155,057</u>	<u>13,341,143</u>	<u>31,036,602</u>	<u>28,570,746</u>	<u>-</u>	<u>75,956,495</u>
Contingencies (note 8)								
Total liabilities and fund equity	<u>\$ 7,422,894</u>	<u>1,071,391</u>	<u>302,127</u>	<u>14,533,024</u>	<u>41,101,139</u>	<u>30,798,617</u>	<u>25,273,166</u>	<u>120,502,358</u>



TOWN OF READING, MASSACHUSETTS

Combined Statement of Revenues, Expenditures and Changes in  
Fund Equity - All Governmental Fund Types and Expendable Trust Funds

Year ended June 30, 1991

	Governmental Fund Types			Fund Types		Totals (Memorandum Only)
	General Fund	Special Revenue Funds	Capital Project Funds	Expendable Trust Funds		
<b>Revenues:</b>						
Property taxes	\$ 18,553,878	-	-	-		18,553,878
Excise taxes	1,253,258	-	-	-		1,253,258
Penalties and interest on taxes and excises	120,488	-	-	-		120,488
Payments in lieu of taxes	199,499	-	-	-		199,499
Charges for services	624,351	1,031,219	-	-		1,655,570
Licenses and permits	58,809	-	-	-		58,809
Intergovernmental	5,361,139	699,360	-	-		6,060,499
Special assessments	47,444	-	-	-		47,444
Fines	161,038	-	-	-		161,038
Investment income	832,071	2,951	-	1,404,478		2,239,500
Contributions	-	-	-	3,237,767		3,237,767
Other	35,776	227,760	-	-		263,536
<b>Total revenues</b>	<b>27,652,752</b>	<b>1,961,290</b>	<b>-</b>	<b>4,642,245</b>		<b>34,256,286</b>
<b>Expenditures:</b>						
Current:						
General government	1,884,037	-	-	305		1,884,342
Public safety	4,110,195	206,207	-	-		4,316,402
Education	14,906,660	1,431,911	-	6,700		16,345,271
Public works and facilities	2,784,192	-	-	920		2,785,112
Human services	260,947	46,187	-	33,114		340,248
Culture and recreation	537,179	85,097	-	6,798		629,074
Employee benefits	4,526,968	-	-	2,556,468		7,083,436
Intergovernmental	643,526	-	-	-		643,526
Capital outlay	-	687,373	-	-		687,373
Debt service	1,567,050	-	-	-		1,567,050
<b>Total expenditures</b>	<b>31,220,754</b>	<b>1,769,402</b>	<b>687,373</b>	<b>2,604,305</b>		<b>36,281,834</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>(3,568,003)</b>	<b>191,888</b>	<b>(687,373)</b>	<b>2,037,940</b>		<b>(2,025,548)</b>
<b>Other financing sources (uses):</b>						
Proceeds of general obligation notes and bonds	-	-	452,888	-		452,888
Operating transfers in (out) (note 11)	2,682,082	(1,355,000)	-	22,814		1,349,896
<b>Total other financing sources (uses)</b>	<b>2,682,082</b>	<b>(1,355,000)</b>	<b>452,888</b>	<b>22,814</b>		<b>1,802,784</b>
<b>Excess (deficiency) of revenues and other sources over expenditures and other uses</b>	<b>(885,921)</b>	<b>(1,163,112)</b>	<b>(234,485)</b>	<b>2,060,754</b>		<b>(222,764)</b>
<b>Fund equity, beginning of year</b>	<b>2,710,978</b>	<b>2,191,002</b>	<b>389,542</b>	<b>10,280,863</b>		<b>15,572,385</b>
<b>Fund equity, end of year</b>	<b>\$ 1,825,057</b>	<b>1,027,890</b>	<b>155,057</b>	<b>12,341,617</b>		<b>15,349,621</b>

See accompanying notes to general purpose financial statements.

## TOWN OF READING, MASSACHUSETTS

## Statement of Revenues and Expenditures - Budgetary Basis - General Fund

Year ended June 30, 1991

	Final Budget	Actual	Variance- Favorable (Unfavorable)
Revenues:			
Property taxes	\$ 18,932,142	18,556,444	(375,698)
Excise taxes	1,275,000	1,343,258	68,258
Penalties and interest on taxes and excises	115,000	120,488	5,488
Payments in lieu of taxes	60,000	199,499	139,499
Charges for services	565,000	624,351	59,351
Licenses and permits	50,000	58,809	8,809
Intergovernmental	5,383,329	5,361,139	(22,190)
Special assessments	10,000	47,444	37,444
Fines	225,000	161,038	(63,962)
Investment income	880,000	832,071	(47,929)
Other	-	35,776	35,776
Total revenues	<u>27,495,471</u>	<u>27,340,317</u>	<u>(155,154)</u>
Expenditures:			
General government	1,858,108	1,840,945	17,163
Public safety	4,091,888	4,067,685	24,203
Education	14,944,069	14,905,971	38,098
Public works and facilities	2,734,597	2,687,555	47,042
Human services	265,978	260,947	5,031
Culture and recreation	555,781	534,151	21,630
Employee benefits	4,540,164	4,525,918	14,246
Intergovernmental	640,453	643,526	(3,073)
Debt service	<u>1,582,649</u>	<u>1,567,050</u>	<u>15,599</u>
Total expenditures	<u>31,213,687</u>	<u>31,033,748</u>	<u>179,939</u>
Excess (deficiency) of revenues over expenditures	<u>(3,718,216)</u>	<u>(3,693,431)</u>	<u>24,785</u>
Other financing sources:			
Transfers from:			
Special revenue funds	1,355,000	1,355,000	-
Enterprise funds	1,250,000	1,250,000	-
Trust funds	<u>77,082</u>	<u>77,082</u>	<u>-</u>
Total other financing sources	<u>2,682,082</u>	<u>2,682,082</u>	<u>-</u>
Excess (deficiency) of revenues and other sources over expenditures	\$ <u>(1,036,134)</u>	<u>(1,011,349)</u>	<u>24,785</u>

See accompanying notes to general purpose financial statements.

TOWN OF READING, MASSACHUSETTS

Combined Statement of Revenues, Expenses and Changes in Fund Equity -  
All Proprietary Fund Types and Nonexpendable Trust Funds

Year ended June 30, 1991  
(except for the Electric Enterprise Fund which is for the year ended December 31, 1990)

	Proprietary Fund Types		Fiduciary Fund Types		Total (Memorandum Only)
	Water and Sewer Enterprise Funds	Electric Enterprise Fund	Employee Retirement Trust Fund	Nonexpendable Trust Funds	
Operating revenues:					
Charges for services	\$ 3,773,851	46,259,399	-	-	50,033,250
Special assessments	7,262	-	-	-	7,262
Investment income	-	-	894,897	100,380	995,277
Contributions	-	-	3,482,841	-	3,482,841
Gifts	-	-	-	62,100	62,100
Total operating revenues	<u>3,781,113</u>	<u>46,259,399</u>	<u>4,377,738</u>	<u>162,480</u>	<u>54,580,730</u>
Operating expenses:					
Personal services	575,310	-	29,879	-	605,189
Fringe benefits	256,954	-	-	-	256,954
Energy purchases	170,018	34,957,821	-	-	35,127,839
Intergovernmental	1,398,062	-	-	-	1,398,062
Depreciation	420,255	1,287,470	-	-	1,707,725
Benefit payments	-	-	2,615,773	-	2,615,773
Refunds	-	-	287,720	-	287,720
Other	500,617	-	3,440	-	504,057
Electric operations - personal services	-	5,833,049	-	-	5,833,049
Total operating expenses	<u>3,321,216</u>	<u>42,078,340</u>	<u>2,936,812</u>	-	<u>48,336,368</u>
Operating income	459,897	4,181,059	1,440,926	162,480	6,244,362
Non-operating revenues (expenses):					
Operating grant	131,133	-	-	-	131,133
Loss on disposal of property, plant and equipment	-	(425)	-	-	(425)
Investment income	47,790	872,959	-	-	920,749
Interest expense	(68,768)	(3,569)	-	-	(72,337)
Total non-operating revenues	<u>110,155</u>	<u>868,965</u>	-	-	<u>979,120</u>
Income before operating transfers	570,052	5,050,024	1,440,926	162,480	7,223,482
Operating transfers out (note 11)	-	(1,250,000)	-	(99,896)	(1,349,896)
Income before extraordinary item	570,052	3,800,024	1,440,926	62,584	5,873,586
Settlement from litigation (note 18)	1,000,000	-	-	-	1,000,000
Net income	1,570,052	3,800,024	1,440,926	62,584	6,873,586
Fund equity, beginning of year	12,377,907	27,170,910	13,723,090	1,002,529	54,274,436
Contributions from customers	-	65,668	-	-	65,668
Reallocation of debt (note 7)	(606,816)	-	-	-	(606,816)
Fund equity, end of year	<u>\$ 13,341,143</u>	<u>31,036,602</u>	<u>15,164,016</u>	<u>1,065,113</u>	<u>60,606,874</u>

See accompanying notes to general purpose financial statements.

TOWN OF READING, MASSACHUSETTS

Combined Statement of Cash Flows -  
All Proprietary Fund Types and Nonexpendable Trust Funds

Year ended June 30, 1991  
(except for the Electric Enterprise Fund which is for the year ended December 31, 1990)

	Proprietary Fund Types			Fiduciary Fund Type	Totals (Memorandum Only)
	Water and Sewer Enterprise Funds	Electric Enterprise Fund	Nonexpendable Trust Funds		
Cash flows from operating activities:					
Operating income	\$ 459,897	4,181,059	162,480		4,803,436
Adjustments to reconcile operating income to net cash provided (used) by operating activities:					
Depreciation	420,255	1,287,470	-		1,707,725
Changes in assets and liabilities:					
(Increase) decrease in account receivables, net	(162,688)	(607,118)	2,000		(767,806)
(Increase) in due from other funds	(381,867)	-	(64,584)		(446,451)
Decrease in other assets	-	1,058,594	-		1,058,594
(Increase) in prepaid expenses	-	(446,208)	-		(446,208)
Decrease in inventory	5,466	35,405	-		40,871
Increase in warrants and accounts payable	246,704	603,525	-		850,229
Increase in compensated absences payable	14,636	78,812	-		93,448
(Decrease) in deposits	-	205,180	-		205,180
(Decrease) in other accrued liabilities	-	(122,811)	-		(122,811)
Increase in deferred revenues	27,689	1,454,456	-		1,482,145
Net cash provided by operating activities	630,092	7,728,364	99,896		8,458,352

(Continued)

TOWN OF READING, MASSACHUSETTS

Combined Statement of Cash Flows -  
All Proprietary Fund Types and Nonexpendable Trust Funds

Year ended June 30, 1991  
(except for the Electric Enterprise Fund which is for the year ended December 31, 1990)

	Proprietary Fund Types		Fiduciary Fund Type	Totals (Memorandum Only)
	Water and Sewer Enterprise Funds	Electric Enterprise Fund	Nonexpendable Trust Funds	
Cash flows from noncapital financing activities:				
Operating grants received	\$ 131,133	-	-	131,133
Settlement from litigation	1,000,000	-	-	1,000,000
Operating transfers out to other funds	-	(1,250,000)	(99,896)	(1,349,896)
Net cash provided (used) by noncapital financing activities	1,131,133	(1,250,000)	(99,896)	(218,763)
Cash flows from capital and related financing activities:				
Acquisition of property, plant and equipment	(1,261,394)	(2,038,767)	-	(3,300,161)
Principal payments - bonds	(274,768)	(30,000)	-	(304,768)
Interest paid	(71,458)	(3,794)	-	(75,252)
Contributions from customers	-	65,668	-	65,668
Net cash used for capital and related financing activities	(1,607,620)	(2,006,893)	-	(3,614,513)
Cash flows from investing activities:				
Interest on investments	47,790	872,959	-	920,749
Net cash provided by investing activities	47,790	872,959	-	920,749
Net increase in cash and investments	201,395	5,344,430	-	5,545,825
Cash and investments, beginning of year	69,077	11,431,986	-	11,501,063
Cash and investments, end of year	\$ 270,472	16,776,416	-	17,046,888

See accompanying notes to general purpose financial statements.

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

June 30, 1991

(1) Financial Statement Presentation

The general purpose financial statements present information on organizations and activities of the Town of Reading, Massachusetts (the "Town"), for which the Board of Selectmen has oversight responsibility. The criteria, as established by the Governmental Accounting Standards Board, for inclusion of organizations and activities in the oversight entity's general purpose financial statements are: selection of governing authority, designation of management, ability to significantly influence operations, accountability over fiscal matters and scope of public service.

The inclusion of organizations and activities in the Town's general purpose financial statements does not affect their separate legal standing. In addition to the operations of the Town, the Town of Reading Retirement System (the "System") and the Town of Reading Municipal Light Department (the "Light Department") are included in the accompanying general purpose financial statements. The System was established under the authority of Chapter 32 of the Massachusetts General Laws, as amended, and is an independent contributory retirement system available to employees of the Town. The powers of the System are vested in the Retirement Board. The Light Department sells electric power to citizens of the Town and other municipalities. In addition, the Town has fiscal responsibility over cash transactions and borrowings of the Light Department. The powers of the Light Department are vested in a separately elected Municipal Light Board.

The Reading Housing Authority has been excluded from the accompanying general purpose financial statements; the Town has no oversight responsibility for the Authority's operations and no responsibility for the Authority's deficits or debts.

The financial statements of the Electric Enterprise Fund are prepared on the basis of accounting prescribed by the Massachusetts Department of Public Utilities (DPU) which requires that certain items be charged or credited directly to retained earnings. Generally accepted accounting principles would require the same items to be charged or credited to operating income. Accordingly, the financial statements of the Electric Enterprise Fund are not intended to present financial position and results of operation in conformity with generally accepted accounting principles.

(2) Summary of Significant Accounting Policies

(a) Basis of Presentation

The financial condition and results of operations of the Town's funds are presented as of and for the year ended June 30, 1991, except for the Town's Electric Enterprise Fund which is presented as of and for the year ended December 31, 1990. The accounting policies of the Town

(Continued)



# TOWN OF READING, MASSACHUSETTS

## Notes to General Purpose Financial Statements

conform with generally accepted accounting principles ("GAAP"), except that the Town does not maintain, and therefore does not report, a general fixed assets account group. Such departure from GAAP is permissible under the Massachusetts Uniform Municipal Accounting System.

### (b) Fund Accounting

Transactions are recorded in the funds and account group described below.

The operations of each fund are accounted for with a set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures and other financing sources and uses. Transactions between funds within a fund type have been eliminated. The funds and account group are organized into four categories as follows:

#### Governmental Fund Types

Governmental Funds are those through which most governmental functions are financed. The acquisition, use and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus is on determination of changes in financial position, rather than on net income. The governmental fund types are as follows:

General Fund - This fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in other funds.

Special Revenue Funds - These funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or capital projects) that are legally restricted to expenditures for specified purposes.

Capital Projects Funds - These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). Such resources are derived principally from proceeds of general obligation bonds and from federal and state grants.

#### Proprietary Fund Types

These funds are used to account for activities that are similar to those often found in the private sector. The measurement focus is upon determination of net income and capital maintenance.

#### Fiduciary Fund Types

Fiduciary Funds are used to account for assets held in a trustee capacity (Trust Funds) or as an agent (Agency Funds) for individuals, private organizations, other governmental units, and/or other funds. Trust funds include expendable trust funds, nonexpendable trust funds and pension trust funds.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

Account Group

The general long-term obligations account group is used to establish control and accountability for all long-term obligations of the Town except those accounted for in proprietary funds.

(c) Basis of Accounting

Governmental fund types, expendable trust funds and agency funds are accounted for on the modified accrual basis of accounting. Revenues are recorded in the accounting period when susceptible to accrual (i.e., both measurable and available). Available means expected to be collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. In applying this principle, the Town accrues as revenue the amount of taxes due to the Town prior to year end and collected within 60 days after the end of its fiscal year; all other revenues are recorded when cash is received. Expenditures are recorded when the liability is incurred except for (1) interest on general long-term obligations, which is recorded when due, (2) the noncurrent portion of accrued sick leave which is recorded in the general long-term obligation account group, and (3) pension cost which is recorded when assessments are made.

Under the modified accrual basis of accounting, capital outlay and principal payments on long-term debt are recorded as expenditures when purchased or when due, respectively.

Proprietary funds, nonexpendable trust funds, and agency funds follow the full accrual method of accounting.

(d) Accrued Sick and Vacation

Employee vacation leave is vested annually but may not be carried forward to succeeding years. Generally, sick leave may accumulate indefinitely, of which a maximum of 100 days may be paid upon termination at 50% pay. The Town's policy is to recognize vacation costs at the time payments are made. The Town records accumulated unused vested sick pay as a liability in the general long-term obligations account group and the proprietary fund types. The amount recorded is the maximum amount to be paid at termination at 50% of the current rate of pay.

(e) Deferred Revenue

Deferred revenue is recognized for receivables which are not available to finance current operations.

(f) Encumbrances and Continuing Appropriations

Encumbrance accounting, under which contracts and other commitments for expenditure of funds are recorded to reserve that portion of the applicable appropriation, is employed in the governmental fund types as a significant aspect of budgetary control.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

Unencumbered appropriations which are carried over to the ensuing fiscal year are reported as "continuing appropriations." Continuing appropriations represent amounts appropriated for specific programs or projects which were not completed during the fiscal year.

Encumbrances and continuing appropriations are reported as reservations of fund balances in the accompanying balance sheet because they do not constitute expenditures or liabilities. Encumbrances and continuing appropriations are combined with expenditures for budgetary comparison purposes (see note 4).

(g) Retained Earnings

In accordance with Chapter 306 - Acts of 1986 of the Massachusetts General Laws, the Town accounts for its Water and Sewer funds as enterprise funds. The reserved portion of the Water and Sewer funds represents the amount of fund equity which is not available for appropriation in accordance with statutory requirements.

(h) Fund Balance

The Town has allocated fund balances of its governmental and trust funds as follows:

Reserved by State Statute - Represents the amount of fund balance which is not available for appropriation in accordance with statutory requirements.

Reserved for Encumbrances and Continuing Appropriations - Represents the amount of unexpended appropriations carried forward to fiscal year 1992 for projects which have not been completed and for contracts which have not been performed.

Reserved for Subsequent Year's Expenditures - Represents the amount of fund balance authorized to fund fiscal year 1992 appropriations.

Reserved for Endowments - Represents the amount of Trust Fund fund balance which is legally restricted to endowment purposes.

Reserved for Employees' Retirement benefits - Represents the amount of funds accumulated in the Contributory Retirement System.

Unreserved Fund Balances (Undesignated) - Represents the amount of funds available for appropriation at the Town Meeting or for expenditure in accordance with legal restrictions for certain special revenue and trust funds.

(i) Property, Plant and Equipment

Property, plant and equipment of the proprietary funds are recorded at cost. Depreciation is computed on a straight-line basis over the estimated useful lives of the assets for Water and Sewer funds as follows:

Plant and buildings	25 - 50 years
Water and sewer lines	50 years
Equipment and fixtures	5 - 20 years

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

Depreciation on municipal contributed property, plant and equipment is charged to municipal contributed capital (\$292,907 in 1991) while depreciation on purchased property, plant and equipment is recognized as an operating expense. Depreciation on property, plant and equipment of the Light Department is computed based on statutory rates which may be adjusted upon receiving approval from the Department of Public Utilities.

(j) Inventories

Inventories are stated at the lower of cost (first-in, first-out) or market.

(k) Reclassifications

Certain reclassifications have been made to the financial statements of the Electric Enterprise Fund to conform with the Town's presentation.

(l) Total (Memorandum Only) Columns

Total (memorandum only) columns on the general purpose financial statements are presented to aggregate financial data of the fund types and account group. No consolidating or eliminating entries were made in arriving at the totals; thus, they do not present consolidated information in conformity with generally accepted accounting principles.

(m) Self Insurance

The Town has established a self-insured medical program which is accounted for as an expendable trust fund. Both employees and the Town contribute to the fund based on a 70% (Town) and 30% (employee) primary care formula. The purpose of this program is to pay medical claims of the Town's employees and their covered dependents.

The Town carries insurance on individual medical claims in excess of \$75,000 annually. The Town accrues claims submitted for medical services rendered prior to June 30, 1991.

(3) Property Taxes

Real and personal property taxes are based on values assessed as of each January 1 and are due in quarterly installments on August 1st, November 1st, February 1st and May 1st. By law, all taxable property in the Commonwealth must be assessed at 100% of fair cash value. Taxes due and unpaid after the respective due dates are subject to interest and penalties. The Town has an ultimate right to foreclose on property for which taxes have not been paid. Property taxes levied are recorded as receivables in the fiscal year of the levy. Property tax revenues are recorded in accordance with the modified accrual basis of accounting described in note 2.

A statewide tax limitation statute known as "Proposition 2-1/2" limits the property tax levy to an amount equal to 2-1/2% of the value of all taxable property in the Town. A secondary limitation is that no levy in a fiscal year may exceed the preceding year's allowable tax levy by more than 2-1/2%, plus taxes levied on certain property newly added to the tax rolls. Certain Proposition 2-1/2 taxing limitations can be overridden by a Town-wide referendum vote.

(Continued)



TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(4) Budgetary Basis of Accounting

The Town must establish its property tax rate each year so that the resulting property tax levy will comply with the limits required by Proposition 2-1/2 and also constitute that amount which will equal the sum of (a) the aggregate of all annual appropriations for expenditures, state and county assessments, a provision for property tax abatements and exemptions, and transfers, plus (b) provision for the prior fiscal year's deficits, if any, less (c) the aggregate of all non-property tax revenues and transfers projected to be received by the Town, including available surplus funds.

Under the Town's charter, the budgets for all departments and operations of the Town, except that of public schools, are prepared under the direction of the Town Manager. The School Department budget is prepared under the direction of the School Committee. The Finance Committee then presents its recommendations on the budget to Town Meeting. Original and supplemental appropriations are acted upon by Town Meeting vote.

The Town's General Fund Budget is prepared on a basis other than generally accepted accounting principles (GAAP). The "actual" results column of the Statement of Revenues and Expenditures - Budgetary Basis is presented on a "budget basis" to provide a meaningful comparison with the budget. The major differences between the budget and GAAP bases are that:

- (a) Budgeted revenues are recorded when cash is received as opposed to when susceptible to accrual (GAAP), and;
- (b) Encumbrances and continuing appropriations are recorded as the equivalent of expenditures (budget) as opposed to a reservation of fund balance (GAAP).

The following reconciliation summarizes the differences between budget and GAAP basis accounting principles for the year ended June 30, 1991:

Deficiency of revenues and other sources over expenditures - budgetary basis	\$ (1,011,349)
Adjustments:	
Revenue from prior year's property taxes	302,434
Current year revenue accrual from excise and property taxes	100,000
Prior year revenue accrual from excise and property taxes	(90,000)
Prior year encumbrances expended in fiscal year 1991	(258,272)
Current year encumbrances included as expenditures for budget presentation	<u>71,266</u>
Deficiency of revenues and other financing sources over expenditures and other financing uses - GAAP basis	\$ <u>(885,921)</u>

(Continued)

## TOWN OF READING, MASSACHUSETTS

## Notes to General Purpose Financial Statements

(5) Cash and Investments

State and local statutes place certain limitations on the nature of deposits and investments available to the Town. Deposits (including demand deposits, term deposits and certificates of deposit) in any one financial institution may not exceed certain levels without collateralization by the financial institutions involved. Investments can also be made in securities issued by or unconditionally guaranteed by the U.S. government or agencies that have a maturity of less than one year from the date of purchase, repurchase agreements guaranteed by the U.S. government or agencies that have a maturity of less than one year from the date of purchase, repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase and units in the Massachusetts Municipal Depository Trust ("MMDT") and the Pension Reserves Investment Trust ("PRIT").

In addition, the Town's trust funds have additional investment powers, most notably the ability to invest in common stocks, corporate bonds and other specified investments.

Cash

The following summary presents the amount of Town deposits which are fully insured or collateralized with securities held by the Town or its agent in the Town's name (Category 1), those deposits which are collateralized with securities held by the pledging financial institution's trust department or agent in the Town's name (Category 2), and those deposits which are not collateralized (Category 3) at June 30, 1991. The carrying amount of the Electric Enterprise Fund is as of December 31, 1990, which is \$507,075 more than the carrying amount at June 30, 1991.

	<u>Category</u>			<u>Total Bank Balance</u>	<u>Carrying Amount</u>
	<u>1</u>	<u>2</u>	<u>3</u>		
Bank deposits	20,631,852	-	3,823,570	24,455,422	24,100,860
Petty cash	<u>2,135</u>	<u>-</u>	<u>-</u>	<u>2,135</u>	<u>2,135</u>
Total cash	<u>20,633,987</u>	<u>-</u>	<u>3,823,570</u>	<u>24,457,557</u>	<u>24,102,995</u>

(Continued)



TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

Investments

The Town categorizes investments according to the level of risk assumed by the Town. Category 1 includes investments that are insured, registered or held by the Town's agent in the Town's name. Category 2 includes uninsured and unregistered investments held by the counterparty's trust department or agent in the Town's name. Category 3 includes uninsured and unregistered investments held by the counterparty, its trust department or its agent, but not in the Town's name. Investments in MMDT, PRIT and pooled funds, are not categorized. The Town's investments are carried at cost or amortized cost.

	Carrying Amount					Market
	Category 1	Category 2	Category 3	Not Categorized	Total	Value
Common and preferred stock	\$ 178,069	-	-	-	178,069	193,438
Corporate bonds and notes	2,666,626	-	-	-	2,666,626	2,580,406
U.S. Government obligations	4,518,274	-	-	-	4,518,274	4,735,305
U.S. Government agency obliga- tions	915,029	-	-	-	915,029	941,871
MMDT	-	-	-	3,739,425	3,739,425	3,739,425
PRIT cash fund	-	-	-	65,838	65,838	65,838
PRIT capital fund	-	-	-	15,080,963	15,080,963	15,441,171
Pooled funds	-	-	-	902,589	902,589	902,589
Totals	\$ <u>8,277,998</u>	<u>-</u>	<u>-</u>	<u>19,788,815</u>	<u>28,066,813</u>	<u>28,600,043</u>

The composition of the Town's bank recorded deposits and investments fluctuates depending primarily on the timing of real estate tax receipts, proceeds from borrowings, collection of state and federal, capital outlays throughout the year and operating requirements of the Light Department.

(6) Pension Plan

(a) Plan Description

The Town contributes to the Town of Reading Retirement System (the "System"), a single-employer, public employee retirement system that acts as the investment and administrative agent for the Town. Covered payroll for employees participating in the System for the year ended June 30, 1991, was \$12,011,800. Public school teachers are covered by the Commonwealth of Massachusetts Teachers' Retirement System (TRS) to which the Town of Reading does not contribute. The amount of contributions made to the TRS on behalf of Reading teachers is not known. The Town's payroll covered by TRS was \$10,481,046 for the year ended June 30, 1991. The total payroll for the Town was \$23,999,015.

The System and the TRS are contributory defined benefit plans covering Town employees and teachers deemed eligible. Certain Town employees are covered by the Town's noncontributory pension plan.

(Continued)

Instituted in 1940, the System is a member of the Massachusetts Contributory System and is governed by Chapter 32 of the Massachusetts General Laws, as amended. Membership in both the System and the TRS is mandatory immediately upon the commencement of employment for all permanent, full-time employees. Current membership of the System is as follows:

Active participants:	
Vested employees	188
Nonvested employees	<u>256</u>
	444
Retired participants	<u>292</u>
Total	<u>736</u>

Both systems provide for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of creditable service, level of compensation and group classification. Members joining the system after January 1, 1979, were subject to a cap of \$30,000 on the level of compensation upon which their benefits were calculated. Effective January 1, 1990, the \$30,000 salary cap was removed.

Members of both systems become vested after 10 years of creditable service. A retirement allowance may be received upon reaching age 65 or upon attaining 20 years of service. The plan also provides for early retirement at age 55 if the participant (1) has a record of 10 years of creditable service, (2) was on the Town payroll on or after January 1, 1978, (3) voluntarily left Town employment on or after that date and (4) left accumulated annuity deductions in the fund. In addition, the plan provides for retirement benefits if the participant was employed by the Town prior to January 1, 1978 regardless of the years of creditable service. Active members contribute either 5%, 7% or 8% of their gross regular compensation depending on the date upon which their membership began and certain employees contribute an additional 2% over \$30,000 of annual compensation.

The systems also provide death and disability benefits.

The Light Department's (the "Department") employees are covered by the System; however, in addition to the Department's portion of System assets, the Department contributes annually to a separate trust for the exclusive benefit of the Department's employees. This trust was established on December 31, 1966 by the Municipal Light Board of the Town pursuant to Chapter 164 of the Massachusetts General Laws.

(b) Significant Accounting Policies and Plan Assets of the System

On June 1, 1988, the System converted its portfolio of stock, fixed income securities and cash to shares in the Pension Reserves Investment Trust Fund (PRIT). PRIT was created in 1984 by the Commonwealth of Massachusetts under Chapter 661 of the Acts of 1983 to serve as the investment portfolio for the assets of state and local retirement

# TOWN OF READING, MASSACHUSETTS

## Notes to General Purpose Financial Statements

systems joining PRIT. PRIT is managed by the Pension Reserves Investment Management Board and has been operating since October 1, 1984.

The System is a participating system in PRIT, and as such, shares in the annual appropriation made to PRIT by the Commonwealth of Massachusetts are based upon the System's net assets in PRIT at the beginning of the fiscal year. The 1991 appropriation was \$129,725. The amount of the fiscal 1992 appropriation is uncertain and is subject to legislative approval.

PRIT consists of two funds, the Capital Fund and the Cash Fund. The Capital Fund serves as the long-term asset portfolio and includes stocks, bonds, money market investments, international investments, real estate and other alternative investments. The Cash Fund consists of short-term investments which are used to meet the System's liquidity requirements.

The allocation of the System's shares in PRIT at June 30, 1991, is as follows:

	<u>Number of Shares</u>	<u>Book Value</u>	<u>Market Value</u>
Cash Fund	65,838	\$ 65,838	\$ 65,838
Capital Fund	<u>13,011,579</u>	<u>15,080,963</u>	<u>15,444,171</u>
Total	<u>13,077,417</u>	<u>\$ 15,146,801</u>	<u>\$ 15,510,009</u>

The System values its shares at cost.

### (c) Funding Status and Progress

The amount shown below as the "pension benefit obligation" for the System is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure is intended to help users assess the funding status of the system on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among employers. The measure is the actuarial present value of credited projected benefits and is independent of the funding method used to determine contributions to the system.

The pension benefit obligation was computed as part of an actuarial valuation performed as of June 30, 1991. Significant actuarial assumptions used in the valuation include (a) a rate of return on the investment of present and future assets of 8% a year compounded annually, (b) projected salary increases of 6% a year compounded annually, attributed to inflation and seniority/merit, and (c) no post retirement benefit increases.

(Continued)

# TOWN OF READING, MASSACHUSETTS

## Notes to General Purpose Financial Statements

Total unfunded pension benefit obligation of the System at June 30, 1991 is as follows:

Retirees and beneficiaries currently receiving benefits and former employees not yet receiving benefits	\$ 19,266,000
Current employees:	
Accumulated employee contributions, including allocated investment earnings	7,077,500
Employer-financed vested	4,119,300
Employer-financed nonvested	<u>8,394,600</u>
Total pension benefit obligation	38,857,400
Net assets available for benefits, at book value (market value of \$15,527,009)	<u>15,164,016</u>
Unfunded pension benefit obligation	\$ <u>23,693,384</u>

Additional assets with a market value of \$5,897,794 have been set aside in a separate trust by the Light Department for exclusive benefit of the Light Department's employees.

### (d) Contribution Requirements and Contribution Made

The Town's contribution to the System was \$2,382,147 (20% of current covered payroll). Such contribution was actuarially determined using the entry age normal cost method. The contribution level was calculated using a level percent of future payroll to amortize the unfunded actuarial liability (approximately 40 years). Employee contributions were \$813,551 (7% of current covered payroll). The Commonwealth's contribution to the System for COLAs amounted to \$287,143.

Contributions made by the Light Department to its Retirement Trust Fund are based upon independent actuarial valuations using an aggregate cost method in which all plan liabilities are funded by normal cost payments under which method there is no separate stated liability for past service costs. The Light Department's contribution to the Trust for the year ended June 30, 1991 was \$425,968. Payments made from the Trust to the System for the year ended June 30, 1991, totaled \$560,300 which are reflected in total employer contributions stated above.

(Continued)



## Notes to General Purpose Financial Statements

(e) Trend Information

Trend information gives an indication of the progress made in accumulating sufficient assets to pay benefits when due. For the three years ended June 30, 1991, 1990, and 1989 available assets were sufficient to fund 39%, 41%, and 42%, respectively, of the pension benefit obligation. Unfunded pension benefit obligation represented 197%, 170% and 166%, of the annual payroll for employees covered by the System for the years ended June 30, 1991, 1990, and 1989, respectively. Showing unfunded pension benefit obligation as a percentage of the annual covered payroll approximately adjusts for the effects of inflation for analysis purposes. In addition, for the three years ended June 30, 1991, 1990, and 1989, employer contributions to the System were 20%, 24%, and 24%, respectively, of annual covered payroll. Certain other trend information may be found on pages 36 and 37 of the Town's general purpose financial statements.

(7) Long-term Obligations

The following is a summary of bonds and other long-term obligations transactions of the Town for the year as well as the composition of debt outstanding at June 30, 1991 and 1990. The ending balance of electric bonds payable includes \$3,465,000 issued in February 1991 which is not included in the Electric Enterprise Fund balance sheet which is as of December 31, 1990:

<u>Description</u>	<u>Interest Rates</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>*Reallocation of Debt</u>	<u>Ending Balance</u>
Bonds:						
General purpose, serial maturities through 2000	4.80% to 7.60%	\$ 4,784,000	4,175,000	648,232	(606,816)	7,703,952
Electric, serial maturities through 2000	5.72% to 6.00%	30,000	3,465,000	30,000	-	3,465,000
Schools, serial maturities through 1998	4.75% to 6.37%	861,000	-	272,000	-	589,000
Sewer, serial maturities through 1998	4.80% to 10.74%	60,000	-	71,015	226,270	215,255
Water, serial maturities through 1998	4.80% to 10.75%	<u>320,000</u>	<u>-</u>	<u>203,753</u>	<u>380,546</u>	<u>496,793</u>
		<u>6,055,000</u>	<u>7,640,000</u>	<u>1,225,000</u>	<u>-</u>	<u>12,470,000</u>
Other long-term obligations:						
Sick leave		635,236	126,426	-	-	761,662
Pension costs		<u>13,940,000</u>	<u>2,154,409</u>	<u>-</u>	<u>-</u>	<u>16,094,409</u>
		<u>14,575,236</u>	<u>2,280,835</u>	<u>-</u>	<u>-</u>	<u>16,856,071</u>
Total long-term obligations		<u>\$ 20,630,236</u>	<u>2,220,835</u>	<u>1,225,000</u>	<u>-</u>	<u>22,226,071</u>

\* During 1991, the Town reclassified a portion of general long-term debt obligations to the Water and Sewer Fund. This was done so that the Water and Sewer funds would properly recognize their respective share of certain bond issuances. This resulted in a reallocation of debt of \$606,816 from the Water and Sewer Fund to the general long-term obligations account group.

(Continued)

# TOWN OF READING, MASSACHUSETTS

## Notes to General Purpose Financial Statements

### (7) Long-term Obligations (Continued)

The annual requirements to amortize all general obligation bonds payable outstanding as of June 30, 1991, including interest, are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Year ending June 30,			
1992	\$ 1,715,000	854,435	2,569,435
1993	1,445,000	590,751	2,035,751
1994	1,430,000	499,760	1,929,760
1995	1,420,000	414,568	1,834,568
1996	1,385,000	335,191	1,720,191
Thereafter	<u>5,075,000</u>	<u>655,584</u>	<u>5,730,584</u>
	<u>\$ 12,470,000</u>	<u>3,350,289</u>	<u>15,820,289</u>

The Commonwealth of Massachusetts has approved school construction assistance to the Town. The assistance program which is administered by the School Building Assistance Bureau (SBAB) provides resources for future debt service of general obligation school bonds outstanding. These resources are subject to annual appropriation by the State legislature and the Town's compliance with certain reporting requirements. During 1991, the Town received \$33,942 of such assistance. Assuming satisfactory audit results and annual appropriations by the State legislature, \$147,390 will be received over the life of these grants including \$33,678 in fiscal year 1992.

The Town is subject to a dual level general debt limit; the normal debt limit and the double debt limit. Such limits are equal to 5% and 10%, respectively, of the valuation of taxable property in the Town as last equalized by the Commonwealth's Department of Revenue. Debt may be authorized up to the normal debt limit without state approval. Authorizations under the double debt limit, however, require the approval of the Commonwealth's Emergency Finance Board. Additionally, there are many categories of general obligation debt which are exempt from the debt limit but are subject to other limitations.

The authorized and unissued debt at June 30, 1991, is as follows:

School Projects	\$ 262,000
Site Cleanup	247,888
Fire Department Equipment	<u>480,000</u>
	<u>\$ 989,888</u>

As of June 30, 1991, the Town may issue approximately \$72,968,000 of additional general obligation debt under the normal debt limit. The Town has approximately \$1,610,900 of debt exempt from the debt limit.

(Continued)



## TOWN OF READING, MASSACHUSETTS

## Notes to General Purpose Financial Statements

(7) Long-term Obligations (Continued)

The Town pays assessments which include debt service payments to other local governmental units providing services within the Town's boundaries (commonly referred to as overlapping debt). The primary overlapping debt relates to the Massachusetts Bay Transportation Authority (MBTA), Middlesex County and the Massachusetts Water Resources Authority (MWRA). The following summary sets forth the long-term debt of each entity at June 30, 1991, the estimated share of such debt being serviced by the Town and the total of its share of estimated indirect debt.

	Long-term Debt Outstanding (Unaudited)	Town's Estimated Share	Town's Estimated Indirect Debt
MBTA	\$ 1,535,075,000	.4958%	\$ 7,610,902
MWRA	776,619,805	1.0509	8,161,462
Middlesex County	2,425,000	1.58	38,315
Northeast Metropolitan Regional Vocational School District	<u>1,350,000</u>	2.3148	<u>31,250</u>
	\$ <u>2,315,469,805</u>		\$ <u>15,841,929</u>

(8) Massachusetts Municipal Wholesale Electric Company

The Light Department of the Town of Reading (the Department) is a Participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC), a public corporation and a political subdivision of the Commonwealth of Massachusetts.

MMWEC is a coordinating and planning agency for the development of bulk power supply requirements of its Members and Project Participants. MMWEC is authorized to own or purchase ownership interests in, and to issue revenue bonds to finance electric facilities (Projects). MMWEC obtains power supply capacity by acquiring interests in various generating facilities. MMWEC sells the capability of each of its Projects to its Members and other utilities (Project Participants) under Power Sales Agreements (PSAs). Among other things, the PSA for each Project requires each Project Participant to pay its share of MMWEC's costs related to the Project which includes debt service on bonds issued by MMWEC to finance the Project, plus 10% of debt service to be paid into a Reserve and Contingency Fund. In addition, should any Project Participant fail to make any payment, other Project Participants may be required to provide additional payments in an amount up to 25% of the continuing Participants' payments for the Project. PSA Participants have covenanted to fix, revise, and collect rates at least sufficient to meet their obligations under the PSA.

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

MMWEC also obtains power by entering into contracts to purchase long-term and/or intermediate term power from third parties. This power is resold to members and other utilities under agreements known as Power Purchase Agreements (PPAs).

The commitments made by participants in both PSAs and PPAs are payable solely from their electric system revenues. Under each PSA, each Participant is unconditionally obligated to make payments due to MMWEC whether or not the Project is completed or operating and notwithstanding the suspension or interruption of the output of the Project.

The MMWEC Project Participants, per the PSA's, are liable for their proportionate share of the cost of a nuclear incident at a nuclear power plant as outlined in the Price-Andersen Act. Additionally, the Participants are liable for the decommissioning expenses of an operating nuclear unit. Millstone No. 3 and Seabrook Unit 1 decommissioning expenses are being funded through monthly project billings.

MMWEC's 11.6% ownership interest in the Seabrook Station represents a substantial portion of its plant investment and financing programs. On March 1, 1990, the U.S. Nuclear Regulatory Commission (NRC) authorized a full-power operating license for Seabrook Unit 1 (Unit), and the unit was dispatched by NEPOOL on or about July 1, 1990.

Seabrook Station originally consisted of two 1,150 megawatt nuclear reactors. Unit 2 has been cancelled. Construction of Seabrook Station Unit 1 was completed by New Hampshire Yankee (NH Yankee), which currently is a division of Public Service of New Hampshire (PSNH), the Unit's lead owner, owning 35.6% of the Unit. In October 1986, Seabrook received a 40 year operating license with certain pre-conditions that included NRC approval of radiological emergency response plans. In response to NRC rulings in 1988, the joint owners provided \$72 million, through the purchase of a surety, and establishment of pre-operational and supplementary trusts, to demonstrate their ability to decommission the plant after low-power testing. The NRC staff, in August 1989, recommended that a full-power license be granted on the basis that adequate and implementable response plans were in place for Massachusetts and New Hampshire.

Under the terms of the surety and pre-operational decommissioning trust, the amounts held in trust and a percentage of the premium for the surety are to be reimbursed to the Seabrook Joint Owners after all Seabrook licensing appeals have been exhausted. The Massachusetts Attorney General has filed a writ of certiorari with the United States Supreme Court seeking to overturn the decision of the United States Court of Appeals for the District of Columbia which upheld the NRC's decision to authorize a full-power license. It is expected that the United States Supreme Court will rule on the writ in October 1991.

(Continued)

Notes to General Purpose Financial Statements

Seabrook Station experienced persistent and substantial cost increases and significant schedule delays; has been the source of continuing controversy and opposition from government officials, regulators, intervenors and others; and created financial problems for many of its joint owners, including MMWEC.

In May 1991, New Hampshire Electric Cooperative (NH Coop) filed for protection from its creditors under Chapter 11 of the U.S. Bankruptcy Code. NH Coop is a 2% owner in Seabrook. At this time, NH Coop indicated it will continue to pay its Seabrook obligations. MMWEC has intervened in the case.

In February 1991, EUA Power Corp., a Seabrook Joint Owner for approximately 12% of Seabrook filed for protection from its creditors under the provision of Chapter 11 of the U.S. Bankruptcy Code. MMWEC has intervened in the proceeding. In August 1991, EUA Power Corp. ceased making payments on its obligation to the Seabrook Joint Owners and EUA Power noteholders are attempting to fashion a credit facility to cover the shortfall.

PSNH, as a result of the continued delay in commercial operation of Seabrook Unit 1 and its inability to recover costs of the Unit through rates prior to its commercial operation, experienced substantial difficulty in sustaining its financial obligations for its 35.6% share of the Seabrook project. PSNH challenged the constitutionality of New Hampshire's anti-CWIP law. However, the New Hampshire Supreme Court upheld that statute, thus prohibiting PSNH from billing its customers for Seabrook-related costs until the commercial operation of the Unit. This decision effectively barred approval of PSNH's emergency rate relief request. In January 1988, PSNH filed for protection from its creditors under Chapter 11 of the Federal Bankruptcy Code.

The Bankruptcy Court administering the petition of PSNH allowed reorganization plans to be filed. After hearings on the disclosure statements associated with the plans, PSNH, the State of New Hampshire, various Bankruptcy Creditor and Equity Committees and others agreed to and joined in sponsoring the reorganization plan submitted by Northeast Utilities (NU/PSNH Plan) to acquire PSNH, including Seabrook Station. Hearings on confirmation of the NU/PSNH Plan were held in the fall and winter of 1989/1990, and the court approved the Plan on April 20, 1990. PSNH emerged from Chapter 11 in May 1991, with NU operating PSNH under an agreement. However, the merger of NU and PSNH cannot occur until certain conditions are fulfilled, including NU's receipt of necessary approvals from the Federal Energy Regulatory Commission (FERC) and the Securities and Exchange Commission (SEC).

In this regard, FERC hearings before an Administrative Law Judge (ALJ) began on August 6, 1990. The ALJ issued his opinion on December 20, 1990, which recommended approval of the merger, subject to a number of conditions related to transmission access. The ALJ's opinion has been sent to the FERC full commission for consideration. Various parties have filed exceptions to the ALJ decision. The FERC issued its



TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

decision adopting inpart the ALJ's initial decision on August 9, 1991. Certain parties to the case may file for reconsideration by the FERC and an appeal from that reconsideration decision. The SEC held no hearings on NU's request and on December 21, 1990, granted unconditional approval of the merger. Several parties have appealed that decision to the U.S. Circuit Court of Appeals for the District of Columbia. Those appeals have been consolidated and oral argument is scheduled for November 1991.

On June 1, 1988, MMWEC's Board of Directors adopted a strategic plan of action relating to its Seabrook joint ownership interests. The plan of action evidenced, among other things, an intention to drawdown funds previously paid and not to pay any future direct obligations to the Seabrook project. MMWEC's prepayments were exhausted on or about July 24, 1988. The Connecticut Light and Power Company, in exchange for a power sales arrangement with other joint owners, and through additional payments, furnished funds to the Seabrook Project in lieu of MMWEC's payment, for the July 24 to November 30, 1988 period. As part of a Comprehensive Seabrook Settlement, the Connecticut Light and Power Company released any claims it may have had against MMWEC as a result of making payments to the Seabrook Project.

On November 4, 1988, MMWEC and PSNH entered into a Memorandum of Understanding whereby MMWEC maintained its full ownership in Seabrook Station and further agreed to execute a Settlement Agreement. Upon the Effective Date, August 1, 1989, the Memorandum and the Settlement Agreement provided, among other things, that all notices of default were rescinded and covenants not to sue among the major joint owners of Seabrook were effective. The Settlement Agreement required PSNH to be responsible for MMWEC's portion of the Seabrook Station pre-operational costs, commencing December 1, 1988 to NEPOOL dispatch of the unit or up to \$30 million, whichever came first.

Other terms of the Settlement Agreement effectuated by the commercial operation of Seabrook were:

- PSNH must pay MMWEC \$2 million per year for eight years upon commercial operation of the Unit.
- The Sellback Agreement between MMWEC and PSNH was jointly terminated.
- MMWEC's Point Lepreau transmission contract was extended until October 31, 1995, at existing rates.

The PSNH Bankruptcy court approved the Comprehensive Seabrook Settlement on April 14, 1989. PSNH made all construction payments for MMWEC until early May 1990, when the \$30 million was exhausted. The Seabrook Unit was turned over to NEPOOL for dispatch on June 30, 1990 and MMWEC made all catchup payments as required by the Settlement Agreement on July 2, 1990. MMWEC has made all Seabrook-related payments required of it as a joint owner since that date.

(Continued)

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## Notes to General Purpose Financial Statements

The Vermont Department of Public Service (VDPS) brought an action against MMWEC in a Superior Court of Vermont in 1985 challenging the validity of the Project No. 6 PSAs entered into by the Vermont Participants. In 1986, the Superior Court Judge ruled that the PSAs for Project No. 6 between MMWEC and several consumer-owned utilities in Vermont were valid under Vermont law. The plaintiffs appealed this ruling to the Vermont Supreme Court, which heard arguments in 1987. In 1988, the Vermont Supreme Court ruled that the Project No. 6 PSAs with the Vermont utilities were void since inception (void ab initio) because inter alia, the Vermont utilities lacked the statutory authority to enter into the contracts and to delegate certain authority to MMWEC. MMWEC filed a motion for a rehearing, however, in January 1989, the Vermont Supreme Court denied MMWEC's motion for rehearing. MMWEC also filed a writ of certiorari with the United States Supreme Court to review the Vermont Supreme Court decision. The writ of certiorari was denied in October 1989.

The Vermont Supreme Court decision, together with VDPS actions, and a Vermont Public Service Board order resulted in the Vermont Project No. 6 Participants ceasing to make their payments to MMWEC. The Vermont Electric Cooperative and Washington Electric Cooperative of Vermont had already stopped making payments in January 1986 and 1988, respectively. Shortfalls in the Project No. 6 revenues are being made up from available funds within the Project. The default by the Vermont Participants and Eastern Maine Electric Cooperative resulted in a reallocation of the Project No. 6 project capability in accordance with the PSA.

Inasmuch as the Stony Brook Intermediate Project has approximately 8.2% of Project Capability under PSAs with Vermont entities, which PSAs are virtually identical to the Project No. 6 PSA, the Vermont Supreme Court decision on the Project No. 6 PSA could apply equally to the Stony Brook Intermediate PSA. The Vermont Legislature enacted legislation seeking to validate the Stony Brook Intermediate PSA in light of the Vermont Supreme Court Decision. MMWEC is seeking a declaration of the validity of the Stony Brook Intermediate PSA, as well as the curative legislation, in the matter of MMWEC vs. State of Vermont et al, currently pending in the Superior Court in Washington County, Vermont.

The Vermont Supreme Court decision declaring the Project No. 6 Vermont Participants' contracts void ab initio caused certain Massachusetts Project No. 6 Participants to raise issues relating to the validity of the Project No. 6 PSAs, alleging among other things that 100% participation in the PSAs is a condition precedent to the validity of the Project PSAs. In April 1989, the Hingham Municipal Lighting Plant and the Shrewsbury Electric Light Plant both filed identical but separate actions in the Superior Court of Suffolk County in Massachusetts. The primary basis for the complaints is whether the Project No. 6 PSAs are valid and binding as to them, since, as alleged in the complaints, a condition precedent to the validity of all the Project No. 6 PSAs is 100% participation in said Agreement, and if the

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TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

Vermont Participants' contracts are void ab initio, then this condition precedent has not been met. Further, the complaints alleged that any increase in Project No. 6. billings as a result of the nonpayment by the Vermont Project No. 6 Participants is unlawful on the basis that the Project No. 6 PSAs failed to have 100% participation and MMWEC's use of Project No. 6 funds to cover the shortfall in receipts constitutes a breach of the PSAs. Five other Massachusetts Project No. 6 Participants filed similar complaints in Suffolk County Superior Court.

In April 1989, MMWEC filed an original action in the Supreme Judicial Court against two Massachusetts Project No. 6 Participants. A single justice of the Court accepted MMWEC's motion to have the Court transfer to the Supreme Judicial Court the other Project No. 6 Participant cases pending in the Superior Court. Furthermore, the justice granted MMWEC's request for two preliminary injunctions, ordering the non-paying Participants to pay their obligations. In June 1989, the Participants withdrew their complaints. MMWEC amended its complaint to include all issues and named as defendants Shrewsbury, Holden, Hudson, Peabody, Danvers, Georgetown, Hingham, Paxton, Sterling and West Boylston. MMWEC also filed a Motion for Summary Judgment with the single justice, who allowed for discovery to take place prior to scheduling a hearing on the summary judgment motions. The Danvers, Hudson and Peabody light departments filed a motion asking the justice to recuse himself due to a potential conflict, which he did in January 1990, sending the case back to the Suffolk County Superior Court. On August 10, 1990 Hudson and Peabody filed a motion for partial summary judgment on the 100% participation and step-up issues. On November 9, 1990, the judge heard arguments from all parties and ruled that the nonpayment of the Vermont participants constituted a default within the meaning of the governing documents. The judge ruled that this default then triggered a step-up and other related actions required by the documents. The judge then reserved and reported his order to the Appeals Court and stayed all other proceedings pending the final outcome of the case. On motions for direct appellate review, the Supreme Judicial Court of the Commonwealth took the case and a four-judge panel of the Court heard oral arguments on May 9, 1991.

On August 22, 1991, the Supreme Judicial Court of the Commonwealth issued its decision in the MMWEC vs. Town of Danvers and others noting that "the Project 6 PSAs executed by the defendants are valid and that the step-up provisions therein have been properly invoked".

The Town of Hudson Light & Power Department and the City of Peabody Municipal Light Plant filed a suit against MMWEC in November 1988, which among other things, sought to enjoin the MMWEC Board of Directors from acting upon the Memorandum of Understanding with PSNH. In November 1988, the Massachusetts Superior Court denied the Hudson/Peabody injunction request, which denial was upheld by the Massachusetts Appeals Court. In December 1988, Hudson and Peabody amended their complaint against MMWEC to include challenges to the validity of the Project No. 6 PSA on the 100% participation issue, as



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## Notes to General Purpose Financial Statements

previously discussed. MMWEC moved to compel arbitration of this dispute and the Superior Court granted MMWEC's motion in accordance with the terms of the PSAs. This case was consolidated with the MMWEC vs. Danvers et al case. In the fall of 1990, in conjunction with the summary judgment proceedings on the 100% participation and step-up issues, MMWEC, Hudson and Peabody have agreed to resolve other issues through the courts rather than arbitration. However, all actions on these other issues are stayed in the Superior Court pending the outcome of the appeal to the Supreme Judicial Court mentioned above.

In December 1990, Continental Illinois Bank, the Bond Fund Trustee, under the MMWEC General Bond Resolution, filed a complaint in United States Court for the district of Massachusetts against the various light departments that were contesting the Project 6 contracts, and certain current and former light department managers. MMWEC was named as a nominal party in the case, and no damages are sought from it. The suit alleges these Participants misrepresented as unconditional their intention to pay MMWEC the money it needs to pay the debt service of MMWEC bonds. The defendant light departments nominated MMWEC to act as lead counsel for them solely for purposes of filing a motion to dismiss. Such a motion and supporting memorandum was filed and arguments on the motion are scheduled for September 5, 1991.

In March 1989, Washington Electric Cooperative of Vermont (WEC) filed suit against MMWEC in the Washington County Superior Court in Vermont for restitution of payments made to MMWEC under the Project No. 6 PSA. WEC received an ex parte trustee process against other Vermont utilities which are making payments under MMWEC's Stony Brook Intermediate Unit contracts. MMWEC removed this case to the United States District Court for the District of Vermont, where hearings were held and an order was issued to dissolve the trustee process contingent on MMWEC giving notice of any intent to take away the Vermont Participants' Intermediate Unit capacity.

On July 31, 1989, MMWEC filed an action against certain directors, managers and attorneys of the WEC for misrepresentation. These third party defendants have moved to dismiss the claims. In November 1989, the VDPS moved to intervene in this case and filed a claim of \$6.2 million for restitution of all Vermont Project No. 6 participant payments. In March 1990 the Federal District Court, pursuant to MMWEC's motion, dismissed the VDPS's intervention in the case. The VDPS has appealed the decision to the Second Circuit Court of Appeals. On December 18, 1990 the Appeals Court upheld the District Court ruling denying VDPS motion to intervene. In May 1991, the court denied VDPS's motion for reconsideration, since discovery has taken place in this case. However, in July 1991, Stow pressed its motion to intervene and filed a complaint against MMWEC seeking \$1.78 million in damages. MMWEC has filed a motion to dismiss WEC's complaints against them. The court has scheduled a hearing on those motions to dismiss in October 1991.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

In June 1990, the Trustee filed complaints against the certain managers, commissioners and other individuals of the Vermont entities that had participated in Project No. 6. The suits allege fraud and misrepresentation in actions taken relating to the Project 6 contract. The Vermont Participants have filed a number of different motions and affidavits in the case.

Eastern Maine Electric Cooperative (EMEC), a Participant in MMWEC's Project No. 6, did not make its June, July or August 1987 payments and filed for protection under Chapter 11 of the Federal Bankruptcy Code in August 1987. In its petition, EMEC asked the court to reject its contract with MMWEC. In October 1988, EMEC's petition for rejection of the contract was denied by the U.S. Bankruptcy Court. The judge concluded that MMWEC has a valid claim against EMEC stemming from EMEC's default under the PSA prior to EMEC entering into Chapter 11. EMEC responded to the MMWEC claim filed in this case with a counterclaim alleging, among other things, that its Project No. 6 PSA with MMWEC is void as a result of the Vermont Supreme Court decision. A trial scheduled for January 1990 was postponed as the two parties agreed to discuss settlement. EMEC's counsel unilaterally filed a settlement agreement with the court, which, among other things, would allow MMWEC to recover up to \$15 million on its \$30-plus million claim against EMEC. MMWEC objected to the agreement. On May 10, 1990, the court approved the settlement of the claim. MMWEC appealed the decision to the Federal District Court in Maine. In August 1990 the Federal Bankruptcy Court judge hearing the case removed himself from the case, which was then assigned to a new judge recently appointed to the Federal Bankruptcy Court in Maine. Several amended reorganization plans have been filed by MMWEC, EMEC, and the Project Participants' committee. MMWEC's plan calls for the takeover of EMEC. The new judge has held hearings on several aspects of the case. Subsequent to the District Court's opinion overturning the Bankruptcy Court's determination that a settlement had been entered into between EMEC and MMWEC, MMWEC did enter into a settlement with EMEC which settled the adversary proceeding inter alia for damages of \$30 million, but recovery by MMWEC of no more than \$15 million. On March 25, 1991, Judge Haines ruled that EMEC's plan or reorganization is nonconfirmable as a matter of law. Thus, EMEC has no viable plan to reorganize itself.

In January 1986, the Hull Municipal Lighting Plant filed suit against MMWEC seeking a declaration that its PSA for Nuclear Mix 1, Nuclear Projects Nos. 4 and 5 and Project No. 6 relating to Seabrook were invalid, and an injunction against MMWEC collecting any amounts from Hull under the agreements and monetary damages. The suit challenges the validity of these PSA on various grounds and alleges, among other things, various misrepresentations, breaches and imprudencies by MMWEC. On March 5, 1986, the Massachusetts Superior Court granted MMWEC's motions to stay the legal proceedings and compel arbitration of the suit and for a preliminary injunction requiring Hull to pay its share of monthly power costs as required by the PSAs. On March 21, 1986, a single justice of the Massachusetts Appeals Court denied Hull's

(Continued)

# TOWN OF READING, MASSACHUSETTS

## Notes to General Purpose Financial Statements

petition for relief from the orders of the Superior Court, and the matter went to arbitration. The Massachusetts Supreme Judicial Court subsequently took the case and issued an opinion upholding the injunction. In August 1987, the arbitrator ruled that the contracts signed by Hull's light board with MMWEC were valid. The arbitrator has yet to rule on the other alleged breaches, imprudencies and misrepresentations claimed against MMWEC by Hull. After withholding payments, Hull is currently making payments, under protest, in accordance with the court order. After a hiatus in the case, a new arbitrator was agreed to in January 1990. Discovery on fact witnesses was completed in November, 1990. After filing briefs and reply briefs in support of MMWEC's motion for partial summary judgment, the arbitrator will hear oral arguments on that motion in September 1991.

As of June 30, 1991, total capital expenditures amounted to \$1,464,703,000, of which \$103,335,000 represents the amount attributable to the Department. Debt outstanding for the Projects included Power Supply System Revenue bonds totaling \$1,405,975,000, of which \$104,346,000 is attributable to the Power Sales Agreements of the Department. As of June 30, 1991, the total future debt service requirement on outstanding Bonds issued for Projects under construction is \$3,846,050,000 of which \$238,825,000 is attributable to the Department.

Reading Light Department has entered into power purchase contracts or Power Sales Agreements with MMWEC. Under these agreements, the Department is required to make capacity or debt service payments to MMWEC. The aggregate amount of such required payments, exclusive of Reserve and Contingency Fund billings, on Bonds outstanding and significant power purchase contracts through MMWEC at June 30, 1991 is shown below.

	<u>Annual Cost</u>
For the years ended June 30,	
1992	\$ 14,112,000
1993	14,684,000
1994	13,231,000
1995	11,001,000
1996	10,284,000
Later fiscal years	<u>175,515,000</u>
Total	\$ <u>238,827,000</u>

In addition, the Department is required to pay its share of the operation and maintenance costs of the units in which they participate. The Department's total O&M costs including debt service under the agreements were \$21,579,000 and \$19,987,000 for the years ended June 30, 1991 and 1990, respectively.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(9) Temporary Borrowings

Under state law and by authorization of the Board of Selectmen, the Town is authorized to borrow on a temporary basis to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS).
- Federal and state aided capital projects and other program expenditures prior to receiving reimbursement through issuance of Federal and state aid anticipation notes (FANS and SANs).

Temporary loans are general obligations of the Town and carry maturity dates which are limited by statute. Interest expenditures for temporary borrowings were \$366,754 and are accounted for in the General Fund. At June 30, 1991, \$397,888 of 4.7% BANS maturing in 1992 were outstanding. Such notes have been classified as long-term obligations because the Town has the intent and ability to refinance on a long-term basis.

(10) Interfund Receivable and Payable Balances

Individual fund interfund receivable and payable balances at June 30, 1991, were as follows:

<u>Fund</u>	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
General Fund	\$ -	3,004,674
Special Revenue Funds:		
School Funds	273,565	-
Sale of Real Estate Fund	568,793	-
Other Funds	193,012	-
Capital Projects Funds:		
Fire Station Facility Fund	59,046	-
Site cleanup (former DPW)	21,956	-
Killam School Roof Fund	63,957	-
School Asbestos Removal Fund	407	-
High School Field House Roof Fund	9,691	-
Enterprise Funds:		
Water Fund	1,271,056	-
Sewer Fund	543,701	-
Fiduciary Funds:		
Employee Retirement Trust Fund	-	575
Nonexpendable Trust Funds	1,059,363	-
Expendable Trust Funds	-	1,134,857
Agency Funds	<u>75,559</u>	<u>-</u>
	\$ <u>4,140,106</u>	<u>4,140,106</u>



## Notes to General Purpose Financial Statements

(11) Operating Transfers

Operating transfers constitute the transfer of resources from the fund that receives the resources to the fund that utilizes them. The following table summarizes operating transfers for the year ended June 30, 1991, except for the electric enterprise fund which is for the year ended December 31, 1990.

	Transfers In (Out)			
	General	Special Revenue	Electric Enterprise	Expendable Trusts Nonexpendable Trusts
Purpose of operating transfer:				
Sale of real estate fund	\$ 1,200,000	(1,200,000)	-	-
Real estate (special acct)	100,000	(100,000)	-	-
Cemetery sale of lots	55,000	(55,000)	-	-
Electric earnings distribution	1,250,000	-	(1,250,000)	-
Cemetery perpetual care	77,082	-	-	(77,082)
Investment income	-	-	-	99,896
				(99,896)
	\$ 2,682,082	(1,355,000)	(1,250,000)	22,814
				(99,896)

(12) Contingencies

Numerous lawsuits are pending or threatened against the Town, which arose from the ordinary course of operations, including actions commenced and claims asserted against it for property damage and personal injury, breaches of contract, condemnation proceedings and other alleged violations of law. The outcome of lawsuits is not expected to materially affect the financial condition of the Town.

(13) Property, Plant and Equipment

A summary of property, plant and equipment by major category is as follows:

	Water and Sewer June 30, 1991	Electric Light Department (December 31, 1990)
Land	\$ 254,631	287,161
Plant and buildings	4,597,824	6,121,252
Lines	8,853,444	-
Equipment and fixtures	1,427,884	27,796,080
Construction in progress	-	144,067
	15,133,783	34,348,560
Less accumulated depreciation	4,447,363	16,745,345
	\$ 10,686,420	17,603,215

(Continued)

## Notes to General Purpose Financial Statements

(14) Deferred Compensation Plan

The Town offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The Plan, available to all Town employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

All amounts of compensation deferred under the Plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights are (until paid or made available to the employee or other beneficiary) solely the property and rights of the Town (without being restricted to the provisions of benefits under the plan), subject only to the claims of the Town's general creditors. Participants' rights under the Plan are equal to those of general creditors of the Town in an amount equal to the fair market value of the deferred account for each Participant.

(15) Risk Management

The Town has a limited risk management program for workers' compensation insurance. Premiums are paid into the workers' compensation fund from the general and enterprise funds and are available to pay claims and administrative expenses. Payments for claims and administrative expenses totaling \$572,679 were made during the year ended June 30, 1991. An excess coverage insurance policy covers claims in excess of \$200,000 per occurrence.

(16) Segment Information - Water and Sewer Funds

Financial segment information as of and for the year ended June 30, 1991 is presented below:

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
Operating revenues	\$ 1,842,277	1,938,836	3,781,113
Depreciation expense	236,599	183,656	420,255
Operating income	429,871	30,026	459,897
Income before extraordinary item	525,033	45,019	570,052
Settlement from litigation	1,000,000	-	1,000,000
Net income	1,525,033	45,019	1,570,052
Property, plant and equipment additions	1,221,758	39,636	1,261,394
Net working capital	2,016,387	1,439,803	3,456,190
Total assets	7,390,705	7,142,319	14,533,024
Bonds payable	496,793	215,255	712,048
Total equity	6,543,054	6,798,089	13,341,143

(Continued)

Notes to General Purpose Financial Statements

(17) Postemployment Health Benefits

In addition to the pension benefits described in Note 6, the Town provides postemployment health care benefits, in accordance with State statutes and Town policy, to all employees who retire from the Town. Currently 416 retirees, medicare eligible spouses and surviving spouses meet those eligibility requirements. The Town pays 70% of the premiums for medical and hospitalization insurance incurred by pre-Medicare retirees and their dependents. The Town also pays 70% of the premiums for a Medicare supplement for each retiree eligible for Medicare and 70% of the insurance premiums for said retiree's dependents. The Town's share of the total cost for the year ended June 30, 1991, was approximately \$779,000.

(18) Extraordinary Item - Settlement from Litigation

During 1991, the Town settled ongoing litigation with a major corporation involving environmental contamination of the Town's Hundred Acre wellfield. The settlement agreement provided that the corporation pay \$1,000,000 to the Town for the sole purpose of constructing a municipal water treatment facility. The Town recorded this receipt as an extraordinary item in the Water Enterprise fund and the unexpended remaining balance at June 30, 1991, has been reserved for completion of the water treatment facility.

# TOWN OF READING RETIREMENT SYSTEM

## Required Supplementary Information

### Analysis of Funding Progress (in thousands)

(Unaudited - See accompanying independent auditors' report)

Fiscal year	(1)	(2)	(3)	(4)	(5)	(6)
	Net assets available for benefits*	Pension benefit obligation	Percentage funded (1)/(2)	Unfunded pension benefit obligation (2)-(1)	Annual covered payroll	Unfunded pension benefit obligation as a percentage of covered payroll (4)/(5)
1987	\$ 10,195	\$ 29,941	34.1%	\$ 19,746	\$ 8,690	227.2%
1988	10,211	30,468	33.5	20,257	9,211	219.9
1989	11,703	28,081	41.7	16,378	9,880	165.8
1990(A)	13,598	32,988	41.2	19,390	11,380	170.4
1991	15,164	38,857	39.0	23,693	12,012	197.2

Isolated analysis of the dollar amounts of net assets available for benefits, pension benefit obligation, and unfunded pension benefit obligation can be misleading. Expressing the net assets available for benefits as a percentage of the pension benefit obligation provides one indication of the Town's funding status on a going-concern basis. Analysis of this percentage over time indicates whether the system is becoming financially stronger or weaker. Generally, the greater this percentage, the stronger the Public Employee Retirement System (PERS). Trends in unfunded pension benefit obligation and annual covered payroll are both affected by inflation. Expressing the unfunded pension benefit obligation as a percentage of annual covered payroll approximately adjusts for the effects of inflation and aid analysis of the progress made in accumulating sufficient assets to pay benefits when due. Generally, the smaller this percentage, the stronger the PERS.

\* Net assets are presented at book value.

(A) On January 1, 1990 the \$30,000 salary cap was lifted. This affected the calculation of pension benefits for certain employees.

Note: Generally accepted accounting principles require 10 years of actuarial data, if available. Such data prior to 1987 is not available.



## TOWN OF READING RETIREMENT SYSTEM

## Required Supplementary Information

## Revenues by Source and Expenses by Type

(Unaudited - See accompanying independent auditors' report)

## Revenues by Source

<u>Fiscal Year</u>	<u>Employee Contributions</u>	<u>Employer Contributions</u>	<u>State Contributions</u>	<u>Investment Income</u>	<u>Total</u>
1982	\$ 346,936	\$ 925,446	\$ -	\$ 495,914	\$ 1,768,296
1983	403,945	1,138,364	-	572,221	2,114,530
1984	432,034	1,349,957	-	635,139	2,417,130
1985	506,387	1,508,004	8,283	786,422	2,809,096
1986	507,242	1,665,046	243,416	1,265,455	3,681,159
1987	534,077	1,721,134	200,795	1,324,085	3,780,091
1988	596,516	2,071,634	246,422	(265,115)	2,649,457
1989	679,616	2,411,833	281,659	846,072	4,219,180
1990	752,649	2,532,364	293,688	1,166,672	4,745,373
1991	813,551	2,382,147	287,143	894,897	4,377,738

## Expenses by Type

<u>Fiscal Year</u>	<u>Benefits</u>	<u>Administrative Expenses</u>	<u>Refunds</u>	<u>Total</u>
1982	1,193,707	25,508	51,405	1,270,620
1983	1,446,344	30,589	80,530	1,557,463
1984	1,627,113	27,268	102,015	1,756,396
1985	1,749,096	27,098	111,026	1,887,220
1986	2,012,597	29,561	135,060	2,177,218
1987	2,208,530	37,705	145,742	2,391,977
1988	2,374,561	47,595	142,985	2,565,141
1989	2,635,980	43,454	68,116	2,747,550
1990	2,593,977	35,152	96,382	2,725,511
1991	2,615,773	33,319	287,720	2,936,812

TOWN OF READING, MASSACHUSETTS

Combining Balance Sheet

Special Revenue Funds

June 30, 1991

Assets	School Funds	Sale of Real Estate Fund	Other Funds	Totals
Cash and investments	\$ 20,611	-	15,410	36,021
Due from other funds	273,565	568,793	193,012	1,035,370
Total assets	\$ 294,176	568,793	208,422	1,071,391
<u>Liabilities and Fund Equity</u>				
Liabilities:				
Warrants and accounts payable	\$ 20,611	-	15,410	36,021
Accrued payroll	7,480	-	-	7,480
Total liabilities	28,091	-	15,410	43,501
Fund equity:				
Reserved for subsequent years' expenditures	-	566,000	56,270	622,270
Unreserved	266,085	2,793	136,742	405,620
Total fund equity	266,085	568,793	193,012	1,027,890
Total liabilities and fund balances	\$ 294,176	568,793	208,422	1,071,391

TOWN OF READING, MASSACHUSETTS

Combining Statement of Revenues, Expenditures and Changes in Fund Equity

Special Revenue Funds

Year ended June 30, 1991

	School Funds	Sale of Real Estate Funds	Other Funds	Totals
Revenues:				
Charges for services	\$ 772,173	-	259,046	1,031,219
Intergovernmental	657,533	-	41,827	699,360
Investment income	-	2,951	-	2,951
Other	<u>52,807</u>	<u>70,000</u>	<u>104,953</u>	<u>227,760</u>
Total revenues	<u>1,482,513</u>	<u>72,951</u>	<u>405,826</u>	<u>1,961,290</u>
Expenditures:				
Public safety	-	-	206,207	206,207
Education	1,431,911	-	-	1,431,911
Human services	-	-	46,187	46,187
Culture and recreation	<u>-</u>	<u>-</u>	<u>85,097</u>	<u>85,097</u>
Total expenditures	<u>1,431,911</u>	<u>-</u>	<u>337,491</u>	<u>1,769,402</u>
Excess of revenues over expenditures	50,602	72,951	68,335	191,888
Other financing (uses):				
Operating transfers (out)	<u>-</u>	<u>(1,300,000)</u>	<u>(55,000)</u>	<u>(1,355,000)</u>
Excess (deficiency) of revenues over expenditures and other uses	50,602	(1,227,049)	13,335	(1,163,112)
Fund equity, beginning of year	<u>215,483</u>	<u>1,795,842</u>	<u>179,677</u>	<u>2,191,002</u>
Fund equity, end of year	\$ <u>266,085</u>	<u>568,793</u>	<u>193,012</u>	<u>1,027,890</u>

TOWN OF READING, MASSACHUSETTS

Combining Balance Sheet

Capital Projects Funds

June 30, 1991

<u>Assets</u>	<u>Former</u>					<u>Totals</u>
	<u>Fire Station Facility Fund</u>	<u>Public Works Site Cleanup Fund</u>	<u>Killam School Roof Fund</u>	<u>School Asbestos Removal Fund</u>	<u>High School Field House Roof Fund</u>	
Cash and investments	\$ -	-	147,070	-	-	147,070
Due from other funds	<u>59,046</u>	<u>21,956</u>	<u>63,957</u>	<u>407</u>	<u>9,691</u>	<u>155,057</u>
Total assets	\$ <u>59,046</u>	<u>21,956</u>	<u>211,027</u>	<u>407</u>	<u>9,691</u>	<u>302,127</u>
<u>Liabilities and Fund Equity</u>						
Liabilities:						
Warrants and accounts payable	\$ -	-	147,070	-	-	147,070
Fund equity:						
Reserved for encumbrances	<u>59,046</u>	<u>21,956</u>	<u>63,957</u>	<u>407</u>	<u>9,691</u>	<u>155,057</u>
Total liabilities and fund equity	\$ <u>59,046</u>	<u>21,956</u>	<u>211,027</u>	<u>407</u>	<u>9,691</u>	<u>302,127</u>



## Combining Statement of Revenues, Expenditures and Changes in Fund Equity

## Capital Projects Funds

Year ended June 30, 1991

	Fire Station Facility Fund	Former Public Works Site Cleanup Fund	Town Hall Complex Improvements Fund	Killam School Roof Fund	School Asbestos Removal Fund	High School Field House Roof Fund	High School Transformers Fund	Totals
Expenditures:								
Capital outlays	\$ 300,308	278,044	11,693	86,043	11,285	-	-	687,373
Other financing sources (uses):								
Proceeds of general obligation notes and bonds	55,000	247,888	-	150,000	-	-	-	452,888
Operating transfers in (out)	-	52,112	-	-	-	-	(52,112)	-
Total other financing sources (uses)	55,000	300,000	-	150,000	-	-	(52,112)	452,888
Excess (deficiency) of revenues and other sources over expenditures and other uses	(245,308)	21,956	(11,693)	63,957	(11,285)	-	(52,112)	(234,485)
Fund equity, beginning of year	304,354	-	11,693	-	11,692	9,691	52,112	389,542
Fund equity, end of year	\$ 59,046	21,956	-	63,957	407	9,691	-	155,057

## TOWN OF READING, MASSACHUSETTS

## Combining Balance Sheet

## Water and Sewer Enterprise Funds

June 30, 1991

<u>Assets</u>	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Totals</u>
Cash and investments	\$ 206,144	64,328	270,472
Receivables (net of allowances for uncollectibles):			
Tax liens	53,378	39,041	92,419
User charges	735,204	840,242	1,575,446
Special assessments	2,058	16,819	18,877
Due from other funds	1,271,056	543,701	1,814,757
Inventory	70,760	3,873	74,633
Property, plant and equipment (net of accumulated depreciation)	5,052,105	5,634,315	10,686,420
Total assets	\$ <u>7,390,705</u>	<u>7,142,319</u>	<u>14,533,024</u>
<u>Liabilities and Fund Equity</u>			
Liabilities:			
Warrants and accounts payable	\$ 251,453	64,328	315,781
Compensated absences payable	33,427	6,419	39,846
Deferred revenue	55,640	56,103	111,743
Accrued interest on bonds payable	10,338	2,125	12,463
Bonds payable	<u>496,793</u>	<u>215,255</u>	<u>712,048</u>
Total liabilities	<u>847,651</u>	<u>344,230</u>	<u>1,191,881</u>
Fund equity:			
Municipal contributed capital	1,162,587	3,918,569	5,081,156
Retained earnings:			
Reserved	4,993,487	2,584,061	7,577,548
Unreserved	<u>386,980</u>	<u>295,459</u>	<u>682,439</u>
Total fund equity	<u>6,543,054</u>	<u>6,798,089</u>	<u>13,341,143</u>
Total liabilities and fund equity	\$ <u>7,390,705</u>	<u>7,142,319</u>	<u>14,533,024</u>

## TOWN OF READING, MASSACHUSETTS

## Combining Statement of Revenues, Expenses and Changes in Fund Equity

## Water and Sewer Enterprise Funds

Year ended June 30, 1991

	Water Fund	Sewer Fund	Totals
Operating revenues:			
Charges for services	\$ 1,841,934	1,931,917	3,773,851
Special assessments	<u>343</u>	<u>6,919</u>	<u>7,262</u>
Total operating revenues	<u>1,842,277</u>	<u>1,938,836</u>	<u>3,781,113</u>
Operating expenses:			
Personal services	479,958	95,352	575,310
Fringe benefits	191,991	64,963	256,954
Energy purchases	155,135	14,883	170,018
Intergovernmental	-	1,398,062	1,398,062
Depreciation	236,599	183,656	420,255
Other	<u>348,723</u>	<u>151,894</u>	<u>500,617</u>
Total operating expenses	<u>1,412,406</u>	<u>1,908,810</u>	<u>3,321,216</u>
Operating income	<u>429,871</u>	<u>30,026</u>	<u>459,897</u>
Non-operating revenues (expenses):			
Operating grant	119,278	11,855	131,133
Investment income	28,249	19,541	47,790
Interest expense	<u>(52,365)</u>	<u>(16,403)</u>	<u>(68,768)</u>
Total nonoperating revenues	<u>95,162</u>	<u>14,993</u>	<u>110,155</u>
Income before extra-ordinary item	525,033	45,019	570,052
Settlement from litigation	<u>1,000,000</u>	<u>-</u>	<u>1,000,000</u>
Net income	1,525,033	45,019	1,570,052
Fund equity, beginning of year	5,398,567	6,979,340	12,377,907
Reallocation of debt	<u>(380,546)</u>	<u>(226,270)</u>	<u>(606,816)</u>
Fund equity, end of year	\$ <u>6,543,054</u>	<u>6,798,089</u>	<u>13,341,143</u>

## TOWN OF READING, MASSACHUSETTS

## Combining Statement of Cash Flows

## Water and Sewer Enterprise Funds

Year ended June 30, 1991

	Water Fund	Sewer Fund	Totals
Cash flows from operating activities:			
Operating income	\$ 429,871	30,026	459,897
Adjustments to reconcile operating income to net cash provided by operating activities:			
Depreciation	236,599	183,656	420,255
Changes in assets and liabilities:			
(Increase) in account receivables, net	(40,079)	(122,609)	(162,688)
(Increase) in due from other funds	(377,447)	(4,420)	(381,867)
(Increase) decrease in inventory	5,659	(193)	5,466
Increase in warrants and accounts payable	188,052	58,652	246,704
Increase in compensated absences payable	14,353	283	14,636
Increase in deferred revenues	<u>20,079</u>	<u>7,610</u>	<u>27,689</u>
Net cash provided by operating activities	<u>477,087</u>	<u>153,005</u>	<u>630,092</u>
Cash flows from noncapital financing activities:			
Operating grants received	119,278	11,855	131,133
Settlement from litigation	<u>1,000,000</u>	<u>-</u>	<u>1,000,000</u>
Net cash provided by noncapital financing activities	<u>1,119,278</u>	<u>11,855</u>	<u>1,131,133</u>
Cash flows from capital and related financing activities:			
Acquisition of property, plant and equipment	(1,221,758)	(39,636)	(1,261,394)
Principal payments - bonds	(203,753)	(71,015)	(274,768)
Interest paid on bonds	<u>(56,360)</u>	<u>(15,098)</u>	<u>(71,458)</u>
Net cash used for capital and related financing activities	<u>(1,481,871)</u>	<u>(125,749)</u>	<u>(1,607,620)</u>
Cash flows from investing activities:			
Interest on investments	<u>28,249</u>	<u>19,541</u>	<u>47,790</u>
Net increase in cash and investments	142,743	58,652	201,395
Cash and investments, beginning of year	<u>63,401</u>	<u>5,676</u>	<u>69,077</u>
Cash and investments, end of year	\$ <u><u>206,144</u></u>	<u><u>64,328</u></u>	<u><u>270,472</u></u>



## Combining Balance Sheet

## Fiduciary Funds

June 30, 1991

<u>Assets</u>	Employee Retirement Trust Fund	Nonexpendable Trust Funds	Expendable Trust Funds	Agency Funds	<u>Totals</u>
Cash and investments	\$ 15,153,782	-	13,319,934	8,297	28,482,013
Investments with fiscal agents, at market	-	-	-	902,589	902,589
Receivables:					
Due from state	10,809	-	-	-	10,809
Education loans	-	5,750	-	-	5,750
Accrued interest	-	-	262,534	-	262,534
Due from other funds	-	1,059,363	-	75,559	1,134,922
Total assets	<u>\$ 15,164,591</u>	<u>1,065,113</u>	<u>13,582,468</u>	<u>986,445</u>	<u>30,798,617</u>
<u>Liabilities and Fund Equity</u>					
Liabilities:					
Warrants and accounts payable	\$ -	-	105,994	8,297	114,291
Other liabilities	-	-	-	75,559	75,559
Due to other funds	575	-	1,134,857	-	1,135,432
Deferred compensation	-	-	-	902,589	902,589
Total liabilities	<u>575</u>	<u>-</u>	<u>1,240,851</u>	<u>986,445</u>	<u>2,227,871</u>
Fund balances reserved for:					
Subsequent years' expenditures	-	-	77,000	-	77,000
Endowments	-	1,065,113	-	-	1,065,113
Employees' retirement benefits	15,164,016	-	-	-	15,164,016
Unreserved	-	-	12,264,617	-	12,264,617
Total fund equity	<u>15,164,016</u>	<u>1,065,113</u>	<u>12,341,617</u>	<u>-</u>	<u>28,570,746</u>
Total liabilities and fund equity	<u>\$ 15,164,591</u>	<u>1,065,113</u>	<u>13,582,468</u>	<u>986,445</u>	<u>30,798,617</u>

TOWN OF READING, MASSACHUSETTS

Combining Statement of Revenues, Expenditures and Changes in Fund Equity (Deficit)

Expendable Trust Funds

Year ended June 30, 1991

	Municipal Light Pension Fund	Group Health Insurance Fund	Worker Compensation Fund	Other Expendable Trust Funds	Totals
Revenues:					
Investment income	\$ 1,088,454	8,699	3,549	303,776	1,404,478
Contributions	<u>425,968</u>	<u>2,297,018</u>	<u>514,781</u>	<u>-</u>	<u>3,237,767</u>
	<u>1,514,422</u>	<u>2,305,717</u>	<u>518,330</u>	<u>303,776</u>	<u>4,642,245</u>
Expenditures:					
General government	-	-	-	305	305
Education	-	-	-	6,700	6,700
Public works and facilities	-	-	-	920	920
Human services	-	-	-	33,114	33,114
Culture and recreation	-	-	-	6,798	6,798
Employee benefits	<u>587,432</u>	<u>1,396,357</u>	<u>572,679</u>	<u>-</u>	<u>2,556,468</u>
Total expenditures	<u>587,432</u>	<u>1,396,357</u>	<u>572,679</u>	<u>47,837</u>	<u>2,604,305</u>
Excess of revenues over (under) expenditures	926,990	909,360	(54,349)	255,939	2,037,940
Other financing sources:					
Operating transfers in	<u>-</u>	<u>-</u>	<u>-</u>	<u>22,814</u>	<u>22,814</u>
Excess of revenues and other sources over (under) expenditures	926,990	909,360	(54,349)	278,753	2,060,754
Fund equity, beginning of year	<u>7,246,560</u>	<u>-</u>	<u>42,855</u>	<u>2,991,448</u>	<u>10,280,863</u>
Fund equity (deficit), end of year	<u>\$ 8,173,550</u>	<u>909,360</u>	<u>(11,494)</u>	<u>3,270,201</u>	<u>12,341,617</u>

## TOWN OF READING, MASSACHUSETTS

## Combining Statement of Revenues, Expenditures and Changes in Fund Equity

## Employee Retirement Trust and Nonexpendable Trust Funds

Year ended June 30, 1991

	Employee Retirement Trust Fund	Nonexpendable Trust Funds	Totals
Operating revenues:			
Investment income	\$ 894,897	100,380	995,277
Contributions	3,482,841	-	3,482,841
Gifts	<u>-</u>	<u>62,100</u>	<u>62,100</u>
	<u>4,377,738</u>	<u>162,480</u>	<u>4,540,218</u>
Operating expenses:			
Personal services	29,879	-	29,879
Benefit payments	2,615,773	-	2,615,773
Refunds	287,720	-	287,720
Other	<u>3,440</u>	<u>-</u>	<u>3,440</u>
Total operating expenses	<u>2,936,812</u>	<u>-</u>	<u>2,936,812</u>
Income before operating transfer	1,440,926	162,480	1,603,406
Operating transfers out	<u>-</u>	<u>(99,896)</u>	<u>(99,896)</u>
Net income	1,440,926	62,584	1,503,510
Fund equity, beginning of year	<u>13,723,090</u>	<u>1,002,529</u>	<u>14,725,619</u>
Fund equity, end of year	\$ <u>15,164,016</u>	\$ <u>1,065,113</u>	\$ <u>16,229,129</u>

Town of Reading, Massachusetts  
General Fund  
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)  
Year ended June 30, 1991

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	\$	\$	\$	\$
General government	1,858,108	1,820,603	20,342	17,163
Public safety	4,091,888	4,062,168	5,517	24,203
Education	14,944,069	14,586,436	319,535	38,098
Public works and facilities	2,734,597	2,659,587	27,968	47,042
Human services	265,978	260,947		5,031
Culture and recreation	555,781	534,151		21,630
Debt service	1,582,649	1,567,050		15,599
Employee benefits	4,540,164	4,525,918		14,246
Intergovernmental	640,453	643,526		(3,073)
	\$	\$	\$	\$
	31,213,687	30,660,386	373,362	179,939



Town of Reading, Massachusetts  
General Fund  
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)  
Year ended June 30, 1991

	Budget (Revised)	<u>Expenditures</u>	<u>Encumbered</u>	Unencumbered Balance
	\$	\$	\$	\$
<b>General government:</b>				
Selectmen:				
Non-personal expenses	8,775	8,658		117
Manager:				
Personal services	64,730	64,730		
Non-personal expenses	4,950	4,628		322
General services:				
Personal services	107,491	106,015		1,476
Non-personal expenses	67,523	60,673	6,560	290
Finance committee:				
Personal services	1,760	1,360		400
Non-personal expenses	39,150	38,014		1,136
Accountant:				
Personal services	76,906	75,077		1,829
Non-personal expenses	1,250	1,250		
Board of assessors:				
Personal services	76,934	75,598		1,336
Non-personal expenses	12,300	4,396	7,900	4
Capital outlay	5,000	4,702		298
Finance:				
Personal services	220,483	219,122		1,361
Non-personal expenses	61,250	60,574		676
Law:				
Non-personal expenses	115,700	115,263		437
Personnel:				
Non-personal expenses	31,975	31,886		89
Data processing:				
Non-personal expenses	51,800	51,624		176
Capital outlay	13,400	13,400		

Town of Reading, Massachusetts  
General Fund  
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)  
Year ended June 30, 1991

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	\$	\$	\$	\$
Clerk:				
Personal services	31,270	31,071		199
Non-personal expenses	1,980	1,263	682	35
Elections and Registration:				
Personal services	25,440	24,646		794
Non-personal expenses	23,413	22,967		446
Conservation:				
Personal services	27,307	26,954		353
Non-personal expenses	500	238		262
Community development:				
Personal services	20,744	20,486		258
Non-personal expenses	2,325	2,105		220
Planning:				
Personal services	40,904	40,904		
Non-personal expenses	20,000	14,800	5,200	
Zoning:				
Personal services	1,100	730		370
Non-personal expenses	75	60		15
Building maintenance:				
Personal services	144,738	143,018		1,720
Non-personal expenses	276,385	274,859		1,526
Capital outlay	16,000	15,049		951
Casualty insurance:				
Non-personal expenses	264,550	264,483		67
	\$	\$	\$	\$
Total general government	1,858,108	1,820,603	20,342	17,163

Town of Reading, Massachusetts  
General Fund  
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)  
Year ended June 30, 1991

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	\$	\$	\$	\$
Public safety:				
Police:				
Personal services	1,822,808	1,814,820		7,988
Non-personal expenses	155,900	154,439	1,460	1
Fire:				
Personal services	1,763,906	1,762,082		1,824
Non-personal expenses	84,330	80,099	4,057	174
Dispatchers:				
Personal services	135,550	126,125		9,425
Non-personal expenses	33,290	32,647		643
Indemnification police/fire:				
Non-personal expenses	20,000	19,853		147
Building inspector:				
Personal services	53,586	53,360		226
Non-personal expenses	2,000	2,000		
Sealer weights and measures:				
Personal services	2,357	2,356		1
Non-personal expenses	500	380		120
Civil defense:				
Personal services	2,480	2,477		3
Non-personal expenses	319			319
Animal control:				
Personal services	9,512	9,512		
Non-personal expenses	5,350	2,018		3,332
	\$	\$	\$	\$
Total public safety	4,091,888	4,062,168	5,517	24,203

Town of Reading, Massachusetts  
General Fund  
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)  
Year ended June 30, 1991

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	\$	\$	\$	\$
Education:				
School department:				
Personal services	12,398,393	12,096,297	302,096	
Non-personal expenses	2,399,677	2,344,177	17,439	38,061
Northeast Regional Vocational School District assessment	145,999	145,962		37
	\$	\$	\$	\$
Total education	14,944,069	14,586,436	319,535	38,098
	\$	\$	\$	\$
Public works and facilities:				
Public works administration:				
Personal services	135,948	135,920		28
Non-personal expenses	4,750	3,800		950
Engineering:				
Personal services	175,958	171,595		4,363
Non-personal expenses	6,734	5,751		983
Highway maintenance:				
Personal services	403,645	403,293		352
Non-personal expenses	125,695	110,638	13,757	1,300
Waste collection and disposal:				
Personal services	15,000	7,926		7,074
Non-personal expenses	792,592	769,278		23,314
Parks:				
Personal services	106,651	103,347		3,304
Non-personal expenses	24,401	20,625	3,776	
Capital outlay	23,975	23,975		
Forestry:				
Personal services	103,749	102,044		1,705
Non-personal expenses	14,808	12,850	79	1,879



Town of Reading, Massachusetts  
General Fund  
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)  
Year ended June 30, 1991

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	\$	\$	\$	\$
Equipment maintenance:				
Personal services	67,381	66,026		1,355
Non-personal expenses	139,824	135,563	4,261	
Capital outlay	77,715	77,715		
Snow and ice control:				
Personal services	33,247	33,207		40
Non-personal expenses	95,708	95,708		
Street lighting:				
Non-personal expenses	179,019	179,019		
Cemetery:				
Personal services	168,722	168,714		8
Non-personal expenses	39,075	32,593	6,095	387
	\$	\$	\$	\$
Total public works and facilities:	2,734,597	2,659,587	27,968	47,042
	\$	\$	\$	\$
Human services:				
Human services:				
Personal services	85,706	85,154		552
Non-personal expenses	2,608	2,605		3
Health:				
Personal services	30,868	30,868		
Non-personal expenses	35,592	35,574		18
Elder services:				
Personal services	71,670	68,919		2,751
Non-personal expenses	8,702	7,352		1,350

Town of Reading, Massachusetts  
General Fund  
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)  
Year ended June 30, 1991

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	\$	\$	\$	\$
Veterans:				
Personal services	7,832	7,831		1
Non-personal expenses	400	400		
Veterans assistance	22,600	22,244		356
	\$	\$	\$	\$
Total human services	265,978	260,947		5,031
	\$	\$	\$	\$
Culture and recreation:				
Library:				
Personal services	387,458	387,458		
Non-personal expenses	88,600	88,600		
Recreation:				
Personal services	42,983	38,954		4,029
Non-personal expenses	35,740	18,165		17,575
Historical commission	1,000	974		26
	\$	\$	\$	\$
Total culture and recreation	555,781	534,151		21,630
	\$	\$	\$	\$
Debt service:				
Retirement of debt	920,232	920,232		
Interest on long term debt	279,917	279,917		
Short term interest expense	382,353	366,754		15,599
Interest on tax overpayments	147	147		
	\$	\$	\$	\$
Total debt service	1,582,649	1,567,050		15,599

Town of Reading, Massachusetts  
General Fund  
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)  
Year ended June 30, 1991

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	\$	\$	\$	\$
Employee benefits:				
Contributory retirement assessment	1,702,217	1,702,217		
Non-contributory pensions	93,406	87,208		6,198
Unemployment compensation benefits	108,086	108,086		
Retirement incentive	100,000	100,000		
Group health and life insurance	2,110,638	2,110,638		
Medicare	75,000	66,952		8,048
Worker compensation:				
Transfer to trust fund	350,817	350,817		
	\$	\$	\$	\$
Total employee benefits	4,540,164	4,525,918		14,246
	\$	\$	\$	\$
Intergovernmental:				
County assessments:				
County tax	34,442	34,442		
State assessments:				
Special education	13,123	14,987		(1,864)
Energy conservation	4,285	4,285		
Retirement system	6,660	6,660		
Air pollution control	4,757	4,757		
Metro area planning council	4,500	4,500		
Massachusetts Bay Transportation Authority	572,686	573,895		(1,209)
	\$	\$	\$	\$
Total Intergovernmental	640,453	643,526		(3,073)

Town of Reading, Massachusetts  
General Fund  
Statement of Expenditures and Encumbrances, Compared to Prior Years Encumbrances (Cash Basis)  
Year ended June 30, 1991

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	\$	\$	\$	\$
General government:				
Selectmen	4,448	1,032		3,416
General services	2,612	2,612		
Board of assessors	12,000		12,000	
Real estate value publication	1,200	1,200		
Finance	200	200		
Personnel	2,626	2,500		126
Data processing	6,000	6,000		
Planning	14,200	14,200		
Square area traffic signals	18,500	70	18,430	
Disposition of Pearl Street School	9,000	9,000		
Building maintenance	25,960	25,960		
Casualty insurance	660	660		
Public safety:				
Police	47,422	44,227	3,195	
Fire	3,194	3,194		
Animal control	606	606		



Town of Reading, Massachusetts  
General Fund  
Statement of Expenditures and Encumbrances, Compared to Prior Years Encumbrances (Cash Basis)  
Year ended June 30, 1991

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	\$	\$	\$	\$
Education:				
School department:				
Personal services	293,850	293,850		
Non-personal expenses	18,262	18,128		134
Public works and facilities:				
Public works	58,279	58,279		
Drain construction	46,549	46,549		
Public way acceptance:				
Granger Avenue	500			500
Dean Road	8,967	7,308		1,659
Ceder Street	110,000		110,000	
Shackford Road	6,863	4,776		2,087
Cemetery				
Human services:				
Elder services	12,250	12,250		
Culture and recreation:				
Library	225	225		
Recreation	2,803	2,803		
Employee benefits:				
Group health and life insurance	1,050	1,050		
	\$ 708,226	\$ 556,679	\$ 143,625	\$ 7,922

Town of Reading, Massachusetts  
Water Fund  
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)  
Year ended June 30, 1991

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	\$	\$	\$	\$
Operations:				
Personal services	488,076	479,959		8,117
Non-personal expenses	839,301	714,999	34,233	90,069
Capital outlay	1,302,000	514,649	767,351	20,000
Debt service:				
Retirement of debt	203,753	203,753		
Interest on long term debt	86,360	56,360		30,000
	\$	\$	\$	\$
	2,919,490	1,969,720	801,584	148,186

Town of Reading, Massachusetts  
Sewer Fund  
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)  
Year ended June 30, 1991

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	\$	\$	\$	\$
Operations:				
Personal services	164,071	95,352		68,719
Non-personal expenses	249,541	215,130	34,411	
Capital outlay	38,800	26,936	6,459	5,405
Massachusetts Water Resources Board assessment	1,515,835	1,398,062		117,773
Debt service:				
Retirement of debt	71,015	71,015		
Interest on long term debt	15,098	15,098		
	\$	\$	\$	\$
	2,054,360	1,821,593	40,870	191,897

# COMMUNITY DEVELOPMENT

## DEPARTMENT OF COMMUNITY DEVELOPMENT

The Department of Community Development is responsible for furthering and upholding the public interest of the Town in matters relative to land-use, economic and physical development, building safety, and natural resource protection. It serves the Community Planning and Development Commission, the Conservation Commission, the Zoning Board of Appeals, the Historical Commission, and the Land Bank Committee. It also provides support to the 350th Anniversary Committee and the Housing Partnership.

The Department Director is Jonathan Edwards, who also serves as Town Planner; he is also the Chairman of the North Suburban Planning Council, which represents ten towns in this region. Mr. Edwards has also been serving the Town of Stoneham on an on-call basis, to undertake zoning enforcement and planning work. Stuart LeClaire, Building Inspector and Zoning Enforcement Officer, supervises the Wire Inspector, John Holland, and the Plumbing and Gas Inspector, Edward Cirigliano. Mr. LeClaire has been a Director of the Massachusetts Building Commissioners Association; much of his time this year has been spent to assist North Reading, which has been without its own Building Inspector since July. Donald Nadeau serves the Town well as Conservation Administrator.

Helen Joyce capably continues as part-time Principal Clerk. Connie Leoncello and Mike O'Halloran serve us well as part-time Principal Clerks, whom the Department shares with the Department of Public Works.

Despite sustaining significant budget cuts of 11% (from \$149,466 in Fiscal Year 1991 to \$133,723 in Fiscal Year 1992), the Department of Community Development has been able to continue functioning with minimum losses in effectiveness and service to our citizens through administrative streamlining and the superlative dedication of its employees.

During Fiscal Year 1991, the Department processed 1537 applications for building, plumbing, wiring, and gas permits; CPDC Site Plan and Subdivision Reviews; Conservation Determinations and Orders of Conditions; and ZBA Appeals, Variances, and Special Permits, receiving a total revenue from fees of \$194,229. Both the Case Activity and Revenue levels were significantly higher than those of the previous year.

During 1991, the Department placed principal emphasis on the following actions and programs:

- completing the Master Plan for the Town, which was adopted in October 1991, and beginning the ongoing process of review, revision, and implementation of the Master Plan.
- obtaining, in cooperation with the Division of Elder Services and the Council on Aging, of a \$757,000 grant for the rehabilitation of the Old Fire Station as the permanent Senior Citizens Center.
- developing, in cooperation with the Town Manager and executive officers of Wakefield, Stoneham, and North Reading, a workable service-sharing program for building, plumbing, gas, and wiring inspections and zoning enforcement; this program promises to achieve significant improvement in service delivery and marked financial savings.
- beginning efforts to streamline project review and permitting procedures in order to facilitate appropriate economic development in accordance with the Master Plan in order to obtain needed tax-base and employment enhancement.
- continuation (despite staff reductions) of the Department's program to consolidate the disparate filing systems the Department originally inherited from the previously separate operations from which the Department was formed.
- computerization of the Conservation Data Base.
- development of a centralized system for collection and accounting of fee revenues.
- clarification and simplification of CPDC-Site Plan Review and ZBA Rules and Regulations.
- acquisition of lands suitable for Conservation protection.
- implementation of a ticketing system for comprehensive Zoning enforcement.
- increased cooperation with regional planning organizations and neighboring municipalities in such areas as transportation, environmental review of proposed major developments, and water supply and water quality protection.



# COMMUNITY DEVELOPMENT

- continued monitoring of and involvement with adjoining Towns and Cities in development activities of concern to the Reading, such as Inwood Park, Industriplex Interchange, American Mutual, Riverpark-93, Chestnut Knoll, Superfund Site, MBTA commuter-rail facilities, I-93/129 Interchange.
- increased cooperation with other Departments on matters relating to drainage maintenance, procedural coordination, tax-base enhancement, subdivision inspections and bonding, and bonding to protect newly installed subdivision improvements from potential damage from house construction activities.
- continuation of the Town-Wide Traffic Study in conjunction with the development of the Master Plan.
- working with the Chamber of Commerce and neighborhood associations, and citizens groups on such issues as development impacts, traffic and safety, parking and sign control, economic stimulation, and distressed condominium projects.
- continuing the efforts to identify dispose of surplus Town properties for advantageous redevelopment, especially the Pearl Street School, despite the slowdown in the regional real-estate market, which has caused delays in the initiation of the Reading Executive Park on the former landfill.

## COMMUNITY PLANNING AND DEVELOPMENT COMMISSION

The Community Planning and Development Commission held 29 public meetings during 1991. It conducted 37 Public Hearings relative to Site Plan and Subdivision Reviews, and 2 public site visits (Crestview Exxon and Carriage Estates) in connection with these reviews, in order to afford the citizens of our Town the maximum opportunity to participate in the proceedings of the Commission.

A total of 12 Site Plan Review and Subdivision applications were received and acted upon:

Site Plan Review--approved with conditions:  
Addison-Wesley  
Reading Municipal Light Department  
Winchester Hospital/Reading Medical Office Building  
Crestview Exxon  
Mobil Station at Main Street and Summer Avenue  
Cerretani's Supermarket

Preliminary Subdivisions--denied:  
Laurea Circle  
First Street  
Covenant Circle

Definitive Subdivisions--denied:  
Willow Court

Definitive Subdivisions--approved with conditions:  
Carriage Estates Phase I  
Carriage Estates Phase II

The Commission has devoted increasing attention to subdivision performance bonds and completion schedules, in order to ensure that subdivision work proceeds as ex-

peditionously as possible in the declining real-estate market. A total of 23 bond actions were taken relative to establishing performance bond amounts, reducing bond amounts as work progresses, releasing bonds as work is completed, and extending completion dates as appropriate.

The Commission, concerned with a growing tendency among subdividers to take advantage of loopholes in existing regulations as developable land becomes increasingly scarce and marginal, has begun exploring possible major revisions to the Subdivision Rules and Regulations and possible amendments to the Zoning By-Laws for tighter lot size and shape provisions.

Due to the diligence of the Town Planner and the Building Inspector, there are now no cases of noncompliance with Site Plan Review approval conditions, with the exception of one in litigation.

### Master Plan:

The Master Plan Advisory Committee, working with the Commission and the Town Planner, held three public workshops and completed its work on the Town's Master Plan. The Commission adopted the Master Plan on October 7th, and is now in the process of establishing priorities and responsibilities for the implementation of the Master Plan's Action Strategies. A major emphasis over the near future will be to implement the economic development and neighborhood protection Action Strategies in order to enhance the Town's tax base, employment base, and livability.

The Commission is extremely grateful to the more than forty citizens who participated actively with the Master

# COMMUNITY DEVELOPMENT

Plan Advisory Committee, which was chaired by Mark Favaloro. It is expected that the Master Plan will be published early in 1992.

An important supplement to the Master Plan is the Town-Wide Traffic Study, being conducted under the auspices of the Community Development Department by a traffic planning consultant, McDonough & Scully. Phase I of this Study, Data Collection, has been completed, with Phase II, Identification of Existing Problems and Future Demand, almost completed. This Study enables to Town

to take effective measures to control current traffic difficulties and to prevent or mitigate many future traffic problems.

## Other Activities:

During 1991, the Commission's leadership changed. William Goodrich was Chair during the first half of the year, succeeded by Nancy Shipes. Richard Howard, Commission Secretary during the first half of the year, was succeeded by Jonathan Barnes.

The Commission wishes to thank the Town Planner, Jonathan Edwards, and the Assistant Director of Public Works--Engineering, William Robertson, for their hard work and dedicated support in assisting the Commission in its work on behalf of the citizens of the Town of Reading.

Respectfully,  
Nancy Shipes, Chair  
Jonathan Barnes, Secretary  
William Goodrich  
Richard Howard  
Thomas Stohlman

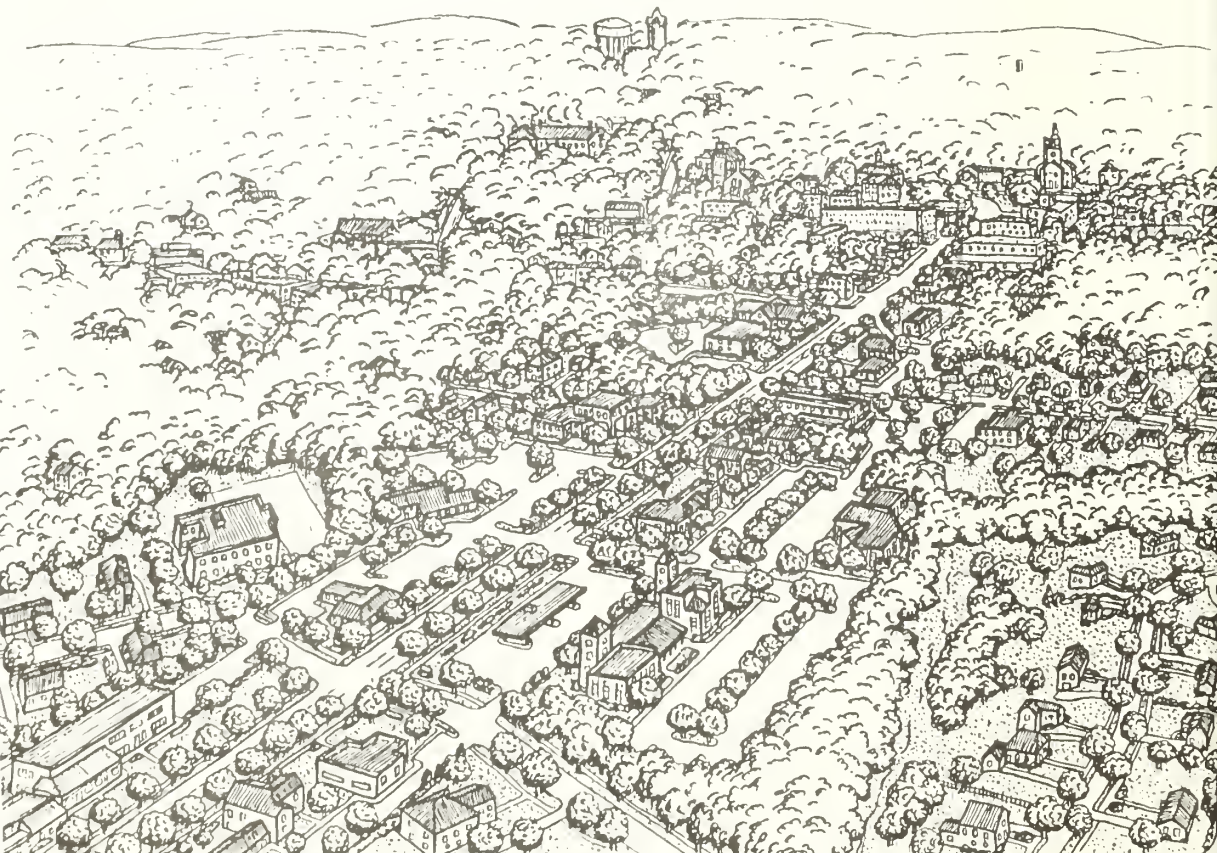


## Commercial-Strip Redevelopment

this drawing is not intended as a depiction of an actual area but as an illustration of the effects of the Master Plan's Action Strategies

after implementation of the Master Plan

- strengthened buffer & screening for residential areas
- visual & functional integration
- street trees and improved ground landscaping to improve visual attractiveness
- more intensive and coherent land-use
- moderated micro-climate
- harmonious mix of smaller, lower signs
- pedestrian access
- safer, more efficient traffic flow: two travel lanes with central turning lane
- fewer, narrower curbs
- aligned intersections
- reduced traffic conflict
- improved site design
- enhanced business & tax base by productive use of rear properties





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# COMMUNITY DEVELOPMENT

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## ZONING BOARD OF APPEALS

In 1991, the Board of Appeals held hearings on twenty petitions for special permits and variances, one of which was carried over from 1990. The Board also heard a request for a rehearing, and reviewed the Reading Gymnastics existing use variance. Of the twenty petitions filed, seventeen were requests for variances and three were requests for special permits.

Six of the seventeen applications for variances were denied, three were withdrawn; three were amended to be requests for special permits; three were granted; and, two have been continued and will be heard in 1992.

The three variance requests that were granted included the Reading Municipal Light Department's request to amend the existing variances, and two lot line set back variances (one being justified by the existence of wetlands and the other due to the unique land area and the minimal six to eighteen inch encroachment requested). Also of note was the Mobil Oil Company's request for a front lot line set back variance on Main Street for the construction of a canopy, gasoline pump islands and convenience store, which was denied.

Of the six special permit applications (three original requests and three amended variance applications), one was denied, three were granted, one was withdrawn without prejudice and one has been continued to be heard in 1992. The special permit applications included five requests to build on non-conforming lots under the special provisions of zoning by-law section 6.3.1.3. Of these five, one will be heard

in 1992, three were granted and one was denied.

Respectfully submitted by:  
Ardith A. Wieworka, Chairman  
John A. Jarema, Vice-Chairman  
Stephen G. Tucker  
C. Nancy Scott  
Sally C. Nitzsche  
John A. Coote

## CONSERVATION COMMISSION

The Conservation Commission experienced another eventful year in 1991, with many filings, improvements in enforcement and administration, and activities to benefit the Town Conservation Areas.

### ADMINISTRATION:

Under the direction of Donald Nadeau, who completed his second year as Conservation Administrator this month, the Commission continues to improve efficiency and streamline the filing process for applicants. By computerizing and standardizing more office functions, eliminating some, and shifting responsibility for some to the applicant, the Commission continues to pursue its mission of environmental protection and service to the public. Also, a new process of issuing informal violation notices, which allows offenders to file for the proper permits, has reduced the number of Enforcement Orders issued.

A great time-saver was provided by former Administrator Charles Costello, who is now Section Chief at the Mass. Dept. of Environmental Protection's Wetlands Conservancy Program. He has provided the Town with large-scale orthophoto maps delineating all the major wetlands in Reading.

### APPLICATIONS:

The Commission held thirty-two meetings in 1991 to attend to the thirty-one filings which it received. These filings included twenty Requests for Determination and eleven Notices of Intent. Two subdivisions including Carriage Estates Phase II and Family Circle were processed in addition to individual house lots, house additions, and pool installations. The Commission issued Certificates of Compliance for the Sanborn Village Phase IV roadway, Johnston Circle, and Ashley Woods Subdivision. The Administrator performed 170 inspections.

The DPW submitted seven filings which concerned Townwide drainage maintenance, the Louanis Water Treatment Plant addition, water and sewer projects, the Charles Lawn Cemetery, and bio-remediation of waste oil using the former Town landfill.

The Conservation Division collected \$8,385.50 in filing fees in 1991. Only \$400 in potential revenue (4.8% of the total) was eliminated by the removal of filing fees for Requests for Determinations. The purpose for removing the fees was to become consistent with State regulations, to streamline administration, to encourage compliance with the wetlands laws and to reduce the number of enforcement actions.

### ACTIVITIES:

#### Bylaw Revision:

After two years of working with Attorney Elaine Vreeland, and after receiving overwhelming approval by the November 1990 Town Meeting, amendments to the Reading General Bylaws, Section 5.7 - Wetlands Protection were approved by the Attorney

# COMMUNITY DEVELOPMENT

General (one section allowing fees for independent consulting was at first rejected by the AG, but a revised section was approved after being adopted by the 1991 Town Meeting). The Commission is now finalizing its review of completely revised and updated regulations to implement the amended bylaw, and anticipates scheduling the public hearing on the regulations in January.

## ACTION:

Through the tireless efforts of new Associate Member Leo Kenney, the Commission participated in the Mass. Division of Fisheries & Wildlife's new Ipswich River Watershed Conservation Strategy. The Cedar Swamp area in Reading and the surrounding towns was selected to be a focus area for inventory and increased resource protection. The Ipswich River Watershed Association has assumed responsibility for this important regional project. The Commission looks forward to wise growth with improved protection of the area as a result of this effort.

## Protecting the Aquifer and Open Space:

The Aquifer Protection Subcommittee worked closely with the North Suburban Planning Council on the Water Supply Protection Study, and is helping to prepare a set of recommendations for improved protection of Reading's wellfields and water supply. The Open Space Plan Subcommittee met extensively with the Master Plan Advisory Committee to ensure that the open space needs of the community are well-represented in the new Town Master Plan.

## Public Participation:

Alex Svirsky of Boy Scout Troop 702 completed an ambitious Eagle Project



Great Horned Owl, drawn by Mark Erelli

for the Commission and the Town. With the help of many volunteers, he planned and coordinated the remarking of boundaries and the placement of 26 regulation signs at the Kurchian Woods, Pinevale, and Bare Meadow Conservation Areas. His efforts and those of the volunteers helped to ensure that the Conservation Areas are more readily accessible and protected for the public enjoyment.

The Commission is delighted by Mr. and Mrs. Somes' donation of 1.8 acres of land off of Hunt Street and Lec Street abutting the Maillett and Morgan Conservation Areas. It will be well used throughout history in Reading for the conservation purposes intended. The Commission also welcomes another addition. As part of the subdivision approval process, applicant Robert Kurchian proposed and agreed to provide an improved parking area for the Kurchian Woods Conservation area.

Especially in this time of ever-increasing fiscal constraints, the Commission would like to encourage more citizen involvement in environmental education, upkeep of the Town's conservation lands, and community programs in the coming year.

Finally, as we approach the next millennium, may Reading continue to preserve those valuable resources which are to be passed down to our children's children.

Respectfully submitted by:

Camille Anthony, Chair  
Jennifer Lachmayr, Vice-Chair  
James Biller  
Harold V. Hulse  
Edwin Loschi  
Joan Nickerson  
M. Clifton Proctor  
James Keigley, Associate  
Leo Kenney, Associate  
Jennifer Miksen, Associate

# COMMUNITY DEVELOPMENT

## CONSERVATION COMMISSION ACTIVITY 1991

(MGL = MA General Laws, C.131, s40 - The Wetlands Protection Act)

(RGB = Reading General Bylaws, section 5.7 - Wetlands Protection)

### A. PERMITS

	<u>MGL</u>	<u>RGB</u>
1. Requests for Determination of Applicability (RDA)	<u>20</u>	<u>19</u>
2. Notices of Intent (NOI)	<u>11</u>	<u>9</u>
3. RDA Public Meetings	<u>26*</u>	<u>25*</u>
4. NOI Public Hearings	<u>25*</u>	<u>23*</u>
5. RDA Determinations	<u>17*</u>	<u>18*</u>
6. NOI Orders of Conditions (OOC)	<u>11</u>	<u>11</u>
7. NOI Notices of Non-Significance	<u>1</u>	<u>1</u>
8. NOI Certificates of Compliance (COC)	<u>15</u>	<u>16</u>
9. Violation Notices (VIO)	<u>7</u>	<u>7</u>
10. Enforcement Orders (Enf.)	<u>3</u>	<u>3</u>

\* (Activity occurring in 1991 from 1990 filings is not counted)

### B. FEES (\$)

	<u>MGL</u>	<u>RGB</u>
[RDA fees discontinued on 3-25-91]	N/A	<u>[75.00]</u>
1. NOI's	<u>2,212.50</u>	<u>5,548.00</u>
2. NOI Extensions (EXT)	N/A	<u>550.00</u>
Total	<u>2,212.50</u>	<u>6,173.00</u>
<b>Grand Total</b>		<u><b>8,385.50</b></u>

### C. ADMINISTRATION

1. Commission Meetings	<u>32</u>
2. Appointments, consultations	<u>8-10</u> average per day
3. Building/pool permit sign-offs	<u>119</u>
4. Site inspections	<u>170</u>
5. Conferences, seminars, workshops	<u>8</u>

## HISTORICAL COMMISSION

The Reading Historical Commission (RHC) in 1991 continued to provide preservation information and advice to town officials and citizens, and to local and state-wide preservation organizations.

The commission worked with the Board of Selectmen and the Town Manager to implement the use of established criteria to evaluate proposed changes to the Common. These criteria had been prepared by the commission at the request of the board, since the Common is listed on the National Register of Historic Places. The commission provided major assistance to the Community Planning and Development Commission in the latter's revision of procedures pertaining to the town's Scenic-Road bylaw. The commission's 1990 nomination of the Central Fire Station as an Endangered Property to the Architectural Conservation Trust (ACT) for Massachusetts caused that building to be included in a case-study report published by ACT. This aided the Division of Elder Services when it reapplied for--and won--a \$750,000 grant from the Executive Office of Community Development to convert the old station into a Senior Center. The commission continued to provide various types of assistance to the Town Manager and Town Planner, the Master Plan Committee, the Cemetery Director, the Department of Public Works, the Municipal Light Department, and the 350th Celebration Committee. Discussions were held with the Board of Library Trustees and the Town Manager concerning environmental conditions in the town's archives room, located in the basement of the Reading Public Library. The commission continued



# COMMUNITY DEVELOPMENT

to participate in the CPDC's site-plan review process when historic structures were involved. Finally, the project to have the town's collection of historic photographs cataloged and conserved was almost completed.

The Historical Commission also helped town residents in a variety of ways. It assisted a neighborhood group in the latter's successful appeal to Fall Town Meeting for Scenic-Road status for South Street. Advice was provided to the Meadow Brook Golf Club regarding the old Emerson-Foster Homestead on that property, and to the owners of the Ace Art building and the Stationhouse restaurant. Citizen requests were answered for information on topics ranging from historic storm-window treatments to genealogical records.

The commission's computerization of its Historical and Architectural Inventory continued. An article was provided to the town's newspapers about the early history of libraries in Reading, to complement information contained in the 1991-1992 Reading Calendar. The commission's annual free Preservation Week program gave townspeople the opportunity to help identify early Reading-area photographs. These photographs were made from old glass-plate negatives that have been preserved by the owners of the M.F. Charles company. For their care of these valuable resources, the company was awarded one of the commission's Certificates of Merit.

Commission members responded to requests for information from the Massachusetts Historical Commission. In February, the RHC hosted a meeting for the historical commissions of neighboring towns, to discuss

common concerns and strategies. Commission members also participated in the activities of Historic Massachusetts, Inc., and the Bay State Historical League.

The Historical Commission greatly appreciates, and wishes to thank, the many persons who supported and encouraged us in the past year.

Sharon Ofenstein, Chairman  
John McCauley, Secretary  
Edward Smethurst, Treasurer  
Virginia Adams  
Edward Palmer  
Associate Members:  
Nancy Smethurst  
Frank Orlando

## LAND BANK COMMITTEE

The Land Bank Committee in 1991 continued to render service to town agencies and citizens. We have continued to add pertinent information to the record files. This included copies of maps, deeds and detailed items collected from many sources.

We have furnished information to various town boards and committees, as well as Town Counsel, on request from them. They have continued to find the Land Bank Committee a valuable resource.

Respectfully submitted,  
LAND BANK COMMITTEE  
Benjamin E. Nichols, Chairman  
George B. Perry, Vice Chairman  
Edward G. Smethurst, Secretary

## INSPECTOR OF BUILDINGS

The following permits were issued and inspected during the year:

New Dwellings	65
Res. Found.	21
Comm. Found.	2
Additions	135
Alterations	100
Roofs/Siding	103
Swimming Pools	21
Garages	3
Fire Damage	3
Signs	8
Razings	11
Accessory Buildings	33
Wood Stoves	12
Total Permits	517
Total Fee Revenue	\$127,910.00

Respectfully submitted:  
Stuart S. LeClaire  
Inspector of Buildings and Zoning  
Enforcement Officer

## WIRING INSPECTOR

A total of 484 permits were issued and inspected. A total of \$15,043.50 was collected and turned over to the Treasurer's Office.

Respectfully submitted:  
John J. Holland, Wiring Inspector

## PLUMBING AND GAS INSPECTOR

A total of 295 plumbing permits were issued and inspected. A total of

# COMMUNITY DEVELOPMENT

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\$11,959.00 was collected and turned over to the Treasurer's office.

A total of 165 gas permits were issued and inspected. A total of \$3,731.00 was collected and turned over to the Treasurer's office.

Respectfully Submitted:  
Edward Cirigliano  
Plumbing & Gas Inspector

## METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council (MAPC) is an organization of 101 municipalities, including Reading, in the Metropolitan Boston region. It provides a forum for consultation and common efforts in such fields as land-use planning, transportation, aquifer protection, natural resources preservation, and public improvements.

From 1987 until June 1991, George Hines served with dedication and distinction as Reading's representative to MAPC. He was instrumental in organizing the North Suburban Planning Council, a mutual assistance and consultative body comprised of ten cities and towns in the region surrounding Reading. In July 1991, the Board of Selectmen appointed Mark Favaloro, former member of the Community Planning and Development Commission and Chairman of the Master Plan Advisory Committee, as Reading's Representative to MAPC.

On a metropolitan basis, MAPC has been concentrating its efforts on the development and refinement of MetroPlan 2000, the first comprehensive metropolitan plan dealing with land-use, resource, economic development, transportation, hous-

ing, and infrastructure issues. In addition, MAPC has been developing a metropolitan capital improvements review, evaluation, and prioritization program as a prospective implementation strategy for MetroPlan 2000.

The North Suburban Planning Council, of which Reading's Town Planner, Jonathan Edwards, is Chairman, has established an intermunicipality environmental review process for major development projects, and has been working extensively on the designation of the Industriplex area of Woburn, with improved highway and rail access, as a Regional Concentrated Growth Center, with Reading's Industrial District, with functional connections with this growth center, as an economic development focus consistent with Reading's newly adopted Master Plan.

In addition, MAPC has been conducting several studies of issues of direct concern to Reading and its neighboring towns: regional aquifer and water supply protection, I-93 traffic and transportation improvements, and Route 128 Corridor land-use and traffic.

MAPC's activities are of direct benefit to the Town of Reading, as is the active involvement in its work of our citizen representatives and town staff.

Respectfully submitted,  
Mark Favaloro

# FINANCE

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## ASSESSMENT DIVISION

The Assessment Division of the Finance Department is headed by a three member elected part-time Board of Assessors. The Board is responsible for the professional work of appraising and assessing all real and personal property in the Town of Reading. The Board provides the policy direction and technical oversight for this function. The Town Appraiser and Assistant Appraiser report to the Board of Assessors regarding the assessment function. Also in the Assessors' Office is an Administrative Assistant and a Principal Clerk who report to the Finance Director.

1991 was an especially busy year for the Assessment Division. Our office once again completed a revaluation all of properties in Reading. The Assistant Appraiser, Julie Cosentino, is in the process of inspecting all residential properties in the Town of Reading for the FY1993 Revaluation.

In June our Appraiser, Sebastian P. Tine resigned. The Board of Assessors wishes Mr. Tine well in his new position as Town Appraiser in Weston, Ma. The Assessing Department would like to thank Yano for his 12 years of service.

Our new Appraiser, Ellen Doyle Sullivan, joined us in December. Ellen comes to us from the City of Somerville where she was the Commercial Appraiser for four years. The Board of Assessors is confident that with her expertise the upcoming revaluation will be conducted successfully.

Administrative Assistant, Faye A. Mechl, was awarded a scholarship to attend the M.A.A.O. (Mass. Assessors Association) School at the University of Massachusetts, Amherst In August. she successfully completed the Lotus 1-2-3 Spreadsheet Course.

## REPORT OF THE TOWN COLLECTOR 12 MONTHS ENDING JUNE 30, 1991

### 1991 REAL ESTATE

Committed Dec. 11, 1990	\$19,496,089.20	
Refunds	75,586.58	
Interest & Costs Collected	33,577.49	
Abatements		\$235,622.84
Paid to Treasurer		18,786,440.18
Subsequent Tax Title		195,017.23
Uncollected June 30, 1991		388,173.02
	<u>19,605,253.27</u>	<u>19,605,253.27</u>

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# FINANCE

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## 1990 REAL ESTATE

Balance June 30, 1990	387,258.51	
Refunds	37,588.77	
Interest & Costs Collected	30,846.14	
Abatements		43,690.92
Paid to Treasurer		318,381.32
Subsequent Tax Title		64,672.84
Uncollected June 30, 1991		28,948.34
	<u>455,693.42</u>	<u>455,693.42</u>

## 1991 PERSONAL PROPERTY

Committed Dec. 28,1990	152,971.82	
Refunds	83.25	
Interest and Costs Collected	553.06	
Abatements		83.72
Paid to Treasurer		144,001.85
Uncollected June 30, 1991		9,522.56
	<u>153,608.13</u>	<u>153,608.13</u>

## 1990 PERSONAL PROPERTY

Balance June 30, 1990	8,745.25	
Refunds	360.51	
Interest & Costs Collected	251.71	
Abated		990.52
Paid to Treasurer		4,220.30
Uncollected June 30, 1991		4,146.65
	<u>9,357.47</u>	<u>9,357.47</u>

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# FINANCE

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## 1991 MOTOR VEHICLE EXCISE

Committed 1991	908,309.10	
Refunds	4,824.02	
Interest & Costs Collected	9,591.25	
Abatements		35,540.75
Paid to Treasurer		846,062.63
Uncollected June 30, 1991		41,120.99
	<u>922,724.37</u>	<u>922,724.37</u>

## 1990 MOTOR VEHICLE EXCISE

Balance June 30, 1990	41,093.85	
Committed 1991	394,833.57	
Refunds	9,777.40	
Interest & Costs Collected	8,190.97	
Abatements		21,421.05
Paid to Treasurer		411,438.37
Uncollected June 30, 1991		21,036.37
	<u>453,895.79</u>	<u>453,895.79</u>

## 1989 MOTOR VEHICLE EXCISE

Balance June 30, 1990	135,839.25	
Committed 1990	4,484.27	
Refunds		724.36
Interest & Costs Collected	1,599.39	
Abatements		4,611.34
Paid to Treasurer		116,977.74
Uncollected June 30, 1991		21,058.19
	<u>142,647.27</u>	<u>142,647.27</u>



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# FINANCE

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## UNAPPORTIONED BETTERMENTS

Balance June 30, 1990	32,751.21	
Committed 1990	109,089.49	
Abated		5,506.82
Paid to Treasurer		39,170.39
Added to 1991 Taxes		30,916.51
Uncollected June 30, 1991		66,246.98
	<u>141,840.70</u>	<u>141,840.70</u>

## ADVANCE PAYMENTS

Committed 1991	813.75	
Paid to Treasurer		813.75

## WATER CHARGES

Balance June 30, 1990	241,755.33	
Committed 1991	1,999,548.41	
Refunds	3,291.89	
Interest	17,945.20	
Abatements		42,522.71
Paid to Treasurer		1,652,707.59
Discounts for Timely Payments		149,482.26
Added to Taxes		131,061.50
Uncollected June 30, 1991		286,766.77
	<u>2,262,540.83</u>	<u>2,262,540.83</u>

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# FINANCE

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## SEWER CHARGES

Balance June 30, 1990	263,182.57	
Committed 1991	2,035,541.30	
Refunds	2,760.08	
Interest	19,682.58	
Abatements		50,710.05
Paid to Treasurer		1,688,257.78
Discounts for Timely Payments		153,005.13
Added to Taxes		134,935.66
Uncollected June 30, 1991		294,257.91
	<u>2,321,166.53</u>	<u>2,321,166.53</u>

## LIEN CERTIFICATES

Certificates & Releases	21,366.00	
Paid to Treasurer		21,366.00

Submitted by:  
Elizabeth W. Klepeis  
Town Collector

THE FOLLOWING IS A LIST OF REAL ESTATE ABATEMENTS GRANTED BY THE BOARD OF ASSESSORS IN THE YEAR 1991  
IN COMPLIANCE WITH ARTICLE 4, SECTION 4.3.5 OF THE BY-LAWS OF THE TOWN OF READING

TOWN OF READING  
FY91 ABATEMENTS

OWNER	LOCATION	ADDRESS		AMOUNT
ANDREONE CARL F	8 RACHEL RD	8 RACHEL RD	READING MA	01867 133.95
BARRETT DAVID H	14 GROVE ST	9 AURELE CIRCLE	READING MA	01867 152.54
BARRETT DAVID H	14 GROVE ST	9 AURELE CIRCLE	READING MA	01867 1,468.74
BIGGIO JOHN W	272 ASH ST	272 ASH ST	READING MA	01867 381.25
BLACK JOHN L	39 BERKELEY ST	39 BERKELEY ST	READING MA	01867 87.58
BLAKE CURTIS L	228 MAIN ST	C/O 1855 BOSTON RD	NO WILBRAHAM MA	01067 1,155.34
BOUDOURIS CHARLES	28 HAYSTACK RD	28 HAYSTACK RD	READING MA	01867 68.26
BRAMANTE SALVATORE	GREY COACH RD	61 GREY COACH ROAD	READING MA	01867 591.19
BRAMANTE SALVATORE	GREY COACH RD	61 GREY COACH ROAD	READING MA	01867 292.38
BRAZELL MARK J	26 SUMMER AVE	26 SUMMER AVENUE	READING MA	01867 230.16
BROWN DAVID J	SLEDGE WOODS	1364 COVERDALE ROAD RR2	MONCTON NB CANADA E1C8J6	
BURBINE ROSE	18 WINTHROP AVE	18 WINTHROP AVE	READING MA	01867 157.14
BURGER KING CORP 3957	357 MAIN ST	200 S 6TH STREET : MS.TAX02	MINNEAPOLIS MN	55402 1,108.97
CAMPBELL THOMAS A	SANBORN LANE	154 SANBORN LANE	READING MA	01867 613.09
CANN, JOHN W. TR	20 EASTWAY	20 EASTWAY	READING MA	01867 75.99
COTREAU JAMES W	670 PEARL ST	670 PEARL ST	READING MA	01867 1,236.94
CROWLEY PATRICIA A	12 AUDUBON RD	12 AUDUBON RD	READING MA	01867 78.57
DEANGELIS RICHARD R TR	0025+ MINOT ST	PO BOX 72	WAKEFIELD MA	01880 131.38
DEANGELIS RICHARD R TR	HIGH & WASHINGTO	PO BOX 72	WAKEFIELD MA	01880 392.84
DEANGELIS RICHARD R TR	GREEN & ASH STS	PO BOX 72	WAKEFIELD MA	01880 522.93
DEANGELIS RICHARD R TR	139 WASHINGTON ST	PO BOX 72	WAKEFIELD MA	01880 173.88
DEANGELIS RICHARD R TR	142 WASHINGTON ST	PO BOX 72	WAKEFIELD MA	01880 131.38
DIMAMBRO BERNARD	46 SCOTLAND RD	46 SCOTLAND RD	READING MA	01867 108.19
DINJIAN ROBERT A	94 PLEASANT ST	94 PLEASANT ST	READING MA	01867 291.09
ERAMO STEPHEN J	1501 MAIN STREET	1501 MAIN ST	READING MA	01867 502.32
FARLEY CHARLES A	OFF TRACK RD	71 TRACK RD	READING MA	01867 224.11
FODERA CIRO	SANBORN LANE	11 FLINT AVENUE	SOMERVILLE MA	02145 506.48
FODERA GAETANO	THOMAS DRIVE	79 OSSIPEE ROAD	SOMERVILLE MA	02145 507.47
FOLEY ROBERT W	78 SCOTLAND RD	78 SCOTLAND RD	READING MA	01867 199.84
FOODMAN MARTIN J	OFF HANSCOM AVE	21 HANSCOM AVE	READING MA	01867 82.43
FULGONI KEVIN M	6 MIDDLESEX AVE	43 ARCADIA AVE	READING MA	01867 109.48
GALLO MATTEO TR	AVON ST	C/O GALLO 376 NORTH STREET	BOSTON MA	02113 170.02
GALLO MATTEO TR	0307+ MAIN ST	C/O GALLO CO 376 NORTH ST	BOSTON MA	02113 1,725.92
GIACALONE STEVEN P	12 MIDDLE ST	104 SANBORN LANE	READING MA	01867 2,399.54
GILLESPIE ROBERT L	5 DEAN ROAD	5 DEAN ROAD	READING MA	01867 26.41
HEALY LAURENCE D	7 SANBORN LANE	7 SANBORN LANE	READING MA	01867 936.38
HECHENBLEIKNER PETER I	102 EASTWAY	102 EASTWAY	READING MA	01867 122.36
HEWITT CHARLES W	67 HILLCREST RD	67 HILLCREST RD	READING MA	01867 135.24
HODGDON ARTHUR E	74 PINE RIDGE RD	74 PINE RIDGE RD	READING MA	01867 186.76
HOLMES ROBERT A	123 GLEASON RD	123 GLEASON RD	READING MA	01867 57.96
HOWE HALLETT D	ASH HILL RD	133 WALNUT ST	READING MA	01867 61.82
IMBRIANO RALPH L JR	20 SANBORN LN	20 SANBORN LN	READING MA	01867 202.22
JONES PAUL	136 HOWARD ST	136 HOWARD ST	READING MA	01867 336.17
KACOYANIS ZENOPHON M	33 JOHANNA DR	33 JOHANNA DR	READING MA	01867 79.86
KAUFMAN EARLE B	25 WALKERS BROOK DR	25 WALKERS BROOK DRIVE	READING MA	01867 9,325.12
KAUFMAN EARLE B ETAL	JOHN ST	155 JOHN STREET	READING MA	01867 220.25
LINDBERG JON F	31 LILAH LN	31 LILAH LANE	READING MA	01867 100.46
LUTH CHARLES A	19 BOYCE ST	19 BOYCE ST	READING MA	01867 19.32
MACLAUCHLAN EDITH J	92 HOWARD ST	92 HOWARD STREET	READING MA	01867 288.51
MAHER PHILIP R	72 WOBURN ST	72 WOBURN ST	READING MA	01867 231.84
MAHONEY EDWARD	19 HAROLD AVE	19 HAROLD AVE	READING MA	01867 224.11
MARFIONE RONALD J	COLBURN RD	54 DEBORAH DRIVE	READING MA	01867 103.04
MAROTTA ENRICO V	9 C STREET	9 C ST	READING MA	01867 42.50
MCDONALD JOSEPH F	11 ARLINGTON ST	11 ARLINGTON ST	READING MA	01867 276.92
MCMANARA RICHARD H	125 HANSCOM AVE	125 HANSCOM AVE	READING MA	01867 60.54
MCNIFF JOHN D	31 RUSTIC LN	31 RUSTIC LANE	READING MA	01867 96.60
MEDEIROS JOSEPH R	BORDER RD	489 WASH ST	WOBURN MA	01801 239.57
MIOLA JOSEPH A	88 TIMBERNECK DR	271 FRANKLIN STREET	READING MA	01867 267.90
MONTERISI PETER J	C STREET	276 ALBION ST	WAKEFIELD MA	01880 55.38
MONTO HERBERT M	A STREET	41 A ST	READING MA	01867 234.42
MUELLER WILLIAM H	50 SPRINGVALE RD	50 SPRINGVALE RD	READING MA	01867 65.69
OSBORNE LEON N	WASHINGTON ST	235 WASHINGTON ST	READING MA	01867 161.00
PEPOLI ALFRED L	40 PEARL ST	40 PEARL ST	READING MA	01867 198.35
PERRY GRACE	AUBURN ST	28 AUBURN ST	READING MA	01867 418.60
PETRIN RONALD L	119 HOWARD ST	119 HOWARD ST	READING MA	01867 63.11
PETROSINO ANGELO	ROCKY ROAD	29 WESTWARD CIRCLE	NORTH READING MA	01864 383.82
PETROSINO ANGELO	ROCKY ROAD	29 WESTWARD CIRCLE	NORTH READING MA	01864 312.98
POOCK BARBARA E	134 SOUTH ST	134 SOUTH ST	READING MA	01867 105.62
RAFFERTY JOHN P	75 DANA RD	75 DANA RD	READING MA	01867 181.61

RIQUIER THOMAS T ETAL	95 MAIN ST	95 MAIN STREET	READING MA	01867	996 91
RIVERS JOHN R TR	55 LAFAYETTE RD	24 GOULD ST	READING MA	01867	2,402 12
ROONEY GEORGE M	OFF EATON ST	90 EATON ST	READING MA	01867	61 82
ROUALIS DEBRA L	967 MAIN ST	1 GLIDDEN WAY	READING MA	01867	136 53
SACCOCCIO MICHAEL J	ENOS CIRCLE	16 ENOS CIRCLE	READING MA	01867	611 80
SCIORTINO STEPHEN J	166 GROVE ST	166 GROVE STREET	READING MA	01867	69 55
SHERMAN NORMAN E	PRESCOTT ST	123 PRESCOTT ST	READING MA	01867	65 69
SKINNER WILLIAM D	DUNBAR RD	36 DUNBAR RD	READING MA	01867	718 70
SMALLWOOD MICHAEL J	72 GREEN ST	72 GREEN STREET	READING MA	01867	79 86
SOUTHWEST BUILDERS INC	WILLOW STREET	19 ALGONQUIN AVENUE	ANDOVER MA	01810	142 97
SPENCER JOHN V III	12 ARLINGTON ST	12 ARLINGTON STREET	READING MA	01867	208 66
STONE JAMES A	LILAH LANE	52 LILAH LN EXT	READING MA	01867	239 57
STRATTON JOHN M	29 LOUANIS DR	29 LOUANIS DRIVE	READING MA	01867	467 54
STRATTON JOHN M	29 LOUANIS DR	29 LOUANIS DRIVE	READING MA	01867	54 10
STROUT CHARLES H	1 HEMLOCK RD	1 HEMLOCK RD	READING MA	01867	47 66
SULLIVAN DONALD J	832 MAIN ST	832 MAIN ST	READING MA	01867	347 76
SWYTER DAVID M	98 HARTSHORN ST	98 HARTSHORN ST	READING MA	01867	97 89
THOMPSON CLIFFORD B	9 ROBIN RD	9 ROBIN RD	READING MA	01867	78 57
TOWN OF READING	27 ARTHUR B LORD DR	27 ARTHUR B LORD DR	READING MA	01867	2,398 96
VANBUSKIRK JOHN O	59 WILLOW ST	59 WILLOW ST	READING MA	01867	95 31
VANBUSKIRK JOHN O	59 WILLOW ST	59 WILLOW ST	READING MA	01867	69 55
VENTOLA CARMEN	17 JOHN ST	17 JOHN STREET	READING MA	01867	90 16
WATERMAN RICHARD B	103 COUNTY RD	103 COUNTY RD	READING MA	01867	133 95
WATERMAN RICHARD B	OFF COUNTY RD	103 COUNTY RD	READING MA	01867	30 91
ZITZOW HAROLD P	129 OAK ST	129 OAK ST	READING MA	01867	377 38

TOTAL FOR 1991

# OF ABATEMENTS 94

AMOUNT \$ 42,053 23

ADAMS HENRY F	AZALEA CIRCLE	AZALEA CIRCLE	READING MA	01867	868 44
BURGER KING CORP 3957	357 MAIN ST	200 SOUTH 6TH ST MS3922	MINNEAPOLIS MN	55402	1,607 52
CONSERVA MARK C	OFF PEARL ST	PO BOX 91	ANDOVER MA	01810	1,423 13
CONSERVA MARK C	OFF PEARL ST	PO BOX 91	ANDOVER MA	01810	938 51
CONSERVA MARK C	OFF HAVERHILL ST	PO BOX 91	ANDOVER MA	01810	434 98
MONTERISI PETER J	C STREET	276 ALBION ST	WAKEFIELD MA	01880	35 69
REED CHARLES B	HIGHLAND ST	PO BOX 279	FREEDOM NH	03836	463 34
SKINNER DAVID J, TR	AVALON RD	80 AVALON ROAD	READING MA	01867	11 82
SPRAGUE ARDELL M	49 HAVEN ST	12 HARRIMAN AVE	READING MA	01867	296 68

TOTAL FOR 1990:

# OF ABATEMENTS 9

AMOUNT \$ 6,080 11

Town of Reading, Massachusetts  
Trust Fund Activity  
Year Ended June 30, 1991

	<u>Balance July 1, 1990</u>		<u>Receipts</u>		<u>Disbursements</u>	<u>Balance June 30, 1991</u>	
	<u>Nonexpendable</u>	<u>Expendable</u>	<u>Bequests and Contributions</u>	<u>Investment Income</u>	<u>Expenditures and Transfers Out</u>	<u>Nonexpendable</u>	<u>Expendable</u>
	\$	\$	\$	\$	\$	\$	\$
Scholarship Funds:							
Kenneth Brown	1,000	1,353		239	25	1,000	1,567
Nathaniel Hill	1,500	349		186	125	1,500	410
No. Residents Association	11,370	2,953		1,337	2,400	11,370	1,890
Gilman L. Parker	5,000	2,895		729	750	5,000	2,874
Torre		6,179		564	1,200		5,543
Carl Sawyer	5,000	2,228		688	1,200	5,000	1,716
Hal Croft			2,917	24		2,917	24
Exemplary Teacher Award:							
Arnold Berger	6,856	472		819	1,000	6,856	291
Education Loan Fund:							
Winthrop Parker	7,880			484		8,364	
Total Education Funds	38,606	16,429	2,917	5,070	6,700	42,007	14,315
Elder Services:							
Avis E. Schroeder	10,000			1,019	173	10,000	846
Conservation Fund		1,676		135	305		1,506
Worker Compensation Fund		42,855	514,781	3,549	572,679		(11,494)
Group Health Insurance Fund			2,297,018	8,699	1,396,357		909,360
Municipal Light Pension Fund		7,246,560	425,968	825,920	587,432		7,911,016
Total Trust Funds	\$ 1,002,529	\$ 10,280,863	\$ 3,299,867	\$ 1,242,324	\$ 2,681,387	\$ 1,065,113	\$ 12,079,083



Town of Reading, Massachusetts  
Trust Fund Activity  
Year Ended June 30, 1991

	<u>Balance July 1, 1990</u>		<u>Receipts</u>		<u>Disbursements</u> <u>Expenditures</u> and <u>Transfers Out</u>	<u>Balance June 30, 1991</u>	
	<u>Nonexpendable</u>	<u>Expendable</u>	<u>Bequests</u> and <u>Contributions</u>	<u>Investment</u> <u>Income</u>		<u>Nonexpendable</u>	<u>Expendable</u>
	\$	\$	\$	\$	\$	\$	\$
Cemetery Funds:							
Charles Lawn	115,830	27,231	11,993	15,035		127,823	42,266
Forest Glen	473,453	279,153	46,345	78,061	78,002	519,798	279,212
Laurel Hill	217,670	147,414	845	37,046		218,515	184,460
Total Cemetery Funds	806,953	453,798	59,183	130,142	78,002	866,136	505,938
Hospital Funds:							
Stephen Foster	3,872	26,101		3,036		3,872	29,137
Anne S. Grouard	75,000	765,464		85,124		75,000	850,588
Gilman L. Parker	35,000	1,653,488		169,101	32,941	35,000	1,789,648
Total Hospital Funds	113,872	2,445,053		257,261	32,941	113,872	2,669,373
Library Funds:							
Appleton / Mansfield	11,000	19,649		3,104		11,000	22,753
Edward Appleton	5,000	7,486		1,273		5,000	8,759
R / M Babcock	3,598	5,178		892	290	3,598	5,780
Stephen Foster	12,000	11,730		2,392	1,438	12,000	12,684
Helen Symonds		1,229		125			1,354
Charles Torrey	1,000	917		196		1,000	1,113
Donald Tuttle	500	384		90		500	474
Sumner Noyes		27,919		2,457	5,070		25,306
Total Library Funds	33,098	74,492		10,529	6,798	33,098	78,223

# GENERAL SERVICES

## BOARD OF SELECTMEN

### Personnel

In early 1991 the Board of Selectmen expressed their appreciation to outgoing State Representative Geoffrey Beckwith and Senator John Brennan for their years of service to the Town and welcomed our new State legislators Rob Krekorian and Richard Tisei. The Board looks forward to beginning a working relationship with these men on the Town's legislative agenda and other issues of high priority in the Town, and to continuing their long-standing relationship with Senator Robert Buell. At the March 18 Town Election, Reading citizens re-elected Eugene Nigro to another three-year term on the Board of Selectmen. Following the election, the Board of Selectmen reorganized and elected Mr. Nigro as Chairman, with Daniel A. Enslinger, Vice Chairman and

Sally M. Hoyt, Secretary for a one-year term.

At the March 19 meeting of the Board of Selectmen, the Town Manager announced Richard Dempster's resignation from the Housing Authority and from the Reading Housing Partnership. Noting his long years of dedication and service, the Board of Selectmen asked that a proclamation be developed for presentation to Mr. Dempster at Town Meeting.

The Board of Selectmen was also saddened at the passing of John Agnew, former Executive Secretary of the Town for many years before implementation of the Charter. Mr. Agnew had been ill for a long time and passed away in early fall.

Union contracts for the Town Hall Clerical Bargaining Unit, DPW and Fire Fighters were successfully

negotiated and signed during 1991, and an Insurance Advisory committee with representatives from all the unions began a series of informational meetings and discussions on health insurance plans (the present contract expires early in 1992) in order to provide the best plan at the lowest cost.

With financial concerns in mind, the Board of Selectmen established a Legal Services Selection Committee to ensure that our law budget was used in the most effective and efficient way possible. This Committee solicited requests for proposals and received responses from numerous firms specializing in municipal work. The information gathered through the initial request for proposals was evaluated, and interviews were conducted with selected final candidates. The Legal Services Selection Committee presented their findings to the Board of Selectmen and the names of three finalists were placed in nomination by the Board. Tyler & Reynolds received the most votes at the Board of Selectmen meeting and was re-appointed Town Counsel for a term from 7/1/91 to 6/30/92.

### Dealing with Environmental Concerns

At a public hearing in January, the Board voted to establish a standing (rather than the present ad hoc) Solid Waste Advisory Committee comprised of seven members with a representative from the Department of Public Works and the Health Division or Board of Health to be appointed as advisory members. Input from this Committee has been extremely valuable during discussions on recycling, trash fees and a number of State mandates regarding solid waste disposal. Also, at a public hearing on August 27, the Board of Selectmen approved a

#### **In Memoriam**

**Former long-term  
Executive Secretary  
John Agnew**

(Photo by Don  
Young, courtesy of  
The Reading  
Chronicle)



# GENERAL SERVICES

policy re-instituting a Hazardous Waste Advisory Committee.

The soil remediation project on contamination at the former landfill site has been completed under budget.

Recycling opportunities available to Reading residents include curbside pickup of newspapers, glass and cans, a monthly plastics dropoff organized by a citizen committee, twice-yearly battery and tire recycling, leaf composting at the Strout Avenue site and a new Christmas tree chipping program at a dropoff site. An extremely successful Household Hazardous Waste Collection was held on two successive weekends in October. The Board of Selectmen expressed appreciation to Addison-Wesley Publishing for donating recycling baskets to the Town Hall complex so employees could more easily recycle office paper.

On February 12, the Board voted to approve a negotiated financial settlement with G.E. regarding water contamination in the wellfields and specifically Well 82-20. Clean up and recovery costs, remediation of other sites, and prevention of future contamination are of the highest priorities in allocation of the funds, although it must be stressed that there was never contamination of any final water product as it is delivered to Reading residents. Selectmen toured the Water Treatment Plant to see work on the improvements and noted that testing is done regularly to ensure the quality of water supply. Phase I improvements have been completed and are operating very successfully. The Phase 2 improvements, or removal of the lagoons, are pending the outcome of an MWRA review.

## Budget and Related Issues

Once again budget deliberations were complicated by a number of uncertainties, and involved many different scenarios because of the variables of reductions in local aid from the State. Imposing a trash fee became an option to balance the budget and was the subject of much discussion for many months. The Board of Selectmen explored our legal obligations to RESCO under an existing contract which runs until June, 1995 and decided to impose a trash fee for a limited time which would not exceed the additional pass-through costs of trash disposal at RESCO. The Board examined all options of imposing a fair and equitable fee--a sticker per bag system and its effect on recycling was discussed at length. Sticker revenues were determined to be unpredictable, however, and an administrative burden the Town could not afford. Finally, after Town Meeting voted on an instructional motion, a flat, per-household trash fee to expire June 30, 1992 unless authorized by the Board of Selectmen was adopted.

The Board of Selectmen reviewed revenues and proposed budgets which included School/Municipal initiatives to improve efficiency and consolidation of some business and maintenance functions in cost-cutting measures. Also, to improve the capital planning process, the Board agreed to set up an ad hoc task force to prepare a warrant article for the 1992 Annual Town Meeting which would establish a standing Capital Improvement Committee to work with the Capital Improvement Programs the same way that the Finance Committee works with the budget. Similarly, the Board of Selectmen learned details of the Library Planning Study which is basically a business plan for the

Library. The study is an involved process to be completed by October 1, 1994, but if completed by the end of FY92, the Town becomes eligible for a \$5,000 grant.

In February, the Board reviewed the Pearl Street School requests for proposals and voted to authorize the building's release for sale. With few bidders in sight, the Town Manager was directed to develop an RFP to look for a long-term (five year) lease at a minimal amount with the leasing party taking responsibility for all building operation and maintenance. Although the sale of the landfill property to Homart has been extended rather than completed, the Board of Selectmen remains hopeful about these properties when the Massachusetts economy revitalizes.

Because of a citizen petition seeking to overturn Town Meeting's vote on the FY92 budget, the Board of Selectmen called a special election for June 3, 1991 from 12 noon to 8:00 p.m. In accordance with the Charter, the Referendum Election was successful and the Board of Selectmen called a new Town Meeting for June 18 to adopt an FY92 budget. A Special Town Meeting in the Fall also modified the FY92 budget.

## Quality of Community Life Issues

Reading's community spirit supported our troops serving in the Gulf War: a yellow ribbon and American flag pin was donated by Arnold Berger to Town Hall employees to wear in support of our troops; a rally was held on the Common to show our support for the Desert Storm troops who had returned from the Gulf; and in December a plaque commemorating Operation Desert Shield/Operation



## GENERAL SERVICES

Desert Storm was presented by Bill Simpson and other members of the Military Family Support Group for display in Town Hall.

At a public hearing on February 5, 1991, the Board reviewed and voted to amend the policy on liquor licenses and increase the fees as follows: Club from \$400 to \$500; Restaurant from \$2,000 to \$2,500; Package Store from \$1,500 to \$1,600; all fees to become effective January 1, 1992 with the exception of the One-Day License fee which would be raised from \$25 to \$50 effective immediately upon adoption. In June, a public hearing was held concerning illegal sales of alcohol to a minor at a local club and at several package stores. Three-day suspensions were voted by the Board, who noted the problem with teen-age drinking and the high potential for disaster. In late fall, upon a similar operation conducted by the Police Department, only one package store was found in violation and appropriate follow-up action was taken by the Board of Selectmen.

At the February 26 meeting of the Board of Selectmen, following a public hearing, a policy was adopted which states that any proposed changes to the Town Common should be evaluated by guidelines prepared by the Historical Commission and filed in the Town Manager's Office.

In further cost-cutting measures, hearings on turning off street lights were held and an agreement worked out with the Reading Municipal Light Department concerning liability for those lights designated to be turned off. The Board of Selectmen further urged RMLD to accelerate the replacement of old lights with more energy-efficient lights to the extent

possible in order to save money on street-lighting costs.

The Board of Selectmen again devoted much time to the study of traffic patterns and reconstructed or modified a number of intersections with signage in the interest of promoting traffic safety and preserving neighborhood quality of life. Some of the agenda items included: Main & Charles, Oak & Summer, Eastside Streets, Industripex remediation, Washington & Main, Ash/Main, Wal-

nut & Hopkins. The Board of Selectmen voted to establish a Birch Meadow Area Traffic Task Force in response to requests from residents. Vehicle trips per day on streets in the Birch Meadow area have greatly increased, largely due to the elimination of school bussing as well as scheduling of community events utilizing the recreational area.

Under direction by the Board of Selectmen, a meeting with the MBTA and depot area residents was arranged



**Bill Hughes, Bill Simpson, Selectman Saliy Hoyt, Olive Burke Hecht, Jean Clark and Selectman Eugene Nigro with Desert Shield-Desert Storm commemorative plaque.**

(Photo by Don Young, courtesy of The Reading Chronicle.)

# GENERAL SERVICES

which successfully aired and resolved many of the neighborhood concerns.

The Selectmen were presented with the general outline of the final Master Plan and priority areas for action were reviewed. The Main Street program to enhance commercial environment in Town was considered a high priority. The Board agreed with CPDC members that the Master Plan needs to be a dynamic document and that it should be a quarterly item for review and discussion on the Board of Selectmen's agenda.

Rules and regulations restricting skateboarding in the business area were adopted by the Board of Selectmen in late fall. Also, the Board adopted a formal statement against vandalism, prompted by concerns about "pumpkining" and an escalation in reports of vandalism against public and private property.

## Communications/News Items

In early fall a monthly newsletter, funded by advertising contributions at no cost to the Town, began appearing in the Suburban News. The Selectmen formed a separate subcommittee to choose the winner of a name and masthead design contest. A design by Judith Hunt Gabriel was selected and she received a gift certificate donated by Ida's Restaurant.

After Hurricane "Bob" visited Reading in August, Grant Pool was out of commission for a short time due to hurricane damage. The Selectmen, however, congratulated the Town employees on an outstanding job in preparing for and working during "Bob." In September, Emergency Management Director Leonard Redfern was authorized to file an application on behalf of the Town to the

Federal Emergency Management Agency (FEMA) for federal financial assistance in repairing Hurricane "Bob" damage.

Due to citizen complaints about problems related to Washington Park, the Board of Selectmen voted on July 16 to close the park at 8:00 p.m. daily unless an organized ballgame is in progress, in which case that game would be allowed to come to its soonest conclusion. Also, a temporary closing of the easements that provide access to Washington Park from Riverside Drive and Warren Avenue was authorized as appropriate action. At a September 10 meeting closing of all parks at sunset was adopted, and further action was taken to resolve citizen complaints about Washington Park.

The Board voted to establish an Ad Hoc Ice Rink Task Force to conduct the feasibility study of a proposal by Mr. Nelson Burbank to donate one million dollars for a skating arena in the Town. An Ice Rink Siting Advisory Committee was also authorized and studies are ongoing. Results of these studies will be released in 1992 and will be thoroughly evaluated.

For safety and budget concerns, the Board of Selectmen supported a bylaw change which would require property owners to remove snow from sidewalks. It was suggested that school routes be established as a priority for enforcement if the bylaw was adopted and that a referral service be established for elderly property owners to get low or no cost sidewalk clearing. The bylaw amendment was defeated by Town Meeting.

The Board of Selectmen voted to approve the sending of a letter to H.U.D.

supporting the Reading Housing Authority's application for Section 8 housing for Reading to EOCD and also unanimously supported a Small Cities Grant application at their September 10 meeting. The grant application was successful and \$757,000 will come from federal housing and Urban development funds to be administered by the Massachusetts Executive Office of Communities and Development to convert the former Reading Central Fire Station to a Senior Center.

Although fiscal constraints and the resulting personnel and program cut-backs have made this another challenging and difficult year, the Board of Selectmen thanks all the citizens of Reading for their support through these financially-troubled times, and credits and congratulates staff and volunteers for making Town government in Reading a success.

Respectfully submitted,  
**THE BOARD OF SELECTMEN**  
Eugene R. Nigro, Chairman  
Daniel A. Ensminger, Vice Chairman  
Sally M. Hoyt, Secretary  
Russell T. Graham  
George V. Hines

## TOWN CLERK

1990 saw the start of computerization for the Town Clerk's office. A concerted effort was made to identify and communicate with all businesses in the community to update and computerize registration of Business Certificates. Presently we have 235 Business Certificates on file which is an increase of 100% over previous years. We now have the ability of quarterly notification for renewal purposes.



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## GENERAL SERVICES

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Dog license information was also computerized which resulted in identifying 407 unregistered dogs. The owners were notified by mail and all but 7 were resolved before court action was filed. Reading now has 1333 registered dogs. Dog licensing consumes a tremendous amount of staff time which we hope to reduce in 1992 by including the license form on the annual census. It is planned to continue computerization focusing on birth records next.

### Elections:

1991 was another busy election year, with two Special Elections being called by the Selectmen in addition to the annual local election. The first, January 8, 1991, was a Proposition 2 1/2 over-ride seeking funds for renovations planned for both Joshua Eaton and Birch Meadow Elementary Schools. This request for additional funds for the School department was denied with 47% of the registered voters participating. A second Special Election was held on June 3, 1991. This Special Election was called as a result of a petition signed by 439 registered voters in the Town. These voters wished to have the April 1991 Town Meeting operating budget for fiscal year '92 overturned. With 33% of the registered voters exercising their voting rights, the referendum passed which resulted in the 1992 Budget being sent back to Town Meeting for reconsideration - a "first" for Reading. Reading's Home Rule Charter, Article 2, Section 2-15 states that if 3% of the registered voters sign such a petition then the Selectmen are obliged to call a special election for the purpose of presenting to the voters any vote of the Town Meeting. This election generated considerable questions from the Attorney General's Office; Department of Revenue and the

Boston newspapers. The Department of Revenue indicated that they felt it was the first time in recent history that such a referendum was held in Massachusetts.

### Town Meeting:

Annual Town Meeting in April had six sessions which included one Special Town Meeting and Subsequent Town Meeting in November concluded a 24 article warrant in just one session - another first! In addition, a Special Town Meeting was called on June 18th for the purpose of ratifying the Annual Budget, as a result of referendum, and again on September 26th to balance the budget as a result of decrease in funds from the State. All actions taken are reported elsewhere.

### Board Of Registrars:

Jean MacKilligan, 526 Franklin Street was appointed to a three year term by the Board of Selectmen in March. Jean filled the position formally held by E. Donald Winkler who did not seek reappointment. Fellow board members, C. Dewey Smith, Chairperson, Pearl E. Malphrus and Town Clerk, Catherine A. Quimby certified 2,586 signatures for the local election in March. In November 3,495 signatures were certified for ten different referendum questions proposed for the 1992 State Election. 282 new registered voters were recorded during 1991.

### Census:

As mandated by law, the Annual Town Census was conducted during the month of January. The census was conducted entirely by mail, with computer preprinted forms sent to each household in Reading (8,122). The information contained on the forms was to be reviewed for accuracy by the

occupant, signed and returned to the Board of Registrars.

This Census information provides necessary school grade statistics, the list of persons seventeen years of age and over, as required by law (Annual Street List), Jury Lists, and the Annual list of Registered Voters. Eight Hundred (800) voters were dropped from the Voting List in 1991 due to their failure to return their Census form. Before dropping them each citizen receives a second notification advising that they are to be removed.

### Statistics:

During the calendar year of January 1, 1991 through December 31, 1991, the following Vital Statistics were recorded in this office:

Births	261
--------	-----

Deaths	181
--------	-----

Marriages	158
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During the same calendar year, 1333 dog licenses were issued as follows:

Male	255
------	-----

Altered Males	387
---------------	-----

Female	104
--------	-----

Spayed Females	587
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Kennels	3
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A total of 582 Fish and Wildlife Licenses were issued during the year 1991, amounting to \$8,786.65 collected of which only \$241.05 was retained by the Town.

Total receipts collected in the Clerk's Office for the calendar year 1991 amounted to \$45,862.10.

Sincerely,  
Catherine A. Quimby, Town Clerk

# GENERAL SERVICES

## POPULATION TOTALS

Pct.	<u>UNDER 17</u>			<u>17 AND OVER</u>			Totals
	Male	Female	Total	Male	Female	Total	
1	372	382	754	1,008	1,070	2,078	2,915
2	326	330	656	767	877	1,644	2,388
3	347	380	727	798	876	1,674	2,648
4	406	388	794	1,001	1,071	2,072	2,909
5	325	317	642	788	849	1,637	2,429
6	347	351	698	919	1,022	1,941	2,707
7	402	390	792	899	1,004	1,903	2,773
8	<u>416</u>	<u>448</u>	<u>864</u>	<u>983</u>	<u>1,097</u>	<u>2,080</u>	<u>3,042</u>
	2,941	2,986	5,927	7,163	7,866	15,029	21,811

## REGISTERED VOTERS

Pct.	Democrat	Republican	Independent	Total
1	540	367	951	1,858
2	478	240	795	1,513
3	489	318	771	1,578
4	586	451	886	1,923
5	474	308	722	1,504
6	625	378	805	1,808
7	490	349	920	1,759
8	<u>590</u>	<u>418</u>	<u>915</u>	<u>1,923</u>
	4,272	2,829	6,765	13,866

# GENERAL SERVICES

## REPORT OF THE TOWN COUNSEL

In 1991 Tyler & Reynolds Professional Corporation served its 19th year as Town Counsel to the Town of Reading, with H Theodore Cohen, Ronald C. Kaczynski and Jeffrey R. Gould as the principal attorneys servicing the Town. While general legal services were rendered on a regular basis to virtually all of the Town's officers, boards, committees and departments, the fiscal difficulties of the Town impacted on many of the questions referred to Town Counsel as we assisted the Town's officers in cutting budgets and making dollars stretch as far as they could go. Monetary concerns dominated the legal issues in the 1991 Annual, Special and Subsequent Town Meetings, most particularly the June Special Town Meeting called because of a referendum challenge to certain budget items. Specific budget items of legal note related to reducing the number of street lights in the Town, the use of the Police Chief's Special Law Enforcement Trust Fund, the bidding for the School Department's new computer system; and, on a more positive note, the receipt from General Electric Corporation of \$1,000,000 in settlement of potential claims the Town has for pollution of its wellfield.

In addition, we provided legal services to the Ice Rink Feasibility Task Force and Ice Rink Siting Task Force as they investigate the possibility of accepting a gift from Nelson S. Burbank to establish an ice skating rink in the Town. Such work has included an exhaustive study of the title to the Haverhill Street Nike Base and the access to it. We have consulted on a regular basis with the Building Inspector, Community Planning and Development Commis-

sion and Board of Appeals in cases involving the operation of a boarding house in a residential district, the operation of a clothing alteration business in a residential district, the construction of a housing addition without necessary building permits, and the failure of applicants to comply with the terms of variances, special permits and site plan approvals, and with regard to appeals from denials of

variances, special permits and subdivision control law approvals.

We have consulted with the Conservation Commission in three major cases involving the extent of their powers particularly in regard to uses which may be made in buffer zone areas under the Town's Wetland Bylaws and Regulations, and we have been involved with the Conservation Com-



**Board of Registrars: front row Pearl Malphrus, former member Jean MacKilligan and back row Town Clerk Catherine Quimby and Dewey Smith**

(Photo by Don Young, courtesy of The Reading Chronicle)



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mission in the ongoing revisions of their Regulations.

We have consulted with the School Department on a number of cases arising under the Massachusetts and Federal Special Education Laws and with regard to student attendance or behavior problems.

Finally, financial considerations have also increased the number of appeals of assessments pending before the Board of Assessors and the Appellate Tax Board and the number of bankruptcies involving Town residents and businesses which have necessitated additional work on behalf of the Treasurer/Collector.

Respectfully submitted,  
TOWN COUNSEL  
H Theodore Cohen  
TYLER & REYNOLDS  
Professional Corporation  
One Boston Place  
Boston, MA 02108  
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## TOWN MANAGER

It is a pleasure once again to present a capsule summary of the important municipal government activities and events that occurred during 1991. Although it has been a year with many ups and downs, one thing has remained constant. Reading has a dedicated work force and a large cadre of volunteers on boards, committees and commissions, all of whom are dedicated to the ideal of making Reading a better place to live and work. For that I am very grateful.

### Financial Issues

Citing excellent management in a time of fiscal chaos, Moodys informed the

Town in early February that it had awarded Reading retention of its A1 bond rating. This retention led to the successful sale of \$7.6 million worth of ten-year bonds at an interest rate of 5.72% thus saving the Town \$52,000 in FY92 alone. Also on the positive side, a negotiated final settlement with G.E. was reached in February making it possible to begin the process of eliminating groundwater contamination in the Town's wellfields with particular emphasis on restoring Well 82-20.

However, because of the reduction in the level of state aid, the Town's financial situation was bleak and ways to reduce costs yet maintain services had to be found.

At the Adjourned Annual Town Meeting in April, members voted to support a flat per-household trash fee on 1-, 2-, and 3-family residences beginning in July. This fee represented the cost of the "pass-through" costs for the RESCO facility for FY92. In addition, the Town achieved a five percent reduction in street lighting expenses by turning off over 200 street lights. Both the institution of the trash fee and the elimination of certain street lights were difficult decisions to make and, understandably, resulted in many citizen comments.

The FY92 budget of \$35,317,296 appropriated at the Adjourned Annual Town Meeting in the spring was challenged by petition, making it necessary for the Town to hold a special election in June. This was followed by a Special Town Meeting at which time the FY92 budget of \$35,317,296 was adopted. At a Special Town Meeting in the fall the FY92 budget was further modified by an additional \$650,000 in reduced State Aid.

Homart's marketing efforts regarding development of the Reading Executive Park were unsuccessful and they were unable to close under the agreement. Homart's petition for an extension was granted by the Board of Selectmen until September 30, 1992.

With the cost of health insurance likely to increase with the John Hancock program, proposals again were sought for renewal of health insurance. At year end, the Employee Health Insurance Advisory Committee was hard at work evaluating the numerous proposals received. The need was great to exercise considerable cost sensitivity from both the Town's perspective and the employees' perspective.

### Personnel

In 1991, the Town accepted with regret the resignation of two of its valued employees, Library Director Susan Flannery and Appraiser Yano Tine. After an extensive series of interviews with excellent applicants, Deirdre Hanley was appointed Library Director by the Board of Library Trustees and Ellen Sullivan was appointed by the Board of Assessors as Appraiser.

The new position of Assistant Data Processing Coordinator/Assistant Town Accountant was filled by Mary Shaughnessy. This position was created to help the Town absorb much of the School Department's business functions.

Building Maintenance Supervisor Charles Darby and Custodian Hugh Campbell, two long-term employees of the Department of Public Works, retired this year.

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The Town was fortunate to have two outstanding students volunteer their time as unpaid Interns in 1991. Mark Pine, a graduate student at Harvard University, was primarily involved with gathering material and establishing guidelines that led to a Town Meeting Article to establish a Capital Improvement Advisory Committee. Fred Van Magness Jr., a senior at Reading Memorial High School, ably assisted the Town in developing a public relations program through the monthly newsletter.

In January, all active employees received long awaited Employee Benefits booklets. These comprehensive booklets were made possible by the combined efforts of Linda Bernat of the Reading Municipal Light Department and the Accounting and Finance Departments.

A standardized New Employee Orientation Procedure was put in place in 1991. The procedure checklist assures that each new employee is informed of his/her benefits and the Town's Personnel Policies. Information on retirement and the union contract (if applicable) also is provided.

On the labor relations front, contracts with the Firefighters, (two years) Department of Public Works (one year) and the Town Hall Clerical (three years) Bargaining Units were approved by the end of the year. Arbitration continued with the two police unions regarding police details and with firefighters regarding minimum manning and health insurance

### Organizational

Early in the year, discussions began with the Superintendent of Schools regarding consolidation of business services within the Department of

Finance and the Accounting Department. This consolidation became effective July 1 when the payroll and accounts payable functions were transferred to Town Hall.

Requests for proposals were issued in April for provision of Legal Services to the Town. A Legal Services Selection Committee was established and, following extensive evaluations of approximately 40 firms specializing in municipal government, the Committee selected 12 candidates to submit a detailed request for proposal. From this field six finalists were selected and Tyler & Reynolds was chosen to continue as Town Counsel.

A successful bidding process for property, casualty and liability insurances was conducted in June which resulted in a cost reduction of approximately \$25,000 from previous years.

### Facilities

Although not without difficulty, conversion to the Centrex telephone system was accomplished in late July. The conversion to a direct dial system enabled the Department of General Services to reduce the number of hours required of a Switchboard/Receptionist and has significantly reduced total telephone costs.

Because there was no response to the Request for Proposals for the sale of the Pearl Street School, the option of a long-term lease of the facility was explored. Although several people have expressed interest in renting portions of the property, as 1991 came to a close one long-term tenant and the Senior Center occupied the facility.

Soil remediation at the former Public Works garage was successfully completed during 1991 using the innovative process of bio-remediation.

In April, Nelson Burbank offered the Town a contribution of a minimum of one million dollars towards the construction of an ice skating arena to be constructed and operated by a non-profit corporation on Town-owned land. The program would call for the Town to own the facility and enter into a long-term lease with the non-profit corporation as the tenant, at a nominal rent. An Ice Rink Feasibility Task Force was established in June to answer the many questions raised by the concept. The Task Force completed its mission in September and submitted its report which included the recommendation that another committee be charged with determining the best site for the arena. The Ice Rink Siting Advisory Committee began deliberations in October charged with completing its work no later than February 1, 1992.

In December, the Town of Reading was awarded \$757,000 from the FY 1991 Community Development Fund of the Massachusetts Small Cities Program to rehabilitate the former central fire station and convert it to a Senior Center. Grant training was scheduled to begin in early January 1992 for the Directors of Public Works, Community Development and Elder Services.

### General Business

Meetings began early in March with representatives of three surrounding communities to talk about shared services, focusing on Community Development functions. Currently, Reading is providing building inspection services to North Reading and the



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Town Planner provides zoning enforcement service to the Town of Stoneham.

After nearly four years of work by the Master Plan Advisory Committee, The Master Plan was adopted by the Community Planning and Development Commission in October.

## Transportation Issues

Work got underway in the spring to explore the possibility of re-aligning Ash Street at its intersection with Main Street and to review improvements to the Washington Street/Main Street intersection. This was followed in early fall by meetings with affected property owners. Primary among the concerns of the property owners is the closing of access points to the highways. A general information meeting will be held early in the new year.

Also projecting into the new year are improvements to South Street. Preliminary survey work began in the spring of this year with surveys to determine existing conditions on the roadway.

Plans were well underway to begin design of traffic improvements on West and Willow Street when representatives of the developer of Inwood Office Park notified the Town that funds would not be forthcoming as soon as expected. Optimistically, these funds will be released in 1992 and West Street/Willow Street mitigation measures can be taken.

## Community Relations

Following completion of reconstruction work at the Depot other issues of concern arose. The MBTA's new Depot lighting came under fire from area residents who objected to the brightness of the lights as well as the

length of time they remained on. Trial fixtures to eliminate stray light were installed and abutters were asked to evaluate the fixtures. A recommendation was made to the MBTA in the fall regarding the chosen fixture.

An ongoing complaint from Depot area residents concerning train noise received the direct attention of the MBTA's Deputy General Manager for Operations, a Reading resident. His efforts have resulted in solving as many of the problems.

Work started by Mark Pine in 1990 and continued by Fred Van Magness Jr. in 1991 led to the printing in October of the first edition of the monthly newsletter to residents. Following a contest, the newsletter's permanent logo and masthead was unveiled in the November issue. Reading Notes along with the Community Bulletin Board on Cable's Channel 21 continue to be the primary direct source of information about various programs and other matters relating to Town Government.

In July, complaints from the abutters to the public access easements to Washington Park from Riverside Drive and Warren Avenue about vandalism and littering led to the temporary closure of the easements. Following a public hearing in September, attended by approximately 85 area residents, it was decided that a neighborhood group would establish guidelines for closing and opening the easements. After a series of meetings, the neighborhood group decided to request the installation of gates which volunteers would open and close daily. This system went into effect in December. Park hours also were changed.

On Student Government Day, several Reading Memorial High School students came to Town Hall to participate in Shadow Day. With Town Clerk Cathy Quimby as coordinator, the students "shadowed" participating Town officials. Both students and staff profited from the experience.

## Notable Events

In early February, a very worthwhile meeting was held with our Senators and Representative to review high priority legislative items. The consensus following the meeting was that the in depth face-to-face discussions would promote good support from the Senators and Representative on issues important to the Town of Reading.

With the advent of the Gulf War, yellow ribbons appeared on nearly every tree, pole, automobile and lapel in Town. Russ Graham representing the Board of Selectmen, Town Manager Peter Hechenbleikner and Veterans Agent Paul Farrell represented the Town of Reading at the moving send off from Camp Curtis Guild of the 213th Health Service Liaison Detachment. Each member of the Detachment received a Reading hat as a small reminder of support on the home front. A welcome home ceremony greeted the group on their return from overseas in April.

Hurricane Bob struck Reading on August 19 and Town employees who dealt with this event handled it in an exemplary manner. Reading's eligibility for Federal Emergency Management Agency funds enabled Fire Chief Leonard Redfern to file a claim for damages in several categories including the Grant Pool filtration system. The Department of Public Works opened the landfill to residents for disposition for debris

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from "Bob" and 1471 people availed themselves of the opportunity. The debris was chipped into mulch and removed from the site.

The Department of General Services, consisting of the Town Clerk Cathy Quimby, Administrative Assistant Trudy Wells, Administrative Secretaries Nancy Smethurst and Peg Howe, Principal Clerks Aileen Shaw and Irene Palaima, and Clerk/Receptionist Stephanie Rollins, handles the day-to-day business of the Department. Principal Clerk Ruth Burbine assumed the personnel function when the School Department payroll was absorbed by the municipal side of Town government. Because of budget constraints, Nicole Waldron, part-time Clerk/Receptionist, was laid off at the beginning of FY92. In spite of an increased workload and shortage of personnel, the degree of teamwork displayed by the staff enables the public to continue to be served in a timely and professional manner.

Respectfully submitted,  
Peter I. Hechenbleikner  
Town Manager

# HUMAN SERVICES

## HUMAN SERVICES

The Department of Human Services includes the divisions of Health (which now includes Weights and Measures), Elder Services, Veterans Services, Recreation, and Fuel Assistance. The Department is directed by Ruth Cogan whose responsibilities also include the operation of the Health Division. This division's programs are quite varied and include a comprehensive inspection schedule (restaurants, markets, pools, housing, septic tanks, health club), a variety of clinics (blood pressure, hearing, rabies, flu), mosquito control, health education and substance abuse programs. The Health Inspector now also acts as the Town's Sealer of Weights and Measures. A three member Board of Health promulgate regulations, provide policy and have final enforcement authority. Ruth also serves as staff to the Solid Waste and Hazardous Waste Committees.

As Director of Human Services, Ruth also coordinated efforts at Thanksgiving and Christmas to help Reading's families. Through the generosity of the Lions Club and Food Pantry, 84 families received food baskets for Thanksgiving. At Christmas, the Director coordinated the efforts of the Reading Santa, Lions Club, Food Pantry, VFW, Knights of Columbus, American Legion, Eastern Middlesex Association of Realtors, three youth groups and seven families to provide food baskets, toys, and gift certificates to 98 families in Reading.

Lois Bond, Director of Elder Services, receives policy direction from the ten member Council on Aging. Six part time staff facilitate direct services, educational opportunities, recreational events and activities for citizens

over age sixty. Direct services include crisis intervention, addressing critical need or concerns, Medicare health insurance information, information and referral for the adult children of elders, coordination of volunteers, home delivery of food and medicines, van transportation for local shopping, appointments and to the mealsite. A contract with Mystic Valley Elder Services, Inc. provides both daily meals at the Senior Center and those delivered to homebound citizens.

Paul Farrell is the Veterans Agent who provides financial assistance to veterans and their dependents. Due to budget constraints, the position was reduced from 15 hours per week to 14.5.

The Recreation Supervisor receives policy direction from the nine member Recreation Committee, which includes a representative of the School Committee. The advent of the new Revolving Fund, approved by Town Meeting in the spring, has allowed for the introduction of a number of new programs this year. For the first time this summer teen golf, street hockey, and t-ball was offered as well as a completely revised summer camp. This fall a new After School Program was introduced and has had a waiting list for each session.

The Town provides the local intake service for fuel assistance. This program is for residents who require assistance in paying fuel and repair bill during the winter months. This year it has been handled by Ginger Butler.

The Human Services Revolving Fund is an account dedicated to providing short term emergency relief to Reading residents with specific needs. In 1991 the monies were used as follows:

Housing	1498.34
Heating fuel	527.18
Electricity	198.28
Oil burner repair	268.98
Refrigerator	40.00
Medicine	34.29
Doctor bills	315.00
Emergency house cleaning	150.00
Telephone installation	85.25
Christmas presents (donations were specific for use)	485.00
Total	3602.32

Donations received were as follows:

REAP	\$100.00
Mildred and Carl Swanson	197.08
Arthur Hodgdon	45.00
Bank of Boston	140.00
Knights of Columbus	200.00
Texaco	62.00
Verna Lantz	15.00
Eugene Nigro	50.00
Eastern Middlesex Assoc of Realtors (for Christmas presents)	400.00
Anonymous	260.00

## ELDER SERVICES

The Division of Elder Services provides services, activities and educational opportunities for residents of Reading age 60 and over and also works with the adult children of elders regarding related problems.

The outreach program focuses on crisis situations and critical needs or concerns including housing questions, intergenerational disputes, self neglect, loneliness, assistance with nursing home placement, Medicaid forms, and help with the inability to pay bills. Coordination with area medical and social service-agencies regarding discharge planning creates



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a wide range of available services. Assisting the adult children of elders is an important aspect of this program. The Outreach Worker made 1619 contacts with clients this past year. Beginning in October, the Outreach Worker's hours were reduced by 20% with the Elder Services Director helping with additional clients.

The van transportation program is highly successful with thirty eight new clients added to the roster. The program provides an important service for senior citizens who no longer drive their own car, never did drive, or can not afford "public" conveyances. Transportation for a minimal fee is offered for local shopping and medical appointments, occasional out-of-town trips to malls, and to activities sponsored by Elder Services. No fee is charged for transportation to the Senior Center for participation in the noontime meal program. The van made 9,655 one way trips this past year, traveling 13,292 miles.

The Shopping Assistance Program assists in the purchase of groceries and medicines for homebound people who do not have the ability to do their own shopping. 619 contacts were made this past year while serving 35 clients. The Coordinator's hours were reduced to reflect the lack of grant funding and the reliance upon donations to pay her salary. The position has changed from one who provided the service to one who coordinates volunteers to provide the service. At this time there are 18 such volunteers. This change has enabled the program to be maintained despite a reduction in monies available.

Meals at the Senior Center and the delivery of meals to persons unable to prepare their own food are provided



Selectmen Daniel Ensminger, Eugene Nigro, Sally Hoyt (front row) Russell Graham and George Hines present proclamation to Virginia Lane, Council on Aging, while Elder Services Director Lois Bond looks on.

(Photo by Don Young, courtesy of [The Reading Chronicle](#))

through cooperation with Mystic Valley Elder Services, Inc. (MVES). They also provide assistance with information and referral services, homemakers, home health aides, case management, legal services, protective services, and respite care.

The weekday nutrition program is supervised by a meal site manager and an assistant manager. 8,099 meals were served during the year with approximately 67 participants each month. Socialization is an important component of the nutrition program.

The Meals on Wheels program coordinates the delivery of a hot meal to a client's home. Routes in the community are staffed by a pool of 44 volunteer drivers who deliver forty to sixty complete meals each week day. Clients are referred by Elder Services staff, medical personnel, MVES case managers, and/or concerned family members.

The Coordinator of Volunteers has worked diligently to maintain volunteer opportunities while experiencing a 14% reduction in hours. "Office Volunteers" continues to assist in the preparation of bulk mailings from



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Town Hall thus affording a savings for the Town. "Medical Escorts" successfully continues to accompany people who can not go unattended to medical appointments. A volunteer accompanies the client, assuring that they safely reach the medical office or hospital. A "Second Harvest" program collects day old bread products for delivery to folks.

Intergenerational projects continue to be an important teaching tool for cooperation among the generations. Barrows' "It's Good To Care" project is being replicated in other schools. A meeting with school representatives outlined the need for volunteers at all grade levels and led to the creation of VOICE, VOLunteers In Children's Education. Coordination of Scouting and Campfire groups yields approximately 60 children each month who make cards, tray favors and baked goods for the enjoyment of many elders. These students also did Fall yard work and Christmas caroling.

Telephone Reassurance links a homebound person with a volunteer who calls each day at a mutually agreed upon time to assure the safety and well being of the homebound person. Volunteers also are matched with a friend whom they visit once a week to bring companionship and caring.

Volunteers are the mainstay of Elder Services' programs. This year 3,646 volunteers contributed 7,624 hours. Volunteers assist citizens with income tax information, the distribution of government surplus food, delivery of Meals on Wheels, medical escorts, class instructors, office volunteers, gardeners, program leaders, "second harvest" distribution, holiday dinner cooks, daily assistance at the meal site, bimonthly bingo games, monthly dan-

ces, shopping volunteers, Summerfest strawberry festival, hearing clinic receptions, consumer complaint and Medicare assistance. The Fix-It program has repaired household items beyond the scope of the owner's ability. The Knitters, meeting twice a month, have created baby garments and children's knitwear which they donated to homeless shelters. A Volunteer Reception in May recognizes the contributions made by citizens of Reading for citizens of Reading. The reception is sponsored by a local organization.

Educational classes are held at Tannerville and at the Senior Center. The Spring semester and the Fall semester were taught by teachers who were paid directly by the students. The schedule runs from September through May. The classes continuing from last year includes "Motion to Music" exercise program, ceramics, oil painting. The students' art work is displayed at the Reading Public Library during the Spring.

The Consumer Assistance program is facilitated by a trained volunteer and a staff person who are willing to assist people who have consumer complaints. The program is backed by regional consumer assistance offices.

SHINE, Serving the Health Information Needs of Elders, is facilitated by a trained volunteer and two staff persons who assist people with Medicare and related health insurance questions.

The Cracker Barrel discussion group meets at the Senior Center Thursday mornings and features guest speakers and topics determined by the group.

The Jam Session was begun this year by retired professional musicians and individuals for whom music is an avocation. The first Wednesday of each month open rehearsal is held at the Senior Center for the enjoyment of all. The group also played for the Thanksgiving Dinner held at the High School Cafeteria.

Holiday Express, the U.S. Post Office's satellite post office was held at the Senior Center in December to accommodate holiday mailings.

The Division of Elder Services has a commitment to provide information to citizens enabling them to make decisions regarding their well being and quality of life. Programs have included: MBTA discount pass program, myotherapy, medical alert systems, mammography clinic, wise use of medications, Spring gardening, how to become an elder advocate, recycling, VOICE at Killam, discussion on probate, wills and trusts, Health Care Proxy workshop, the ways of the stock market, Massachusetts estate taxes, dental health, Medicare insurance, tour of the water treatment plant, pedestrian safety discussed by the Town Planner and the Police Department, and the appropriate use of hearing aids.

Frank Day and Diane Guilfoyle retired from the Council on Aging Board in 1991. Leonard Dergay and Irving Stackpole became members of the Council on Aging Board.

Elder Services will relocate the Senior Center from the basement of the Pearl Street School to the old central Fire Station on Pleasant Street, thus affording the Town a permanent location for the Senior Center. A successful grant for \$757,000, co-

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authored by the Town Planner and the Director of Elder Services with technical assistance from the Department of Public Works, will come from federal Housing and Urban Development funds to be administered by the Massachusetts Executive Office of Communities and Development.

Inter and intra department cooperation, coordination and implementation has enriched the scope of elder citizen programming. The goal is to enrich the lives of the current elder population and prepare for the generation to come.

Many individuals and organizations have generously supported the Elder Services' agenda by providing monies and gifts and underwriting some program expenses. Service clubs and individuals have given hospital equipment, postal stamps for the "sunshine card" program, flowers, plants, books, clothing, food, dinners, knitting supplies, games, magazines, gift certificates, VCR movies, and the cost of the Thanksgiving dinner.

The Division of Elder Services has two revolving funds. The Shopping Assistance Revolving Fund supports the salary for the Shopping Coordinator. The Elder Services Revolving Fund is for the resolution of emergencies.

The Shopping Assistance Revolving Fund received \$6681.07 in 1991.

Patrons for Older Adults	\$4000.00
Junior Unity Club	1200.00
Individual donations	1481.07
\$4699.35 was expended for the Shopping Coordinator's salary.	

The Elder Services Revolving Fund received \$1,969.50 in 1991.

Anonymous gift (Thanksgiving Dinner)	\$1500.00
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Fuel Assistance (from Thanksgiving Dinner)	167.00
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Memorial Gifts	145.00
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Anonymous	157.50
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The following expenditures were made:

\$200.00 for furnace repair

450.00 for rental assistance

540.60 substitute van driver (80-10-10 monies)

Additional revenues are generated as follows:

\$1,785.80 from Van rider donations

33.12 from Class donations

140.00 from Special donation to Volunteer program

## HEALTH

The Board of Health continues to provide direct services in the area of prevention education (sexuality workshops and substance abuse programs) and inspectional services including weights and measures, and general environmental health issues. In addition, contractual services are provided for mosquito control, mental health, job training for the mentally retarded and the pick up of dead animals.

The Prevention Education Coordinator has two main focuses: coordinator of a comprehensive, community-based substance abuse program and director of the after school preadolescent seminar pro-

gram. The seminars are for local youth to learn about and discuss issues concerning puberty and their changing bodies. A nominal fee is charged to cover the costs of providing this service to the fourth, fifth and sixth grade girls and sixth grade boys. The Prevention Education Coordinator has been working closely with the School Department to initiate the incorporation of this information into the school curriculum. Plans are being finalized for the seventh grade seminars to be presented to both the boys and girls of both middle schools over the course of three physical education classes in the spring. If successful, long range goals include incorporating the programs into all appropriate grades. At this time, only the sixth grade girls program has taken place, and 39 girls participated. In the 90-91 school year 12 girls participated in the seventh grade workshop, 80 in the fifth grade girls, 82 in the fourth grade girls, and 28 in the sixth grade boys workshops.

The substance abuse program receives policy guidance from a seventeen member Drug and Alcohol Task Force comprised of parents, school officials, students and police officers. The fifth year Drug Free School grant was received for \$17,339. These monies are used for part of the salary of the Prevention Education Coordinator, curricula, and programs. Programs included the annual Athlete's Night Speaker (Dave Nugent), teacher training for the fifth grade teachers at Birch Meadow plus an additional 17 teachers at another workshop, a Drug Free Community pamphlet for parent information, work with the new organization at the high school Athletes for a Healthy Lifestyle, a two hour program for all fourth and fifth graders at Killam, a



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coaches training, a psychologist from McLean Hospital to discuss "The Troubled Child" and work with the community concerning the high school ski trips. 100 students and parents attended the "Puppet Trio" at Parker in January, an entertaining and informative evening concerning children/parent dynamics. In addition, 1650 parents and students saw the play "Eddie" which was made possible through the raising of \$3000 thought donations from a number of local businesses and organizations.

The Peer Leaders had a program concerning motivation training and AIDS Awareness Day as well as a Peer Leadership Recognition Night hosted by Representative Krekorian.

In addition, the Prevention Education Coordinator put together an Employees Wellness and Benefits Day for all town employees, including the school department. 35 booths were available with health and benefits information, health screenings and local services.

The Prevention Education Revolving Fund receives donations from organizations and individuals for use in substance abuse programs. The monies were used for printing, speaker Dr. Brooks, the Puppet Trio, and the play "Eddie".

Woburn District Court	\$250
Sandy Trainor	10
Camille Anthony	10
Latham and Latham	100
Chamber of Commerce	25
Dr. Hirschfeld	20
Reading Cooperative Bank	50
Harvard Community	
Health	500
TASC	500
Medford Savings Bank	50
Lions Club	50

Dr. Leverone	20
Reading Gymnastics Academy	25
Sheriffs' Association	250
SADD	80
Admission to "Eddie"	331
Young Womens	200
Arnold Berger	550
Anonymous	100

The biggest single change in this division is with the position of the Public Health Nurse. After several reductions in hours over the past two

years and in anticipation of the upcoming reductions in the FY93 budget, the position has been eliminated. The Health Director has taken over the responsibilities of communicable disease follow ups (77 cases this year), distribution of the biologics to local physicians and the organization of the various clinics. Mantoux testing for tuberculosis has been eliminated (84 people tested last year) as has follow ups to the Health and Hearing Clinics and all public

**Senior Volunteers (l-r) Doris Williamson, Mary Naples, Margot Long, Eleanor Mucci, Barbara Ritchie, Ruth Cogan and Yvonne Poulin Christmas wrap 65 cartons at Tannerville for needy local families. The food was donated by the local food pantry and the Reading Lions Club, and the wrapping by the Reading Chamber of Commerce.**

(Photo by Don Young, courtesy of The Reading Chronicle)



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education. After a two month hiatus, the blood pressure clinics began again in November through the generous donation of nursing time from the Visiting Nurse and Health Care (visiting nurse association), Visiting Nurse Association Middlesex East and Health Stop. Each of the three organizations are providing their services to two locations every other month.

The flu and pneumonia clinics were quite successful again this year with clinics held at the Senior Center, Tannerville, Coolidge Middle School, Town Hall, the Police Station and home visits. A total of 1084 flu shots were given, 77% of which were to people 65 and over. 71 pneumonia shots were given.

Despite another reduction in hours, the Environmental Health Programs continues to carry out a comprehensive program of inspections which totaled 856 in 1991. All restaurants and retail food stores continue to be inspected three times a year. In addition to food service establishments (582 inspections), the following other inspections were accomplished: wells 12, pools 77, solid waste 79, housing 66, animals/barns 24, camp 5, other 11. The office received 97 complaints with the following breakdown: solid waste 34%, housing 22%, food service establishments 17%, miscellaneous 27%. The miscellaneous complaints ranged from pesticide misuse to odors to neighborhood disputes and 5 appliances.

The Health Inspector also acts as the Sealer of Weights and Measures. Approximately 75 hours were spent certifying 60 scales, 76 weights and 223 pumps. This is an increase of 48 pumps from last year as three stations have

undergone major renovations. In addition, three complaints were investigated, two concerning gas pumps and one concerning wood.

The largest contractual service is mosquito control. The Town of Reading is part of the twenty member East Middlesex Mosquito Control Project which provides mosquito and wetland surveillance, larval and adult mosquito control and public education. This year North Reading joined the Project which will be of direct benefit to Reading.

Two other contractual services are Eastern Middlesex Human Service and East Middlesex Association for Retarded Citizens. Eastern Middlesex Human Services provides counseling services (mental health, mental retardation and substance abuse) for children, adolescents, adults and elder residents who have little or no financial resources. In Fiscal Year 91 this amounted to a total of 1838.25 hours of direct service to 111 clients for an average cost of \$3.22 per hour. Eastern Middlesex Association for Retarded Citizens served 15 clients attending vocational training programs. The Town's contribution pays for approximately 4% of the program's costs, with 82% paid through a contract with the Department of Mental Retardation.

The final contractual service is for dead animal pick up. Due to budget constraints, this service was eliminated last fiscal year. Partial funding was restored to dispose of those animals shot by the police. Full funding was restored effective July 1. 75 animals were disposed of between July and December.

Revenue collected for FY91 was approximately \$15,166.

The three member Board saw an unusual amount of turnover this year. Dr. John Killilea retired in June and was succeeded by Cathy Baranofsky. In December Dr. Paul Caselle resigned as his family was moving out of town. Dr. Caselle had been a member of the Board since 1984 and been Chair three years.

The Board of Health has set for itself the demanding goal of identifying and meeting those health needs which can best be addressed by public action and which pertain to the greatest number of citizens in all age groups in the community. Despite a 19% budget reduction over the past two years, this report indicates that the Board has attempted to continue to progress toward that goal. Both by itself and in cooperation with other departments, it has touched the lives of every age group and it has concentrated on programs that not only maintain health, but that prevent health problems from arising and thus enhance the health and well-being of the community.

## RECREATION

The Reading Recreation Division offers a variety of recreation and leisure time activities to all segments of the Town's population. The Recreation Revolving Account continued to fund all programs for 1991, allowing for further expansion and development within the division. The Recreation Committee, with nine members and two associate members, provided guidance to the division with its policy making decisions and approval of new programs. The Supervisor's



# HUMAN SERVICES

position, .6 full time equivalent position, was filled by Ms. Lesley Wexler.

Fall/Winter offerings for the 1991-1992 season included Adult Co-Ed Volleyball, Joshua Eaton After School Sports, a Winter Tennis Clinic, Reading Youth Basketball and Travel Team, Open Recreation at Hawkes Field House, Kinder Karate, and Middle School Ski Program. In its third year, the ski program grew in popularity with a third bus added to transport the additional registrants.

The Summer of 1991 brought several new and successful programs to the community. Two new preschool programs, Watertots and Junior Camp were implemented. Both programs filled to capacity. A new weight lifting clinic was offered for teenagers. For families, a Pool Pass program was put into effect, offering a savings of 50% off regular gate fee's to those who joined. Traditional summer programs were also offered in 1991. The Day Camp, located at the Coolidge Middle School, offered instruction in Arts and Crafts, Science and Nature, and Red Cross Swimming, along with field trips and special events. The Day Camp incorporated the Junior Camp into its program organization with great success. The Grant Municipal Pool offered Red Cross Swim Instruction in the morning and early afternoon, and Open Swim hours for children and families in the afternoon and evening. As mentioned previously, a Pool Pass program was implemented, saving frequent swimmers money off regular gate fee's. Baseball, including Varsity, Junior Varsity, and T-Ball was once again offered. "Theater in the Green" for children on Wednesday afternoons and "A Touch of Class" for the community on Sunday evenings were paid

by a grant from the Reading Arts Council and donations. Due to financial constraints, only four "Theater in the Green" programs were performed instead of the original eight which were planned. A donation jar was set out at both programs and raised over \$1,300 in revenue to help fund next years concert series. The concerts were very popular, as they are every season, attracting between 200 to 500 people weekly.

Several clinics were run in conjunction with the Recreation Division and local athletic instructors with 15% of the clinic's gross revenue returned to the Revolving Fund. The clinics offered were wrestling, karate, girl's and boy's basketball, baseball, soccer, tennis, weight lifting. Teen golf, adult golf, roller blade hockey, and street hockey were several other small programs offered directly through the Recreation Division. Two programs which were planned, yet not run due to insufficient registrations included, Teen Trips and Middle School Dances.

The Recreation Division includes services to the special needs population of Reading. A special needs coordinator was hired for our summer programs to assist children with any level of disability. 43 children with varying medical, emotional, and physical dysfunctions were assisted by our coordinator this past year. The Alternative Leisure Company, led by Drew Billiles, is a contractual service providing a variety of activities to Reading's youth during the fall, winter, and spring. Children involved with the Alternative Leisure Company participate in a variety of activities including swimming, horseback riding, sports, dances, weekend and overnight trips, and skiing. Three children from Reading participated

in Camp Hope this past year. This camp provides activities services for developmentally disabled children between the ages of five and fourteen, and is supported by the East Middlesex Association for Retarded Citizens, Inc. and also by the five towns of Melrose, Reading, Wakefield, Stoneham, and North Reading.

The fee structure for 1991 was examined and revised to help cover costs of programming and administration. The field user fee continued in effect for 1991.

Goals for next year include improving current programming, privatizing the Grant Municipal Pool, and developing standard operating procedures for all programs.

## VETERANS SERVICES

Paul A. Farrell is the Veterans Agent for the Town. Due to the budget shortfall, this fiscal year his hours were reduced one half hour per week.

Veterans Services is governed by Chapter 115 of the General Laws as Amended. Benefits are for the Veteran and his immediate family who are in need. Final approval of benefits come from the Commissioner of Veterans Services in Boston.

The amount of V.A. expenditures in the Town of Reading for FY91 for a Veteran population of approximately 2489 was \$1,819,527. These benefits were paid directly to recipients and/or their dependents by the V.A. representing the amount of tax dollars not required to be expended for support of those who because of circumstances, find it necessary to apply for aid.

# HUMAN SERVICES



The old central fire station which will be converted into a Senior Center thanks to a \$750,000 grant from EOCD.  
(Photo by Don Young, courtesy of [The Reading Chronicle](#))

Approximately 75% of monies disbursed from the appropriated budget are returned to the Town by the State. The case load changes and is anticipated to increase due to the worsening economy.

Aid Expenditures	\$ 30291.55
(calendar year increase of 25%)	
Total Active Cases	327
(a decrease of 31%)	
Current Pending Cases	
(Services)	91
(a decrease of 5%)	

## READING ARTS COUNCIL

The Reading Arts Council serves as the local agent for the distribution,

receipt and evaluation of applications for funds from the Arts Lottery Program of the Massachusetts Cultural Council. Priority in awarding grants is given to Reading residents or Reading-based groups. The Council encourages new and untried projects, and also supports individuals and groups which have demonstrated a continuing record of providing arts to the community. Grant recipients are asked to share their projects with the community. Public school grants are reviewed carefully to insure that they are not projects which should be within the realm of the regular education budgeting process. The Council also administers the Performing Arts

Student Series (PASS) which offers school children of Massachusetts the opportunity to attend live performing arts events as part of the regular theater audience.

This year the Reading Arts Council awarded \$4,003 in regular arts lottery grants and \$1,389 in PASS grants. The fiscal crisis in the state has severely affected the Massachusetts Cultural Council, and as a result, local Arts Councils have seen their funds diminish. This year, as directed by the state, local councils moved to one instead of two funding cycles, eliminating the usual fall granting cycle. A single winter cycle is proposed for

# HUMAN SERVICES

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1992. Unfortunately, many worthwhile projects did not receive the funding they deserved.

In spite of the decrease in available funds, the arts in Reading continued to thrive in many areas. In 1991, Colonial Chorus received support for production costs for "Fiddler on the Roof," and Creative Arts received funding to assist with its summer music and art camp. Art student Cadence Thomases received scholarship assistance to further her studies in art at the Horizons summer program. The Reading Recreation Department's summer concert series, "A Touch of Class," was awarded support, as was the Recreations Department's summer theatre program for children. The Treble Chorus of New England was given support for a Reading/Wakefield Community Concert.

Students at Birch Meadow School were visited by story tellers Len Cabral and Elisa Permain, and the Shirim Klezmer Orchestra, as part of the school's Global Awareness Project, all with support from the Council. Joshua Eaton School students heard a performance by Epic Brass, with Arts Council support. Funding was awarded to the Killam School for an Underground Railway Theater performance.

Through the PASS program, which provides Massachusetts school-children in grades K-12 with access to theater performances, children in the elementary schools enjoyed programs at the North Shore Music Theatre, and the American Repertory Theatre.

## Grant Summary:

Spring 1991: Total awarded \$4,003

Birch Meadow: Len Cabral

" Shirim Klezmer Orchestra

" Elisa Permain

Joshua Eaton: Epic Brass

Cadence Thomases: summer art camp

Creative Arts: summer art camp

Town of Reading Recreation Department: summer concerts

Town of Reading Recreation Department: summer theatre program for children

Colonial Chorus: Fiddler on the Roof, production costs

Treble Chorus of New England concert

Spring, 1991 PASS Program: Total Awarded \$1,389

Joshua Eaton: American Repertory Theatre

" Theatreworks USA

Birch Meadow: North Shore Music Theater

Barrows: American Repertory Theatre

The Reading Arts Council continues to maintain the Arts Bulletin Board located in the foyer of the Library, and to produce its pamphlet "A Guide to the Arts in Reading," listing membership information on local arts groups and distributed through the Newcomers Club, the Library, and Town Hall.

Respectfully submitted,

**The Reading Arts Council**

Alice W. Collins, Chair

Diane Slezak, Secretary

Beverly McAleer, Treasurer

Frances Gallitano Brown

Mary Grosvenor

Mary Ellen LaCroix

Sally McDonald, Publicity Coordinator

Jane McKenzie, PASS Coordinator

David Mitchell

Erline Robinson

Elcanor Weiss



# HOUSING AUTHORITY

## READING HOUSING AUTHORITY

The Reading Housing Authority continues its successful operation of low-income housing with 80 units of elderly/handicapped housing at Frank D. Tanner Drive; 10 units of family housing, 6 units located at Waverly/Oakland Roads and another 4 units at Parker/Pleasant Streets; 8 units of Special Needs housing at Bancroft Avenue; 114 units of rental assistance located in private residences and supported by contracts with HUD's Section 8 Program and the

Commonwealth's Chapter 707 Program. The State's serious financial problems have caused significant operating cutbacks in our programs resulting in shortened work schedules for both administrative and maintenance personnel.

This year brought the retirement of a gentlemen of dignity, intellect and good humor, Richard S. Dempster. Mr. Dempster served the Authority for 17 years. Mr. Dempster's term as Chairman of the Authority occurred during the expansion of its housing programs. In working with neighbors, townspeople and Town government,

Mr. Dempster brought credibility to public housing and provided proof that housing opportunity exists for all in Reading. Many good wishes go with him for his future success, good luck and good health.

The State Appointee, Mr. McIsaac, was officially installed as a regular Board member by the Board of Selectmen and was subsequently elected Chairman of the Authority Board. Mr. Donald Allen, formerly of the Town's Finance Committee, was appointed State Appointee by the Governor's Office. The current officers of the Authority are:



Eugene Nigro, Dick Dempster, retiring as Chairman of Reading Housing Authority (4-28-91), Rev. Robert K. Sweet, Jr., Housing Authority, and Margaret Plansky, Executive Director  
(Photo by Don Young, courtesy of The Reading Chronicle)



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# HOUSING AUTHORITY

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Chairman - Mr. William E. McIsaac  
Vice-Chairman - Rev. Robert K. Sweet, Jr.  
Treasurer - Mr. Arthur J. Reynolds, Jr.  
Assistant Secretary - Jean H. Galvin  
State Appointee - Mr. Donald Allen  
Executive Director and Secretary - Margaret K. Plansky

Many of the Town's elderly enjoy the recreation hall activities such as Ceramics, Oil Painting, Dancing, Exercise Class sponsored by Reading Elder Services; Blood Pressure and Flu Clinics sponsored by Reading Health Department; music by Downeast Revival every Wednesday night (all welcome); garden therapy with Crystal Garden Club; and monthly social functions for Tannerville residents sponsored by the Tannerville Club.

The Authority continues to work with developers/bank representatives to assure the provisions of the "linkage" units with Greenhouse acres and Schoolhouse Properties. The exploration of Federal foreclosed property for various housing programs including first-time homeownership programs is also being pursued by the Authority.

HUD has initiated a new concept entitled "Family Self-Sufficiency" (FSS), which links housing certificates with educational/vocational training and also provides the necessary supportive services to help make low-income families independent with the assistance of this coordinated and accelerated program. The Authority has made application for 25 certificates and 25 vouchers for the FSS program.

The continued dedication of the Board and staff to seek out new hous-

ing opportunities within the community is the focus of this year's agenda. With the shrinking Massachusetts economy, the need for affordable housing becomes ever more apparent. The Board looks forward to meeting this new challenge.

Respectfully submitted,  
William E. McIsaac, Chairman  
HOUSING AUTHORITY

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# BYLAW COMMITTEE

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## BYLAW COMMITTEE

During the past year the town meeting voted two zoning bylaw amendments, six general bylaw amendments, two acceptances of general laws and one petition for a special act of the general court.

The zoning bylaw amendments were as follows:

- \* Add a new Section 2.2.5.1 broadening the definition of "building inspector" to include "such as may be appointed in combination with other cities or towns."

- \* Amend Sect. 7.2.2 to accommodate the new ticketing authority of the building inspector granted in the general bylaws.

The general bylaw amendments were as follows:

- \* Amend Sect. 5.11 to grant ticketing authority to the building inspector.

- \* Amend Sect. 3.4.2 to allow the Board of Selectmen to make available the Finance Committee warrant report to Town Meeting members by other means in addition to mailing.

- \* Amend Sect. 2.1.1 to change the town election date from the second Monday preceding the adjournment of town meeting to the third Tuesday preceding such meeting.

- \* Amend Sect. 4.6.1 to authorize official bodies other than the Municipal Light Board to dispose of surplus property of value less than \$500.00 to charitable organizations for less than fair market value.

- \* Add a new Sect. 5.1.6 to authorize certain officials to fine violators of water restrictions imposed when a state of water supply emergency has been declared by the Massachusetts Department of Environmental Protection.

- \* Amend Sect. 5.7 to authorize the Conservation Committee to pass on all or part of certain consulting fees to one applying for a determination of applicability.

The acceptance acts were as follows:

- \* Chapt. 32, Section 90G3/4 relative to granting employees over the age of seventy the ability to continue to accrue creditable service and receive regular compensation.

- \* Chapt. 291-Acts of 1990 relating to enhanced 911 service.

The special act concerned the transfer of the care, custody and control of Elm Park from the Board of Selectmen acting as Park Commissioners to the Board of Selectmen acting as Road Commissioners.

Respectfully Submitted:

**The Bylaw Committee**

Philip B. Pacino, Chairman

Dolores S. Carroll, Clerk

Edward F. Murphy

John B. Russell

George A. Theophanis

# TOWN MEETING REPORTS

## ANNUAL TOWN MEETING April 8 - April 25, 1991

Note: The following reports of actions taken on Articles contained in the Warrants for the Town Meetings are from the official records and indicate actions which bind the Town. The reader is referred to the official reports in the Office of the Town Clerk.

**Article 1. Annual Town Election - March 18, 1991 (Reported elsewhere in Town Report under "Voting Results")**

### Article 2. Reports

To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Municipal Light Board, Finance Committee, Cemetery Trustees, Community Planning & Development Commission, Town Manager and any other Boards or Special Committees. (See Reports on file in the Town Clerk's Office.)

### Article 3. Instructional Motions

**Trash Fee** - On motion of Daniel A. Ensminger, it was voted that the Town endorse a proposal by the Board of Selectmen to institute a flat per-household Trash Fee on 1, 2, and 3-family residences beginning July 1, 1991 in a total amount not to exceed \$486,210.00, representing the cost of the "pass-through" costs for the RESCO facility in Saugus for FY92, said Trash Fee to expire on June 30, 1992, unless reviewed and reauthorized by the Board of Selectmen after re-endorsement by

Town Meeting prior to its expiration, and that the Board of Selectmen shall establish policies:

- 1) for granting complete or partial waivers of the Trash Fee, for the elderly, veteran, blind, infirm, or poverty-stricken, and
- 2) for permitting property owners to discontinue trash service upon proof to the Board of Selectmen that the household has contracted for another method of disposing of household rubbish. Voted: April 8, 1991

### Mailing of Town Meeting Warrants -

On motion of Gloria R. Hulse, it was voted that the ByLaw Committee be instructed to amend the Charter and/or ByLaws of the Town of Reading to discontinue the mailing of the warrants to Town Meeting members and all other officials of the town. In its stead, a post card be sent to notify them that the warrants are ready and can be picked up at the Police Station or other convenient location. The ByLaw Committee is further instructed to bring the necessary articles for such changes to this body for consideration at the Subsequent Fall Town Meeting. Voted: April 25, 1991

**Biennial Town Election** - Gloria R. Hulse moved that the ByLaw Committee be instructed to amend the charter and/or the ByLaws of the Town of Reading to allow the annual town election to be changed to a biennial election and to amend the terms of office, wherever necessary, to accommodate this change. The ByLaw Committee is further instructed to bring the necessary articles for such changes to this body for consideration at the Subsequent Fall Town Meeting. This motion was voted in the negative. Voted: April 25, 1991

**Ownership of RMLD** - William C. Brown moved that a committee of Five (5) citizens to be appointed by the Moderator and a liaison appointed by the Finance Committee be and hereby are instructed to investigate the benefit to the Town of Reading of ownership or sale, in whole or in part, the Reading Light Department. Said committee shall report its findings and recommendations on or before the annual Town Meeting of 1992 and may insert an article or articles to carry out the intent of this motion. This motion was voted in the negative. Voted: April 25, 1991

**Zoning Ticketing Power** - On motion of Robert R. Lynch, it was voted to instruct the Bylaw Committee to bring to Fall Town Meeting a Bylaw change which would allow the Town Zoning Enforcement Officer the ticketing power for zoning enforcement. Voted: April 25, 1991

**Message to State Legislators** - On motion of Russell T. Graham, it was voted that the Reading Town Meeting, by virtue of this Instruction, deliver to the State Representative and State Senators representing the Town of Reading a clear message of concern that the fiscal chaos at the state level accompanied by the restrictions of the law currently referred to as Prop 2 1/2 are crippling the ability of this and other communities to provide the services needed including the very basic social needs to educate our children and provide for the public safety. And be it further communicated that it is the expectation of the active members of Town Meeting that our elected representatives hold the preservation of local services to be the highest priority to which they should address their efforts. Voted: April 25, 1991

# ADJOURNED ANNUAL TOWN MEETING - 4/8/91

**ARTICLE 3** On motion of Daniel A. Ensminger, it was voted that the Town endorse a proposal by the Board of Selectmen to institute a flat per-household Trash Fee on 1, 2, and 3-family residences beginning July 1, 1991 in a total amount not to exceed \$486,210.00, representing the cost of the "pass-through" costs for the RESCO facility in Saugus for FY92, said Trash Fee to expire on June 30, 1992, unless reviewed and reauthorized by the Board of Selectmen after re-endorsement by Town Meeting prior to its expiration, and that the Board of Selectmen shall establish policies:

- 1) for granting complete or partial waivers of the Trash Fee, for the elderly, veteran, blind, infirm, or poverty-stricken, and
- 2) for permitting property owners to discontinue trash service upon proof to the Board of Selectmen that the household has contracted for another method of disposing of household rubbish.

The vote on the above motion, at the request of John W. Price, Precinct 4, was recorded by roll call as follows:

## PRECINCT 1

BAGGS FRANK H JR	YES	KING MARILYN R	NO
BARRY JAMES E	YES	LIVINGSTONE EARLE C	NO
BOUCHER JAMES R	NO	MACARI THOMAS	*
CHUHA STEPHEN C JR	YES	NELSON CARL J	YES
CONVERSE HERBERT W	YES	NITZSCHE CURT E	NO
CUMMINGS MATTHEW	YES	NITZSCHE SALLY C	NO
DOUCETTE BARBARA I	NO	OFENSTEIN SHARON K	*
FALLON JOHN L JR	NO	PROCTOR MAURICE C JR	NO
FANTASIA DORIS M	NO	QUIMBY CATHERINE A	YES
FOTINO RICHARD P SR	YES	RYAN THOMAS J	NO
HANSON RICHARD W	NO	TAYLOR JAMES K	NO
KING KENNETH A	NO	WALCOTT ROBERT J	YES

## PRECINCT 2

ADAMS VIRGINIA M	YES	MELESCIUC JOANNE C	YES
BURKE FRANCIS P	YES	OSHAUGHNESSY BRIAN A	*
CARROLL DOLORES S	NO	PARSONS JOHN E III	NO
COWART EDWIN EARLE III	YES	PRATT MARGARET V	NO
DAVIS WAYNE S	NO	REDFERN ELLEN	NO
FALLER GAIL A	*	REILLY BRUCE A	YES
FOULDS ALAN E	NO	RICKLEY ANTHONY L	*
GENTILE ANN E	NO	SALTER ROBERT S	YES
HILLIARD MAUREEN S	YES	SMALL WENDY J	YES
LANE GINNY	YES	WATSON LARRY B	*
LEBLANC PHILIP D	YES	WOOD GAIL F	YES
MARTIN FREDERICK F JR	YES	WOOD JOHN D	YES



# PRECINCT 3

BARTOSCH WILLIAM J JR	YES	LYONS CAROL S	YES
CARLSON VICTOR R	YES	MACDONALD GERALD L	NO
DANTONA ROBERTA C	YES	MARSHALL WILLIAM J	YES
DEMPSTER RICHARD S	NO	MCCORMACK GEORGE A	YES
DONOVAN AGNES H	NO	MELE SALVATORE L	NO
DONOVAN JOHN L	NO	MILANO JOHN L SR	YES
FIGORE GERALD A	*	NELSON ANN T	YES
FIGORE JANE M	*	NICHOLS BENJAMIN E	NO
GUENTHER MICHAEL M	NO	OSTON STEVEN G	YES
HUTCHESON STEVEN R	NO	PEDERSEN DANA C	YES
KORTH CAROLYN H	NO	WATSON LANCE	NO
KURKJIAN DIANE R	YES	WIEWORKA ARDITH A	NO

# PRECINCT 4

BURDITT WILLARD J	YES	QUIMBY ELSBETH L	YES
EDWARDS JONATHAN	YES	ROGERS RICHARD C	NO
GRAHAM NANCY M	YES	THEOPHANIS GEORGE A	NO
GRAHAM RUSSELL T	YES	TRAINOR STEPHANIE J	*
HARRISON RANDOLPH R JR	NO	TWOMEY TIMOTHY R	YES
KALMAKIS SUSAN B	YES	VINCENT MARY R	NO
LOCKE WILLIAM E	YES	WESTRA ROSALYN W	YES
LOSCHI EDWIN J JR	NO	WRIGHT MARY ANN	YES
NIGRO EUGENE R	YES	YORK IRENE M	NO
NORDBERG NILS L	*	YORK LESLIE H	NO
PACINO PHILIP B	*	ZIEGLER MARY S	YES
PRICE JOHN W	NO	ZIEMLAK NANCY J	YES

# PRECINCT 5

BECKWITH CAROL S	YES	MEEHAN FREDERIC S	YES
CASELLE PAUL F	*	OLEARY JAMES L	YES
CEFALO RICHARD R	*	PHILBRICK BARBARA B	YES
DRISCOLL EDWARD F III	NO	POTHIER ROBERT G	YES
FERRARI ROBERT J	YES	RADVILLIE RICHARD A	YES
FULLER ROBERT L	YES	RAINVILLE GEORGE R	*
HAYES LAURENCE F JR	NO	SHANNON GEORGE J	YES
HIGGOTT ELEANOR K	NO	SIMONE MARIA A	YES
HIGGOTT HENRY A	NO	TUCKER M.JANE	NO
JONES JANICE M	YES	TUCKER STEPHEN G	NO
JONES THOMAS A	YES	VACCARO KATHLEEN S	YES
MABIUS LAWRENCE E	YES	WARD ANN CAULFIELD	YES

# PRECINCT 6

CAIRL JACK G	*	DADDARIO RONALD M	YES
CHAMPA WILLIAM A	NO	FANDEL JAMES J	YES
CHANDLER RODNEY J	YES	FULGONI KEVIN M	NO
COCO JOAN M	*	HALEY LESLIE J	YES
COCO RICHARD H	*	HOYT SALLY M	YES

# PRECINCT 6 (continued)

KAINE DIANA M	NO	SHEMKUS JOHN J	NO
KEANE PATRICIA L	YES	SHIELDS PETER A	YES
LIPPITT JOHN A	YES	SURETTE RICHARD A	NO
LYNCH ROBERT R	YES	THOMPSON GEORGE T	YES
MACDONALD W.BRUCE	YES	TULIKANGAS ROBERT J	YES
MITCHEL BARRY J	*	WATT WILLIAM H	NO
MITCHEL JUDITH A	*	ZITZOW ROBERT P	NO

# PRECINCT 7

ANGLEHART DONALD L	YES	LECLAIRE STUART S	*
BOSHAR THOMAS W	YES	MACDONNELL JOHN F	*
CARPENTER JOHN E	YES	MACKIE ROBERT	YES
CULLEN MAUREEN	YES	MORSE WILLIAM A	YES
ENSMINGER DANIEL A	YES	POWELL CATHERINE M	YES
FERGUSON PAUL W	YES	SANSTAD ROGER	YES
HALL JAMES L	YES	SLEZAK MICHAEL F	YES
HINES GEORGE V	NO	SMITH C.DEWEY	YES
HUGHES WILLIAM J JR	*	STOHLMAN THOMAS J	YES
JOHNSON MARK H	YES	SWYTER DAVID M	YES
KEIGLEY JAMES A	NO	TAMBURRINO THOMAS J	YES
KOZLOWSKI NORMAN F	YES	WALSH FRANCIS T	YES

# PRECINCT 8

ALLEN DONALD C	NO	NORDSTRAND ROBERT I	YES
BILLER JAMES E	YES	OCONNELL RONALD V	YES
BROWN WILLIAM C	NO	PERRY GEORGE B II	NO
DAHL HARVEY J	YES	POOLE SHERYL L	YES
FERRIS DAVID M	NO	RUSSELL JOHN H	YES
FOWLER WILLIAM M JR	YES	RUSSELL MARGARET W	YES
GALVIN GREGORY C	NO	SILVAGGI JOHN M	YES
GORGONE FRANCIS P	NO	SILVAGGI MARIA E	YES
HOWARD RICHARD D	YES	SPAULDING WALTER J JR	NO
HULSE GLORIA R	NO	THOMASES STEPHEN W	YES
KLEPEIS ELIZABETH W	YES	VANMAGNESS FREDERICK	YES
MORAN TERESA M	YES	WHITE NATHAN C	YES

YES - 108

NO - 62

\* No Vote Recorded

# TOWN MEETING REPORTS

**Article 4 - Amend Capital Improvement Program.** On motion of Sally M. Hoyt, it was voted that the subject matter of Article 4 be tabled. Voted: April 8, 1991

**Article 5 - Adopt Capital Improvement Program.** On motion of Russell T. Graham, it was voted that the Town adopt the Capital Improvement Program, dated, Revised March 20, 1991 and set forth in the "Report on the Warrant, Annual Town Meeting, April 8, 1991," as provided for in Section 7-7 of the Reading Home Rule Charter.

(SEE ATTACHED 2 PAGES)

Voted: April 8, 1991

**Article 6 - Authorization to Borrow.** On motion of Elizabeth W. Klepeis, it was voted that the Town authorize the Town Treasurer-Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1991, in accordance with the provision of the General Laws, Chapter 44, Section 4 and to issue a note or notes therefor, payable within one year and to renew any note or notes as may be given for a period of less than one year, in accordance with the General Laws, Chapter 44, Section 17. Voted: April 8, 1991

**Article 7 - Authorization to Pay Unpaid Bills.** On motion of Sally M. Hoyt, it was voted that the subject matter of Article 7 be indefinitely postponed. Voted: April 8, 1991

**Article 8 - Disposal of Property.** On motion of Daniel A. Ensminger, it was voted that the Town authorize the Board of Selectmen to sell, or exchange, or dispose of, upon such terms and conditions as they may determine,

the following items of Town tangible property:

1991 Ford Crown Victoria Police Vehicle

1991 Ford Crown Victoria Police Vehicle

1987 John Deere Cemetery Riding Lawn Mower

1966 Ingersoll Rand Portable Compressor (#2) (Water Division)

1983 Chevrolet One-Ton Pick Up Truck (#8) (Sewer Division)

Voted: April 8, 1991

**Article 9 - Budget for FY92.** On motion of Willard J. Burditt, it was voted that the Town appropriate for the Proposed FY1992 Budget, exclusive of Line 114, which requires a 2/3 vote and will be voted separately, the sum of \$33,679,471, representing the total of all previously made motions under Article 9 of the 1991 Annual Town Meeting Warrant as amended; funds are to be provided as set forth in said previously made motions. Voted: April 22, 1991

**Article 9 - Budget for FY92.** On motion of Willard J. Burditt, it was voted that the Town appropriate for the Proposed FY1992 Budget, Line 114; \$1,637,825-Debt Service; funds are to be provided as follows:

\$82,000 from Special Real Estate and \$484,000 from Sale of Real Estate with the remainder from Property taxes, State aid, and non-property tax local receipts.

117 voted in the affirmative

0 voted in the negative

2/3 vote required

Voted: April 22, 1991

**Article 10 - Bond Rescission (Fire Station, Roads and Drainage).** On motion of Daniel A. Ensminger, it was voted that the Town rescind the

remaining bond authorization(s) in the amount of One Hundred Ninety-Five Thousand Dollars (\$195,000.00) for the purpose of constructing a new Central Fire Station, as authorized by the vote taken November 14, 1988 under Article 4 of the 1988 Subsequent Town Meeting; in the amount of Two Hundred Ten Thousand Dollars (\$210,000.00) for the purpose of constructing Drainage Improvements, as authorized by the vote taken May 8, 1989 under Article 26 of the 1989 Annual Town Meeting; and in the amount of One Hundred Fifty Thousand Dollars (\$150,000.00) for constructing Roadway Improvements, as authorized by the vote taken May 8, 1989 under Article 26 of the 1989 Annual Town Meeting. Voted: April 8, 1991

**Article 11 - Zoning Officer (Bylaw Change).** On motion of George V. Hines, it was moved that the Town vote to amend the Reading Zoning Bylaws by deleting Section 7.2.1. thereof in its entirety, and substituting therefore the following:

"7.2.1. The Town Manager shall appoint a Zoning Enforcement Officer, for a minimum term of one (1) year, who shall be charged, designated, and authorized with the enforcement of these Zoning Bylaws. The Town Manager may also appoint one (1) or more alternate Zoning Enforcement Officers to assist the Zoning Enforcement Officer or act in his or her stead."

and by substituting the words "Zoning Enforcement Officer" for the words "Building Inspector" in Sections 3.2., 4.8.2.1., 7.2.2. and 7.2.3. of the Zoning Bylaws; by substituting the words "Zoning Enforcement Officer's" for the words "Building Inspector's" in Section 4.4A.3. and 4.9.3.18. of the

TOWN OF READING MASSACHUSETTS  
FIVE YEAR CAPITAL IMPROVEMENT PROGRAM  
Fiscal Years 1992 through 1996

(cost in 000's)

Project #	Project Description	<u>Cost by year and source of funding</u>				
		FY92	FY93	FY94	FY95	FY96
FIN-2	Replace Data Proc. Equip	-0-	15A	15A	15A	15A
PS-F-4	Replace Ladder Truck	395D	-0-	-0-	-0-	-0-
PS-F-5	Replace Bucket Truck	-0-	40S	-0-	-0-	-0-
PS-F-6	Replace Pickup Truck	-0-	15S	-0-	-0-	-0-
PS-F-7	Replace Pumper	-0-	-0-	-0-	160D	-0-
PS-F-8	Replace Ambulance	85D	-0-	-0-	-0-	-0-
PS-F-9	Replace Breath. Appar.	-0-	18S	12S	-0-	-0-
PS-P-4	Signals/Reconst.-Square	-0-	675G	-0-	-0-	-0-
PW-B-2	Reconstruct Lib Park Lot	-0-	-0-	42A	-0-	-0-
PW-B-6	Elder Serv.Center	757G	-0-	-0-	-0-	-0-
PW-B-7	Convert fuel-Lib.	14A	-0-	-0-	-0-	-0-
PW-B-8	Paint/Maj. Maint.	-0-	14A	14A	14A	14A
PW-C-3	New Cemetery Develop.	-0-	75C	75C	-0-	-0-
PW-C-6	Replace Backhoe	-0-	20C	-0-	-0-	-0-
PW-C-7	Replace Mower	9C	-0-	-0-	-0-	-0-
PW-C-8	St. Repave - Laurel Hill	6C	8C	10C	10C	-0-
PW-C-9	Repair Tomb - Laurel Hill	3C	-0-	-0-	-0-	-0-
PW-E-1	Replace Backhoe/loader	-0-	45S	-0-	-0-	-0-
PW-E-4	Replace Dump Trucks	55S	55S	55S	55S	55S
PW-E-5	Replace Pickup Truck	14S	28S	28S	28S	-0-
PW-E-7	Replace Other Equip.	-0-	30S	100S	100S	100S
PW-P-1	Renovation of Pool	-0-	-0-	-0-	100D	-0-
PW-P-2	Park Development	-0-	-0-	-0-	150D	-0-
PW-R-1	Street Overlay	-0-	-0-	75A	75A	75A
PW-R-2	St.Reconstruction	-0-	500D	-0-	500D	-0-
PW-R-3	Drainage Improvements	-0-	-0-	-0-	-0-	-0-
PW-R-4	St. Acceptances	1A	14B	15B	15B	15B
PW-R-5	Walkers Brook Drive Imp.	-0-	-0-	440G 145B	-0-	-0-
PW-R-6	Chapt. 90 Imprvmts.	474G	118G	118G	118G	118G
PW-R-7	Curb/Sidewalk Const.	-0-	25D	-0-	100D	-0-
PW-R-8	East Side Neigh. Imp.	-0-	-0-	100G	-0-	-0-
PW-R-9	Depot Parking Imp.	-0-	40D	-0-	-0-	-0-
PW-R-10	Wash./Main St. Imp.	-0-	100G	-0-	-0-	-0-
PW-R-11	Compost Cent. Devel.	-0-	60D	-0-	-0-	-0-



TOWN OF READING MASSACHUSETTS  
FIVE YEAR CAPITAL IMPROVEMENT PROGRAM  
Fiscal Years 1992 through 1996

(cost in 000's)

Cost by year and source of funding

Project #	Project Description	FY92	FY93	FY94	FY95	FY96
PW-S-1	Inflow/Infiltration	-0-	75G 25E	-0-	-0-	-0-
PW-S-2	Main Recon.-Walk. Brk.	-0-	-0-	450G 50E	-0-	-0-
PW-S-3	Replace Pickup Truck	14E	-0-	-0-	-0-	-0-
PW-W-4	New Well Development	-0-	100E	-0-	-0-	-0-
SD-1	Computer/Wd. Proc. Equip	-0-	35A	35A	35A	40A
SD-2	Roof Replace., RMHS/PMS	-0-	206D	-0-	-0-	-0-
SD-3	Space Remodelling-Elem.	-0-	250D	-0-	250D	-0-
SD-4	Chp 504-Lifts-Toilet Rem	-0-	15A	-0-	-0-	-0-
SD-6	Energy Related Proj.	-0-	15A	15A	15A	15A
SD-7	Vehicle Replacement	-0-	12A	15A	15A	15A
SD-8	Floor Tile Replacement	-0-	15A	15A	15A	15A
SD-9	Install Suspndd Ceiling	-0-	22A	-0-	25A	-0-
SD-10	Window Replacement, PMS	-0-	175D	30A	-0-	-0-
SD-11	Refurbish Kitchen, PMS	-0-	-0-	50E	-0-	-0-
SD-12	Rplce Clsrm/Cafe Furn.	-0-	18A	18A	20A	20A
SD-13	Gate/Zone Vlv Replcmt.	-0-	10A	10A	10A	10A
SD-15	Fuel Convert./Tank Remove	-0-	100D	-0-	100D	-0-
SD-16	Asbestos Abatement	-0-	-0	-0-	-0-	-0-
SD-18	Track Renovation, RMHS	-0-	30D	-0-	-0-	-0-
SD-19	Boiler Replace., RMHS	-0-	65D	-0-	-0-	-0-
SD-20	Space Remodel-Secondary	-0-	25A	25A	-0-	-0-
SD-21	Renovate Elevators, RMHS	-0-	35D	-0-	15D	-0-

SUMMARY OF CAPITAL IMPROVEMENT PROGRAM BY YEAR BY SOURCE OF FUNDS

(Cost in 000's)

	<u>FY92</u>	<u>FY93</u>	<u>FY94</u>	<u>FY95</u>	<u>FY96</u>	<u>Total</u>
A	15	196	309	239	219	978
B	0	14	160	15	15	204
C	18	103	85	10	0	216
D	480	1486	0	1375	0	3341
E	14	125	100	0	0	239
G	1231	968	1108	118	118	3543
S	69	231	195	183	155	833
	<u>1827</u>	<u>3123</u>	<u>1957</u>	<u>1940</u>	<u>507</u>	<u>9354</u>

SOURCE OF FUNDING

A Annual Appropriation

B Betterment

C Sale of Cemetery Lots

D Debt to be authorized

+ Articles on 1991 Annual Town Meeting Warrant or Special Warrant

Revised 03-20-91

E Enterprise Appropriation

G Grant or outside funding

S Sale of Real Estate

# TOWN MEETING REPORTS

Zoning Bylaws; by deleting the words "and Massachusetts State Building Code" from Section 4.9.3.18. thereof; and by adding the words "or Zoning Enforcement Officer as appropriate" immediately after the word "Buildings" in Section 7.1.1. and immediately after the words "Building Inspector" in Sections 4.6.3., 4.7.5. and 7.1.1.1. of the Zoning Bylaws. This motion was voted in the negative.

72 voted in the affirmative  
46 voted in the negative  
1 abstention  
2/3 vote required  
Voted: April 11, 1991

**Article 12 - Surplus Property (Bylaw Change).** On motion of George V. Hines, it was voted that the Town amend the General Bylaws of the Town by deleting Section 4.6.1 thereof relating to the disposal of surplus property and substituting therefor the following:

"4.6.1 Whenever an item or collection of items of tangible personal property with an estimated net value of less than Five Hundred Dollars (\$500.00) within the control of an official body, but excluding the Municipal Light Board, shall be determined by that official body to be surplus, obsolete, salvage or beyond repair, it may be disposed of by sale, trade or otherwise, by the Town Manager with the approval of the Finance Committee. Notwithstanding the foregoing, an item or collection of items of tangible personal property with an estimated net value of less than Five Thousand Dollars (\$5,000.00) no longer useful to the Town but having resale or salvage value may be disposed of by the Town Manager with the approval of the Finance Committee and without any further approval by Town Meeting at

less than fair market value to a charitable organization which has received a tax exemption from the United States by reason of its charitable nature." Voted: April 22, 1991

**Article 13 - Enhanced 911 Service (Ch. 291 of MGL).** On motion of Eugene R. Nigro, it was voted that the Town accept the provisions of Chapter 291 of the Acts of 1990. Voted: April 22, 1991

**Article 14 - RMLD Easements.** On motion of James L. O'Leary, it was voted that the Town authorize the Board of Selectmen and/or the Municipal Light Board to terminate, convey or abandon certain existing rights of vehicular and pedestrian access, shown as a portion of "20' RIGHT OF WAY" and "OLD RIGHT OF WAY TO BE ABANDONED," all as depicted on the Plan entitled "Plan of Land in Reading, Massachusetts owned by Gerald F. Lux and Roger M. Ormes, Jr. scale one inch equals 40 feet, July 10, 1986" across certain property, known as 236-242 Ash Street and shown on Town of Reading Board of Assessors' Map Rev. Jan. 1, 1987, Plat 44 as lot 18, for the benefit of properties currently believed to be owned by Thomas Leonard, Trustee of ET Realty Trust, u/d/t dated July 29, 1986 recorded at the Middlesex South District Registry of Deeds in Book 17248, page 105, Ernest G. Babcock, Clifton P. Englund, Herbert C. Miesfeldt and Janice Pendergast, respectively, all as shown on the below described plan (hereinafter the "Adjacent Properties") and depicted as lots 9, 10, 11, 12 and 13 on said Town of Reading Board of Assessors' Map, upon and following the acquisition by the Town, acting by and through the Municipal

Light Board as aforesaid, of said 236-242 Ash Street; subject to the granting by the Town and/or the Municipal Light Board of an easement of twenty-five feet in width, for vehicular and pedestrian access purposes leading to Ash Street, all as shown on the below described plan as Easement B, in certain existing property owned by the Town of Reading and controlled by the Reading Municipal Light Department, shown on Town of Reading Board of Assessors' Map Rev. Jan. 1, 1987, Plat 44 as lots 3, 4 and 5, for the benefit of the Adjacent Properties, subject to such terms and conditions as may be agreed upon by the Municipal Light Board, and that the minimum amount of One Dollar (\$1.00) be paid to the Town for such termination, conveyance or abandonment and to authorize the Town and/or the Municipal Light Board to do all other acts and things necessary and proper for financial and other assistance and all other things necessary and proper for carrying out the purposes of this vote.

Easement B and the Adjacent Properties are depicted on a plan entitled: "Easement Plan of Land in Reading, Massachusetts, prepared for Reading Municipal Light Department, scale 30 feet to an inch - January 2, 1991," prepared by Robert E. Anderson.

131 voted in the affirmative  
1 voted in the negative  
2/3 vote required  
Voted: April 22, 1991

**Article 15 - Chapter 90 Funds.** On motion of Daniel A. Ensminger, it was voted that the Town appropriate from available funds (pursuant to Chapter 15 of the Acts of 1988) the sum of Two Hundred Thirty-Six Thousand Seven Hundred Twenty-Two Dollars

# TOWN MEETING REPORTS

(\$236,722.00) for highway projects in accordance with Chapter 90, Massachusetts General Laws. Voted: April 22, 1991

**Article 16 - Town Meeting Dates (Bylaw Change).** George V. Hines moved that the Town vote to amend the General Bylaws of the Town to change the dates for Annual Town Meeting by deleting the phrase "third Monday preceding the second Monday" in Section 2.1.1 thereof and substituting therefor the phrase "fifth Tuesday preceding the fourth Monday" and by deleting the word "second" in Section 2.1.3 and substituting therefor the word "fourth" so that said Articles 2.1.1 and 2.1.3 shall read as follows:

"2.1.1 The Annual Town Meeting shall be held on the fifth Tuesday preceding the fourth Monday in April of each year for the election of Town Officers and for such other matters as required by law to be determined by ballot.

2.1.3 All business of the Annual Town Meeting, except the election of such Town officers and the determination of such matters as required by law to be elected or determined by ballot, shall be considered at an adjournment of such meeting to be held at 7:30 p.m. on the fourth Monday in April, except if this day shall fall on a legal holiday, in which case the meeting shall be held on the following day or at a further adjournment thereof."

This motion was voted in the negative.  
Voted: April 22, 1991

**Article 17 - Purchase Ladder Truck.** On motion of Eugene R. Nigro, it was voted that the Town raise by borrowing, as provided under Chapter 44,

Sections 7 and 8 of the General Laws, or any other enabling authority, the sum of Three Hundred Ninety-Five Thousand Dollars (\$395,000.00) and appropriate the same for the purpose of acquiring a Fire Department ladder truck, including all costs of preparing and originally equipping such fire truck; said sum to be spent by and under the direction of the Board of Selectmen, and to authorize the Board of Selectmen to enter into all contracts as may be necessary to carry out the purposes of this vote.

104 voted in the affirmative  
22 voted in the negative  
2/3 vote required  
Voted: April 22, 1991

**Article 18 - Purchase Ambulance.** On motion of Eugene R. Nigro, it was voted that the Town raise by borrowing, as provided under Chapter 44, Sections 7 and 8 of the General Laws, or any other enabling authority, the sum of Eighty-Five Thousand Dollars (\$85,000.00) and appropriate the same for the purpose of acquiring a Fire Department ambulance, including all costs of preparing and originally equipping such ambulance; said sum to be spent by and under the direction of the Board of Selectmen, and to authorize the Board of Selectmen to enter into all contracts as may be necessary to carry out the purposes of this vote.

99 voted in the affirmative  
3 voted in the negative  
2/3 vote required  
Voted: April 25, 1991

**Article 19 - Water Supply (Bylaw Change).** On motion of Russell T. Graham, it was voted that the Town amend the General Bylaws of the Town by adding a Section 5.1.6 thereto

as follows relating to water supply protection:

"5.1.6 Water Supply Protection.

5.1.6.1. The purpose of this bylaw is to protect, preserve and maintain the public health, safety and welfare whenever there is in force a state of water supply emergency.

5.1.6.2. Whenever a state of water supply emergency has been declared by the Massachusetts Department of Environmental Protection pursuant to Chapter 21G or Chapter 111 of the General Laws, or any other enabling authority, or by the Governor, no user of water supplied by the Town shall violate any provision, condition, requirement or restriction included in a plan approved by the Department of Environmental Protection which plan has as its purpose the abatement of a water supply emergency, provided that notice of any such provision, condition, requirement or restriction has previously been given to such users by publication in a newspaper of general circulation within the Town or by such other notice as is reasonably calculated to reach and inform all such users.

5.1.6.3. Any user of water supplied by the Town who violates this bylaw shall be liable to the Town in the amount of Fifty Dollars (\$50.00) for the first violation and One Hundred Dollars (\$100.00) for each subsequent violation, which fine shall inure to the Town for such uses as the Board of Selectmen may direct. In addition to any other means of enforcement, the provisions of this bylaw may be enforced by noncriminal disposition in accordance with the provisions of Section 5.11 of these bylaws and Section 21D of Chapter 40 of the General



# TOWN MEETING REPORTS

Laws; and for the purposes of such noncriminal disposition, the term "enforcing person" shall mean any member of the Board of Selectmen, the Town Manager, any police officer of the Town, the Director of Public Works, or his designee, and the Health Director, or his designee. Further, any enforcing person, or his designee or agent, may enter onto any property and in any buildings thereon for the purpose of inspecting or investigating any violation of this bylaw or enforcing the same, except no dwelling unit shall be entered without the consent of the resident."

Voted: April 25, 1991

## **Article 20 - Transfer Fire Station.**

William C. Brown, Precinct 8, moved that the Town vote to transfer the care, custody, management and control of the following described land, or portions thereof, which is commonly known as the site of the former central fire station on Pleasant Street, to the Board of Selectmen of the Town of Reading for any municipal purpose including the possible auction, sale or lease thereof:

A portion of the land shown on Town of Reading Board of Assessors' Revised January 1, 1977 Plat 65 as Lot 7.

This motion was voted in the negative.

77 voted in the affirmative

60 voted in the negative

2/3 vote required

Voted: April 25, 1991

**Article 21 - Sale of Fire Station.** No motion was presented for this Article.

Voted: April 25, 1991

**Article 22 - Quorum Count (Bylaw Change).** William C. Brown, Precinct

8, moved that the Town vote to amend Section 2.2.1 of the General Bylaws of the Town by adding the following sentences to the present Rule 1 which states: "A majority of the Town Meeting Members shall constitute a quorum for doing business.":

"Said quorum shall be present no later than fifteen (15) minutes after the posted time to begin, and a quorum count shall be made by the Moderator approximately every hour. Failing a quorum, Town Meeting shall stand adjourned."

This motion was voted in the negative.

Voted: April 25, 1991

## **Article 23 - Acceptance of Appleton Lane.**

On motion of Sally M. Hoyt, it was voted that the Town of Reading accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Appleton Lane, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and that the Town vote to accept the public way laid out by the Board of Selectmen as Appleton Lane, and that the sum of Five Dollars (\$5.00) be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construc-

tion of said way, said sum to be spent by and under the direction of the Board of Selectmen.

135 voted in the affirmative

0 voted in the negative

2/3 vote required

Voted: April 25, 1991

## **Article 24 - Acceptance of Avalon Road.**

On motion of Sally M. Hoyt, it was voted that the Town of Reading accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Avalon Road, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and that the Town vote to accept the public way laid out by the Board of Selectmen as Avalon Road, and that the sum of Eighteen Dollars (\$18.00) be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be expended by and under the direction of the Board of Selectmen.

135 voted in the affirmative

0 voted in the negative

2/3 vote required

Voted: April 25, 1991



# TOWN MEETING REPORTS

**Article 25 - Acceptance of Carriage Lane.** On motion of Sally M. Hoyt, it was voted that the Town of Reading accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Carriage Lane, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and that the Town vote to accept the public way laid out by the Board of Selectmen as Carriage Lane, and that the sum of Five Dollars (\$5.00) be raised from the tax levy and appropriated for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be expended by and under the direction of the Board of Selectmen.

135 voted in the affirmative  
0 voted in the negative  
2/3 vote required  
Voted: April 25, 1991

**Article 26 - Acceptance of Chestnut Road.** On motion of Sally M. Hoyt, it was voted that the Town of Reading accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Chestnut Road, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance

with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and that the Town vote to accept the public way laid out by the Board of Selectmen as Chestnut Road, and that the sum of Two Dollars (\$2.00) be raised from the tax levy and appropriated for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be expended by and under the direction of the Board of Selectmen.

135 voted in the affirmative  
0 voted in the negative  
2/3 vote required  
Voted: April 25, 1991

**Article 27 - Acceptance of Colonial Drive.** On motion of Sally M. Hoyt, it was voted that the Town of Reading accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Colonial Drive, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee

or rights of easement therein by purchase, gift or otherwise and that the Town vote to accept the public way laid out by the Board of Selectmen as Colonial Drive, and that the sum of Eleven Dollars (\$11.00) be raised from the tax levy and appropriated for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be expended by and under the direction of the Board of Selectmen.

135 voted in the affirmative  
0 voted in the negative  
2/3 vote required  
Voted: April 25, 1991

**Article 28 - Acceptance of Enos Circle.** On motion of Sally M. Hoyt, it was voted that the Town of Reading accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Enos Circle, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and that the Town vote to accept the public way laid out by the Board of Selectmen as Enos Circle, and that the sum of Fourteen Dollars (\$14.00) be raised from the tax levy and appropriated for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way,

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# TOWN MEETING REPORTS

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said sum to be expended by and under the direction of the Board of Selectmen.

135 voted in the affirmative  
0 voted in the negative  
2/3 vote required  
Voted: April 25, 1991

**Article 29 - Acceptance of Granger Avenue.** On motion of Sally M. Hoyt, it was voted that the Town of Reading accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Granger Avenue, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and that the Town vote to accept the public way laid out by the Board of Selectmen as Granger Avenue, and that the sum of Four Dollars (\$4.00) be raised from the tax levy and appropriated for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be expended by and under the direction of the Board of Selectmen.

135 voted in the affirmative  
0 voted in the negative  
2/3 vote required  
Voted: April 25, 1991

**Article 30 - Acceptance of Grey Coach Road.** On motion of Sally M. Hoyt, it was voted that the Town of Reading accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Grey Coach Road, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and that the Town vote to accept the public way laid out by the Board of Selectmen as Grey Coach Road, and that the sum of Seventeen Dollars (\$17.00) be raised from the tax levy and appropriated for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be expended by and under the direction of the Board of Selectmen.

135 voted in the affirmative  
0 voted in the negative  
2/3 vote required  
Voted: April 25, 1991

**Article 31 - Acceptance of Jefferson Circle.** On motion of Sally M. Hoyt, it was voted that the Town of Reading accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Jefferson Circle, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance

with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and that the Town vote to accept the public way laid out by the Board of Selectmen as Jefferson Circle, and that the sum of Four Dollars (\$4.00) be raised from the tax levy and appropriated for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be expended by and under the direction of the Board of Selectmen.

135 voted in the affirmative  
0 voted in the negative  
2/3 vote required  
Voted: April 25, 1991

**Article 32 - Acceptance of Johnston Circle.** On motion of Sally M. Hoyt, it was voted that the Town of Reading accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Johnston Circle, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee

# TOWN MEETING REPORTS

or rights of easement therein by purchase, gift or otherwise and that the Town vote to accept the public way laid out by the Board of Selectmen as Johnston Circle, and that the sum of Four Dollars (\$4.00) be raised from the tax levy and appropriated for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be expended by and under the direction of the Board of Selectmen.

135 voted in the affirmative  
0 voted in the negative  
2/3 vote required  
Voted: April 25, 1991

**Article 33 - Acceptance of Rocky Road.** On motion of Sally M. Hoyt, it was voted that the Town of Reading accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Rocky Road, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and that the Town vote to accept the public way laid out by the Board of Selectmen as Rocky Road, and that the sum of Five Dollars (\$5.00) be raised from the tax levy and appropriated for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of

said way, said sum to be expended by and under the direction of the Board of Selectmen.

135 voted in the affirmative  
0 voted in the negative  
2/3 vote required  
Voted: April 25, 1991

**Article 34 - Removal of Town Meeting Members.** On motion of Eugene R. Nigro, as amended by Gail Wood, Precinct 2 and Victor Carlson, Precinct 3, it was voted that, pursuant to Section 2-6 of the Reading Home Rule Charter, the Town declares the seats of the following Town Meeting Members to be vacant and removes the following described persons from their position as Town Meeting Member for failure to take the oath of office within thirty days following the notice of election or for failure to attend one-half or more of Town Meeting sessions, during the previous year:

Precinct 5 Richard R. Cefalo  
Voted: April 25, 1991

## SPECIAL TOWN MEETING April 11, 1991

**Article 1 - Instructions.** On motion of Eugene R. Nigro, it was voted that the subject matter of Article 1 be tabled.  
Voted: April 11, 1991

**Article 2 - Reports.** On motion of Eugene R. Nigro, it was voted that the subject matter of Article 2 be tabled.  
Voted: April 11, 1991

**Article 3 - Amend Capital Improvement Program.** On motion of Russell T. Graham, it was voted that the Town amend the Capital Improvement Program for FY1991 through FY95 as represented in the Town Manager's "Revised Capital Improvement Program dated 3-19-91," consisting of three (3) pages which are included in the "Report on the Warrant, Special Town Meeting, April 11, 1991" as pages 7, 8, and 9.

(see attached three (3) pages)  
Voted: April 11, 1991

**Article 4 - Amend FY91 Budget.** On motion of Willard J. Burditt, it was voted that the Town amend the appropriations made for the following line items of the Fiscal Year 1991 Municipal Budget by amending votes taken under Article 10 of the Warrant for the Annual Town Meeting of April 9, 1990 as follows. Unless otherwise indicated the source of the appropriation remains the same:



# TOWN MEETING REPORTS

FROM			REVISED APPROP. \$
Line 77	DPW Administration	\$11,000	134,478
Line 87	Rubbish Coll/Disp.	\$117,000	807,592
Line 89	Parks-Pers.Serv.	\$12,700	106,651
Line 95	Equip.Maint.Pers.Serv	\$21,700	67,381
Line 101	Snow/Ice Control	\$21,045	128,955
Line 102	Cemetery Pers.Serv.	2,500	168,722
Line 117	Unemployment	<u>\$ 110,000</u>	95,252
		\$ 295,945	

TO			
Line 73	Bld.Maint.NonPers.Exp.	\$23,200	276,385
Line 91	Parks/Prop. Capital	\$2,075	22,075
Line 109	Schools-Boiler Repair	\$ 21,000	14,726,320
Line 109	Schools-Fuel	\$ 30,000	14,756,320
Line 109	Schools-Spec.Needs	\$ 38,300	14,794,620
Line 116	Non-Contrib.Retirement	\$ 10,550	93,406
Line 120	Workers Compensation	\$ 87,890*	290,820
Line 124	Water Capital (Well)	\$ 100,000**	302,000
No Line #	Teachers Early Retire.		
	Incentive Program	<u>\$ 100,000</u>	100,000
		\$ 413,015	

\* \$9370 water surplus; \$7700 sewer surplus

\*\* \$100,000 water surplus

Voted: April 11, 1991

**Article 5 - Water Surplus Appropriation (G.E. Settlement) and Rescinding Water Treatment Plant Bond.** On motion of Daniel A. Ensminger, it was voted that the Town rescind the bond authorization in the amount of Five Hundred Fifty Thousand Dollars

(\$550,000.00) authorized by motion made under Article 5 of the Warrant for the Subsequent Town Meeting of November 14, 1988 relating to improvements to the Town's water system; and further voted that the Town appropriate from the General Electric

Settlement Funds the sum of One Million Dollars (\$1,000,000.00) for the purpose of making improvements to said water system. Voted: April 11, 1991



# TOWN MEETING REPORTS

**Article 6 - Funding for Department of Public Works Site Clean-Up and Litigation.** On motion of Russell T. Graham, it was voted that the Town appropriate from the funds remaining from the bond authorization for the High School transformers in the amount of Fifty-Two Thousand One Hundred Twelve Dollars (\$52,112.00) as authorized by motion made under Article 10 of the Warrant for the 1988 Annual Town Meeting of April 21, 1988, and raise by borrowing as provided under Chapter 44, Sections 7 and 8 of the General Laws, or any other enabling authority, the amount of Two Hundred Forty-Seven Thousand Eight Hundred Eighty-Eight Dollars (\$247,888.00) and appropriate the same for the purposes of cleanup and pollution prevention activities taken pursuant to General Laws Chapter 21E, or any other enabling authority, whether performed by the Town of Reading or by some other party pursuant to a settlement agreement with the Trustees of TASC Realty Trust relating to the property formerly owned by the Town of Reading off of Walkers Brook Drive and known as the former Department of Public Works facility; provided, however, that no indebtedness shall be incurred hereunder until plans relating to the project shall have been submitted to the Department of Environmental Protection and the approval of said Department has been granted therefor; and it was voted that the Town hereby approves the compromise or settlement with the Trustees of TASC Realty Trust relating to the cleanup and pollution prevention activities taken on said site whereby the Town would pay up to the sum of \$300,000.00 for said activities.

115 voted in the affirmative  
17 voted in the negative

1 abstention (Daniel Ensminger)  
2/3 vote required  
Voted: April 11, 1991

**Article 7 - Amend Bylaw (Conservation Commission Consulting Fees).** On motion of James E. Biller, it was voted that the Town amend Section 5.7 of the General Bylaws of the Town by adding the following as Section 5.7.15:

"The Conservation Commission is authorized to require an applicant to pay a fee for the reasonable costs and expenses borne by the Conservation Commission for specific expert engineering and other consultant services deemed necessary by the Conservation Commission to come to a final decision on an application for Determination of Applicability, Notice of Intent or other application or filing made pursuant to this bylaw. This fee is called the consultant fee and shall be in the maximum amount of Five Thousand Dollars (\$5,000.00). The specific consultant services may include, but are not limited to, resource area and wetlands survey and delineation, analysis of resource area and wetlands values, including wildlife habitat evaluations, hydrogeologic and drainage analysis, and environmental or land use law. The Conservation Commission may require the payment of the consultant fee at any point in its deliberations prior to a final decision. The applicant shall pay the consultant fee to the Town to be put into a consultant services account of the Conservation Commission which may be drawn upon by the Conservation Commission for specific consultant services approved by the Conservation Commission at one of its public meetings. Any unused portion of the consultant fee shall be returned to the applicant unless the

Conservation Commission decides at a public meeting that other action is necessary. Any applicant aggrieved by the imposition of, or size of, the consultant fee, or any act related thereto, may appeal according to the provisions of Massachusetts General Laws.

The minimum qualifications of any consultant selected by the Conservation Commission shall consist either of an educational degree in or related to the field at issue or three or more years of practice in the field at issue or a related field." Voted: April 11, 1991

## SPECIAL TOWN MEETING June 18, 1991

**Article 1 - Postpone Ladder Truck Bids.** John W. Price, Precinct 4, moved that this meeting instruct the Town Manager through the Board of Selectmen, to postpone the taking of bids for a new ladder truck that was approved by this body under Article 17 at the 1991 Annual Town Meeting, and the Board of Selectmen put an article on the Subsequent Town Meeting, to be held in the Fall of 1991, to rescind the bond authorization in the amount of \$395,000 authorized by motion made under Article 17 of the Warrant for the Annual Town Meeting of April 8, 1991. This motion was voted in the negative. Voted: June 18, 1991

**Article 1 - Postpone Ambulance Bids.** John W. Price, Precinct 4, moved that this meeting instruct the Town Manager through the Board of Selectmen, to postpone the taking of bids for a new ambulance that was approved by this body under Article 18 at the 1991 Annual Town Meeting, and the Board of Selectmen put an

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# TOWN MEETING REPORTS

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article on the Subsequent Town Meeting, to be held in the Fall of 1991, to rescind the bond authorization in the amount of \$85,000 authorized by motion made under Article 18 of the Warrant for the Annual Town Meeting of April 8, 1991. This motion was voted in the negative. Voted: June 18, 1991

**Article 1 - Crossing Guard at Walnut and Red Gate.** On motion of Janice M. Jones, Precinct 5, it was voted that the Selectmen and the Chief of Police investigate the possibility of placing a crossing guard at the intersection of Walnut Street and Red Gate Lane. Voted: June 18, 1991

## Budget Article

WHEREAS, the Motions made under Article 9 of the April 8, 1991 Warrant for the 1991 Annual Town Meeting appropriating funds for the Proposed FY 1992 Budget were reversed by vote of the voters at a special election held on June 3, 1991; and

WHEREAS, General Laws Chapter 39, Section 9 requires that an Annual Town Meeting shall complete its business on or before June 30th; and

WHEREAS, it is necessary that a FY 1992 Budget be in place and operative for the Town of Reading by June 30, 1991;

NOW, THEREFORE, in order to ensure compliance with State law and the budgetary needs for the Town of Reading, pursuant to Section 2-15 of the Reading Home Rule Charter the following Motion made under Article 4 of the Warrant for the June 18, 1991 Special Town Meeting is hereby declared to be an emergency measure necessary for the immediate preserva-

tion of the peace, health, safety or convenience of the Town of Reading:

On motion of Willard J. Burditt, it was voted that the Town appropriate for the Proposed FY 1992 Budget, the sum of Thirty-Five Million Three Hundred Seventeen Thousand Two Hundred Ninety-Six Dollars (\$35,317,296.00) representing the total of all previously made motions under Article 9 of the April 8, 1991 Warrant as amended; funds for all but line 114 are to be provided as set forth in said previously made motions, funds for line 114 are to be provided as follows: Eighty-Two Thousand Dollars (\$82,000.00) from Special Real Estate and Four Hundred Eighty-Four Thousand Dollars (\$484,000.00) from Sale of Real Estate with the remainder from Property Taxes, State Aid, and Non-Property Tax Local Receipts.

148 voted in the affirmative  
25 voted in the negative  
2/3 vote required  
Voted: June 18, 1991

## Vocational School Budget

On motion of Willard J. Burditt, it was voted that the Town appropriate for the Proposed FY 1992 Budget, as presented for Line Item 110 (North-east Regional Vocational School), the sum of One Hundred Forty-Five Thousand Nine Hundred Ninety-Nine Dollars (\$145,999.00).

Funds are to be provided as follows: Property Taxes, State Aid, and Non-Property Tax Local Receipts.

148 voted in the affirmative  
25 voted in the negative  
2/3 vote required  
Voted: June 18, 1991

## SPECIAL TOWN MEETING September 26 - 30, 1991

### Article 1 - Instructional Motions.

**Ice Rink Task Force Reports** - On motion of Stephen W. Thomases, Precinct 8, it was voted that the Board of Selectmen, Town Manager and Committees dealing with the proposed Ice Skating Arena make available to each Town Meeting Member, at least four weeks prior to any Town Meeting at which the Arena project will be discussed or presented, reports, exhibits and other supporting documentation of the Ice Skating Arena Feasibility Study Committee and/or its subcommittees including, at the least, (1) a written financial plan/pro forma demonstrating the reliability of the costs assigned to the planning, construction and operation of the project, including any documentation and descriptive material regarding the confidence Town government might have that the promise of a fully self-sustaining project will be fulfilled, and, (2) written documentation regarding the selection or recommendation of a site or sites for the potential location of the rink. Voted: September 30, 1991

**Use of Town Resources for Ice Rink Study** - On motion of Frederick Van Magness, Precinct 8, it was voted that the Board of Selectmen not commit, expend, or utilize any extraordinary Town resources, including personnel, for the purpose of site selection, feasibility, technical evaluation or other studies relative to establishing an Ice Skating Rink, until such time as Town Meeting endorses such expenditure or approves said project. Voted: September 30, 1991

Michael M. Guenther, Precinct 3, requested that a roll call vote be taken on the amendment to reduce Line Item 87 by \$486,000 (Trash Fee). A Yes vote would reduce the line item, and a no vote would leave the line unchanged. The vote was taken as follows:

## PRECINCT 1

BAGGS FRANK H JR	NO	KING MARILYN R	YES
BARRY JAMES E	NO	LIVINGSTONE EARLE C	NO
BOUCHER JAMES R	YES	MACARI THOMAS	NO
CHUHA STEPHEN C JR	YES	NELSON CARL J	NO
CONVERSE HERBERT W	NO	NITZSCHE CURT E	NO
CUMMINGS MATTHEW	NO	NITZSCHE SALLY C	NO
DOUCETTE BARBARA I	YES	OFENSTEIN SHARON K	NO
FALLON JOHN L JR	NO	PROCTOR MAURICE C JR	YES
FANTASIA DORIS M	YES	QUIMBY CATHERINE A	NO
FOTINO RICHARD P SR	NO	RYAN THOMAS J	YES
HANSON RICHARD W	YES	TAYLOR JAMES K	NO
KING KENNETH A	YES	WALCOTT ROBERT J	NO

## PRECINCT 2

ADAMS VIRGINIA M	NO	MELESCIUC JOANNE C	NO
BURKE FRANCIS P	*	OSHAUGHNESSY BRIAN A	NO
CARROLL DOLORES S	YES	PARSONS JOHN E III	YES
COWART EDWIN EARLE III	NO	PRATT MARGARET V	YES
DAVIS WAYNE S	YES	REDFERN ELLEN	NO
FALLER GAIL A	*	REILLY BRUCE A	YES
FOULDS ALAN E	YES	RICKLEY ANTHONY L	NO
GENTILE ANN E	*	SALTER ROBERT S	NO
HILLIARD MAUREEN S	NO	SMALL WENDY J	NO
LANE GINNY	NO	WATSON LARRY B	YES
LEBLANC PHILIP D	NO	WOOD GAIL F	NO
MARTIN FREDERICK F JR	NO	WOOD JOHN D	NO

## PRECINCT 3

BARTOSCH WILLIAM J JR	YES	LYONS CAROL S	*
CARLSON VICTOR R	YES	MACDONALD GERALD L	YES
DANTONA ROBERTA C	NO	MARSHALL WILLIAM J	NO
DEMPSTER RICHARD S	YES	MCCORMACK GEORGE A	NO
DONOVAN AGNES H	YES	MELE SALVATORE L	YES
DONOVAN JOHN L	YES	MILANO JOHN L SR	*
FIORE GERALD A	NO	NELSON ANN T	NO
FIORE JANE M	NO	NICHOLS BENJAMIN E	YES
GUENTHER MICHAEL M	YES	OSTON STEVEN G	NO
HUTCHESON STEVEN R	YES	PEDERSEN DANA C	NO
KORTH CAROLYN H	YES	WATSON LANCE	*
KURKJIAN DIANE R	NO	WIEWORKA ARDITH A	NO



## PRECINCT 4

BURDITT WILLARD J	NO	QUIMBY ELSBETH L	NO
EDWARDS JONATHAN	NO	ROGERS RICHARD C	NO
GRAHAM NANCY M	NO	THEOPHANIS GEORGE A	YES
GRAHAM RUSSELL T	NO	TRAINOR STEPHANIE J	NO
HARRISON RANDOLPH R JR	NO	TWOMEY TIMOTHY R	NO
KALMAKIS SUSAN B	NO	VINCENT MARY R	NO
LOCKE WILLIAM E	NO	WESTRA ROSALYN W	NO
LOSCHI EDWIN J JR	YES	WRIGHT MARY ANN	NO
MURPHY EDWARD F JR	*	YORK IRENE M	NO
NIGRO EUGENE R	NO	YORK LESLIE H	NO
PACINO PHILIP B	YES	ZIEGLER MARY S	NO
PRICE JOHN W	YES	ZIEMLAK NANCY J	NO

## PRECINCT 5

BECKWITH CAROL S	NO	MCMILLAN CARROLL E	YES
CASELLE ADRIENNE	NO	MEEHAN FREDERIC S	NO
DRISCOLL EDWARD F III	YES	OLEARY JAMES L	NO
FERRARI ROBERT J	NO	PHILBRICK BARBARA B	NO
FULLER ROBERT L	NO	POTHIER ROBERT G	NO
HAYES LAURENCE F JR	YES	RADVILL RICHARD A	NO
HIGGOTT ELEANOR K	YES	SHANNON GEORGE J	NO
HIGGOTT HENRY A	YES	SIMONE MARIA A	YES
JONES JANICE M	NO	TUCKER M.JANE	YES
JONES THOMAS A	NO	TUCKER STEPHEN G	YES
MABIUS LAWRENCE E	NO	VACCARO KATHLEEN S	NO
MARK ANNE P	NO	WARD ANN CAULFIELD	NO

## PRECINCT 6

CAIRL JACK G	NO	LIPPITT JOHN A	NO
CHAMPA WILLIAM A	YES	LYNCH ROBERT R	YES
CHANDLER RODNEY J	NO	MACDONALD W.BRUCE	NO
COCO JOAN M	YES	MITCHEL BARRY J	NO
COCO RICHARD H	YES	QUIGLEY STEPHEN P	NO
DADDARIO RONALD M	NO	SHEMKUS JOHN J	NO
FANDEL JAMES J	NO	SHIELDS PETER A	NO
FULGONI KEVIN M	YES	SURETTE RICHARD A	YES
HALEY LESLIE J	NO	THOMPSON GEORGE T	NO
HOYT SALLY M	NO	TULIKANGAS ROBERT J	*
KAINE DIANA M	YES	WATT WILLIAM H	YES
KEANE PATRICIA L	NO	ZITZOW ROBERT P	YES

## PRECINCT 7

ANGLEHART DONALD L	NO	HINES GEORGE V	NO
BOSHAR THOMAS W	NO	HUGHES WILLIAM J JR	*
CARPENTER JOHN E	NO	JOHNSON MARK H	NO
CULLEN MAUREEN	NO	KEIGLEY JAMES A	NO
ENSMINGER DANIEL A	NO	KOZLOWSKI NORMAN F	NO
FERGUSON PAUL W	NO	LECLAIRE STUART S	NO
HALL JAMES L	NO	MACDONNELL JOHN F	YES



# PRECINCT 7 (continued)

MACKIE ROBERT	NO	SMITH C.DEWEY	NO
MORSE WILLIAM A	NO	STOHLMAN THOMAS J	NO
POWELL CATHERINE M	NO	SWYTER DAVID M	NO
SANSTAD ROGER	NO	TAMBURRINO THOMAS J	NO
SLEZAK MICHAEL F	NO	WALSH FRANCIS T	NO

# PRECINCT 8

ALLEN DONALD C	YES	NORDSTRAND ROBERT I	NO
BILLER JAMES E	NO	OCONNELL RONALD V	NO
BROWN WILLIAM C	YES	PERRY GEORGE B II	NO
DAHL HARVEY J	NO	POOLE SHERYL L	NO
FERRIS DAVID M	YES	RUSSELL JOHN H	NO
FOWLER WILLIAM M JR	NO	RUSSELL MARGARET W	NO
GALVIN GREGORY C	NO	SILVAGGI JOHN M	NO
GORGONE FRANCIS P	*	SILVAGGI MARIA E	NO
HOWARD RICHARD D	NO	SPAULDING WALTER J JR	YES
HULSE GLORIA R	NO	THOMASES STEPHEN W	NO
KLEPEIS ELIZABETH W	NO	VANMAGNESS FREDERICK	NO
MORAN TERESA M	NO	WHITE NATHAN C	NO

YES - 53

NO - 129

\* No Vote Recorded

The vote being 53 in the affirmative and 129 in the negative the amendment was defeated.

John W. Price, Precinct 4, requested a roll call vote on the main motion which was on the floor under Article 4. Twenty-four Town Meeting members stood in agreement with this roll call request. The following motion was passed, with 148 voting in the affirmative and 25 in the negative. The results of the roll call vote follow the text of the motion:

WHEREAS, the Motions made under Article 9 of the April 8, 1991 Warrant for the 1991 Annual Town Meeting appropriating funds for the Proposed FY 1992 Budget were reversed by vote of the voters at a special election held on June 3, 1991; and

WHEREAS, General Laws Chapter 39, Section 9 requires that an Annual Town Meeting shall complete its business on or before June 30th; and

WHEREAS, it is necessary that a FY 1992 Budget be in place and operative for the Town of Reading by June 30, 1991;

NOW, THEREFORE, in order to ensure compliance with State law and the budgetary needs for the Town of Reading, pursuant to Section 2-15 of the Reading Home Rule Charter the following Motion made under Article 4 of the Warrant for the June 18, 1991 Special Town Meeting is hereby declared to be an emergency measure necessary for the immediate preservation of the peace, health, safety or convenience of the Town of Reading:

On motion of Willard J. Burditt, it was voted that the Town appropriate for the Proposed FY 1992 Budget, the sum of Thirty-Five Million Three Hundred Seventeen Thousand Two Hundred Ninety-Six Dollars (\$35,317,296.00) representing the total of all previously made motions under Article 9 of the April 8, 1991 Warrant as amended; funds for all but line 114 are to be provided as set forth in said previously made motions, funds for line 114 are to be provided as follows: Eighty-Two Thousand Dollars (\$82,000.00) from Special Real Estate and Four Hundred Eighty-Four Thousand Dollars (\$484,000.00) from Sale of Real Estate with the remainder from Property Taxes, State Aid, and Non-Property Tax Local Receipts.

148 voted in the affirmative  
25 voted in the negative  
2/3 vote required

# PRECINCT 1

BAGGS FRANK H JR	YES	FALLON JOHN L JR	YES
BARRY JAMES E	YES	FANTASIA DORIS M	YES
BOUCHER JAMES R	YES	FOTINO RICHARD P SR	YES
CHUHA STEPHEN C JR	YES	HANSON RICHARD W	NO
CONVERSE HERBERT W	YES	KING KENNETH A	NO
CUMMINGS MATTHEW	YES	KING MARILYN R	NO
DOUCETTE BARBARA I	YES	LIVINGSTONE EARLE C	*

# PRECINCT 1 (continued)

MACARI THOMAS	YES	PROCTOR MAURICE C JR	YES
NELSON CARL J	YES	QUIMBY CATHERINE A	YES
NITZSCHE CURT E	*	RYAN THOMAS J	NO
NITZSCHE SALLY C	*	TAYLOR JAMES K	YES
OFENSTEIN SHARON K	YES	WALCOTT ROBERT J	YES

# PRECINCT 2

ADAMS VIRGINIA M	YES	MELESCIUC JOANNE C	YES
BURKE FRANCIS P	*	OSHAUGHNESSY BRIAN A	YES
CARROLL DOLORES S	YES	PARSONS JOHN E III	YES
COWART EDWIN EARLE III	YES	PRATT MARGARET V	NO
DAVIS WAYNE S	YES	REDFERN ELLEN	YES
FALLER GAIL A	*	REILLY BRUCE A	YES
FOULDS ALAN E	YES	RICKLEY ANTHONY L	YES
GENTILE ANN E	*	SALTER ROBERT S	YES
HILLIARD MAUREEN S	YES	SMALL WENDY J	YES
LANE GINNY	YES	WATSON LARRY B	YES
LEBLANC PHILIP D	YES	WOOD GAIL F	YES
MARTIN FREDERICK F JR	YES	WOOD JOHN D	YES

# PRECINCT 3

BARTOSCH WILLIAM J JR	YES	LYONS CAROL S	*
CARLSON VICTOR R	YES	MACDONALD GERALD L	YES
DANTONA ROBERTA C	YES	MARSHALL WILLIAM J	*
DEMPSTER RICHARD S	YES	MCCORMACK GEORGE A	YES
DONOVAN AGNES H	NO	MELE SALVATORE L	NO
DONOVAN JOHN L	NO	MILANO JOHN L SR	*
FIORE GERALD A	YES	NELSON ANN T	YES
FIORE JANE M	YES	NICHOLS BENJAMIN E	NO
GUENTHER MICHAEL M	NO	OSTON STEVEN G	YES
HUTCHESON STEVEN R	YES	PEDERSEN DANA C	YES
KORTH CAROLYN H	*	WATSON LANCE	*
KURKJIAN DIANE R	YES	WIEWORKA ARDITH A	*

# PRECINCT 4

BURDITT WILLARD J	YES	QUIMBY ELSBETH L	YES
EDWARDS JONATHAN	YES	ROGERS RICHARD C	YES
GRAHAM NANCY M	YES	THEOPHANIS GEORGE A	YES
GRAHAM RUSSELL T	YES	TRAINOR STEPHANIE J	YES
HARRISON RANDOLPH R JR	YES	TWOMEY TIMOTHY R	YES
KALMAKIS SUSAN B	YES	VINCENT MARY R	YES
LOCKE WILLIAM E	YES	WESTRA ROSALYN W	YES
LOSCHI EDWIN J JR	NO	WRIGHT MARY ANN	YES
MURPHY EDWARD F JR	*	YORK IRENE M	YES
NIGRO EUGENE R	YES	YORK LESLIE H	YES
PACINO PHILIP B	*	ZIEGLER MARY S	YES
PRICE JOHN W	NO	ZIEMSLAK NANCY J	YES

# PRECINCT 5

BECKWITH CAROL S	YES	MCMILLAN CARROLL E	NO
CASELLE ADRIENNE	YES	MEEHAN FREDERIC S	YES
DRISCOLL EDWARD F III	YES	OLEARY JAMES L	YES
FERRARI ROBERT J	YES	PHILBRICK BARBARA B	YES
FULLER ROBERT L	YES	POTHIER ROBERT G	YES
HAYES LAURENCE F JR	YES	RADVILL RICHARD A	YES
HIGGOTT ELEANOR K	NO	SHANNON GEORGE J	YES
HIGGOTT HENRY A	NO	SIMONE MARIA A	NO
JONES JANICE M	YES	TUCKER M.JANE	YES
JONES THOMAS A	YES	TUCKER STEPHEN G	YES
MABIUS LAWRENCE E	YES	VACCARO KATHLEEN S	YES
MARK ANNE P	YES	WARD ANN CAULFIELD	YES

# PRECINCT 6

CAIRL JACK G	YES	LIPPITT JOHN A	YES
CHAMPA WILLIAM A	*	LYNCH ROBERT R	NO
CHANDLER RODNEY J	YES	MACDONALD W.BRUCE	YES
COCO JOAN M	NO	MITCHEL BARRY J	YES
COCO RICHARD H	NO	QUIGLEY STEPHEN P	YES
DADDARIO RONALD M	YES	SHEMKUS JOHN J	YES
FANDEL JAMES J	YES	SHIELDS PETER A	YES
FULGONI KEVIN M	YES	SURETTE RICHARD A	NO
HALEY LESLIE J	YES	THOMPSON GEORGE T	YES
HOYT SALLY M	YES	TULIKANGAS ROBERT J	*
KAINE DIANA M	NO	WATT WILLIAM H	NO
KEANE PATRICIA L	YES	ZITZOW ROBERT P	YES

# PRECINCT 7

ANGLEHART DONALD L	YES	LECLAIRE STUART S	YES
BOSHAR THOMAS W	YES	MACDONNELL JOHN F	*
CARPENTER JOHN E	YES	MACKIE ROBERT	YES
CULLEN MAUREEN	YES	MORSE WILLIAM A	YES
ENSMINGER DANIEL A	YES	POWELL CATHERINE M	YES
FERGUSON PAUL W	YES	SANSTAD ROGER	YES
HALL JAMES L	YES	SLEZAK MICHAEL F	YES
HINES GEORGE V	YES	SMITH C.DEWEY	YES
HUGHES WILLIAM J JR	*	STOHLMAN THOMAS J	YES
JOHNSON MARK H	YES	SWYTER DAVID M	YES
KEIGLEY JAMES A	YES	TAMBURRINO THOMAS J	YES
KOZLOWSKI NORMAN F	YES	WALSH FRANCIS T	YES

# PRECINCT 8

ALLEN DONALD C	YES	HOWARD RICHARD D	YES
BILLER JAMES E	YES	HULSE GLORIA R	YES
BROWN WILLIAM C	NO	KLEPEIS ELIZABETH W	YES
DAHL HARVEY J	YES	MORAN TERESA M	YES
FERRIS DAVID M	NO	NORDSTRAND ROBERT I	YES
FOWLER WILLIAM M JR	YES	CONNELL RONALD V	YES
GALVIN GREGORY C	YES	PERRY GEORGE B II	YES
GORGONE FRANCIS P	*	POOLE SHERYL L	YES



PRECINCT 8 (continued)

RUSSELL JOHN H	YES	SPAULDING WALTER J JR	NO
RUSSELL MARGARET W	YES	THOMASES STEPHEN W	YES
SILVAGGI JOHN M	YES	VANMAGNESS FREDERICK	YES
SILVAGGI MARIA E	YES	WHITE NATHAN C	YES

YES - 148

NO - 25

\* No Vote Recorded

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# TOWN MEETING REPORTS

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**Sidewalk Plowing Along School Routes** - On motion of Margaret W. Russell, Precinct 8, it was voted that the Town Manager and the Department of Public Works be instructed to make every effort to continue the policy of sidewalk plowing along school routes, so long as Snow & Ice Control Funds are available. Voted: September 30, 1991

**Sale of Old Fire Station** - William C. Brown, Precinct 8 moved that the Board of Selectmen be and hereby are instructed that in the event that Town fails to gain a grant to renovate the old fire station, said building shall be sold as soon as possible at the highest price, in spite of the present market. This motion was voted in the negative. Voted: September 30, 1991

**Review Bylaws on Town Meeting Rules** - William C. Brown, Precinct 8 moved that the Bylaw Committee and or the Rules Committee review Article 2, Section 2.2.1 Rule 13 to consider on a vote that is questioned by seven (7) or more members or on a roll call vote that abstention should be recorded, and Rule 8 with regards to inhabitants privilege to speak only after all Town Meeting Members have been first been given the opportunity to do so. This motion was voted in the negative. Voted: September 30, 1991

**Article 4 - Teacher Salary Deferral.** On motion of Daniel A. Ensminger, it was voted to indefinitely postpone Article 4. Voted: September 26, 1991

**Article 5 - Establish Stabilization Fund.** On motion of Barbara B. Philbrick, it was voted to indefinitely postpone Article 5. Voted: September 26, 1991

**Article 6 - Snow Removal Bylaw.** George V. Hines moved that the Town vote to amend the Bylaws of the Town by adding the following to Section 5.2 "Streets, Highways and Public Property":

5.2.4.1 Removal of Snow and Ice.

5.2.4.1.1 Definitions. For the purposes of this bylaw, the following words and phrases shall have the meanings given herein. When not inconsistent with the context, words used in the present tense include the future; words in the plural include the singular; and words in the singular include the plural:

5.2.4.1.1.1 Person: Any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate or any other legal entity or its legal representatives, agents or assigns.

5.2.4.1.1.2 Roadway: That portion of a public or private street or highway improved, designed or ordinarily used for vehicular travel, including the curb or shoulder.

5.2.4.1.1.3 Sidewalk: That portion of a public or private street between the curblines or the lateral lines of a roadway and the adjacent property lines intended for the use of pedestrians.

5.2.4.1.2 Every person in charge or in control of any building or lot of land within the Town fronting or abutting on a paved sidewalk, whether as owner, tenant, occupant, lessee, or otherwise, shall remove and clear away, or cause to be removed and cleared away, snow and ice from a path of at least twelve (12) inches in width from so much of said sidewalk

as is in front of or abuts on said building or lot of land.

5.2.4.1.3 Except as provided herein, snow and ice shall be so removed from sidewalks within the Town on the same day of cessation of any fall of snow, sleet, or freezing rain, or within the first three (3) hours of daylight after the cessation of any such fall, whichever period is longer. However, in the event snow and ice on a sidewalk has become so hard that it cannot be removed without likelihood of damage to the sidewalk, the person charged with its removal shall, within the aforementioned time, cause enough sand, sawdust, ashes or other abrasive to be placed on the sidewalk to make travel thereon reasonably safe; and shall then, as soon thereafter as weather permits, cause a path in said sidewalk of at least twelve (12) inches in width to be thoroughly cleaned.

5.2.4.1.4 Any person violating any of the provisions of this bylaw shall be punished by a fine of Twenty-five Dollars (\$25.00) for each offense, and in the case of continuing violation, every calendar day upon which such snow or ice remains upon the sidewalk shall be considered a separate offense. The provisions of this bylaw may be enforced by any police officer of the Town pursuant to Section 5.11 of these bylaws."

This motion was voted in the negative. Voted: September 26, 1991

**Article 7 - Building Inspector.** On motion of George V. Hines, it was voted to lay the subject matter of Article 7 on the table. Voted: September 26, 1991

# TOWN MEETING REPORTS

**Article 8 - Bylaw Change (Elections - Date).** On motion of Sally M. Hoyt, it was voted that the Town amend the General Bylaws of the Town to change the date for Annual Town Meeting by deleting the phrase "third Monday preceding the second Monday" in Section 2.1.1 thereof and substituting therefor the phrase "third Tuesday preceding the second Monday" so that said Article 2.1.1 shall read as follows:

"2.1.1 The Annual Town Meeting shall be held on the third Tuesday preceding the second Monday in April of each year for the election of Town Officers and for such other matters as required by law to be determined by ballot." Voted: September 26, 1991

**Article 8 - Bylaw Change (Elections - Time).** Sally Hoyt moved that the Town amend the General Bylaws of the Town to change the time for Annual Town Meeting by deleting the words "7:00 a.m." in Section 2.1.2 and substituting therefor the words "12 o'clock noon" so that said Article 2.1.2 shall read as follows:

"2.1.2 The polls for the Annual Town Meeting shall be opened at 12 o'clock noon and shall remain open until 8:00 p.m."

This motion was voted in the negative. Voted: September 26, 1991

**Article 9 - Crossing Guard (Redgate/Walnut).** On motion of Steven R. Hutcheson, it was voted to indefinitely postpone Article 9. Voted: September 26, 1991

**Article 10 - Amend FY92 Budget (Voke School).** On motion of Frederick Van Magness, it was voted that the Town appropriate for the

Proposed FY 1992 Budget, as presented for Line Item 110 (North-east Regional Vocational School), the sum of One Hundred Thirty-Eight Thousand Four Hundred Eighty-Three Dollars (\$138,483.00).

Funds are to be provided as follows: Property Taxes, State Aid, and Non-Property Tax Local Receipts. Voted: September 30, 1991

**Article 10 - Amend FY92 Budget.** On motion of Frederick Van Magness, it was voted that the Town amend one or more of the votes taken under Article 9 of the Warrant of the Annual Town Meeting of April 8, 1991, and as ratified under Article 4 of the Warrant of the Special Town Meeting of June 18, 1991 relating to the Fiscal Year 1992 Municipal Budget as follows:

## Line 114

Line Item 114 - decrease \$1,637,825 appropriation by \$2,800 to \$1,635,025

Source of Funding:

\$82,000 from Special Real Estate and \$484,000 from Sale of Real Estate, and \$110,000 from Cedar Street (Article 20, 1989 Annual Town Meeting), with the remainder from Property taxes, State aid, and non-property tax local receipts.

135 voted in the affirmative

0 voted in the negative

2/3 vote required

Voted: September 30, 1991

**Article 10 - Amend FY92 Budget.** On motion of Willard J. Burditt, it was voted that the Town amend one or more of the votes taken under Article 9 of the Warrant of the Annual Town Meeting of April 8, 1991, and as

ratified under Article 4 of the Warrant of the Special Town Meeting of June 18, 1991 relating to the Fiscal Year 1992 Municipal Budget, and that the Town appropriate the sum of Thirty-Four Million Seven Hundred Ninety-Nine Thousand Two Hundred Sixty-One Dollars (\$34,799,261.00) as the result of any such amended votes for the operation of the Town and its government. Voted: September 30, 1991

**Article 11 - Disposal of Surplus Property.** On motion of Eugene R. Nigro, it was voted that the Town authorize the Board of Selectmen to sell, or exchange, or dispose of, upon such terms and conditions as they may determine, the following item of Town tangible property:

1965 American LaFrance 85' aerial ladder mounted on an 1982 Duplex 6-wheel chassis tractor. Voted: September 30, 1991

## SUBSEQUENT TOWN MEETING November 12, 1991

**Article 1 - Reports.**

**Article 2 - Instructional Motions.**

**Article 3 - Amend Capital Improvement Program.**

**Article 4 - Emerald Drive Easement.** On motion of George V. Hines, it was voted that the Town authorize the Board of Selectmen to convey and/or abandon certain rights of easements in Reading, Middlesex County, Ma. situated on original Lots 2, 3 and 4 as shown on a plan entitled "Definitive Plan Emerald Drive Subdivision, Reading, Ma." dated May 18, 1987 that

No.	READING FY'92 BUDGET AS ADOPTED JUNE 18, 1991	CHANGES VOTED 9-30-91	FY92 BUDGET AS MODIFIED BY TOWN MTG 9-30-91	SOURCE OF FUNDING
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## ACCOUNTING DEPT.

1 Personal Serv.	94,924	(425)	94,499	
2 Non-Personal Exp.	225	0	225	
	-----	-----	-----	
TOTAL	95,149	(425)	94,724	

## COMMUNITY DEVL. DEPT.

## CONSERVATION DIV

3 Personal Serv.	27,814	0	27,814	\$3000 WET.FEES
4 Non-Personal Exp.	300	0	300	

## PLANNING DIV

5 Personal Serv.	0	0	0	
6 Non-Personal Exp.	0	0	0	

## ZONING BOARD

7 Personal Serv.	1,100	(400)	700	
8 Non-Personal Exp.	0	0	0	

## HISTORICAL COMM.

9 Non-Personal Exp.	600	(400)	200	
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## INSPECTION DIV.

10 Personal Serv.	51,916	(11,268)	40,648	
11 Non-Personal Exp.	1,800	639	2,439	

## GENERAL DEPT

12 Personal Serv.	56,593	3,241	59,834	
13 Non-Personal Exp inc OST not to exceed*	1,900	(112)	1,788	

## TOTAL

Personal Serv.	137,423	(8,427)	128,996	
Non-Personal Exp.	4,600	127	4,727	
	-----	-----	-----	
Total	142,023	(8,300)	133,723	

## FINANCE DEPT.

## FIN COM

14 Personal Serv.	1,600	(800)	800	
15 Non-Personal Exp.	35,968	0	35,968	
16 Reserve Fund	156,000	0	156,000	

## ASSESSMENT DIV

## Personal Serv.

17 Elect. Off.	11,775	(8,531)	3,244	
18 Elec. Off. Reval			-	
19 Other	65,159	(13,623)	51,536	

All funds from Property Taxes, State Aid, and Non-Property Tax Local Receipts unless otherwise noted  
Some line item #'s are missing because they are omitted from this year's budget.

A TRUE COPY. ATTEST:

*Catherine A. Lundy*  
TOWN CLERK



No.	READING FY'92 BUDGET AS ADOPTED JUNE 18, 1991	CHANGES VOTED 9-30-91	FY92 BUDGET AS MODIFIED BY TOWN MTG 9-30-91	SOURCE OF FUNDING
FINANCE CONTINUED				
ASSESSMENT DIV continued				
20 Non-Personal Exp.	3,100	1,500	4,600	
21 Capital	0	0	0	
22 Interest-Tax Appeal	0	0	0	
23 Appraisal Services		4,750	4,750	
DATA PROCESSING				
25 Non-Personal Exp inc OST not to exceed*	53,500	(800)	52,700	
26 Capital	0	0	0	
GENERAL DEPARTMENT				
27 Personal Serv.	241,319	1,010	242,329	
28 Non-Personal Exp.	63,080	0	63,080	
Total				
Personal Serv.	319,853	(21,944)	297,909	
Non-Personal Exp.	311,648	5,450	317,098	
Capital	0	0	0	
TOTAL	631,501	(16,494)	615,007	
GENERAL SERVICES DEPT.				
SELECTMEN				
29 Non-Personal Exp.	3,850	(700)	3,150	
TOWN MANAGER				
30 Personal Serv.	64,730	(498)	64,232	
31 Non-Personal Exp.	4,000	0	4,000	
LAW DIV.				
Non-Personal Exp.				
32 Town Counsel	95,000	0	95,000	
33 Labor Counsel	15,000	0	15,000	
34 Other	3,500	0	3,500	
PERSONNEL DIV.				
35 Personal Serv.		0	0	
36 Non-Personal Exp.	38,845	(9,950)	28,895	
TOWN CLERK DIV				
37 Personal Serv.	31,270	(240)	31,030	
38 Non-Personal Exp., inc.OSTnot exc \$425	1,675	0	1,675	
ELECTIONS/REG				
39 Personal Serv.	14,550	0	14,550	
40 Non-Personal Exp.	15,900	0	15,900	

All funds from Property Taxes, State Aid, and Non-Property Tax Local Receipts unless otherwise noted  
Some line item #'s are missing because they are omitted from this year's budget.

No.	READING FY'92 BUDGET AS ADOPTED JUNE 18, 1991	CHANGES VOTED 9-30-91	FY92 BUDGET AS MODIFIED BY TOWN MTG 9-30-91	SOURCE OF FUNDING
GENERAL SERVICES CONTINUED				
41 CASUALTY INS	256,500	(9,900)	246,600	
42 INDEMN POL/FIRE	20,000	0	20,000	
		0		
GENERAL DEPARTMENT		0		
43 Personal Serv.	112,551	(5,549)	107,002	
44 Non-Personal Exp. inc	85,145	0	85,145	
OST not to exceed*				
Total				
Personal Serv	223,101	(6,287)	216,814	
Non-Personal Exp	539,415	(20,550)	518,865	
	-----	-----	-----	
TOTAL	762,516	(26,837)	735,679	
HUMAN SERVICES DEPT.				
HEALTH DIV./WTS. & MEAS.				
45 Personal Serv.	30,669	(4,731)	25,938	
46 Non-Personal Exp inc	36,660	(1,000)	35,660	
OST not to exceed*				
ELDER SERVICES DIV				
47 Personal Serv.	70,498	(7,809)	62,689	
48 Non Personal Exp.	7,211	0	7,211	
VETERANS SERV DIV				
49 Personal Serv.	7,571	0	7,571	
Non-Personal Exp.				
50 Aid	20,000	0	20,000	
51 Other	400	0	400	
RECREATION				
52 Personal Serv.	17,885	0	17,885	
53 Non-Personal Exp.	850	0	850	
WEIGHTS & MEASURES				
54 Personal Serv.	IN HEALTH	0	IN HEALTH	
55 Non-Personal Exp.	IN HEALTH	0	IN HEALTH	
GENERAL DEPT				
56 Personal Serv.	86,027	(2,770)	83,257	
57 Non-Personal Exp.	1,811	0	1,811	
TOTAL				
Personal Serv.	212,650	(15,310)	197,340	
Non-Personal Exp.	66,932	(1,000)	65,932	
	-----	-----	-----	
TOTAL	279,582	(16,310)	263,272	

All funds from Property Taxes, State Aid, and Non-Property Tax Local Receipts unless otherwise noted  
Some line item #'s are missing because they are omitted from this year's budget.

No.	READING FY'92 BUDGET AS ADOPTED JUNE 18, 1991	CHANGES VOTED 9-30-91	FY92 BUDGET AS MODIFIED BY TOWN MTG 9-30-91	SOURCE OF FUNDING
LIBRARY DEPT.				
58 Personal Serv.	380,277	0	380,277	
59 Non-Personal Exp inc OST not to exceed*	85,600	0	85,600	
TOTAL	465,877	0	465,877	
PUBLIC SAFETY DEPT.				
POLICE				
60 Personal Serv.	1,785,834	(9,767)	1,776,067	
61 Non-Personal Exp inc OST not to exceed*	156,311	(31,000)	125,311	
62 Capital	0	0	0	
ANIMAL CONTROL				
63 Personal Serv.	9,500	0	9,500	
64 Non-Personal Exp.	4,875	(2,500)	2,375	
FIRE/EMERG. MGMT.				
65 Personal Serv.	1,724,163	(8,600)	1,715,563	
66 Non-Personal Exp inc OST not to exceed*	72,644	0	72,644	
EMERGENCY MGMT				
68 Personal Serv.	IN FIRE	0	IN FIRE	
69 Non-Personal Exp.	IN FIRE	0	IN FIRE	
GENERAL DEPARTMENT				
70 Personal Serv.	147,682	0	147,682	
71 Non-Personal Exp.	13,941	0	13,941	
TOTAL				
Personal Serv.	3,667,179	(18,367)	3,648,812	
Non-Personal Exp.	247,771	(33,500)	214,271	
Capital	0	0	0	
TOTAL	3,914,950	(51,867)	3,863,083	
PUBLIC WORKS DEPT.				
BLDG MAINT				
72 Personal Serv.	110,611	(11,175)	99,436	
73 Non-Personal Exp.	258,974	(4,141)	254,833	
74 Capital (General)	14,000	(3,000)	11,000	
ENGINEERING				
75 Personal Serv.	129,748	(2,000)	127,748	
76 Non-Personal Exp.	5,500	(504)	4,996	

All funds from Property Taxes, State Aid, and Non-Property Tax Local Receipts unless otherwise noted  
Some line item #'s are missing because they are omitted from this year's budget.

No.	READING FY'92 BUDGET AS ADOPTED JUNE 18, 1991	CHANGES VOTED 9-30-91	FY92 BUDGET AS MODIFIED BY TOWN MTG 9-30-91	SOURCE OF FUNDING
PUBLIC WORKS CONTINUED				
ADMINISTRATION				
77 Personal Serv.	91,506	(800)	90,706	
78 Non-Personal Exp.	3,000	0	3,000	
HIGHWAY MAINT				
79 Personal Serv.	399,073	(5,397)	393,676	
80 Non-Personal Exp inc OST not to exceed*	117,086	(4,989)	112,097	
HIGHWAY MAINT				
Capital				
81 Library Prkng Lot	0	0	0	
82 Street Recon	0	0	0	
83 Street Accept.	0	0	0	
84 Drainage	0	0	0	
85 Walk/Curb Program	0	0	0	
86 STREET LIGHT	168,164	0	168,164	
87 RUBBISH COLL/DISP	1,358,304	(94,500)	1,263,804	
88 Hazardous Waste	0	0	0	
PARKS & FORESTRY				
89 Personal Serv.	223,450	(600)	222,850	
90 Non-Personal Exp.	24,245	(2,495)	21,750	
91 Capital	0	0	0	
FORESTRY				
92 Personal Serv.	IN PARKS	0	IN PARKS	
93 Non-Personal Exp.	IN PARKS	0	IN PARKS	
94 Town Forest Comm.	IN PARKS	0	IN PARKS	
EQUIP MAINT				
95 Personal Serv.	76,772	(8,700)	68,072	
96 Non-Personal Exp.	101,643	(1,712)	99,931	
97 Capital	0	0	0	
TOTAL				
Personal Serv.	1,031,160	(28,672)	1,002,488	
Non-Personal Exp inc OST not to exceed*	2,036,916	(108,341)	1,928,575	
Capital	14,000	(3,000)	11,000	
Subtotal	3,082,076	(140,013)	2,942,063	
101 SNOW & ICE CONTROL	150,000	(40,000)	110,000	
CEMETERY DEPT.				
102 Personal Serv.	164,259	0	164,259	\$77,000 BEQ.& \$14,414* LOTS
103 Non-Personal Exp.	31,250	(1,394)	29,856	\$29,856* LOTS
104 Capital Developmnt	9,000	0	9,000	\$9,000 LOTS

All funds from Property Taxes, State Aid, and Non-Property Tax Local Receipts unless otherwise noted  
Some line item #'s are missing because they are omitted from this year's budget.

\* Adjusted 9-30-91 by Town Meeting Vote



No.	READING FY'92 BUDGET AS ADOPTED JUNE 18, 1991	CHANGES VOTED 9-30-91	FY92 BUDGET AS MODIFIED BY TOWN MTG 9-30-91	SOURCE OF FUNDING
PUBLIC WORKS CONTINUED				
TOTAL				
Personal Serv.	1,195,419	(28,672)	1,166,747	
Non-Personal Exp.	2,218,166	(149,735)	2,068,431	
Capital	23,000	(3,000)	20,000	
	-----	-----	-----	
TOTAL	3,436,585	(181,407)	3,255,178	
SCHOOL DEPT.				
Personal Serv.				
Non-Personal Exp.				
Athletics				
Special Educ.				
Other				
	-----	-----	-----	
109 TOTAL	14,586,828	(191,401)	14,395,427	
NORTHEAST REGIONAL				
Vocational School Dist				
110 Assessment	145,999	(7,516)	138,483	
	-----	-----	-----	
TOTAL	14,732,827	(198,917)	14,533,910	
DEBT SERVICE				
Retirement of Debt				\$82,000 SPEC.REAL
Int.-Long Term Debt				ESTATE & \$484,000
Short Term Int. Exp				REAL ESTATE & \$110,000*
	-----	-----	-----	FROM CEDAR STREET-ARTICLE 20,
114 TOTAL	1,637,825	(2,800)	1,635,025	1989 ANNUAL TOWN MEET.
				(2/3 vote required: 135
				affirmative; 0 negative)
EMPLOYEE BENEFITS				
115 Contrib Ret.	1,686,000	0	1,686,000	\$65,000 ABATE. SURPLUS
116 Non Contrib Ret.	118,300	0	118,300	
117 Unemploynt Benefits	126,000	0	126,000	
118 Group Health/Life	1,975,721	(7,631)	1,968,090	\$800,200 FREE CASH*
119 Medicare/Social Sec	129,900	0	129,900	
120 Workers Comp	350,000	0	350,000	
	-----	-----	-----	
TOTAL	4,385,921	(7,631)	4,378,290	
STATE/COUNTY ASSESS.	661,445	845	662,290	
RECAP TOTALS				
	31,146,201	(510,143)	30,636,058	

All funds from Property Taxes, State Aid, and Non-Property Tax Local Receipts unless otherwise noted  
Some line item #'s are missing because they are omitted from this year's budget.

\* Adjusted 9-30-91 by Town Meeting Vote

No.	READING FY'92 BUDGET AS ADOPTED JUNE 18, 1991	CHANGES VOTED 9-30-91	FY92 BUDGET AS MODIFIED BY TOWN MTG 9-30-91	SOURCE OF FUNDING
<b>WATER</b>				
121 Personal Serv	447,826	(300)	447,526	
Non-Personal Exp.				
Personnel Benefits	136,538	0	136,538	
Other inc OST	794,155	(5,421)	788,734	
not to exceed*		0		
122 Total Non-Pers Exp.	930,693	(5,421)	925,272	
123 Debt Service	240,315	0	240,315	
124 Capital	95,100	0	95,100	
<b>TOTAL</b>	<b>1,713,934</b>	<b>(5,721)</b>	<b>1,708,213</b>	
<b>SEWER</b>				
125 Personal Serv.	144,114	(300)	143,814	
Non-Personal Expense				
Personnel Benefits	27,445	0	27,445	
Other inc OST	246,927	(1,871)	245,056	
not to exceed*		0		
126 Total Non-Pers Exp.	274,372	(1,871)	272,501	
127 MWRA	1,981,547	0	1,981,547	\$200,000 SURPLUS
128 Debt Service	43,128	0	43,128	
129 Capital	14,000	0	14,000	
<b>TOTAL</b>	<b>2,457,161</b>	<b>(2,171)</b>	<b>2,454,990</b>	
<b>RECAP TOTALS</b>	<b>35,317,296</b>	<b>(518,035)</b>	<b>34,799,261</b>	
<b>Summary:</b>				
General Fund		(510,988)		
Water Fund		(5,721)		
Sewer Fund		(2,171)		
State & County Asmts		845		
		<b>(518,035)</b>		

A TRUE COPY. ATTEST:

*Catherine A. Lumby*  
TOWN CLERK

All funds from Property Taxes, State Aid, and Non-Property Tax Local Receipts unless otherwise noted  
Some line item #'s are missing because they are omitted from this year's budget.

# TOWN MEETING REPORTS

were conveyed to the Town in said plan; said plan was superseded by the currently approved plan entitled "Definitive Plan Emerald Drive Subdivision, Reading, Ma." dated December 19, 1988, in which lots 2,3 and 9 require the abandonment of the subject rights of easements; and that the minimum amount of One Dollar (\$1.00) be paid for such conveyance and/or abandonment; and that the Board of Selectmen be authorized to convey or abandon all or any part of said right of easements for such amount or larger amount and upon such other terms and conditions as the Selectmen shall consider proper; and to deliver a deed therefor if necessary.

2/3 vote required  
131 voted in the affirmative  
0 voted in the negative  
Voted: November 12, 1991

**Article 5 - Batchelder Estates Easement.** On motion of George V. Hines, it was voted that the Town authorize the Board of Selectmen to convey and/or abandon certain rights of easements in Reading, Middlesex County, Ma. situated on original Lots 2 through 12 as shown on a plan entitled "Definitive Plan Batchelder Estates Subdivision, Reading, Ma." dated January 8, 1984 that were conveyed to the Town in said plan; said plan was superseded by the currently approved plan entitled "Definitive Plan Batchelder Estates Subdivision, Reading, Ma." dated March 27, 1990 in which lots 2,3,4,5 and 5a require the abandonment of the subject rights of easements; and that the minimum amount of One Dollar (\$1.00) be paid for such conveyance and/or abandonment; and that the Board of Selectmen be authorized to convey or abandon all or any part of said right of easements for such amount or larger amount and

upon such other terms and conditions as the Selectmen shall consider proper; and to deliver a deed therefor if necessary.

2/3 vote required  
131 voted in the affirmative  
0 voted in the negative  
Voted: November 12, 1991

**Article 6 - Small Lane Easement.** On motion of George V. Hines, it was voted that the Town authorize the Board of Selectmen to acquire a permanent utility easement on, over and/or under all or any part of the land currently known as Small Lane located off Dana Road and shown on Town of Reading Board of Assessors' Plat 163, dated January 1, 1967, and on Town of Reading Board of Assessors' Plat 166, dated January 1, 1967, revised January 1, 1987, in fee or rights of easement therein by eminent domain under the provisions of Chapter 79 of the General Laws of the Commonwealth of Massachusetts or any other enabling authority, or by gift, purchase, or otherwise, and that the Town transfer from available funds, and appropriate to the Board of Selectmen the sum of One Dollar (\$1.00) to pay for the acquisition of said easement, or to be used for payment of land damages or other costs and expenses of such acquisitions, and to do all other acts and things necessary and proper for carrying out the provisions of this vote.

2/3 vote required  
131 voted in the affirmative  
0 voted in the negative  
Voted: November 12, 1991

**Article 7 - Azalea Circle Performance Bond.** On motion of Richard D. Howard, it was voted that the Town and its departments be authorized to

expend the performance bond in the amount of Sixty-Four Thousand Dollars (\$64,000.00) for the purpose of completion of construction of an approved subdivision roadway, known as Azalea Circle, in accordance with the terms of a certain Performance Bond (Surety Company), dated October 17, 1988 and executed to the benefit of the Town of Reading by the Greenhouse Acres Development Corporation as the same may have been amended, reduced, and/or superseded, pursuant to the Rules and Regulations Governing the Subdivision of Land of the Town of Reading in accordance with Massachusetts General Laws Chapter 41, such funds to be expended by and under the direction of the Town and its departments.

Voted: November 12, 1991

**Article 8 - Home Rule Petition re: Elm Park.** On motion of Sally M. Hoyt, it was voted that the Town file a petition and/or approve the filing of a petition to the General Court for a special act or for leave of the General Court, pursuant to General Laws Chapter 45 and Articles 49 and 97 of the Articles of Amendment to the Massachusetts Constitution, or any other enabling authority, authorizing the Town to transfer the care, custody and control of the following described land from the Board of Selectmen acting as Park Commissioners to the Board of Selectmen acting as Road Commissioners and authorizing that said land be used for roadway purposes and/or for other non-park and non-conservation general municipal purposes, and further move that the Town vote to so transfer the care, custody and control of such land.

The land is a portion of that land on the southerly side of Washington

# TOWN MEETING REPORTS

Street between Ash Street and Main Street in Reading conveyed to the Town by deed of Susan A. Martin dated July 3, 1895 recorded in the Middlesex County Registry of Deeds in Book 2456, Page 467 bounded and described as follows:

Beginning at the southeast corner of the intersection of Washington and Ash Streets, thence by the boundary line easterly along Washington Street S83y-58'-20"E, 75.99', thence southerly along Main Street, S14y-54'-40"W, 18.00', thence N48y-31'-57"W, 20.32', thence N83y-58'-20"W, 54.00', thence northerly along Ash Street N17y-50'-35"W, 6.56' to the point of beginning, containing 553.59 square feet, more or less.

126 voted in the affirmative  
8 voted in the negative  
Voted: November 12, 1991

**Article 9 - Land Donation - Mazzola.** On motion of Gerald A. Fiore, it was voted to indefinitely postpone the subject matter of Article 9. Voted: November 12, 1991

**Article 10 - Pension Reform Act.** On motion of Elizabeth W. Klepeis, it was voted that the Town approve the acceptance of the provisions of General Laws Chapter 32, Section 90G 3/4. Voted: November 12, 1991

**Article 11 - Bond Rescissions.** On motion of Russell T. Graham, it was voted that the Town rescind the remaining bond authorizations in the amount of Fifteen Thousand Dollars (\$15,000.00) made for the purpose of purchasing a fire truck pursuant to vote taken under Article 17 of the 1991 Annual Town Meeting Warrant and in the amount of One Hundred Twelve Thousand Dollars (\$112,000.00) made

for the purpose of replacing the roof of the Killam School pursuant to vote taken under Article 16 of the 1990 Annual Town Meeting Warrant. Voted: November 12, 1991

**Article 12 - Re-Appropriating Funds.** On motion of Barbara B. Philbrick, it was voted that the Town appropriate the sum of Nine Thousand Six Hundred Ninety-One Dollars (\$9,691.00) from the funds remaining from the bond authorized by vote taken April 11, 1988 under Article 12 for the High School Field House roof and transfer said sum to School Department expense for the purpose of funding a computer system for School Department attendance. Voted: November 12, 1991

**Article 13 - Sewer Funds to Sewer Portion of Water Treatment Plant Improvements.** On motion of Daniel A. Ensminger, it was voted that the Town appropriate the sum of Seven Thousand Three Hundred Seventy Dollars and Sixty-Eight Cents (\$7,370.68) from the funds remaining from the bond authorized by vote taken November 13, 1984 under Article 9 for the John Street sewer project and transfer said sum to fund the sewer construction related to the Water Treatment Plant improvement project. Voted: November 12, 1991

**Article 14 - Traffic Improvements (Inwood).** On motion of George V. Hines, it was voted to indefinitely postpone the subject matter of Article 14. Voted: November 12, 1991

**Article 15 - Scenic Road (South Street).** On motion of Thomas J. Stohlman, it was voted that the Town, pursuant to Section 5.8.1 of the Bylaws of the Town, designate South Street between Main Street on the East and

Walnut Street on the West as a scenic road. Voted: November 12, 1991

**Article 16 - Amend Scenic Road Bylaw.** On motion of Daniel A. Ensminger, it was voted to indefinitely postpone the subject matter of Article 16. Voted: November 12, 1991

**Article 17 - Define Zoning Officer.** On motion of George V. Hines, it was voted that the Town amend Section 2.0 "DEFINITIONS" of the Zoning By-Laws of the Town of Reading by adding the following as Section 2.2.5.1:

"2.2.5.1. BUILDING INSPECTOR: The Inspector of Buildings or Building Commissioner and local inspectors appointed pursuant to Section 3 of Chapter 143 of the General Laws, or any other enabling authority, including such as may be appointed in combination with other cities or towns."

2/3 vote required  
103 voted in the affirmative  
8 voted in the negative  
Voted: November 12, 1991

**Article 18 - Zoning Enforcement (General Bylaw Change).** On motion of Philip B. Pacino, as amended by Richard D. Howard, it was voted that the Town amend Section 5.11 of the General Bylaws by inserting the phrase ", Zoning bylaw" after the words "Town bylaw" in the first sentence of Section 5.11.1 thereof and by inserting the phrase "Building Inspector as defined in the Zoning By-Laws or his or her designee" after the phrase "Town," in Section 5.11.5 thereof, so that the first sentence of Section 5.11.1 and Section 5.11.5 thereof shall read as follows:



# TOWN MEETING REPORTS

"5.11.1 Pursuant to the authority of Section 21D of Chapter 40 of the General Laws, to which reference is made for any procedural matters not specified herein, any enforcing person as defined herein taking cognizance of a violation of a specific Town bylaw, Zoning bylaw, or rule or regulation of the Board of Health which he or she is empowered to enforce may, as an alternative to initiating criminal proceedings, give the offender a written notice to appear before the clerk of the district court having jurisdiction thereof at any time during office hours, not later than twenty-one (21) days after the date of such notice."

"5.11.5 For purposes of this bylaw, "enforcing person" shall mean any member of the Board of Selectmen, any police officer of the Town, the Building Inspector as defined in the Zoning By-Laws or his or her designee and the Health Director or his or her designee." Voted: November 12, 1991

**Article 19 - Zoning Enforcement (Zoning By-Law Change).** On motion of George V. Hines, it was voted that the Town amend Section 7.2.2 of the Zoning By-Laws of the Town by deleting the period after the word "Woburn" and by adding the following:

", by noncriminal disposition in accordance with the provisions of Section 5.11 of the General Bylaws of the Town and Section 21D of Chapter 40 of the General Laws, or by any other manner authorized by law." so that Section 7.2.2 shall read as follows:

"7.2.2 Whoever violates any provision of this By-Law shall be punished by a fine not exceeding three hundred (\$300.00) dollars for each offense and each day that such a violation con-

tinues shall constitute a separate offense. Upon any well-founded information that this By-Law is being violated, or upon his own initiative, the Building Inspector shall take immediate steps to enforce this By-Law, including making complaint in the Fourth District Court of Eastern Middlesex held at Woburn, by noncriminal disposition in accordance with the provisions of Section 5.11 of the General Bylaws of the Town and Section 21D of Chapter 40 of the General Laws, or by any other manner authorized by law."

2/3 voted required  
108 voted in the affirmative  
3 voted in the negative  
Voted: November 12, 1991

**Article 20 - Amend Bylaw re: Warrant Report.** On motion of Philip B. Pacino, it was voted that the Town amend Section 3.4.2 of the General Bylaws by substituting for the words "shall mail" in the first sentence thereof the words "shall make" and inserting the word "available" after "recommendations", so that said first sentence shall read as follows:

"The Finance Committee shall make a written recommendation on all articles that it has considered, and the Town Clerk shall make said written recommendations available to each Town Meeting Member at least seven (7) days prior to the first adjournment of the Annual Town Meeting, seven (7) days prior to the Second Monday in November and four (4) days prior to any Special Town Meeting." Voted: November 12, 1991

**Article 21 - Snow Removal Bylaw.** On motion of Daniel A. Ensminger, it was voted to indefinitely postpone the subject matter of Article 21. Voted:

November 12, 1991 **Article 22 - Ice Rink (Financial).** On motion of Stephen W. Thomases, it was voted to indefinitely postpone the subject matter of Article 22. Voted: November 12, 1991

**Article 23 - Ice Rink Potential Sites.** On motion of Stephen W. Thomases, it was voted to indefinitely postpone the subject matter of Article 23. Voted: November 12, 1991

**Article 24 - Hal Croft Fund Donation.** On motion of Eugene R. Nigro, it was voted to indefinitely postpone the subject matter of Article 24. Voted: November 12, 1991

**SPECIAL TOWN ELECTION**  
**January 8, 1991**

Pursuant to the Warrant and the Constable's Return thereon, a Special Town Election was held at the time and places specified in the Warrant, and was called to order by the Wardens in the precincts as follows:

Precinct 1.	J. Warren Killam School	Barbara I. Takach
Precinct 2.	J. Warren Killam School	Eleanor M. Brown
Precinct 3.	Joshua Eaton School	Carol Beckwith
Precinct 4.	Joshua Eaton School	Lawrence Drew
Precinct 5.	Alice M. Barrows School	Mary Andreola
Precinct 6.	Alice M. Barrows School	Louis R. Gardner
Precinct 7.	Birch Meadow School	Henry A. Murphy, Jr.
Precinct 8.	Birch Meadow School	Mary S. Ziegler

who then partially read the Warrant, when on motion of Dorothy A. McHugh, Precinct 1; Anthony Rickley, Precinct 2; Rosemond E. Robinson, Precinct 3; Dorothy Somers, Precinct 4; Olive L. Thompson, Precinct 5; Elizabeth Hancock, Precinct 6; Remo G. Vinci, Precinct 7; and Rita Shaw, Precinct 8, it was voted to dispense with the further reading of the Warrant, except the Constable's Return, which was then read by the respective Wardens.

The ballot boxes were examined by the Wardens and each found to be empty and all registered 000.

The polls were then declared open at 7:00 A.M. and were closed at 8:00 P.M. with the following results:

for a total of 6,838 votes as follows:

**Question No. 1**

"Shall the Town of Reading be allowed to exempt from the provision of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund renovations and additions to the Birch Meadow School on Arthur B. Lord Drive and the Joshua Eaton School on Summer Avenue, including the costs of original furnishings and equipment, engineering and architectural fees, inspection fees, contingencies and related facilities incidental thereto and necessary in connection therewith."

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Yes	323	195	228	523	289	348	432	425	2763
No	635	459	430	520	393	530	507	538	4012
Blanks	1	5	5	22	5	11	6	8	63
TOTAL	959	659	663	1065	687	889	945	971	6838

(continued)

Special Election - 1/8/91 - continued

The votes were publicly announced in open meeting, locked in ballot cases and placed by the Town Clerk in the vault for safe keeping.

Voted to adjourn 10:15 P.M., January 8, 1991.

A true copy. Attest:

Catherine A. Quimby  
Town Clerk

# ANNUAL TOWN ELECTION - 3/18/91

## ANNUAL TOWN ELECTION

March 18, 1991

Pursuant to the Warrant and the Constable's Return thereon, a General Election was held at the time and places specified in the Warrant, and was called to order by the Wardens in the precincts as follows:

Precinct 1.	J. Warren Killam School	Barbara Takach
Precinct 2.	J. Warren Killam School	Eleanor M. Brown
Precinct 3.	Joshua Eaton School	Carol Beckwith
Precinct 4.	Joshua Eaton School	Lawrence E. Drew
Precinct 5.	Alice M. Barrows School	Mary Andreola
Precinct 6.	Alice M. Barrows School	Louis R. Gardner
Precinct 7.	Birch Meadow School	Henry Murphy
Precinct 8.	Birch Meadow School	Kenneth C. Latham

who then partially read the Warrant, when on motion of Nathan White, Precinct 1; John W. Batley, Precinct 2; Marilyn Simmons, Precinct 3; Maria Silvaggi, Precinct 4; Larry Durkin, Precinct 5; Mary S. Ziegler, Precinct 6; Ruth Converse, Precinct 7; and Anthony Catanzano, Precinct 8, it was voted to dispense with the further reading of the Warrant, except the Constable's Return, which was then read by the respective Wardens.

The ballot boxes were examined by the Wardens and each found to be empty and all registered 000.

The polls were then declared open at 7:00 A.M. and were closed at 8:00 P.M. with the following results: 2,860 ballots cast.

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
<b>MODERATOR for one year - Vote for One</b>									
Paul C. Dustin	303	182	157	375	182	272	300	342	2113*
Blanks	<u>108</u>	<u>67</u>	<u>72</u>	<u>106</u>	<u>66</u>	<u>101</u>	<u>106</u>	<u>121</u>	<u>747</u>
TOTAL	411	249	229	481	248	373	406	463	2860

\* Elected

### BOARD OF SELECTMEN for Three Years - Vote for One

Eugene R. Nigro	197	123	126	322	160	213	229	237	1607*
Francis P. Gorgone	201	117	96	136	80	150	164	206	1150
Blanks	<u>13</u>	<u>9</u>	<u>7</u>	<u>23</u>	<u>8</u>	<u>10</u>	<u>13</u>	<u>20</u>	<u>103</u>
Total	411	249	229	481	248	373	406	463	2860

\* Elected



# Annual Town Election - March 18, 1991

Pr 1   Pr 2   Pr 3   Pr 4   Pr 5   Pr 6   Pr 7   Pr 8   Total

## BOARD OF ASSESSORS for Three Years - Vote for One

David R. Nugent	294	181	168	348	173	266	285	335	2050*
Blanks	<u>117</u>	<u>68</u>	<u>61</u>	<u>133</u>	<u>75</u>	<u>107</u>	<u>121</u>	<u>128</u>	<u>810</u>
Total	411	249	229	481	248	373	406	463	2860

\* Elected

## MUNICIPAL LIGHT BOARD for Three Years - Vote for Two

Allan E. Ames	243	160	154	331	152	254	252	300	1846*
David Swyter	252	170	151	276	159	238	268	306	1820*
Blanks	<u>327</u>	<u>168</u>	<u>153</u>	<u>355</u>	<u>185</u>	<u>254</u>	<u>292</u>	<u>320</u>	<u>2054</u>
Total	822	498	458	962	496	746	812	926	5720

\* Elected

## BOARD OF LIBRARY TRUSTEES for Three Years - Vote for Two

Carol S. Beckwith	285	182	175	354	180	274	293	343	2086*
Cherrie M. Dubois	296	180	169	356	176	271	292	938	2078*
Blanks	<u>241</u>	<u>136</u>	<u>114</u>	<u>252</u>	<u>140</u>	<u>201</u>	<u>227</u>	<u>245</u>	<u>1556</u>
Total	822	498	458	962	496	746	812	926	5720

\* Elected

## SCHOOL COMMITTEE for Three Years - Vote for Two

George J. Shannon	125	75	75	180	108	146	168	158	1035
Matthew Cummings	220	114	99	171	74	155	156	197	1186*
E.F. Driscoll, III	51	47	51	59	49	65	67	78	467
Kenneth A. King	150	71	67	80	47	100	83	130	728
Timothy R. Twomey	194	119	117	347	139	201	233	235	1585*
Blanks	<u>82</u>	<u>72</u>	<u>49</u>	<u>125</u>	<u>79</u>	<u>79</u>	<u>105</u>	<u>128</u>	<u>719</u>
Total	822	498	458	962	496	746	812	926	5720

## PRECINCT 1

## TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Matthew Cummings	286*
Richard P. Fotino, Sr.	261*
Kenneth A. King	243*
Catherine A. Quimby	253*
James E. Barry	253*
Marilyn R. King	257*
Carl J. Nelson	250*
James K. Taylor	271*
Blanks	<u>1214</u>
Total	3288

\* Elected

Annual Town Election - March 18, 1991

PRECINCT 2

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Francis P. Burke	167*
Wayne S. Davis	138*
Bruce A. Reilly	153*
Harry B. Watson	154*
Edwin E. Cowart, III	163*
Marueen S. Hilliard	169*
Joanne Melesciuc	164*
Gail Faller	5*
Donna Sokol-Feltus	1
Marlene Cohen	1
Blanks	<u>877</u>
Total	1992

TOWN MEETING MEMBERS for Two Years - Vote for One

Wendy J. Small	191*
Blanks	<u>58</u>
Total	249

TOWN MEETING MEMBERS for One Year - Vote for One

Margaret V. Pratt	184*
Blanks	<u>65</u>
Totals	249

Elected

PRECINCT 3

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

John L. Milano, Sr.	156*
Rance Watson	139*
Steven R. Hutcheson	161*
Salvatore L. Mele	145*
Ann T. Nelson	11*
Chiane R. Kurkjian	2*
John L. Donovan	1*
Steven G. Oston	1*
Blanks	<u>1216</u>
Total	1832

## PRECINCT 3 (continued)

## TOWN MEETING MEMBERS for Two Years - Vote for One

George A. McCormack	159*
Blanks	<u>70</u>
Total	229

\* Elected

## PRECINCT 4

## TOWN MEETING MEMBER FOR THREE YEARS - Vote for Not More Than Eight

Willard J. Burditt	244*
Randolph R. Harrision, Jr.	213*
Glen Hartzler	204
Edward F. Murphy	189
Edward G. Smethurst	161
Irene M. York	212*
Leslie H. York	208*
Susan B. Kalmakis	243*
Elsbeth L. Quimby	252*
James E. Stager	160
Mary Ann Wright	277*
Nancy Ziemplak	228*
Blanks	<u>1257</u>
Total	3848

\* Elected

## PRECINCT 5

## TOWN MEETING MEMBERS FOR THREE YEARS - Vote for Not More Than Eight

Edward F. Driscoll, III	123*
Robert Ferrari	123*
Lawrence E. Mabiuis	120*
George M. McWilliams	102
Janice M. Jones	133*
Thomas A. Jones	111*
Carroll E. McMillan	79
Frederic S. Meehan	120*
Jennifer Lachmayr	73
Kathleen S. Vaccaro	149*
Ann Caulfield Ward	139*
Blanks	<u>712</u>
Total	1984

\* Elected

PRECINCT 6

TOWN MEETING MEMBERS for Three Years - Vote for not more than Eight

Kevin M. Fulgoni	191*
Robert R. Lynch	191*
Steven L. Cool	186
Ronald D'Addario	220*
Patricia L. Keane	223*
John J. Shemkus	195*
Richard A. Surette	212*
George T. Thompson	213*
William H. Watt	201*
Blanks	<u>1152</u>
Total	2984

TOWN MEETING MEMBERS for Two Years - Vote for One

Diana Kaine	222*
Blanks	<u>151</u>
Total	373

\* Elected

PRECINCT 7

TOWN MEETING MEMBERS for Three Years - Vote For Not More Than Eight

Michael F. Slezak	188*
Thomas J. Tamburrino	175*
Donald L. Anglehart	171*
Damon S. Black	114
Lawrene A. Durkin	138
James L. Hall	144*
James A. Keigley	167*
Norman F. Kozlowski	156*
Robert T. Mackie	91
Catherine M. Powell	234*
Roger O. Sanstad	142
Louis C. Sciortino, Jr.	69
Francis T. Walsh	166*
Blanks	<u>1293</u>
Total	3248

TOWN MEETING MEMBERS for One Year - Vote for One

Thomas W. Boshar	193*
Blanks	<u>213</u>
Total	406

\* Elected



PRECINCT 8

TOWN MEETING MEMBERS for Three Years - Vote For Not More Than Eight

Gregory C. Galvin	185*
Francis P. Gorgone	229*
Gloria R. Hulse	188*
Frederick VanMagness	194*
James E. Biller	275*
Christopher E. Coleman	174
Harvey J. (Pete) Dahl	198*
David M. Ferris	178*
Pasquale M. Iapicca	164
Rheta C. McKinley	125
Kevin P. Moran	166
Teresa Morabito Moran	190*
Blanks	<u>1438</u>
Total	3704

TOWN MEETING MEMBERS for Two Years - Vote for One

Patricia E. Black	124
Paul Fleming	64
William M. Fowler	138*
Blanks	<u>137</u>
Total	463

\* Elected

The polls were closed at 8:00 P.M. with the following result: Whole number of votes cast were 2,860 (20% of the registered voters).

The votes were publicly announced in open meeting, locked in ballot cases and placed by the Town Clerk in the vault for safe keeping.

Voted to adjourn at 9:35 P.M. March 18, 1991.

A true copy. Attest:

Catherine A. Quimby  
Town Clerk

SPECIAL TOWN ELECTION

June 3, 1991

Pursuant to the Warrant and the Constable's Return thereon, a Special Town Election was held at the time and places specified in the Warrant, and was called to order by the Wardens in the precincts as follows:

Precinct 1.	J. Warren Killam School	Barbara Takach
Precinct 2.	J. Warren Killam School	Eleanor M. Brown
Precinct 3.	Joshua Eaton School	Carol Beckwith
Precinct 4.	Joshua Eaton School	Lawrence E. Drew
Precinct 5.	Alice M. Barrows School	Mary Andreola
Precinct 6.	Alice M. Barrows School	Louis R. Gardner
Precinct 7.	Birch Meadow School	Henry Murphy
Precinct 8.	Birch Meadow School	Anthony Catanzano

who then partially read the Warrant, when on motion of Nathan White, Precinct 1; John W. Batley, Precinct 2; Marilyn Simmons, Precinct 3; Maria Silvaggi, Precinct 4; Larry Durkin, Precinct 5; Jane Ames, Precinct 6; Ruth Converse, Precinct 7; and John Cronin, Precinct 8, it was voted to dispense with the further reading of the Warrant, except the Constable's Return, which was then read by the respective Wardens.

The ballot boxes were examined by the Wardens and each found to be empty and all registered 000.

The polls were then declared open at 12:00 Noon and were closed at 8:00 P.M. with the following results: 4,505 ballots cast.

Question No. 1

"Shall the Town of Reading vote to approve the action of the Representative Town Meeting whereby it was voted:

That the Town appropriate for the Proposed FY1992 Budget, exclusive of Line 114, which requires a 2/3 vote and will be voted separately, the sum of \$33,679,471, representing the total of all previously made motions under Article 9 of the 1991 Annual Town Meeting Warrant as amended; funds are to be provided as set forth in said previously made motions.

## SPECIAL TOWN ELECTION - 6/3/91

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Yes	216	141	125	345	170	245	278	244	1764
No	432	310	289	354	288	345	302	373	2693
Blanks	3	6	6	8	3	9	6	7	48
TOTAL	651	457	420	707	461	599	586	624	4505

## Question No. 2

"Shall the Town of Reading vote to approve the action of the Representative Town Meeting whereby it was voted:

That the Town appropriate for the Proposed FY1992 Budget, Line 114; \$1,637,825-Debt Service; funds are to be provided as follows: \$82,000 from Special Real Estate and \$484,000 from Sale of Real Estate with the remainder from Property taxes, State aid, and non-property tax local receipts.

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Yes	217	138	121	345	167	240	277	230	1735
No	427	314	287	349	285	349	301	373	2685
Blanks	7	5	12	13	9	10	8	21	85
TOTAL	651	457	420	707	461	599	586	624	4505

The polls were closed at 8:00 P.M. with the following result: whole number of votes cast was 4,505 or 32.7% of the 13,736 Registered Voters.

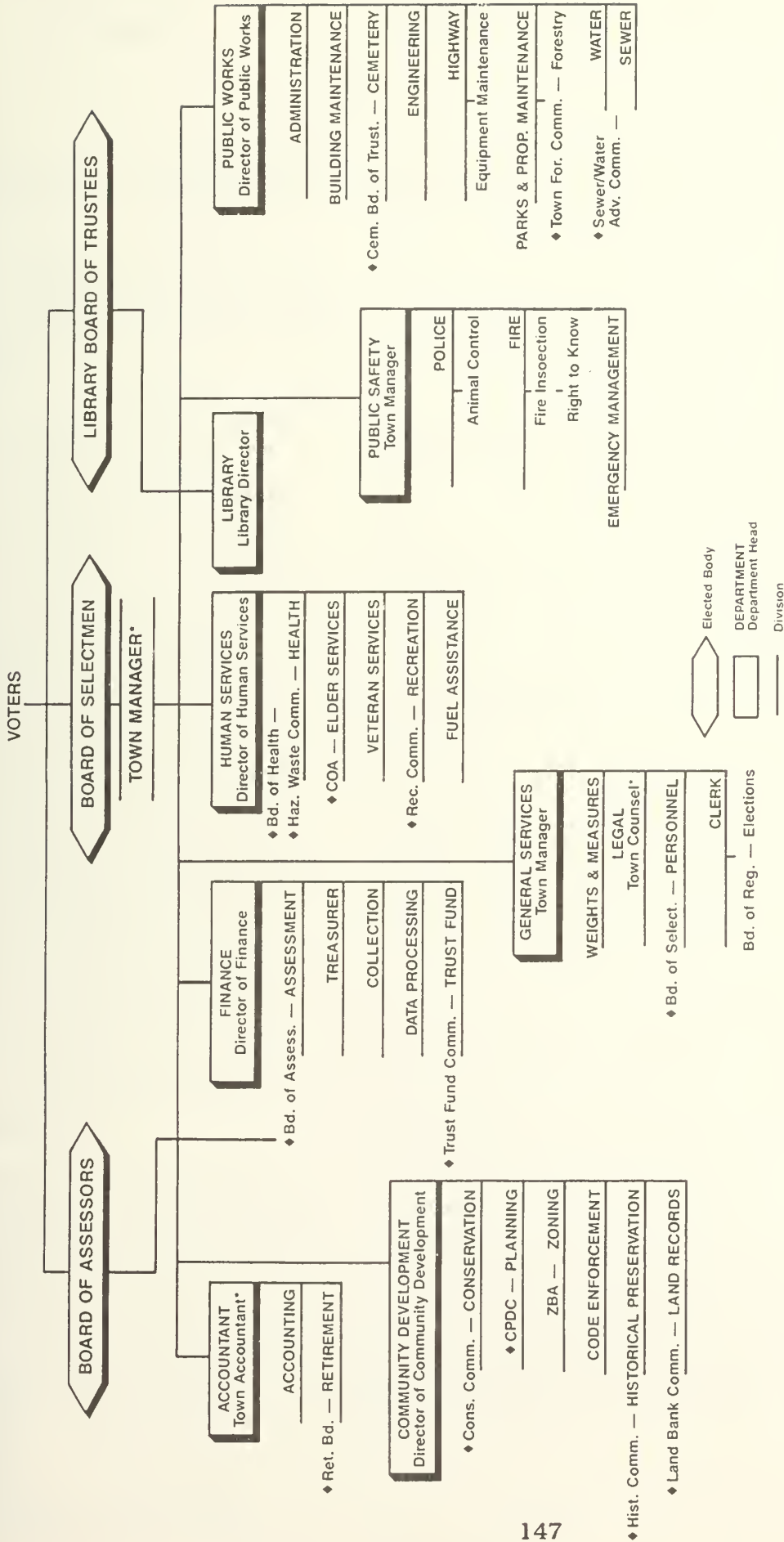
The votes were publicly announced in open meeting, locked in ballot cases and placed by the Town Clerk in the vault for safe keeping.

Voted to adjourn at 9:20 P.M. June 3, 1991.

A true copy. Attest:

Catherine A. Quimby  
Town Clerk

# TOWN OF READING, MASSACHUSETTS PLAN OF ORGANIZATION — EXECUTIVE BRANCH



◆ — Policymaking body which may exercise authority per statute or other regulations, and which is appointed in accordance with state law, charter, or other regulation. The bodies determine policy under the general direction of the Board of Selectmen. Administrative direction is provided by Department Head, or the Town Manager in absence of Department Head.

\*Appointed by Board of Selectmen Per Charter

Approved by Town Meeting — November 19, 1987



# 350TH ANNIVERSARY COMMITTEE

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## 350TH ANNIVERSARY STEERING COMMITTEE

As our Town's 350th Anniversary approaches, the Steering Committee's plans for 1994 continue to evolve. The three major components of the celebration are publication of a history book, preliminary events, and the 350th festival.

A separate Publications Sub-Committee has been established to define the type of book that is intended to be written, and to meet with publishers to determine feasibility and cost. At present, three formats are being considered, from which one will be chosen. The first is a companion to Eaton's History of Reading, updating the Town's history from 1874. The second is a history of the last fifty years, while the third would be a pictorial of "Lost Reading." The Sub-Committee has met with at least one publisher and has solicited histories from most community organizations and churches.

The proposed events have been separated into two categories. The first is to be a series of individual affairs run approximately once a month from late 1993 through early May of 1994. This might include such events as a "Reading's Fair," or exhibition of other Readings of the World, a Winter Carnival, Valentine's Dance, and a Children's Field Day.

The 350th Festival, a twelve-day affair, will begin on May 29th and end on June 10th. The dates were chosen for both practical and historical reasons. The Committee feels that late spring offers good weather at a time when schools are still in session, and an optimum number of townspeople will be available. The two dates are also his-

torically significant. May 29 has been viewed for at least 150 years as the Town's birthday, and all prior celebrations centered on that date. It has recently been discovered however, that the actual date that "Lynn Village" became "Reading" was June 10; thus it was chosen as the ending day of our celebration.

This twelve-day period will include such events as opening ceremonies, a grand ball, concerts, a play, fireworks, and possibly a parade.

In June a newsletter called "Countdown to the Celebration" was published to inform donors and other townspeople of our actions to date.

In July members of the Steering Committee participated in Reading Summerfest, by selling balloons and souvenirs.

Toward the end of the year members of the Committee began preliminary discussions with several clubs and organizations to inform them of our progress and to allow them adequate time to determine how they want to become involved.

In the fall Reading's 350th, Inc. was authorized by the Committee to hold a "Muffins and Mugs Day." On November 23 the old firehouse on Pleasant Street was transformed for a day into a combination museum, gift shop and cafe as townspeople were sold coffee and cider in commemorative 350th mugs. They were also able to buy muffins and anniversary souvenirs while perusing the historical display set up for the occasion. Balloons and face-painting were also available for children. The event was an overwhelming success as most of the first order of mugs was sold, and

several new people indicated their willingness and desire to be a part of the celebration.

Throughout 1992 the Committee plans to meet with other Town organizations and to begin formulating budgets.

Alan E. Foulds, Chairman

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# LIBRARY

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1991 was a year of major change and accomplishment at the Reading Public Library. The Library responded proactively to the third straight year of budget cuts by making basic changes in the organizational structure, revising library policies, and by implementing important new technology.

Public libraries are a fundamental part of society's infrastructure because they provide essential services and free access to information for every citizen. The importance of library services to Reading was evident in 1991, as use of the Library escalated dramatically despite deep cuts in resources. The library budget was cut by \$9,981 in FY92, bringing the total budget cuts since 1989 to \$48,667 or 10%. Library hours of operation have decreased from 68.5 hours per week in FY 89 to 59 in FY 91. The book budget has decreased by \$14,200 or 21% since 1989, while book prices have increased approximately 12%. During the same time period, both circulation of library materials and the number of reference questions asked have increased. In FY 89 291,870 items circulated, compared to 292,898 items in FY 91 and a projected 300,000 items in FY 92, despite decreased hours, books and staff. Reference questions show a dramatic increase from 23,965 in FY 89 to 33,389 in FY 91 (FY 92 projected 35,402).

The Library was able to accommodate the increase in business by making major organizational changes which reflect the library's commitment to preserving direct public services. Consequently, the position of Head of Technical Services held by Beverly Thompson was eliminated. That Division is now supervised directly by Assistant Director Diane Young.

This structural change enabled the Library to keep essential frontline public service personnel. All fines were eliminated in September of 1991 to enable the staff to focus on customer service and on retrieving overdue materials - a particularly important task in light of the decreasing book budget.

1991 also saw full implementation of the public computer catalogs through the NOBLE resource sharing network. The Reading Public Library has been a part of this regional system since 1984. The computer catalogs were purchased entirely with trust funds, grant moneys and private donations; their implementation means better service for our patrons as well as more efficient allocation of staff time. Patrons now enjoy instant on-line access to the holding of 19 area libraries. The new technology has enhanced our ability to handle the increased business because the labor intensive card catalog has been eliminated, allowing technical personnel to provide support for direct public service.

The volume of business reached its peak in July of 1991 when the Library circulated 32,983 items over only 22 business days. The summer was particularly busy for the Children's Room and Young Adult Services with extremely popular summer reading programs. The Children's Room Summer of 1000 Stars was an astronomical success, with a total of 1,142 children participating. 160 young adults registered for the innovative Rock n' Read program, which culminated in a concert, sponsored by Arnold Berger and featuring local rock group Spiny Norman. Over the course of the year, 8921 children participated in over 267 programs, includ-

ing storyhours, films, a writing contest, library tours, and events sponsored jointly with the schools and with community organizations.

The Trustees and staff are very grateful to the community for its support during these difficult economic times. The generosity of many individuals and organizations in Reading has made possible the continued excellence of the Reading Public Library. The Trustees are particularly grateful to the Friends of the Library for their long standing support, and their redoubled efforts during 1991 in the face of continuing budget cuts. The Library is also indebted to the many organizations and individuals who made the implementation of the public computer catalogs possible. The generosity of spirit evident in all of our faithful volunteers is deeply appreciated by the staff and the Trustees.

Reading has a strong tradition of volunteerism and civic pride, evidenced by the many vital clubs and service organizations active in the town. Many of these groups rely on the library as a place for their regular meetings and community programs. Both library meeting rooms were used constantly by community organizations in 1991. The Trustees are glad that the library can support the volunteer efforts of citizens in this way and are gratified by the close relationship between these groups and the Library.

It is fitting that our report end with a tribute to staff members who left the library in 1991. Director, Susan Flannery, resigned her position in January of 1991; Deirdre Hanley, a Reading resident, assumed the Directorship in May. Doreen Bolnick, Community Services Librarian, resigned in June;

## LIBRARY



Assistant Director Diane Young, Director Deirdre Hanley, and Reference Librarian Renee Olson receiving Award for brochure. (Photo by Don Young, courtesy of The Reading Chronicle.)

The Trustees commend the entire staff for their dedication to public service and unceasing pursuit of excellence. The Library has received many awards for its excellence over the years, and 1991 was no exception. The library brochure, "Excuse me, have we been properly introduced?" written and designed by Renee Olson and Doreen Bolnick, won a national public relations award as well as a Massachusetts Library Association award. Our Wish Book, the children's summer reading club and the book list, "Off the Shelf" also were recognized by the Massachusetts Library Association, thanks to the work of Karen Brown, Corinne Fisher, Brenda Wetergreen, and Theresa Bond.

The Reading Public Library's commitment to excellence has not been diminished despite severe fiscal constraints. 1991 produced many changes that strengthened the Library and prepared us for future years. We will continue our efforts to provide the best possible library services to Reading and look toward a brighter future.

Submitted by:  
Elia Marnik, Chairperson  
Board of Library Trustees

Board of Library Trustees:  
Ms. Elia Marnik, Chairperson  
Mr. Robert Fields, Vice-Chairperson  
Ms. Cherric Dubois, Secretary  
Ms. Carol Beekwith  
Dr. Christine Redford  
Mr. William Diamond

her position has been filled by Trudy Paradis, currently pursuing her Master's Degree at Simmons, and formerly a graphics artist for Wang. Amal Tawfik, who came to the Library

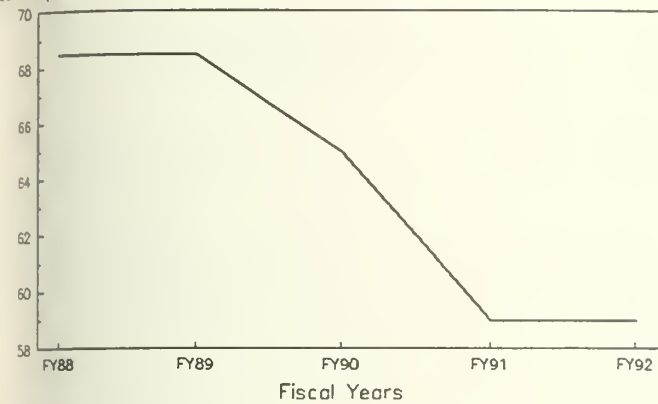
through a grant from the AARP, was reassigned. Reference Librarian Robin Elbot joined the staff in October.



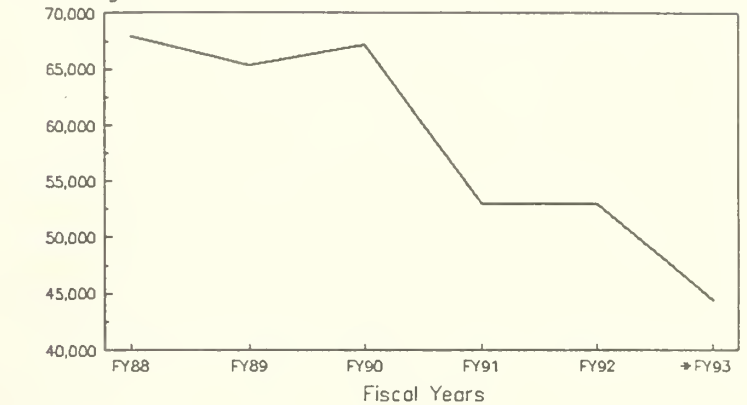
# PAST, PRESENT, AND FUTURE

## Library Resources

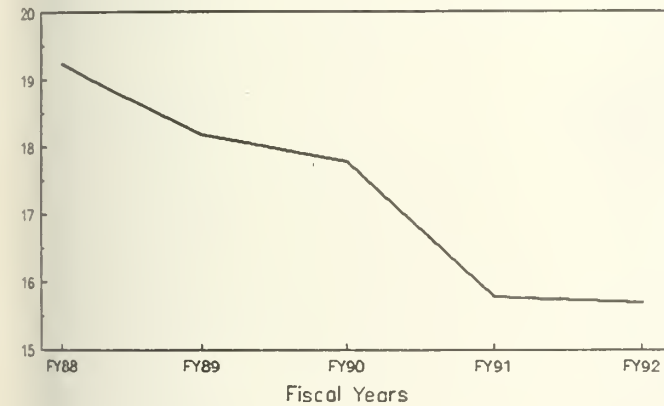
Hours Open



Book Budget

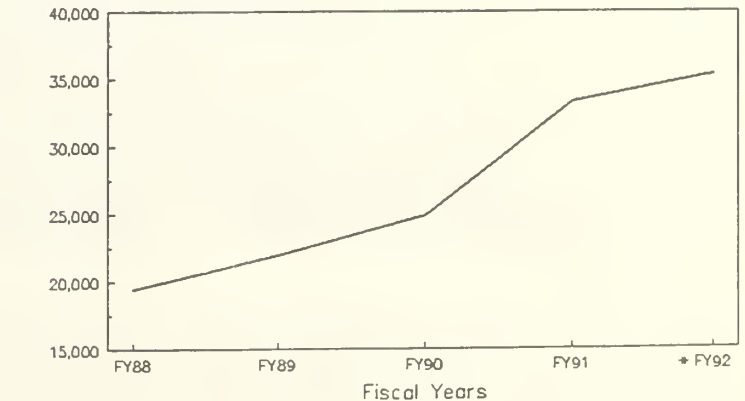


FTE's

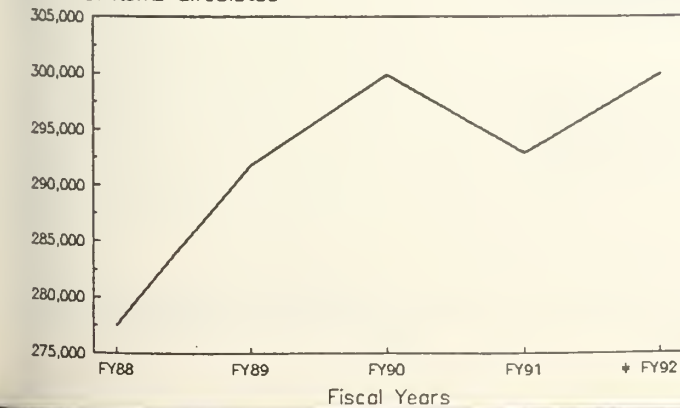


## Library Use

Reference Questions Answered



Number of Items Circulated





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# LIBRARY

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## Staff of the Reading Public Library:

Director                   Deirdre Hanley  
Assistant Director       Diane Young  
Administrative Secretary  
                              Karen Brown  
Head of Circulation Division  
                              Dorothy Alworth  
Head of Reference Division  
                              Renee Olson  
Community Information Librarian  
                              Trudy Paradis  
Young Adult Librarian  
                              Nancy Aberman  
Outreach Librarian  
                              Sally McDonald  
Reference Librarian  
                              Robin Elbot  
Head of Children's Services  
                              Corinne Fisher  
Children's Librarian  
                              Brenda Wettergreen  
Library Associates:     Theresa Bond  
                              Michael Colford  
                              Mary McIntire  
                              Elaine Singleton  
Senior Technician     Irene Sunbury  
Technicians:           Madeleine Gillis  
                              Allison DaSilva  
                              Mary Jo Nordstrom  
                              Eileen O'Malley  
Library Aide:           Nicola Carello  
Pages:                  William Sumner  
                              David Bastiani  
                              Laurie Conwell  
                              Christopher DeAngelis  
                              William Dresser  
                              Cheri Anderson

## **Library Statistics Fiscal Year 1991**

Registered borrowers as  
of June 30, 1991:       19,732

### Circulation:

Books                   281,914

A-V materials           10,984

Total number of items  
circulated:             292,898

Circulation per capita:   13

### Programs:

Number of programs      267

Attendance:             8,921

### Services:

Reference questions  
answered:               33,389

Materials acquired through  
Inter-Library loan:     2396

### Collection:

Books                   102,139

Records                 5,383

Cassettes               1,639

Compact Discs          250

Children's kits          114

107,541

### Income to Town:

Fines, fees             \$15,004

Photocopier            8,523

# PUBLIC SAFETY

## FIRE DEPARTMENT ROSTER

### CHIEF

Leonard J. Redfern

### CAPTAINS

Kenneth M. Campbell  
Donald L. Wood  
Gordon E. Sargent  
Stephen A. Ballou

### LIEUTENANTS

William F. Campbell  
John T. Mooney  
Gregory J. Burns  
Paul D. Jackson

### FIREFIGHTERS

Peter R. Vincent  
Robert F. O'Brien  
Verlon M. Curtis  
Anthony J. Gentile  
Paul D. Murphy  
James A. Stevenson  
Roger C. Quimby  
Arthur H. Vars  
Philip G. Dole  
#Stephen M. Shea  
David C. Bishop  
Domenic D. Ricci  
Francis P. Driscoll  
Philip Boisvert  
Matthew McSheehy  
Arthur A. King, Jr.  
Daniel W. Cahoon  
Kevin F. Kelly  
Stephen W. Lewko  
Richard A. Puopolo  
Peter L. Marchetti  
Michael K. Holmes  
Perry M. Raffi  
David M. Roy  
Paul F. Guarino  
Michael J. Blanchard  
Mark F. Dwyer  
Robert McCarthy  
Patrick Wallace  
Donald E. Stead

Brian D. Ryan  
David T. Ballou  
Stephen Pelrine  
Paul F. MacKinnon  
Robert L. Beck\*

### SECRETARY

Doris M. McNeil

### MECHANIC

Wayne J. Bell

(# Retired + Resigned

\*Appointed to fill vacancy)



Firefighters build dam of dirt to hold backspilled fuel oil from overturned oil delivery truck, North Main Street.  
(Photo by Don Young, courtesy of The Reading Chronicle.)

# PUBLIC SAFETY

## FIRE DEPARTMENT REPORT

Manual Force: The authorized permanent Force consists of the Chief, 4 Captains, 4 Lieutenants, 34 Firefighters.

### Apparatus:

Engine #1 - 1973 Maxim  
Engine #2 - 1979 Maxim  
Engine #3 - 1987 Pirsch  
Engine #4 - 1982 Maxim  
Ladder #1 - 1991 Emergency One  
Ambulance,  
R1 - 1987 Ford Frontline  
Ambulance,  
R2 - 1991 Ford Frontline  
Fire Signal  
Truck - 1975 International  
Chief's Car - 1988 Ford  
Fire Preven.  
Car - 1984 Ford  
Pick-up Truck - 1980 Ford

### Service Record:

340 Bell Alarms, 41 were false and 100 accidental  
466 Still and Telephone Alarm  
1031 Service Calls  
1123 Ambulance Runs

### Permits Issued:

23 Blasting  
154 Power Oil Burners  
336 Home Fire Alarm Systems  
741 Ambulance runs were billed  
Total fees turned over to the Town were \$84,351.22.

### Report:

The past year was another year of significant changes in operations and equipment. Our ability to meet daily obligations and responsibilities was again reduced. Budget restrictions caused further cut backs in daily staff levels, fire prevention, training and

hazardous material monitoring programs.

Contract negotiations were concluded with the firefighters agreeing to a two year package with no increase in wages and with reductions in manning levels.

On a positive note, Town Meeting approved the purchase of a new ladder truck and ambulance. The new 110' ladder truck was delivered and put into service in October. This replaced a 26 year old 85' tiller aerial. The new ladder designed and built to current N.F.P.A. standards has already proven to be a valuable asset, improving our response and fire attack capability. This truck will serve the department well throughout the 90's and beyond.

The new ambulance was delivered in December and will replace the 1976 ambulance which was decertified and removed from service in January 1991. The 1986 ambulance will now become the back up or reserve ambulance. With the continuing demands on our E.M.S. delivery it is essential to maintain two ambulances to insure a response capability in the event of breakdowns or mechanical failure. This arrangement also allows important preventive maintenance to be performed which is not possible with only one available ambulance. Our record over the past decade indicates that an ambulance replacement every five years is appropriate and desirable. We should not deviate from this program.

The Metro Fire regional mutual aid organization of which we are a member has been working diligently this year with the focus on mutual aid response assignments and adjust-

ments in response assignments and in response patterns to attempt to address cuts in the fire service throughout the Metropolitan area. The Metro Fire Hazardous Material Unit is a strong resource and is available to respond at any time to any hazardous material incident in the Metropolitan area that exceeds the ability and resources of the local department to handle.

The area fire departments through the mutual aid networks and organizations continue to work to address the serious and expensive concerns of an emergency service with a good degree of success on a regional level.

Virtually all fire department and E.M.T. training this year was accomplished in-service and in-house at minimal expense. While able to maintain minimum requirements of training and E.M.T. recertification, training in this manner is limited and does little to advance knowledge and growth.

The public school education programs presented in the school grades K - 6 by members of the department were eliminated five years ago in an earlier round of budget cuts. This year we noted a significant increase in false alarms, nuisance fires and fire related vandalism at the high school level both in and outside of the school. The pattern is fairly predictable and represents a major backslide in an area where much good had been accomplished. It does not appear that we will be able to reintroduce these programs in the near future.

Our fire prevention activities have also been minimal and can best be described as an effort to address whatever seems most pressing at the



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# PUBLIC SAFETY

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time with much being left undone. Plan reviews and follow up inspections are not being appropriately or thoroughly accomplished due to a lack of staff to focus on this area.

The Fire Alarm maintenance crews continue to keep the municipal fire alarm system in excellent condition. Over the past several years we have made a substantial investment in new equipment, lines, and underground cable. It is extremely important to maintain the municipal alarm system to N.F.P.A. standards. With relatively little expense we have been able to do this and that speaks well of the individuals assigned to perform this important function.

It needs to be also noted that many of our officers and firefighters have willingly volunteered their time to participate in community and civic activities in the name of the department and have assisted other groups and organizations whenever requested.

The volunteer members of the Auxiliary Fire Service gave generously of their time as well and their efforts are valued and appreciated.

I would like to thank all Town Officers, Boards and Departments for their cooperation, support and assistance. A special thanks to Town Meeting members and the citizens of Reading for their support of the department and to all members of the department for their dedication to duty and their performance.

Respectfully submitted,  
Leonard J. Redfern  
Chief of Department

## EMERGENCY MANAGEMENT

The Reading Emergency Management Agency has met all requirements of Federal and State regulations to remain eligible for assistance and support.

Hurricane Bob struck Reading on August 19, 1991. As a result we experienced damage and clean up costs of \$217,000. After a series of meetings with F.E.M.A. officials, applications for Federal Disaster Relief were submitted and approved. There was a great deal of work involved in this process and the two major departments, D.P.W. and R.M.L.D. are to be commended for the maintenance and compiling of excellent work records which made the task much easier.

I would like to thank all the departments for their assistance and support and to those individuals who have volunteered their time and talents to assist in this area.

Respectfully submitted,  
Leonard J. Redfern  
Emergency Management Director

## POLICE DEPARTMENT

The Reading Police Department consisted of thirty-seven members at the end of December, 1991: The Chief, two Lieutenants, one Lieutenant Detective, one Sergeant Detective, five Sergeants, three Detectives, one Safety Officer, one Armorer, and twenty-two Patrol Officers.

The Police-Fire Central Dispatch Unit has been in full operation for the past eight months. After a brief adjustment period, the operation is running

smoothly. After hiring an additional full-time dispatcher and an additional part-time dispatcher, there are presently five full-time and two part-time dispatchers.

After serving the Town of Reading for thirty-eight years, Officer Herb Perry retired in January of this year. A retirement celebration was held for him in March at the Wakefield Elks.

Intensive training for all officers of the Department continues, and includes one week training sessions at the Regional Police Institute in Tewksbury, certification in First Aid and First Responder, training in the use of rifles and shotguns, and day and night shootings at the Police Range. Since subscribing to L.E.T.N. (Law Enforcement Training Network) on cable TV, many programs have been taped and viewed for our "in house" training program.

The Department has been involved for the last three years in the accreditation process and expected to be accredited by the Commission of Accreditation of Law Enforcement Agencies by the spring of 1992. Unfortunately, due to the financial problems within the Town of Reading, we had to cancel the process, to the dismay of many members of the police department. Fifteen hundred dollars was needed to complete the program.

There has been a staff reorganization within the department in accordance with the accreditation program. Subsequently, a new detective program was created to allow patrolmen an opportunity to work with the detectives and have input into the investigations of the detective division. An officer will participate about every three months on a rotating basis.



# PUBLIC SAFETY

The Department once again actively supported the Special Olympics Torch Run in 1991 and is assisting in the planning of the Torch Run in 1992.

The Special Operation Unit of the Northeastern Massachusetts Law Enforcement Council Tactical Police Force, commanded by Lieutenant Robert J. Silva, was used on several occasions this year.

The Honor Guard has attended many functions this past year and continues to be well received wherever it appears.

The six members of the Police Reserve have continued their excellent work during the past year serving at special occasions. Our thoughts go out to the family of retired Police Reserve William Mitchell, who passed away this year, after thirty years of voluntary service to the community. Lt. Michael Cloonan is in charge of the Reserves, and is responsible for their training in the use of firearms. These men donate their time and effort without monetary compensation and deserve the thanks and appreciation of all citizens. Over the years the Police Reserves have been supported personally and financially by the Town of Reading, but for the last two years there has been no money appropriated for uniforms or other expenses that are necessary to support the men on the Police Reserves.

Also complementing our regular Police Department is our force of School Traffic Officers under the direction of Safety Officer Joseph R. Veno. These Officers, who supervise the crossing of children on their way to and from school at various locations about town, have proved to be devoted to their duties and are a great asset to

the town. Any citizen who would like to join us as a School Crossing Officer is urged to contact Safety Officer Joseph Veno.

We have continued our involvement with the Governors Alliance Against Drugs Program, which was initiated in 1986 to bring awareness of the problems of drugs with our school-age children.

Two new cruisers were delivered and put into service in March.

In April, Officer Frank Duelos was hired as a patrolman to replace retiree Herb Perry.

Lieutenant Michael Cloonan, Detective David Saunders, Officer Jim Cormier, and Officer Mike Saunders attended the World Police and Fire Games in Memphis, Tennessee. Lt. Cloonan took fourth place in the Unclassified Master Division of rifle shooting, while the team of Cloonan, Det. Saunders, Jim Cormier, and Mike Saunders had a fourth place finish in the team shooting competition.

The Department is indebted to Mr. Edwin Ciampa, a resident of Reading and owner of Crest Buick of Woburn, for donating a Buick sedan for the use of our Safety Officer.

The following are the arrests and services performed:

Arrests	357
Persons held in Protective Custody	87
Motor Vehicle Violations	4,162
Parking Violations	1,712
Juveniles Apprehended	22
Special Investigations	354

Auto Accidents Investigated	648
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<u>Fees Collected</u>	
Revolver Permits	\$2,795.00
Firearms Identification Cards	\$264.00
Police Reports Copied	\$2,205.00
Parking Fines	\$35,594.00
Court Fines	\$109,962.00

## Motorized Equipment

**5-1991 Ford Sedans**  
(Chief's car)  
(Patrol supervisor's car)  
(3 Patrol cars)  
**2-1989 Ford Sedans**  
1 (Detective car)  
(Patrol car)  
**2-1988 Ford Sedans**  
(Lieutenants' cars)  
**1-1988 Ford Van**  
(Dog Officer's van)  
**1-1985 Ford Sedan**  
(Detective Division)  
**1-1978 Chevy Van**  
**1-1992 Pontiac Sedan**  
(Safety Car)

I would like to thank the Town Meeting Members and especially the citizens of the Town, for the support they have shown their Police Department during the past year.

Respectfully submitted,  
Edward W. Marchand  
Chief of Police

# PUBLIC SAFETY

## POLICE DEPARTMENT ROSTER

### CHIEF

Edward W. Marchand

### LIEUTENANTS

Robert J. Silva, Executive Officer

M. Kevin Patterson, Lieutenant

Detective

Michael P. Cloonan

Michael D. Saunders

David M. Richards

James P. Collins

Anthony F. Caturello

John T. Kyle

Robert MacKay, Jr.

Francis G. Duclos

### SERGEANT-DETECTIVE

William F. Keefe

### SERGEANTS

Bruce F. Russell

Richard W. Robbins

Patrick M. O'Brien

Peter C. Garchinsky

Mark J. O'Brien

### PATROLMAN-DETECTIVES

David E. Saunders

William A. Pacunas

Robert F. Flynn

### SAFETY OFFICER

Joseph R. Veno

### ARMORER

William E. Arakelian

### PATROL OFFICERS

Richard L. Nelson

Paul G. Peoples

Dennis F. Farrell

Walter R. Franklin

Hobart E. Nelson

Larry E. Frederick

Peter R. O'Brien

Robert J. Moreschi

Richard DelRossi

Charles J. Lentini

James W. Cormier

Pasquale M. Iapicca

Christopher J. Voegelin

David M. Stamatis

Leone M. Sullivan



Front row Firefighters and Back Row Poici participated on their own time and at their own expense in World Police & Fire Games IV this summer and received a number of awards.

(Photo by Don Young, courtesy of [The Reading Chronicle](#).)

# PUBLIC WORKS

## DEPARTMENT OF PUBLIC WORKS

The year 1991 was the year the residents of Haverhill Street are sure to remember - after 10 years of a piecemeal approach, the project was completed, and with sidewalks, curbing and tree lawns too!

A less visible, but highly important project, was also completed. The Louanis Water Treatment Plant received new high tech filter and aeration systems, keeping us abreast (for the time being!) with provisions of the Clean Water Act.

Significant also, was the agreement reached with the Conservation Commission that enables quick and continuous response to our multitude of open drains throughout the Town.

## ENGINEERING DIVISION

The Engineering Division provides engineering services to all Town Departments including various Departments within Public Works. The Division also handles the supervision, prepares cost estimates, specifications, bids and construction services for Town construction projects. The Division works closely with the Community Planning and Development Commission, Conservation Commission and the Assessors in assisting and advising in a technical matter on site plans and subdivisions, wetland and drainage issues and all Town maps and plans.

The following subdivisions have been completed this year:

Davis Lane  
Emerald Drive

The following subdivisions are under construction:

Sanborn Village  
Stagecoach Heights  
Fairwood Acres  
Ashley Woods  
Duck Road  
Batchelder Estates  
Stone Well Road

The following subdivisions are under review or have been approved:

American Trade Park  
Carriage Estates I  
Family Circle  
Carriage Estates II  
Birch Meadow Estates  
Covenant Circle  
Kurchian Lane

The following street plans have been drawn, calculated and accepted by Town Meeting this year:

Appleton Lane  
Avalon Road  
Carriage Lane  
Chestnut Road  
Colonial Drive  
Enos Circle  
Granger Avenue  
Grey Coach Road  
Jefferson Circle  
Johnston Circle  
Rocky Road

The Engineering Division has been instrumental in acting as liaison and/or designer for design of the following projects:

Culvert, waterway, ditch maintenance  
Improvements to the Water Treatment Plant  
Old Fire Station/Elderly Center project  
Hazard Elimination/Intersection design at Washington & Main Streets  
Urban systems potential projects  
Ash/Bolton/Main Streets, West Street corridor.  
Future Chapter 90 Roadway reconstruction projects, i.e., South

Street, upper Pearl Street, Ash Street, etc.

Expansion of Charles Lawn Cemetery

This Division has applied for and is expected to receive \$236,832.05 from the State for reimbursement of costs for the construction of approximately one mile of Haverhill Street.

## WATER AND SEWER DIVISION

The Water Division installed a total of 60 new water services and a total of 1,286 linear feet of water main has also been installed. The majority of services and water main were installed in new development areas and in addition, the Division replaced 16 old water services.

The Sewer Division operates and maintains 11 sewerage pumping stations. An ongoing preventive maintenance program has been very successful, and all stations have been updated to the latest state-of-the-art condition. Licensed Drain Layers connected 59 new sewage services in the past year.

## LOUANIS WATER TREATMENT PLANT

Improvements to the existing facility, including a new aerator building housing two induced draft redwood tray aerators, modification of the existing lime system to hydrated lime, installation of filter air scouring equipment, replacement of the filter media, and installation of an air handling unit were completed and are all on line. All equipment is performing to expectations.

B-line well repairs and piping were completed.



# PUBLIC WORKS

Well 82-20 has been put back in service on a testing basis. This well has been off line since December 1988. The testing results are favorable, due to the new aeration system.

New main electrical transformer was installed to replace a burned out unit.

Study by Weston & Sampson continued to possibly dispose of sludge to the sewer system rather than the Ipswich River marsh area.

Repairs to the Town Forest Well emergency engine were completed.

Contracts Awarded:

Well Burglar Alarm Installation

Rehabilitation of the Lothrop Road booster station.

Chemical storage building roof replacement.

Flow measuring equipment for Well 82-20.

A total of 721,829,000 gallons of water was delivered to the distribution system in 1991.

The highest single days consumption was 3,538,000 gallons on July 20, 1991 and the highest weeks consumption was for the period July 14 to July 20, 1991, an amount of 19,678,000 gallons.

Average daily pumpage was 1,978,000 gallons.

	MONTHLY PUMPAGE	DAYS	AVERAGE DAY
January -	57,010,000	31	1,838,000
February -	51,391,000	28	1,835,000
March -	57,418,000	31	1,852,000
April -	55,676,000	30	1,856,000
May -	64,941,000	31	2,095,000
June -	72,261,000	30	2,409,000
July -	76,259,000	31	2,460,000
August -	66,315,000	31	2,139,000
September -	57,048,000	30	1,902,000
October -	57,170,000	31	1,844,000
November -	53,320,000	30	1,777,000
December -	53,020,000	31	1,710,000

## RAINFALL

		Accum.Total	Normal
January -	3.90"		3.69"
February -	1.43"	5.33"	3.54"
March -	4.36"	9.69"	4.01"
April -	4.43"	14.12"	3.49"
May -	1.55"	15.67"	3.47"
June -	2.67"	18.34"	3.19"
July -	2.29"	20.63"	2.74"
August -	7.63"	28.26"	3.46"
September -	7.39"	35.65"	3.16"
October -	3.42"	39.07"	3.02"
November -	3.93"	43.00"	4.51"
December -	2.49"	45.49"	4.24"
Total Norm.		42.52"	

Total rainfall in 1991 was 45.49" which is 2.97 " above normal.



## PUBLIC WORKS



**Major reconstruction of Haverhill Street in mid-summer, 1991.**  
(Photo by Don Young, courtesy of The Reading Chronicle.)

### HIGHWAY DIVISION

This Division, though short-handed due to worker's compensation cases, completed many planned projects over and above normal maintenance requirements.

#### Special Projects:

Continue development of leaf compost area off Strout Ave.  
Charles Lawn Cemetery - grading, loaming and seeding.  
Performed work on bioremediation process of contaminated soil from former DPW site.

Preparation and regrading of a section of Grove Street near Lowell Street.  
Haverhill Street Reconstruction/overlay project - loaming and seeding.  
Haverhill Street Nike Site - cleanup site, test pits.

The normal projects such as street sweeping, tree lawn replacement, sidewalk and street maintenance, shredding loam, cleaning catchbasins and maintenance of school traffic signals was carried on as usual.

The Vehicle Maintenance Division was undermanned for over three quarters of the year due to a Worker's Compensation case. This necessitated the use of private repair facilities and an increase in overall maintenance costs.

### BUILDING MAINTENANCE

Custodial services were provided for Town Hall, Police Station, Pleasant Street Fire Station, Woburn Street Fire Station and the new Main Street Fire Station, Pearl Street School,

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## PUBLIC WORKS

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Library and DPW Facility. Staffing was reduced in the fall by a 25 hour/week position - 19 hours per week at the DPW Facility and 6 hours/week at the Library.

### STORM DRAIN CONSTRUCTION

Budget constraints have caused virtual curtailment of all activities in this area with the exception of catch basin cleaning and reconstruction. Open drain maintenance has been very limited for the past several years and the lack of normal maintenance is reflected by severe local flooding due to the many high intensity rain storms experienced this summer and fall. Eventually, the Town will be forced into a large expenditure to prevent residential flooding damage.

The Department did complete ditch maintenance in the Pasture Road area and Howard Street area.

### STREET MAINTENANCE

With the exception of completing the repaving and reconstruction of Haverhill Street using State Chapter 90 Funds, no street improvements other than minimal patching and crack sealing have been performed. As in other areas, eventually the Town will have to make a large monetary investment for repair and maintenance. The maintenance and repair programs for public ways has been underfunded for many years.

### SNOW AND ICE

The Town had three plowable storms in calendar year 1991: 10 inches on January 12, 1991, three inches on December 3, 1991 and 2.5 inches on December 17, 1991. In addition, DPW forces sanded roadways 18 times during the year. Such sanding

operations took 3-12 hours to complete.

Plowing sidewalks in the business district area is now performed by DPW personnel as part of the town-wide program. Removal of snow in the business area is done by Town personnel and equipment during normal working hours.

### PARKS AND FORESTRY DIVISION

The Division continues to maintain approximately 64 acres of grassed areas throughout the Town. These areas include common grassed areas, ballfields, soccer fields and schools. The division also maintains Town Forest and all publicly owned trees.

In spite of severe budget restraints, all areas were maintained in reasonably good condition with all maintenance by Department personnel with very few outside contracts.

Two severe storms in 1991 tested our abilities with Hurricane "Bob" in particular, the most severe. All DPW Departments coordinated with Reading Municipal Light Department and clean up progressed smoothly.

### SANITARY SEWER SYSTEM

The Division continues the sewer system evaluation program funded by the Department of Environmental Protection, with the guidance of Camp Dresser & McKee (CDM). System plotting is complete and has been entered into a computer data base and is operational at this time.

Last year Mass. Water Resources costs for sewage service rose 40% and are expected to be increased no less in the coming year.

Our in-house system costs continue to be among the best in the State, due to our ongoing and excellent maintenance level.

### SOLID WASTE

The Town achieved a new low in total tipping tonnage in the past year. With not all results in at report time, it is apparent that the Town will send less than 10,000 tons to RESCO. This decrease of some 3,500 tons is the result of recycling, leaves being removed from the waste stream and the general economy.

Unfortunately, our fiscal situation required that recycling be done less frequently (every other week) and funding was certain only through March 30, 1992. Further reduction in funding will require that recycling be eliminated.

Pass-through costs for RESCO retrofit will be significant once again and the possibility that the present \$84/year cost for this item will virtually double is very real for 1992.

Negotiations with RESCO continue in an effort to avoid a long and costly legal confrontation.

### DIRECTORS COMMENTS

The Town has again experienced extraordinary cost increases for Mass. Water Resources Authority sewer charges and for "pass-through" costs at the RESCO trash facility. These cost increases will occur through 1995 for RESCO and for at least 10 more years for MWRA costs. Even after the completion of the massive MWRA construction costs, annual operating costs will have an expensive impact. We remain hopeful that the RESCO pass through costs may be negotiated into a tipping fee spread over 15 years,



## PUBLIC WORKS

rather than over the next three years. Negotiations continue.

Though operating with seven (7) less staff, the Department of Public Works continues to make do with what is available. Our Town looked neat and well cared for, in spite of our seven budget cuts and the Department is committed to continue service to the best of our abilities.

The Department has been notified that additional funds will be made available in FY93 for Chapter 90 construction and these funds will be applied to various street projects within the Town.

Respectfully submitted,  
A.V. Fletcher, P.E.  
Director of Public Works

### REPORT OF THE TREE WARDEN AND SUPERINTENDENT INSECT PEST CONTROL

I submit my report as Tree Warden and Superintendent of Insect Pest Control for 1991.

Eighty-two public shade trees were removed: Eight Elm trees (Dutch Elm diseased), seven trees to allow for private construction. Eighteen trees storm damaged, and the remaining forty-nine were either dead or in a dangerous condition.

Twenty-five trees were planted on public and private property as replacements.

Deadwood and low branches have been removed from the Public trees as requested, or as scouted, and tree

cable braings have been installed on weakened branches as needed.

The Gypsy Moth infestation has been on the increase, and funding will be needed to help control the early defoliation of our Public Shade Trees with a spray program.

Burnable firewood and wood chips are still available as supplies last.

The Town of Reading was awarded "Tree City U.S.A." for the sixth consecutive year by the National Arbor Day Foundation.

Three hundred fir trees were given to all of the fifth grade students in Reading to celebrate Arbor Day. Doug Wade again sponsored this program.

**Spring, 1991 - Sewer Pumping Station being installed at end of Small Lane. DPW crews recovered this station on Grove Street after it was abandoned when Riverpark 93 built a new one on Grove Street.**

(Photo By Peter Reinhart, Engineering Division)



# PUBLIC WORKS

A special thanks to all of these organizations, committees and commissions that promote our tree planting programs.

Respectfully submitted,  
Irving E. Dickey, Jr.  
Tree Warden and Superintendent  
Insect Pest Control

## TOWN FOREST COMMITTEE

The Town Forest Committee herein submits its Annual Report for the year ending December 31, 1991.

Again this year members of the Committee were on hand to give guided tours of the Forest to all interested groups or individuals.

The committee is pleased to report that incidents of fire and vandalism have been on the decline this year, and we hope that it will continue in this trend.

Local Scout groups have made use of the Forest for camping and outdoor activities.

The Scout groups have provided the help necessary to limb out the Scrub Oak Hill area to help in fire suppression. The Town Forest Committee greatly appreciates their efforts.

The Town Forest committee wishes to thank the Conservation Commission, Public Works, Fire and Police Departments for their assistance.

Respectfully submitted,  
George B. Perry, Chairman  
Irving E. Dickey, Jr., Vice Chairman  
Benjamin E. Nichols, Secretary

## BOARD OF CEMETERY TRUSTEES

To the Board of Cemetery Trustees:

The following is from office records for calendar year 1991.

Interments	
Laurel Hill	17
Forest Glen	95
Charles Lawn	27
TOTAL	139

Foundations	
Laurel Hill	7
Forest Glen	36
Charles Lawn	
TOTAL	43

Markers	
Laurel Hill	8
Forest Glen	32
Charles Lawn	22
TOTAL	62

Total interments for all years = 11,730

Sale of Lots - Forest Glen	
Single Graves	11
Two grave lots	30
Three grave lots	8
Four grave lots	5
Six grave lots	1
Cremation Lots	2

Total for the year 46 Lots - 11 single graves

Total lots sold all years = 1912 lots - 774 graves

Sale of Lots - Charles Lawn	
Single graves	2
Veterans Graves	5
Two grave lots	3
Extra deep graves	12

Total for the year 15 lots - 7 veterans and single graves.

Total for all years - 276 lots - 106 single and veterans graves.

There were no lots available for sale in the Laurel Hill Cemetery.

## DEVELOPMENT:

Forest Glen:

28 lots were incorporated in available space within a previously developed section of Forest Glen. The majority of these lots were sold over the past year.

An area adjacent to the Veterans section was excavated for additional lots to be made available in the latter part of 1992. This area will yield approximately 50 grave spaces.

Laurel Hill:

An area at the Highland Street entrance has been excavated to provide approximately 30 grave spaces to be made available in late 1992.

Charles Lawn:

Leveling of the remaining acreage in Charles Lawn has begun.

Cooperation from other Department of Public Works Divisions was outstanding and much appreciated.

The Board of Cemetery Trustees has been very supportive of all the numerous programs and goals of the Department. I thank them all for their assistance in my first year as Director.

Respectfully submitted,  
Robert L. Keating  
Director/Cemetery Division



# PUBLIC WORKS

## CUSTODIAN OF VETERANS GRAVES CALENDAR YEAR 1991

Chapter 115, Section 9 of the General Laws of Massachusetts mandates the following report for the year 1991:

Interments:

### LAUREL HILL

Ralph Barrows WWII  
Frederick W. Davis WWII

### FOREST GLEN

Ernest J. Pelletier Sr. - WWII  
Leroy Wells - WWII  
William Closson - Army  
Francis J. Fino Jr. - Korea  
Vito J. Dell'Aria - WWII  
Arthur D. Somers - WWII  
Peter J. Ricker - WWII  
Edward Haley - WWII  
Joseph Liccardiello - WWII  
Leroy MacLean - WWI  
Richard G. McManus - Korea  
Phillip Lynn - VietNam  
Herbert White - WWII

### CHARLES LAWN

David DeCoste - Air Force  
Michael Muccia - WWII  
John Beighley - Air Force  
John Doucette - WWII  
Norman Hinds - Korea  
John R. Maliar - WWI

Total of all veterans - 1,276

As has been the custom for many years, all veterans graves were decorated with a flag and a potted flower on Memorial Day.

Respectfully submitted,  
Thomas Aucella  
Custodian of Soldiers and Sailors  
Graves

## SOLID WASTE ADVISORY COMMITTEE

After several years of existence as an ad hoc committee, the Solid Waste Advisory Committee was constituted as a standing committee by the Board of Selectmen on January 9, 1991. Current members are Donald L. Anglhart, Patricia G. Brigham (vice-chair), Carol M. Edwards, Linda L. King, Anne P. Mark (chair), Sara C. Sabo, and Stephen W. Thomases. Staff liaisons are Ruth Cogan of the Department of Health and Human Services and Ted McIntire of the Department of Public Works.

In its role as "advisor to the Board of Selectmen on solid waste issues and policy development" the Committee researched flat fee versus user-based options for implementing the trash fee; stressed the benefits of continuing with curbside recycling; researched alternatives when it appeared that funding would be reduced or cut for curbside recycling, and recommended changing to biweekly curbside collection as the best available option (this was later voted by Town Meeting, through March 1992); began to research options for continuing recycling in Reading when funding for curbside collection ends (privatization; a Reading recycling drop-off center, recycling in cooperation with another town); and began to research alternatives to the current method of trash collection and disposal (privatizing, building a transfer station, implementing user-based fees). This work was a major focus of the Committee's efforts in 1991.

The plastics collection held monthly through March by Michael Shannon as an Eagle Scout project was received so well by Reading residents that the

Committee ran it in April, May, and June, facilitated the organization of a citizen committee (Reading Recycles Plastics) to continue it, and then turned it over to that committee, which held its first collection in September. RRP has found volunteers to staff the monthly drop-offs at the DPW yard, handled publicity, researched more effective ways to handle the drop-off and the storage of plastics, and collected donations to defray expenses. Currently plastics in bottle form coded 2-6 are being collected for recycling. The Committee and RRP have worked closely together, and members of each group serve as liaisons to the other.

Two large-scale surveys were carried out during the year: the recycling participation survey, coordinated by Ruth Cogan, during which recycling block leaders counted the households in their districts who put out recycling bins (participation townwide was found to be between 70% and 75%); and the recycling alternatives survey, which was sent out to all households to gauge support for various alternatives to curbside collection of recyclables and to invite comments from Reading residents (the 1900+ responses to this survey are still being tallied).

The Recycler of the Month program was a vigorous and ongoing part of the Committee's education and public relations activities. Wally Arsenault, Stanley Wirsig, Michael Shannon, David Williams, the Rotary Club, Colonial Manor Real Estate, Addison-Wesley, Reading Recycles Plastics, and the fall Town Meeting were voted as Recyclers of the Month in 1991, and the Shannon family (George, Judy, Michael, and Heather) became Reading's first Recyclers of the Year in October (the first anniversary of the program).

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## PUBLIC WORKS

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sary of the start of curbside recycling). Reading Chamber of Commerce members donated gifts for the Recyclers of the Month, and the Chronicle and the Suburban News photographed and publicized the awards. A Reading business, REI, volunteered to underwrite the program for 1992 and will shortly sponsor its first award to the January 1992 Recycler of the Month, Cerretanis, for the store's white paper collection program.

Other recycling opportunities available to Reading residents include the school and town government white paper recycling program; the twice-yearly battery and tire recycling program (these three were organized by Ruth Cogan); the leaf composting program at the Strout Avenue site, managed by the DPW; and a newly started Christmas tree collection and chipping program, organized by the DPW and local nurseries.

The Committee has also begun to participate in meetings of the North Shore Recycling Committee, which is investigating the building and operation of a materials recovery facility for recyclables in this area.

Damage from Hurricane Bob (August, 1991) is repaired by Town crews.

(Photo by Don Young, courtesy of The Reading Chronicle.)





# SCHOOL DEPARTMENT

## THE READING SCHOOL COMMITTEE REPORT

It would seem entirely appropriate for 1991 to begin and conclude with discussion and deliberation on budgetary items; because 1991 must be characterized at least in part as the year of the budget.

Although the year can be categorized as a transition year in many respects, certain items remain unchanged. The most important and fundamental was and is the excellence of Reading's professional staff who are committed to providing the community the very best educational experience possible. An example of this, is this year's recipients of the Berger Award for Exemplary Teachers: Jeff Cryan - English Department Head at Parker and Dottie Woods - Guidance Counselor at RMHS.

We also saw Reading's students continue to perform well in numerous areas. On standardized testing, basic skills scores showed continued good performance; optional MEAP testing conducted this year demonstrated significant improvement over scores from 1990; and despite the national trend, our students showed improvement in SAT's as well. To cap off the awards, Reading also could count six (6) National Merit Scholars.

Our High School band continued to win national recognition, as did our students again this year in National History Day, and all of our athletic teams have records for which they can be proud.

Due to the departure of Dr. Mark Piechota, the High School and indeed the whole community welcomed Ms.



Rena Mirkin as the new principal of Reading Memorial High School.

Responding to requests from students at the High School, the AIDS Task Force became active and researched the possibility of Condom dispensing at the High School. Based on the information provided by the Task Force, the Administration formulated a proposal for a policy on Condom Dispensing. Following the proposal, all facets of the community participated in a thorough, open and honest discussion of the subject utilizing the newspaper, cable television and open hearing process.

At the conclusion of the process, a majority of the School Committee felt that although the threat of AIDS is very real, students have the most to gain from AIDS education and AIDS

**Rena Mirkin, Reading Memorial High School Principal**

(Photo by Don Young, courtesy of The Reading Chronicle.)

awareness, but short of condom dispensing.

Under the guidance of Assistant Superintendent Lynn Bak, the curriculum committees, comprised of teachers and administrators, continued the evaluation and presentation process. The School Committee was presented with evaluations of the Language Arts and Elementary Science Curricula. A progress report on Computer Technology was also presented along with some examples of computer integration in the classroom.

The face of the School Committee changed somewhat. Carol Lyons concluded her service as a member of the Committee. Timothy Twomey and Matthew Cummings were elected as new members and James Nally an-

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# SCHOOL DEPARTMENT

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nounced his resignation from the Committee immediately after the election. During a joint meeting of the Board of Selectmen and School Committee, George Shannon was appointed as a member of the School Committee until the next town election.

Through the efforts of the Space Needs Advisory Committee and School Building Committee, a proposal for addressing the space issue was brought to the Town in a special election in January. Despite the very real space problem, a majority of the community decided that the financial state of affairs could not support an override of \$4.6 million dollars.

The economic down-turn was all too real to the School system in 1991. Due to budget constraints, the system contracted and services were reduced and in some areas, discontinued. Consolidation with the municipal government produced the elimination of the Assistant Superintendent for Business and related support staff. Program offerings were curtailed; reductions in the areas of Reading, Art, Music and Physical Education were made; and athletic fees were increased once again.

Predicated on these cuts and after lengthy public input, a budget was presented to Town Meeting. The budget was approved. The budget was reaffirmed in July after a vote of the community put April's Town Meeting action in doubt.

Quite soon after the July Town Meeting, through action of the State Legislature, reductions in State Aid caused additional budget deliberations. The System was required to reduce its ap-

propriation an additional \$300,000. After extended discussion over priorities and among other issues, the Summer Teacher Deferral, the budget was balanced with additional cuts in services including the elimination of all High School bussing and with the utilization of funds from the revolving accounts.

The Committee, after school commenced in September, began holding, what is to be a series of "open" meetings, without specific agenda items. These meetings are being held in each of the District's schools and are designed to receive additional information and input from the community as well as to give the members of the School Committee the opportunity to respond to concerns and questions. So far, they have been successful and will continue in the future.

1991 is drawing to a close dealing with the very same issue upon which it commenced, the budget. Due to a number of economic realities, the shortfall appears to be even larger than previous years. Initially, the school system is looking for a further reduction of staff and services to close a \$1.0 million gap. Although very early in the budget process, it appears that having to absorb another cut of anywhere near this magnitude will result in a school system quite far removed from the educational system we once knew was synonymous with the name "Reading."

The students of Reading were the recipients of an enormous amount of giving by the community this year as well. From citizens, from parents, from Parent/Teacher Organizations, from companies and again from Arnold Berger. All quarters heard the needs of the schools and responded. Gifts and donations included among

many items: books, instructional material, computer equipment, paper, binders, paint and painting services, and most importantly time from our parent/citizen volunteers.

Without their collective generosity, the students would have had a far different educational experience in 1991. On behalf of the school system and the Town of Reading, the School Committee would like to express its sincere thanks and appreciation.

## REPORT OF THE SUPERINTENDENT

Reading is now in its fourth year of budget reductions, and each time I am asked in my role as Superintendent of Schools to come up with staff and program cuts, I remind everyone that a reduction in funds will mean a loss in quality. However while I say this, the irrepressible optimism which is ingrained into my makeup as a career teacher and mold of young minds impels me to exert every bit of energy I can muster to enlist others in devising creative ways to make do with less. And "do without" is what we have done in Reading. It is exasperating to know that cost reduction ideas conceived a year or two ago as a one year survival tactic soon become the new basis for funding in the next budget.

The schools now "do without" major programs and major items which were in place for decades. Since 1990 twenty-two professional staff positions have been dropped at the same time the school system was growing in enrollment. There are twenty-eight less support personnel including the dropping of an assistant superintendent of schools position. Summer school is not funded, supplies and textbooks are



## SCHOOL DEPARTMENT



**225 Certificates of Appreciation were presented by Superintendent Robert Munnelly (l) and Killam School Principal during recognition coffee for parent volunteers.**  
(Photo by Don Young, courtesy of The Reading Chronicle.)

25% less than the 1989-90 level; substitute teachers have been cutback; standardized testing has been set aside; intramural sports are history; and students pay participation fees for athletics and extracurricular activities.

There is a further toll which is being exacted. The problem is that the dollar amount available for schools has not been settled early in the planning process, and so the planning and revising of plans goes on continuously. For example, in readying the 91-92 school year budget, the first plans were started in October 1990; the decision-

process was finalized 12 months later on September 26, 1991 when Town Meeting approved a budget which required extensive cutbacks.

An enormous amount of energy has gone into the preparation of each of the alternative educational cut scenarios, and this has diverted attention away from actual day-to-day operations of the school, namely attending to the educational learning needs of the 3640 students in the Reading schools. In the not-too-long-ago past, the development and adoption of a budget took about one

quarter of the time it has taken in recent years. The time of principals, department heads and teachers which was once spent on improving the programs for the students now goes into budget planning and replanning.

Through the 70's and on into the 80's this school system constantly worked at improving its offerings, and as a result reached educational preeminence in the 80's. The state and national attention which followed became so regular that high acclaim came to be expected as the norm.

# SCHOOL DEPARTMENT

Top prizes in academic competitions were earned by our students. Reading teachers were singled out for teacher-of-the-year honors. Four schools were recognized by the state and the federal government as Schools of Excellence. Our schools modeled global education, moral education, early childhood education, and process writing. One school was featured in Parent Magazine in an article entitled, "What makes a great school?" Our athletes achieved extraordinary successes and our young visual and musical artist/students earned widespread applause.

One of the big reasons for Reading's surge to prominence was the encouragement given to principals and teachers to assess themselves and set improvement targets. Principals were able to devote great amounts of time to instructional matters. Teachers played active roles in shaping the learning culture in the schools and responded by giving time and energy--often well beyond the regular hours--to the improvement of school programs. There was time to have parents participate as partners in the education of the youngsters. Staff development and inservice education were Reading's strong points.

Unfortunately, the "can do" spirit which was encouraged in the 80's has been drained in recent years by such money-related problems as the need to devote attention to surviving without up-to-date textbooks, or devising ways to squeeze into overcrowded elementary school buildings. Principals and their staffs are now active in discussing how to deal with less money, less help, and more budget complications. Parents, in an overwhelming display of concern, have raised money, paid fees, and given

their time and talents for the good of the young people. Instead of trying to improve, however, everyone is trying desperately just to keep up.

The legacy of educational caring and strong progress from the 1980's will continue to serve Reading's students well into the future. The academic core programs, which continue, will be carried out by a still very strong corps of teachers. We can still look forward to seventy percent of high school seniors taking physics (which means a strong four year science program) and we will have foreign language instruction of four and five year duration for those students who can benefit from such extensive coursework. On the other hand there is a long term price to pay. The cutbacks in the early grades of intramurals, of programs for the gifted and talented, of remedial reading, of computer education will mean that pupils will not get school programs equal to those of earlier generations of students. There will be no major focus on staff development and improvement.

This negative legacy will, in time, be the notable feature of the Reading Schools on into the future. This is sad.

I hope the people of Reading can see the losses which will result from a weaker school system, and that they will mobilize to turn around the funding problems in the near future---either by raising money locally or by supporting increased state support for local education.

## STAFF

The people listed below are serving the Reading Public Schools in the following capacities for the 1991-1992 school year:

### Administration, Specialists and Teachers

Central Office	2
Principals and Assistants	11
Pupil Personnel Services Director	1
Directors	1.2
Guidance Counselors	11
Special Education Teachers and Psychologists	19.5
FOCUS Program	2
Physical Education and Adaptive Physical Education (including .5 Director)	11
Music Teachers	5.6
Art Teachers	6
Library/Media Specialists	7
Audio/visual Specialist	1
Reading Teachers	5
Occupational Therapist	0.8

### Classroom Teachers

Reading Memorial High School	59
A.W. Coolidge Middle School	21
W.S. Parker Middle School	22
Alice M. Barrows School	15
Birch Meadow School	17
Joshua D. Eaton School	19
J. Warren Killam School	22
Full Time Equivalency	259.1

### Support Services

Health Department	
Nurses	4
Physician	1



# SCHOOL DEPARTMENT

Secretarial/Clerical	18.6
Custodians - full time	25
Full Time Equivalency	48.6
Support Services - Headcount	
Part-time Positions except for Supervisor	
Cafeteria - including supervisor and van driver	34
Tutors of Perceptually Handicapped - part time	8
Teacher Aides - part time (including Special Education)	47
Instructional Learning Assistants	12
	101
The following are paid under Federal or State Grants:	
Special Education Liaison - Title I, PL89-313	0.5
METCO Coordinator	1
Guidance/Psychologists under PL 94-142 - part-time	2
Speech/Language Specialist under PL 94-142	1
Social Worker/Adjustment Counselor PL 94-142	1
Instructional Learning Assistants under PL 94-142	4
Chapter I Teachers - part-time	6
SEEM Out of Town Aides	1
METCO Bus Aides	2
Occupational Therapist - Special Education Budget	0.2

## SCHOOL ENTRANCE REQUIREMENTS

To be eligible for admission to the Reading Public Schools a child must have reached the age of four years and eight months on or before August 31 of the entering year. Under no circumstances will children younger than 4 years, 8 months be admitted.

Under the laws of the Commonwealth, each child shall attend school beginning in September of the calendar year in which he or she attains the age of six.

Children entering a public school for the first time will be assigned either to a kindergarten or first grade by the building principal after a thorough consideration of preschool registration information. Registration is normally held in the early spring of each year.

Upon entering school each child is required to present a birth certificate. Certification of vaccination is no longer required.



State Troopers Michael Chavis (l) and William Canty of the Andover barracks talk with students and parents at meeting sponsored by the school's SADD group. Troopers covered many areas of drunk driving, including penalties, field sobriety tests, booking procedures and statistics. The program was taped for cable showing at a later date.

(Photo by Don Young, courtesy of The Reading Chronicle.)

# SCHOOL DEPARTMENT

## "NO SCHOOL" SIGNALS

"No School" will be announced over Radio Stations WBZ, WHDH, WEEL, WEZE, WRKO, WXKS, and Channel 3 on Cable TV between 6:45 a.m. and 7:30 a.m.

The Central Office has in operation an answering machine which will give information to the public regarding cancellation of school because of adverse weather conditions. The number is 944-5800 and is in operation from 5:30 a.m.

It is the policy in Reading to have school on all scheduled days and for parents to decide when conditions are such that it would be unwise for their child to attend. However, when travel cannot be opened, or other extraordinary conditions exist, school may be canceled for all schools or for the elementary grades only. This decision will be made by the Superintendent of Schools.

The enrollment of the Public Schools as of October 1, 1991 was 3640. In addition, there were 23 students from Reading enrolled in grades 7 through 12 at Austin Preparatory School, making the total school population in Reading as of October 1, 1991, 3663. There were also 22 boys and girls enrolled in Grades 9 through 12 at the Northeast Metropolitan Regional Vocational School.

## ENROLLMENT STATISTICS Six-year Summary of Public School Enrollment

Grade	1986	1987	1988	1989	1990	1991
Kindergarten	249	253	255	274	303	291
Grade 1	271	294	295	277	294	336
Grade 2	265	279	283	281	278	299
Grade 3	260	259	283	294	278	285
Grade 4	274	268	273	286	290	280
Grade 5	244	281	263	273	287	285
Grade 6	271	253	285	265	274	281
Grade 7	267	270	253	287	267	276
Grade 8	261	261	267	248	285	263
Grade 9	292	239	248	266	231	277
Grade 10	348	291	234	255	268	230
Grade 11	335	333	293	226	248	259
Grade 12	326	319	321	279	227	236
Special Needs	<u>53</u>	<u>47</u>	<u>48</u>	<u>44</u>	<u>47</u>	<u>42</u>
	3716	3647	3601	3555	3577	3640

## Report of the Schools and Departments of the Reading Public Schools

This consolidated report represents activities and accomplishments of the Reading Public Schools during the past calendar year.

Under the testing provisions of the Statewide Reform of Education Act, our fourth, eighth, and twelfth graders were administered the state assessment test in areas of reading, math,

science, and social studies. Overall, the results placed our students within or beyond the testing band that compares the Town of Reading to similar communities in the Commonwealth, and exceeded the state average score of 1300.



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# SCHOOL DEPARTMENT

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## Reading Public Schools Massachusetts Educational Assessment Program 1991 Level Summaries Compared to Similar Kind of Communities

<u>Grade 4</u>	<u>Grade 8</u>	<u>Grade 12</u>
<b>Reading</b> 1400/1375	1420/1378	1370/1364
<b>Math</b> 1410/1379	1580/1386	1420/1374
<b>Science</b> 1350/1369	1480/1372	1400/1358
<b>Social Studies</b> 1390/1375	1440/1379	1400/1366

On a districtwide level, curriculum review and evaluation continued during 1990. Content areas that were evaluated at the kindergarten through twelfth grade levels included English/ Language Arts, Mathematics, and Music. Each study compiled by the Assistant Superintendent and the leadership from respective staffs at the elementary, middle, and high school levels, provided the public with a comprehensive assessment of each learning area that included program commendations, concerns, recommendations and future direction.

Over the course of the last two years, eight K-12 curriculum evaluations have been completed with the intent to finalize the process during the 1991-1992 school year. The information generated from these curricula studies is to establish learning outcomes for Reading students, K-12. The objective of this rigorous undertaking is to identify a sequential curriculum within each grade level that also ensures con-

tinuity as students progress from grade to grade within the system. District staff is to be commended for the countless hours of time and dedication toward achieving this goal.

At the secondary level, Reading Memorial High School experienced a change in leadership in September of 1991. Rena Mirkin, Assistant Principal at Milton High School and formerly Director of Guidance at Reading Memorial High School, was named Principal as a result of a very rigorous selection process.

In looking back to 1991, although the high school was again faced with budget cutbacks and reduction of program, it was also a time when students and teachers brought recognition to the community. The following highlights those accomplishments by department:

### BUSINESS

Katherine Gibbs Leadership Award:  
Susan Doka, Anna Monroe.

Cheryl O'Brien, completion of Master's Degree at Cambridge College.

Richard Gillis elected President of Massachusetts Business Education Directors' Association, representing more than 150 Business and Technical directors throughout New England.

### SCIENCE

Judith Donovan and Department Head Ruthann Budrewicz, have a \$10,000 grant from the American Association of University Women to study "opening the doors to girls in science." They are both enrolled in "Psychology of Adolescence" at Harvard with Carol Gilligan.

Five science teachers have been involved with the mentor program (Phil Blum, Leo Kenney, Judy Donovan,

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# SCHOOL DEPARTMENT

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Erica Everett, and Ruthann Budrewicz).

Judy Donovan spent two weeks in Russia this summer at the first annual U.S. - Soviet Conference of Science Technology.

Leo Kenney received a Masters in Art and Science from The Harvard University Extension Program. His thesis dealt with vernal proofs here in Reading.

Carol Galvin is enrolled in a Master's program at Salem State.

Student Alana Nappi (sophomore) is also a full time student at the Boston Ballet School.

## MATHEMATICS

### During the last two years

Students have scored well above state and national averages on the SAT with 89 & 90% of seniors taking the exam

63 & 73% of AP Calculus students scored at least a 3 on the AP calculus exam

Scored well above state average on the MEAP

### Representatives of the Math Team have

Finished in 2nd place at the annual Worcester Polytechnical Institute Math Competition

Finished in 2nd place in the Junior Engineering Technological Society's TEAM competition at University Lowell

Finished in 1st place in the Wentworth Institute of Technology Computer

programming competition and 2nd and 3rd in the Merrimack College computer programming competitions

Begun to adopt the recommendations of the Curriculum and Evaluation Standards for School Math.

## PHYSICAL EDUCATION

Ninth grade "Exercise New Options" program, was showcased at the Eastern District Convening of AAHPERD. Reading's Physical Education program has been heralded nationwide as a leader in health related programming.

Twenty-three systems visited Reading from 1989-91 to observe our Physical Education program.

Mark Alterio served as Eastern District President of City and County Directors which also gave him a Health National Honor Award.

## ATHLETICS

Field Hockey: Cathy Jarema, Jen Bowdoin, League All-Stars

Girls' Swimming: Barbara Hickey, Kerrin McDonald, All Stars Football: John Catalogna, Dane Dixon, All Stars

Boys' Soccer: Matt Caraco, Corey Welford, All Stars

Corey Welford, Eastern Massachusetts All Star

Boys' Indoor Track: Won Class B w/70 pts.-no team has ever approached that figure, Middlesex League Champs, Class B Relay, All State, 2nd, All Scholastic-Dave Ryan, Hal Croft, Coach of the Year

Boys' Spring Track: Middlesex League Champs, all-state runner-up, Scott Marchard, all star

Girls' Indoor Track: 2nd in Middlesex League, Danielle Connolly, Rebecca Sutherland, Debbie Conlon, Beth Plansky, all stars

Girls' Spring Track: 2nd in league, Rebecca Sutherland, Beck Ruede, Danielle Connolly, Joyce Cosentino, Beth Plansky, Deb Conlan, all stars

Boys' Tennis: 1st team all-star Marc Erelli, 2nd, Jim Willwerth

Baseball: Middlesex League Champs, Peter McHugh, all star game mvp, Fran McHugh, Paul Sumner, Tom Quinn, all stars

Boys' gymnastics: Jason Russo, Daniel Hahn, 6th state champs, all scholastic gym team

Wrestling: 3rd in league

Golf: Andy Wood, all star team

## VISUAL ARTS

Artist in Residence, Bart Uchida, from DeCordova Museum worked with students creating models of large scale sculptures, one of which is selected for future construction on school grounds.

Boston Globe Scholastic Art Awards: Alex Svirsky, Blue Ribbon, Betsy McPartlin, Juror's Distinction for Portfolio, Cajsa Holm, Gold Key for Photography

Mark Erelli, Aaron Hewitt, and Alex Svirsky accepted as participants in the annual Art All-State at the Worcester Art Museum

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# SCHOOL DEPARTMENT

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Mike Harney, Jeannie Donovan and Peter Wood attended a meeting and discussion on Project Zero methodology and presented student art work.

## MUSIC

National champions in marching, concert, and jazz band competitions.

## SOCIAL STUDIES

Award winners in National History Day competition at the national level.

## FACULTY

Involved in Peer coaching, and teacher/mentor projects.

## ADMINISTRATION

Assistant Principals Pat Schettini and Bob Quinn created nationally recognized peer coaching program, heralded by national ASCD.

## GUIDANCE

There were 14 National Merit Commended Scholars and of those, 3 Semifinalists, Susan Coco, Dana Bryant, and Kathleen Kieran. 64.2% of our 1990 graduates went on to 4 year colleges, and 14% to 2 year schools. Our students were again accepted to the finest schools in the country.

The past year has been eventful, to say the least, for Reading's Coolidge and Parker Middle Schools. As with every aspect of the school system, we have been dominated by the financial problems which have consumed a huge amount of time and energy. Deliberating budget cuts, reducing staff and activities and devising ways to survive with less, constitute the highlights of a less than happy year.

Despite all the problems, we wish to salute the staff at both schools. They have persevered and continued to put

forth an effort designed to maintain some sense of normalcy. The staff has arranged quality in-service programs designed to improve instructional strategies, better mainstream special ed students and promote success in heterogeneous classrooms. Many good things continued to happen in the classrooms of both schools, but it should be noted that the cumulative impact of two years of 25% reductions in operating budgets is really taking a toll. Outdated and worn texts, limited supplies and reduced funds for related activities have become a significant problem. We do want to recognize the wonderful work of our respective parent groups. If it were not for their assistance and tireless efforts, things would be far worse.

Both Parker and Coolidge continue to experiment with different ways of organizing students for learning. Faculty and parent groups have invested considerable time in studying different grouping patterns and both schools continue to evaluate the results. It should be noted that this is a time of retrenchment and all of us fear the worst as we look toward next year. The further loss of staff and the strong possibility of program losses next year will likely eliminate our ability to function as "middle schools." This is more than disappointing given the effort that has been expended in recent years to create quality schools for our young people.

Similar to the 1990-91 annual report, the elementary school principals briefly outlined some highlights regarding our individual schools and also shared joint concerns regarding the impact that budget cuts have had at the four elementary schools.

The Birch Meadow School is very proud of the gains that have been made in the use of the computer in the classroom as a functional learning and writing tool. Last year the school formed a joint parent/staff committee to establish a long range plan for the use of the computers in the classroom. The PTO funded the purchase of over six thousand dollars of computer hardware for the classrooms. And thanks also to a very generous donation from Arnold Berger all but one of our classrooms are now equipped with at least one computer and printer. With influx of equipment, the combination of district training, and onsite support we have found a dramatic increase in the use of the computers for functional purposes by both staff and children.

This year the joint planning committee, with continued generous financial support from the PTO, made the decision to purchase three new IBM compatible 386 SX computers to be placed at the upper grades.

At the Barrows School the students and teachers were involved in three distinct and major program initiatives which were designed to enrich the literature and language arts program. The contribution of the Cultural Education Collaborative and the 80-10-10 community fund enabled Leslie Bannatyne of the Studebaker Movement Theatre Company ten workshops with the second graders during the month of May. The workshops explored creative and imaginative approaches to selecting fairy tales through movement, mime, character study and playwriting. An artist-in-residence grant, co-funded by the Mass. Cultural Education Collaborative and the PTO Enrichment Committee enabled Christine Hemp, poet,



## SCHOOL DEPARTMENT

to work with 4th graders in developing and appreciating fine writing skills with poetry as a vehicle. During Author's Week, the school community was enchanted with the likes of two authors, Jeff Kelly and Lyn Littlefield Hoopes and author Marcia Sewall.

Since 1985 the faculty of the Joshua Eaton School has been involved in a major focus on "Global Studies." At first, emphasis was on learning more about China through a connection with the Peabody Museum in Salem and an exchange of art and letters with Per Sheng School in China. Later, the focus became global after the school received a series of grants largely through the efforts of our Library/Media Specialist, Barbara McLean and fifth grade teacher, Jean Weatherbee.

During the past year students engaged in letter writing to Ecuador, a visit from Japanese students, enjoyed talks by people from many different countries and an Intercultural Fair, organized by PTO has been pursued.

Two new ideas that are just starting to develop, yet are being well received are Eaton's traveling mascots and the collaboration with a magnet school in Lowell, which is organized to feature International Education.

During the 1990-91 school year, the Killam School implemented an After School Activities Program, as part of its Carnegie Grant activities. The program extended learning opportunities for students beyond the regular school hours. Coordinated by parents, the After School Program offered a variety of courses to over two hundred students during the year.



**Barrows 4th grade students receive recognition and congratulations from Judy LeBlanc (founder of Understanding Handicaps) for their successful completion of the program. The disability awareness program is presented to all 3rd and 4th grade students townwide. (Photo by Don Young, courtesy of The Reading Chronicle.)**



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# SCHOOL DEPARTMENT

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The VOICE program (Volunteers in Children's Education) continued to coordinate the many volunteers who were very helpful in assisting teachers with the educational process. Upwards of one hundred fifty volunteers were regular contributors to the Killam experience.

Major advances were made on the school's efforts to integrate special needs students in the regular classroom.

The "Community of Learners" theme at Killam has seen greater collaboration between parents, teachers, students and the principal resulting in all having a greater voice in decision making.

In sharing briefly the many positive happenings in each of the schools, we also want to present a joint statement regarding our common concern about the significant forced budget cuts over the past three years. At the elementary level the cuts have included:

- Elimination of all bussing except for the two-mile state mandated bussing and for Kindergarten students being transported out of their district.
- Elimination of the gifted and talented program which serviced over one hundred fifty students system wide.
- Reduction of the art and music staff by one professional in each area.
- Reduction of all school supplies by 25%
- Reduction of professional development funds from \$120,000 to almost zero in fiscal year '93.

- Reduction maintenance budgets and custodial support from 2.5 to 1.5 at each building.

- Reduction of one Physical Education teacher resulting in the formal program reduction in grades 4 & 5 to once weekly.

- Reduction of \$40,000 in regular education classroom aide time has had a major impact in the delivery of one to one services to children.

- The proposed reduction of four elementary classroom teachers for FY'93 will result in several classes of 30 students in all four elementary schools.

- The proposed reduction of one library/media specialist at the elementary level will result in reduced library services at all elementary schools.

The comments here are not intended to be political but simply to remind the Reading community at large that we all take a great deal of pride in our schools and are very concerned about the major financial reductions the schools have been forced to shoulder and will continue to shoulder through 1992-93. We feel strongly that the level of quality education that your children received only a few years ago is not the same today and will be even less next year if the budget reductions continue.

To summarize, in spite of the many accolades, our students and faculty continue to receive, the school system is compromising the quality of education and learning it was once so praised for. In three short years, we have been witness to the loss of excellence that took us so many years to establish. It is a remorseful time in

education. May the near future reidentify our priorities, and place the value of education for our young people of Reading at the top of the list.

**APPOINTED AND ELECTED TOWN OFFICERS, BOARDS & COMMITTEES**  
(Effective February 12, 1992)

<u>Title</u>	<u>(# positions)</u>	<u>Term</u>	<u>Term Exp.*</u>	<u>Appt'g Auth.</u>
<u>Affirmative Action Officer</u> Peter I. Hechenbleikner	(1) 16 Lowell St.	Indef.		T.Mgr.
<u>Animal Control Officer</u> Regina Benoit	(1) 115 Washington St.	Indef.		T.Mgr.
<u>*Arts Council (6 years max,)</u>	(12)	2 yrs		BOS
Alice W. Collins, Chrm.	23 Mineral St.		1993	
Diane N. Slezak, Sec.	32 Mineral St.		1992	
Beverly B. McAleer, Trs.	135 Summer Ave.		1993	
Frances G. Brown	99 Sanborn Ln.		1993	
Mary C. Grosvenor	1 Charles St.		1993	
Mary Ellen LaCroix	4 Jefferson Cir.		1993	
Erline M. Robinson	273 Pearl St.		1993	
Jane M. McKenzie	34 Puritan Rd.		1992	
Sally S. McDonald	60 Lowell St.		1992	
David C. Mitchell	33 Auburn St.		1993	
Eleanor S. Weiss	Somerset Nursing Home		1993	
Vacancy			1992	
*See individual committee file				
<u>Audit Committee</u>	(5)			
Willard J. Burditt (FinC)	35 Holly Rd.			B.V.of O.
Elizabeth M.T. Greene (FinC)	273 Forest St.			FinCChr
John M. Silvaggi	74 Whittier Rd.			Cemetery
Russell T. Graham	68 Maple Ridge Rd.			BOS
Vacancy				Sch. Comm
<u>Board of Appeals</u>	(3+3 Assoc)	3 yrs.		BOS
Ardith A. Wieworka, Chrm.	31 Avon St.		1992	
John A. Jarema, VChrm.	797 Main St.		1994	
Stephen G. Tucker	41 Mt. Vernon St.		1993	
John A. Coote (Assoc.)	332 Summer Ave.		1992	
Sally C. Nitzche (Assoc.)	453 Haverhill St.		1993	
C. Nancy Scott (Assoc.)	34 Emerson St.		1994	
<u>Board of Assessors</u>	(3)	3 yrs.		Elected
Nils L. Nordberg, Chr.	32 Pennsylvania Ave.		Mar.'92	
David R. Nugent, Sec.	511 Pearl St.		Mar.'94	
Robert I. Nordstrand	384 Franklin St.		Mar.'93	

BOS - Board of Selectmen; T.Mgr. - Town Manager; Mod. - Town Moderator;  
B.V. of O. - By virtue of office

\*All terms expire June 30 of year noted, unless indicated otherwise

<u>Title</u>	<u>(# positions)</u>	<u>Term</u>	<u>Term Exp.*</u>	<u>Appt'g Auth.</u>
<b><u>Board of Cemetery Trustees</u></b>	<b>(6)</b>	<b>3 yrs.</b>		<b>BOS</b>
Joyce K. Miller, Chrm.	26 Avon St.		1993	
John M. Silvaggi, Sec.	74 Whittier Rd.		1993	
Carl H. Amon, Jr.	40 Scotland Rd.		1992	
Daniel F. Driscoll, Jr.	14 Vista Ave.		1992	
Edward F. Fuller	4 County Rd.		1994	
James J. Sullivan, Jr.	112 Mineral St.		1994	
<b><u>Board of Health</u></b>	<b>(3)</b>	<b>3 yrs.</b>		<b>BOS</b>
James J. Nugent, Chrm.	511 Pearl St.		1992	
Cathy P. Baranofsky	401 West St.		1994	
Paul F. Caselle,	68 Riverside Dr.		1993	
<b><u>Board of Library Trustees</u></b>	<b>(6)</b>	<b>3 yrs.</b>		<b>Elected</b>
Elia A.Dangelmaier Marnik Chrm.	35 Sherwood Rd.		Mar.'93	
Robert J. Fields,V.Chr.	76 Prospect St.		Mar.'93	
Cherrie M. Dubois, Sec.	9 Meadowbrook Ln.		Mar.'94	
Carol S. Beckwith	23 Highland St.		Mar.'94	
William H. Diamond	236 Summer Ave.		Mar.'92	
Christine B. Redford	18 Maple Ridge Rd.		Mar.'92	
<b><u>Board of Registrars</u></b>	<b>(4 - 2 from each major party)</b>	<b>3 yrs.</b>		<b>BOS</b>
Pearl E. Malphrus	595 Haverhill St.		1992	
C. Dewey Smith	110 Grove St.		1993	
Gloria R. Hulse	107 Sanborn Lane		1994	
Catherine A. Quimby	43 Linnea Lane		Indef	<b>B.V.of</b>
<b><u>Board of Selectmen</u></b>	<b>(5)</b>	<b>3 yrs.</b>		<b>Elected</b>
Eugene R. Nigro, Chrm.	64 County Rd.		Mar.'94	
Daniel A. Ensminger,VChrm.	6 Oakland Rd.		Mar.'92	
Sally M. Hoyt, Sec.	221 West St.		Mar.'93	
Russell T. Graham	68 Maple Ridge Rd.		Mar.'92	
George V. Hines	35 Grand St.		Mar.'93	
<b><u>By-Law Committee</u></b>	<b>(5)</b>	<b>3 yrs</b>		<b>Mod.</b>
Philip B. Pacino, Chrm	3 Copeland Ave.		1992	
Dolores S. Carroll, Sec.	37 Johanna Dr.		1993	
Edward F. Murphy, Jr.	335 Summer Ave.		1994	
John H. Russell	91 Spruce Rd.		1994	
George A. Theophanis	86 West St.		1993	

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<u>Title</u>	<u>(# positions)</u>	<u>Term</u>	<u>Term Exp.*</u>	<u>Appt'g Auth.</u>
<b><u>Cable TV Committee</u></b>	<b>(5)</b>	<b>3 yrs</b>		<b>BOS</b>
James A. Guarente, Chr.	29 Terrace Park		1993	
James M. Liston, Sec	200 West St.		1993	
Donald B. Farnham	34 Putnam Rd.		1992	
George A McCormack	1 Summit Dr. #67		1992	
Gordon F. Puff	28 Winter St.		1992	
Theiss E. Winkler	66 Longview Rd.		1994	
<b><u>Civil Defense Director</u></b>	<b>(1)</b>		<b>Indef</b>	<b>T.Mgr.</b>
Leonard J. Redfern, Jr.	36 Richards Rd.			
<b><u>Commissioners of Trust Funds</u></b>	<b>(5)</b>	<b>3 yrs</b>		<b>BOS</b>
Robert S. Cummings, Chr.	105 Gleason Rd.		1993	
Robert A. D'Ambrosio	105 Belmont St.		1992	
Dana E. Hennigar	48 Colonial Dr.		1994	
Elizabeth W. Klepeis	68 Tennyson Rd. (Tr/Col)		Indef	<b>B.V. of O.</b>
Eugene R. Nigro	64 County Rd. (Ch.Bd.Selec.)		1992	<b>B.V. of O.</b>
<b><u>Community Planning &amp; Development Commission</u></b>	<b>(5)</b>	<b>3 yrs</b>		<b>BOS</b>
Nancy E. Shipes, Chrm.	48 Lafayette Rd.		1993	
Jonathan E. Barnes, Sec.	41 Pratt St.		1992	
William E. Goodrich	38 Terrace Park		1994	
Richard D. Howard	21 Kiernan Rd.		1992	
Thomas J. Stohlman	14 Mineral St.		1993	
<b><u>Conservation Commission</u></b>	<b>(7)</b>	<b>3 yrs</b>		<b>BOS</b>
Camille W. Anthony, Chrm.	26 Orchard Park Dr.		1994	
Jennifer A. Lachmayr, V. Chr.	14 Federal St.		1992	
James E. Biller	523 Franklin St.		1994	
Harold V. Hulse	107 Sanborn St.		1994	
Edwin J. Loschi	32 Maple Ridge Rd.		1993	
Joan Y. Nickerson	299 Pearl St.		1992	
M. Clifton Proctor, Jr.	379 Haverhill St.		1993	
		<b>1 yr</b>		<b>Cons.Comm.</b>
James Keigley	3 Pilgrim Rd.		1992	
Leo P. Kenney	577 Lowell St.		1992	
Jennifer Miksen	41 Pinevale Ave.		1992	
<b><u>Constables</u></b>	<b>(2)</b>	<b>3 yrs</b>		<b>BOS</b>
Sally M. Hoyt	221 West St.		1993	
William J. Hughes, Jr.	102 Hanscom Ave.		1992	
<b><u>Contributory Retirement Board</u></b>	<b>(3)</b>	<b>3 yrs</b>		
Henry J. Boissoneau, Chrm.	109 Green St.		1993	<b>Elect. by Employees</b>
Elizabeth W. Klepeis	68 Tennyson Rd.		12/21/94	<b>Appt. by Bd. Membs.</b>
Richard P. Foley, Town Acct Sec.	13 Ipswich Woods Dr. Ipswich			<b>B.V. of O.</b>

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<u>Title</u>	<u>(# positions)</u>	<u>Term</u>	<u>Term Exp.*</u>	<u>Appt'g Auth.</u>
<u>Council on Aging</u>	(10)	3 yrs		BOS
Ginny Lane, Chrm.	43 Pearl St.		1993	
Loretta M. Spaulding, V.Chr	264 Forest St.		1993	
Dorothy L. Foxon, Sec/Treas	23 Ash Hill Rd.		1992	
Mary J. Andreola	331 Summer Ave.		1992	
Virginia T. Bizzarro	20 Briarwood Ave.		1993	
Gladys B. Cail	36 F.D. Tanner Dr.		1994	
Leonard J. Dergay	28 Van Norden Rd.		1994	
Eva M. Hakanson	22 Arlington St.		1992	
Linda C. Nordberg	32 Pennsylvania Ave.		1994	
Irving R. Stackpole	186 Summer Avenue		1992	
<u>Custodian of Soldiers' and Sailor's Graves</u>	(1)	1 yr.		BOS
Tom A. Aucella	14 Crosby Road		1992	
<u>Employee Awards Committee</u>	(5)	3 yr.		
Eugene R. Nigro	64 County Rd.		1992	BOS
Peter I. Hechenbleikner	102 Eastway		Indef	B.V. of O. T.MGR.
Vacant				
Richard W. Robbins	42 Dudley St.		1992	
Karen E. Brown	362A Highland Ave. Somerville, MA		1993	
<u>Fair Housing Committee</u>	(9)	3 yrs.		BOS
Judith E. Kramer	249 Grove St.		1992	
Margaret K. Plansky	17 Wakefield St.		1992	
Maureen Rich	169 Haverhill St.		1992	
<u>Finance Committee (9 years max.)</u>	(9)	3 yrs		FinCom Apt. Comm.
Willard J. Burditt, Chrm.	35 Holly Rd.		1994	
Fred Van Magness, V.Chrm.	243 Franklin St.		1993	
William C. Murphy	65 Dividence Rd.		1992	
Richard H. Coco	4 Fremont St.		1992	
Harvey J. Dahl	16 Tennyson Rd.		1992	
Elizabeth M.T.Greene	273 Forest St.		1994	
Gerald L. MacDonald	9 Bear Hill Rd.		1993	
Carroll E. McMillan	30 Federal St.		1994	
Nathan C. White	24 Meadow Brook Lane		1993	
<u>FinCom Appointment Committee</u>	(3)	1 yr		
Paul C. Dustin, Chrm.	3 Orchard Park Dr. (Moderator)		1992	B.V. of O.
Eugene R. Nigro	64 County Rd. (Chrm.Bd.of Sel.)		1992	
Willard J. Burditt	35 Holly Rd. (Chrm.FinCom)		1992	

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<u>Gas &amp; Plumbing Inspector</u>	(1)	Indef		T.Mgr.
Edward M. Cirigliano	1 Scotland Hts. North Reading			
<u>Hazardous Waste Advisory Com</u>	(7 + Assoc)	3 yrs		BOS
John P. Sullivan, Chrm.	556 Haverhill St.		1992	
Philip J. Doherty, V.Chrm	11 Franklin St.		1994	
Paul J. Exner	178 Wakefield St.		1993	
Gretchen P. Latkowsky	93 King St.		1994	
Steven G. Oston	66 Sturges Rd.		1993	
Regina M. Snyder	11 Jadem Terrace		1993	
Vacancy			1992	
<u>Historical Commission</u>	(5 + Assoc)	3 yrs		BOS
Sharon K. Ofenstein, Chrm.	320 Haverhill St.		1992	
Edward G. Smethurst, Treas.	86 Gleason Rd.		1993	
John F. McCauley III, Sec.	269 West St.		1992	
Virginia M. Adams	59 Azalea Circle		1993	
Edward W. Palmer	45 Pratt St.		1994	
		1 yr.		
Frank P. Orlando (Assoc.)	210 Summer Ave.		1994	
Nancy L. Smethurst (Assoc.)	86 Gleason Rd.		1994	
<u>Housing Authority</u>	(5)	5 yrs		BOS
William E. McIsaac, Chr.	17 Whitehall Ln.		1994	
Robert K. Sweet, Jr.V.Chr.	32 Baker Rd.		1993	
Arthur J. Reynolds, Jr. Treas.	33 Hillside Rd.		1992	
Margaret K. Plansky, Sec & Executive Sec.	17 Wakefield St.			
Jean H. Galvin, Asst.Sec.	225 Forest St.		1995	
Donald C. Allen	231 Forest St.(St.Appt.)		5/3/96	
<u>Insect Pest Control</u>	(1)	Indef		T.Mgr.
Irving E. Dickey, Jr.	9 Arbor Way			
<u>Inspector of Buildings</u>	(1)	Indef.		T.Mgr.
Stuart S. LeClaire	11 Plymouth Rd.			
<u>Insurance Committee</u>	(5)	3 yrs		BOS
David C. Pratt, Chrm.	12 Winter St.		1993	
Alban L. Bernard	8 Gilmore Ave.		1992	
Robert W. Ingves	19 Milepost Rd.		1994	
Pamela E. Philbrick	113 Hopkins St.		1992	
Vacancy			1993	
<u>Land Bank Committee</u>	(3)	3yrs		BOS
Benjamin E. Nichols, Chr.	25 Avon St.		1993	
George B. Perry, II	230 Franklin St.		1992	
Edward G. Smethurst	86 Gleason Rd.		1994	

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<u>Title</u>	<u>(# positions)</u>	<u>Term</u>	<u>Term Exp.*</u>	<u>Appt'g Auth.</u>
<u>(MEPA)Rep to Citizens Advisory Comm</u>	<u>(1 + Alt)</u>	<u>Indef</u>		<u>BOS</u>
Steven G. Oston	66 Sturges Rd.			
Robert F. Cashins (Alternate)	12 Ash Hill Rd.			
<u>Metropolitan Area Planning Council</u>	<u>(1 + Alt)</u>	<u>3 yr</u>		<u>BOS</u>
Mark J. Favaloro	167 County Rd.		12/31/93	
Richard Foley (Alternate)	16 Lowell St.		12/31/93	
<u>Moderator</u>	<u>(1)</u>	<u>1 yr</u>		<u>Elected</u>
Paul C. Dustin	3 Orchard Pk.		March '92	
<u>Municipal Light Board</u>	<u>(5)</u>	<u>3 yrs</u>		<u>Elected</u>
James L. O'Leary, Chrm.	31 Fairview Ave.		March '93	
Allan E. Ames, Sec.	14 Arnold Ave.		March '94	
William J. Hughes, Jr.	102 Hanscom Ave.		March '92	
Philip C. Pacino	3 Copeland Ave.		March '92	
David M. Swyter	98 Hartshorn St.		March '94	
<u>Mystic Valley Elder Services Inc.</u>	<u>(2)</u>	<u>3 yrs</u>		
Rheta C. McKinley	4 Elderberry Lane	4-211	09/30/94	<u>BOS</u>
Doris M. Fantasia	32 Beaver Rd.		09/30/92	<u>COA</u>
<u>Reading Housing Partnership Committee</u>	<u>(13)</u>	<u>3 yrs</u>		<u>BOS</u>
Adrienne D. McMahon, Chr.	9 Parkman Road		1992	
Mary S. Ziegler, Sec.	37 Red Gate Lane		1993	
William G. Denhard	25 Springvale Rd.		1992	
John C. Flynn, III	49 Locust St.		1993	
Sally M. Hoyt (BOS)	221 West Street		1993	
William E. Goodrich (CPDC)	38 Terrace Pk.		1992	
Sally C. Nitzsche (Bd. of Appls.)	453 Haverhill St.		1992	
Paul A. Kelley	56 Sunnyside Ave.		1994	
Christopher R. Vaccaro	57 Woburn St.		1992	
Ronald L. Wood	167 Washington St.		1992	
<u>Recreation Committee (8 + 1 Sch. Comm + Alt)</u>		<u>3 yrs</u>		<u>BOS</u>
Joseph J. Giordano, Chrm.	12 Francis Drive		1994	
Catherine R. Kaminer, VChrm.	37 Warren Ave.		1994	
Fred L. Conover, Jr.	10 Birch Road		1992	
John L. Fallon, Jr.	41 Gavin Cir.		1992	
Thomas J. McGrath	39 Harrison St.		1993	
John B. Pacino	3 Copeland Ave.		1992	
Lorraine Z. Salter	56 Pearl St.		1994	
Steven R. Sullivan	160 High Street		1993	
Mary E. Williams	82 Mineral St.			<u>SchComm</u>

BOS - Board of Selectmen; T.Mgr. - Town Manager; Mod. - Town Moderator;  
B.V. of O. - By virtue of office; COA - Council on Aging

\*All terms expire June 30 of year noted unless indicated otherwise

<u>Title</u>	<u>(# positions)</u>	<u>Term</u>	<u>Term Exp.*</u>	<u>Appt'g Auth.</u>
<b><u>Recreation Committee cont.</u></b>		<b>1 yr</b>		<b>BOS</b>
Edward F. Hanley (Assoc.)	42 Washington St.		1992	
Gary P. Roberts (Assoc.)	77 Pine Ridge Rd.		1992	
Thomas J. Zaya (Assoc.)	108 Winthrop Ave.		1992	
<b><u>Regional School District Committee (1)</u></b>		<b>4 yrs</b>		<b>Elected</b>
John B. Pacino	3 Copeland Ave.		1993	
<b><u>Rules Committee</u></b>	<b>(8) No more than 6 cons. yrs.</b>			<b>Precinct Members</b>
Sally C. Nitzsche (Prect. 1)	453 Haverhill St.			
Gail F. Wood (Prect. 2)	213 Pleasant St.			
Victor R. Carlson (Prect. 3)	41 Shackford Rd.			
George A. Theophanis (Prec. 4)	86 West St., Clerk			
Henry A. Higgott (Prec. 5)	18 Buckingham Dr., Chair.			
Robert R. Lynch (Prect. 6)	24 Shelby Road			
C. Dewey Smith (Prect. 7)	110 Grove St.			
Frederick Van Magness (Prect. 8)	243 Franklin St.			
<b><u>School Committee</u></b>	<b>(6)</b>	<b>3 yrs</b>		<b>Elected</b>
Barbara B. Philbrick, Chrm.	75 Lowell St.		1993	
George J. Shannon, V. Chrm.	54 Linden St.		1993	
Matthew Cummings	1243 Main St.		1994	
Stanley M. Nissen	24 Lisa Lane		1992	
Timothy R. Twomey	23 California Rd.		1994	
Mary E. Williams	82 Mineral St.		1992	
<b><u>School Building Committee</u></b>	<b>(6)</b>	<b>Indef.</b>		<b>Mod</b>
Donald B. Farnham, Chrm.	34 Putnam Rd.			
Margaret D. Cowell	958 Main St.			
Roberta C. D'Antona	68 Old Farm Rd.			
Robert J. Grasso	114 Gleason Rd.			
Marthanne Pressey	32 Hampshire Rd.			
Roger O. Sanstad	120 Grove St.			
<b><u>Sealer of Weights &amp; Measures</u></b>	<b>(1)</b>	<b>Indef</b>		<b>T.Mgr</b>
Diane R. Kurkjian	341 Ash St.			
<b><u>Sick Bank Committee</u></b>	<b>(7)</b>	<b>3 yrs</b>		<b>T.Mgr</b>
Vacancy				
Elizabeth W. Klepeis	68 Tennyson Rd.	1992		
Vacancy		1993		
Margaret A. Campbell	14 Hartshorn St.	1993		<b>Union Pres</b>
Vacancy				<b>Union Pres</b>
Thomas B. Ward	24 Hawes Ave.	1992		<b>Union Pres</b>
Vacancy	Melrose, MA			<b>E.by Union</b>

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B.V. of O. - By virtue of office; E. by Union - Elected by Union

\*All terms expire June 30 of year noted unless otherwise indicated



<u>Title</u>	<u>(# positions)</u>	<u>Term</u>	<u>Term Exp.*</u>	<u>Appt'g Auth.</u>
<u>Solid Waste</u>	(7)	3 yrs		BOS
Mark, Anne P., Chr	284 Summer Ave.		6/30/93	
Brigham, Patricia G. V.Chr	43 Riverside Dr.		6/30/92	
Anglehart, Donald L.	165 Bancroft Ave.		6/30/93	
Edwards, Carol M.	158 Howard St.		6/30/92	
King, Linda L.	836 Main St.		6/30/94	
Sabo, Sara C.	15 Covey Hill Rd.		6/30/93	
Thomases, Stephen W.	88 Colburn Rd.		6/30/94	
<u>350th Anniversary Steering Committee</u>	(9)		<u>12/31/94</u>	
Alan E. Foulds, Chr.	9 Ide St.			BOS
Paul J. Sweeney, V.Chr.	168 Walnut St.			Mod
Susan A. Horn, Sec.	22 Irving St.			Mod
Catherine A. Quimby	43 Linnea Lane			BOS
Susan C. Theophanis	86 West St.			BOS
Nancy L. Smethurst	86 Gleason Road			Hist.Com.
Everett A. Blodgett	99 Prescott St			Ant. Soc.
Shirley A. Buzderewicz	244 Franklin St.			Mod
vacant				Sch.Comm.
<u>Town Accountant</u>	(1)	1 yr		BOS
Richard P. Foley	16 Ipswich Woods Dr.		3/92	
	Ipswich, MA 01938			
<u>Town Clerk</u>	(1)	Indef		T.Mgr.
Catherine A. Quimby	43 Linnea Ln.			
<u>Town Counsel</u>	(1)	Annually		BOS
H Theodore Cohen	Tyler & Reynolds			
<u>Town Forest Committee</u>	(3)	3 yrs		BOS
George B. Perry, II Chrm	230 Franklin St.		1994	
Irving E. Dickey, Jr. VChrm.	9 Arbor Way		1993	
Benjamin E. Nichols, Sec.	25 Avon St.		1992	
<u>Town Manager</u>	(1)	Indef		BOS
Peter I. Hechenbleikner	102 Eastway			
<u>Town Planner</u>	(1)	Indef.		T.Mgr.
Jonathan Edwards	158 Howard St			
<u>Treasurer/Collector</u>	(1)	1 yr		T.Mgr.
Elizabeth W. Klepeis	68 Tennyson Rd.		March '92	
<u>Assistant Treasurer</u>	(1)	Indef		T.Mgr.
William G. Connors	7 Shackford Rd.			

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B.V. of O. - By virtue of office

\*All terms expire June 30 of year noted unless indicated otherwise

<u>Title</u>	<u>(# positions)</u>	<u>Term</u>	<u>Term Exp.*</u>	<u>Appt'g Auth.</u>
<u>Tree Warden</u> Irving E. Dickey, Jr.	<u>(1)</u> 9 Arbor Way	<u>Indef</u>		<u>T.Mgr.</u>
<u>Water and Sewer Advisory Committee</u> Gail F. Wood, Chrm. Curt E. Nitzsche Isidoro D. Perez	<u>(1)</u> 213 Pleasant St. 453 Haverhill St. 23 Ridge Rd.	<u>3 yrs</u>	1994 1992 1993	<u>BOS</u>
<u>Veterans' Service</u> Paul A. Farrell, Dir.	<u>(1)</u> 6 Beverly Ave. Box 544, Wilmington	<u>Indef</u>		<u>T.Mgr</u>
<u>Wire Inspector</u> John J. Holland	<u>(1)</u> 45 Howard St.	<u>Indef</u>		<u>T.Mgr</u>
<u>Police Chief</u> Edward W. Marchand	<u>(1)</u> 539 Pearl St.	<u>Indef</u>		<u>T.Mgr</u>
<u>Fire Chief</u> Leonard J. Redfern, Jr.	<u>(1)</u> 36 Richards Rd.	<u>Indef</u>		<u>T. Mgr</u>
<u>Human Services Director</u> Ruth Cogan	<u>(1)</u> 14 Medfield St. Boston, MA	<u>Indef</u>		<u>T. Mgr</u>
<u>Department of Public Works Director</u> Anthony V. Fletcher	<u>(1)</u> 10 Cliffside Rd. Marblehead, MA	<u>Indef</u>		<u>T. Mgr</u>

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B.V. of O. - By virtue of office

\*All terms expire June 30 of year noted unless otherwise indicated

<u>Title</u>	<u>(# positions)</u>	<u>Term</u> <u>Exp.*</u>	<u>Appt'g</u> <u>Auth.</u>
<u>Birch Meadow Area Traffic Task Force</u>		<u>Indef</u>	<u>BOS</u>
Daniel A. Ensminger (BOS)	6 Oakland Rd.		
Albert A. LaHood (School)	121 Lovejoy Rd. Andover, MA		
Kevin P. Moran	80 John Carver Rd.		
Stephen R. Smith	163 Forest St.		
Thomas J. Stohlman (CPDC)	14 Mineral St.		
William Warren	242 Bancroft St.		

<u>Capital Improvements Advisory Committee</u>	<u>Indef</u>	<u>BOS</u>
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Donald C. Allen	231 Forest St.
William C. Brown	28 Martin Road
Russell T. Graham (BOS)	68 Maple Ridge Rd.
Charles W. Hewitt	67 Hillcrest Rd.
Mary S. Ziegler	37 Red Gate Lane

<u>Ad Hoc Ice Rink Feasibility Task Force</u>	<u>Indef</u>	<u>BOS</u>
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Nelson S. Burbank	24 Juniper Cir.
Willard J. Burditt (FinCom)	35 Holly Rd.
Kenneth C. Latham	643 Main St.
Gordie C. Clark	16 Pine Ridge Rd.
Peter E. Doherty	552 Franklin St.
James J. Dumas	77 John Carver Rd.
Dana E. Hennigar	48 Colonial Dr.
George V. Hines	35 Grand St.
William J. Jennings, Jr.	64 Haverhill St.
Patricia L. Keane	105 King St.
John B. Pacino (RecCom)	3 Copeland Ave.
George J. Shannon (School)	54 Linden St.

<u>Ice Rink Siting Advisory Committee</u>	<u>Indef</u>	<u>BOS</u>
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Nelson S. Burbank	24 Juniper Cir.
Martin J. Curley, Jr.	17 Hodson Lane
George V. Hines	35 Grand St.
Harold V. Hulse	107 Sanborn Lane
Mike A. McCaffrey	38 Emerson St.

<u>Senior Center Advisory Committee</u>	<u>Indef</u>	<u>BOS</u>
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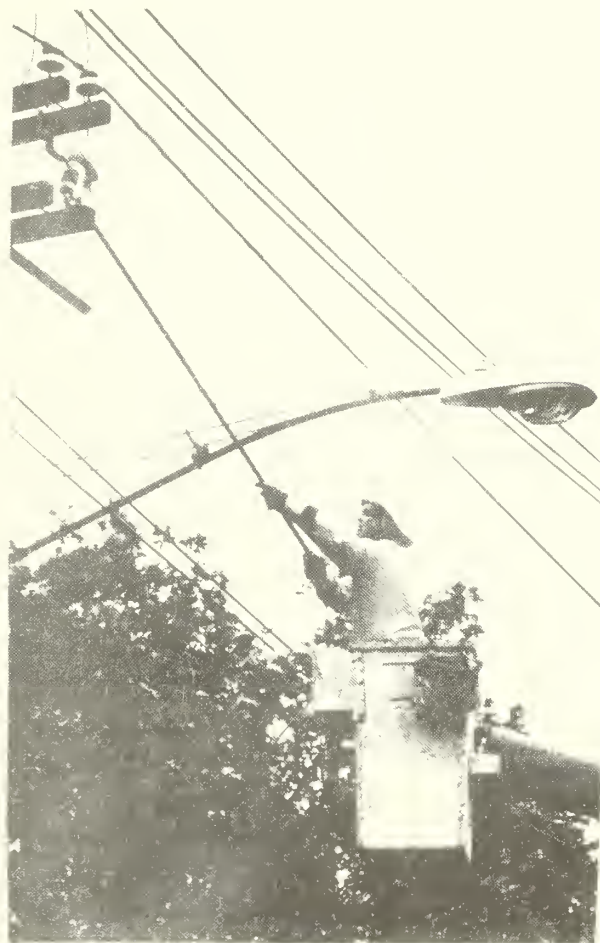
Virginia M. Adams (Hist.)	59 Azalea Circle
Sally M. Hoyt (BOS)	221 West Street

BOS - Board of Selectmen; S of S - Superintendent of Schools; CPDC - Chairma  
the CPDC;

# READING MUNICIPAL LIGHT

**Town crews repairing  
Hurricane Bob Damage in  
August, 1991**

(Photos by Don Young, courtesy  
of The Reading Chronicle.)





## READING MUNICIPAL LIGHT BOARD

James L. O'Leary, Chairman  
Allan E. Ames, Secretary  
Philip B. Pacino, Member  
William J. Hughes, Jr., Member  
David M. Swyter

Term Expires 1993  
Term Expires 1994  
Term Expires 1992  
Term Expires 1992  
Term Expires 1993

Leonard D. Rucker  
General Manager  
25 Haven Street

To: The Town of Reading Municipal Light Board

Gentlemen:

Respectfully submitted is the ninety-seventh report of the Municipal Light Department

1991 was a year of substantial challenges for the RMLD. Some of our major accomplishments were:

1. Completed a total review of all RMLD insurances. Board accepted recommendations which saved \$50,000 per year while still expanding coverage to include pollution liability.
2. Completed negotiations and implementation on a completely new sick leave plan. Average use of sick leave has dropped from about 12 days per year to about 4 days per year. Plan is financially sound. It is being funded without an increase in the budget and should be self-sustaining in about 10 years.
3. Implemented Salvation Army "Good Neighbor Energy Fund" as a means of assisting low income residents to pay their electric bills.
4. Instituted a comprehensive overtime reduction program in all areas of the RMLD. The program substantially reduced discretionary overtime.
5. Implemented the Residential Energy Efficient Light Bulb program (Lease-a-Light).
6. Implemented a cost-based disconnect and reconnect charge to customers to ensure customers who regularly paid their bills did not subsidize this activity for those customers who default.
7. Received Board approval to lease the RMLD fleet. Concept had never been tried before at the RMLD. Such an approach relieves one type of traditional expense from the Capital budget and keeps fleet turnover to a more cost-efficient cycle of 5 years for trucks and 3 years for cars.
8. Performed an energy audit of all municipal buildings in Reading. Data allowed creation of "Conservation Awareness Project (CAP) for all four Towns.
9. Implemented "Adopt-A-Light" program to allow Reading residents to reactivate street lights extinguished by Town's budget problems. Street light control for Reading transferred to Town officials.
10. Implemented Lien Low process to the extend practical. Process is one more "tool" in recovering monies owed by rate payers.
11. Completed Customer Service Satisfaction Survey showing 98% of respondents rate RMLD service from good to excellent.

12. Initiated the first use of a Contract Demand arrangement with a large Industrial Customer (Analog Devices). This concept encourages the customer to manage their electricity use in return for a favorable rate.
13. RMLD completed its first in-house Cost of Service Study. Board presentation occurred in June. The subsequent rate increase (5.5% average) also introduces budget billing for smaller industrial customer and Time-of-Use rates.
14. Restored the RMLD system (over 1,000 customer outages) in 82 hours in response to Hurricane "Bob". Follow-up items included a new intra-Town emergency communications process, improving RMLD storm stock and new management tools for managing and monitoring a storm.
15. Completed preliminary studies that determine the technical feasibility of a Transmission Interconnection to the New England Electric System. If built, this facility would allow transmission flexibility for the RMLD and meet growing distribution needs in North Reading.
16. Creation of a new RMLD brochure containing general information about the RMLD, rates and services.

The RMLD still has Commercial and Residential rates lower than all the privately-owned utilities servicing Massachusetts. This was accomplished while maintaining sound financial and accounting processes.

## 1991 CONSTRUCTION HIGHLIGHTS

The Department participated in three simulated load shedding tests conducted by the Rhode Island, Eastern Massachusetts and Vermont Energy Control (REMVEC) during the year. All of these tests were successful. The Department is required to reduce our system the load by the percentage specified within ten minutes. These test procedures are conducted routinely throughout the year to test the effectiveness and response time of the area Utilities in case an emergency should arise during the year which would require an actual load reduction.

Twenty three actual load watches were implemented during the year to make Utilities aware of the possibility of implementation of either Procedure #4 (implement energy conservation procedures and voltage reductions) or Procedure #7 (load reduction by load shedding) due to the lack of capacity conditioned on the loss of any major generating unit or transmission facility.

The Department was successful in avoiding a new system peak during the summer of 1991. System Peak occurred on July 18 - 118,650 KW which was 160 KW's less than 1990.

Participation in the Utilities Underground Plant Damage Prevention System (Dig Safe) required three hundred and seventy-five (375) man hours for Department personnel to locate and mark the Departments underground facilities prior to excavation by contractors. Seven hundred and fifty requests were answered during 1991. On the average each call consumes approximately 30 minutes to identify and locate the position of the Departments facilities in the field, which is accomplished by the efforts of the Station Department personnel. Dig Safe is a necessary safeguard to prevent damage to facilities which would result in the interruption of customer service.

The Energy Services Division was an active participant in the northeast energy market during 1991. Approximately \$332,765 worth of excess power was sold by the RMLD to various municipal electric utilities within New England.

There were two hundred and forty-eight Residential Home Energy Audits and four Commercial Energy Audits performed this year by Mass-Save for the Department.

There were a total of sixty one pole damage cases as a result of motor vehicle accidents. The majority of these occurred in Wilmington with twenty-four, Reading with nineteen, North Reading with eighteen and Lynnfield Center with zero. Pole replacement work and repairs require an extensive amount of maintenance. The average time to complete repairs is twenty four man hours per pole, which is approximately three months of work for one line crew consisting of three men.

The Department installed a total of two hundred fifty-three services during the year, two hundred twenty single phase services, thirty-three three phase services and thirty-four temporary services. Two hundred forty four meter changes were also completed.

The Department completed seventy four pole replacement transfers in 1991. The transfers require a minimum of four crew hours to an average maximum of eight crew hours.

Pole setting for maintenance, new customers and flood lighting included a total of eighty-four units: Twenty-two were set in Reading, fifty in North Reading, and twelve in Wilmington. A significant number of poles were placed by New England Telephone for joint use in all four towns.

The Department answered two hundred eighty-three emergency calls during 1990. The breakdown of the calls is as follows: eighty-four blown line fuses, twenty seven feeder outages, twenty-seven primary lines down, nine secondary lines down, twenty-nine services down, eighty-five part power calls, forty-eight transformer trips for various reasons.

Time was spent on Residential Underground Construction in four developments throughout the service area:

In the town of Wilmington; Ox Pasture, 16 lots.

In the town of North Reading; Rivers Edge, 8 lots, Southwick, 19 lots;.

In the town of Reading; Batchelder Estates, 8 lots.

Service Extensions - The Department performed work including short primary line construction, transformer bank installation, secondary cable installation, and the connection of customer owned equipment to provided new or upgraded service at the following commercial locations:

Shea Concrete, Dancar, Koch, 230 Main Street and 41 Jonspin Road, in Wilmington; Sewer Pump Small Lane, Tasc, and Exxon Station, in Reading; Flint Hall Library and Junior High School, in North Reading; Fire Station/Library in Lynnfield.

Line Extensions - Construction work involving replacement or installation and framing of poles and installation of primary and secondary conductors and equipment was performed to extend distribution supply on the following streets or parcels of land:

Roosevelt Road, Lynch Lane, Newark Road, Beverly Ave, Lake Street, Shawsheen and Grace Drive, and Denault Drive, in Wilmington; 198 Haverhill, Lot 1 Haverhill Street, Lot 25 Chestnut Street, Lot 2 Marblehead Street, Southwick Road, Stewart Road, Elm Street, Riverside Drive, Lowell Road, Laurenton Road, in North Reading; Herrick Road, Junior High Concession Stand in Lynnfield; Wakefield Street, in Reading.

Feeder Construction - The construction or upgrading of major distribution supply feeders involved the following work:

Feeder 4W9 Reconductoring Haverhill Street, North Reading

Feeder 5W5 Tie Bus Construction with RTU, Wilmington

Hurricane Bob inflicted significant damage on the Reading Municipal Light Department's electrical system on August 19, 1991. Crews worked under adverse conditions around the clock approximately eighty (80) hours restoring power in all four towns. We wish to extend our appreciation to the men and women of this Department for their hard work and dedication during Hurricane Bob and throughout the year.



GENERAL STATISTICS OF THE  
READING MUNICIPAL LIGHT DEPARTMENT  
A FOUR YEAR COMPARISON

<u>SYSTEM OUTPUT</u>	<u>1988</u>	<u>1989</u>	<u>1990</u>	<u>1991</u>
ENERGY PURCHASED (MWH)	612,629	622,180	620,040	600,852
ENERGY COSTS (\$/ KWH)	\$.0657	\$.0609	\$.0633	\$.0661
SYSTEM PEAK (KW)	120,080	119,760	118,720	118,560
<u>MEGWATTHOURS SOLD</u>				
RESIDENTIAL	167,160	167,644	171,028	169,015
COMM., IND., & MUNIC.	403,639	399,969	403,092	385,117
OTHER	<u>3,192</u>	<u>3,915</u>	<u>4,744</u>	<u>3,822</u>
TOTAL	573,992	571,529	578,864	557,954
<u>NUMBER OF CUSTOMERS</u>				
RESIDENTIAL	20,420	20,729	20,929	21,151
COMM., IND., & MUNIC.	2,224	2,235	2,227	2,248
OTHER	<u>22</u>	<u>22</u>	<u>22</u>	<u>22</u>
TOTAL	22,666	22,986	23,178	23,421
<u>OPERATING REVENUE (000'S)</u>				
RESIDENTIAL	\$14,721	\$14,332	\$14,773	\$14,133
COMM., IND., & MUNIC.	\$30,385	\$29,484	\$30,025	\$27,213
OTHER	<u>\$465</u>	<u>\$561</u>	<u>\$646</u>	<u>\$549</u>
TOTAL	\$45,572	\$44,377	\$ 45,444	\$41,895
<u>REVENUE PER KILOWATTHOUR</u>				
RESIDENTIAL	\$.0881	\$.0855	\$.0864	\$.0836
COMM., IND. & MUN	\$.0753	\$.0737	\$.0745	\$.0707
OTHER	\$.1456	\$.1433	\$.1361	\$.1436
ALL CLASSES	\$.0794	\$.0776	\$.0785	\$.0751

**MOILANEN & NELSON, P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS

45 Junction Square Drive, PO Box B, Concord, MA 01742-0902  
508-369-4830

Ronald E. Moilanen, CPA, MST  
Richard G. Nelson, CPA, MST

Municipal Light Board  
Town of Reading  
Municipal Light Department  
25 Haven Street  
Reading, MA 01867

Independent Auditor's Report

We have audited the accompanying balance sheets of the Town of Reading, Massachusetts, Municipal Light Department as of December 31, 1991 and 1990, and the related statements of income, surplus and cash flows and schedule of operating revenues for the years then ended. These financial statements are the responsibility of the Department's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As described in Note A, these financial statements were prepared in conformity with the accounting practices prescribed by the Massachusetts Department of Public Utilities, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Reading, Massachusetts, Municipal Light Department as of December 31, 1991 and 1990, and the results of its operations and its cash flows for the years then ended on the basis of accounting described in Note A.

Our examination was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying supplementary report, Total Electric Utility Plant, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the examination of the basic financial statements and, accordingly, we express no opinion on it.

February 3, 1992

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT

## BALANCE SHEET

AS OF DECEMBER 31, 1991 AND 1990

## ASSETS

	1991	1990	Increase (Decrease)		1991	1990	Increase (Decrease)
<b>Electric Utility Plant:</b>				<b>Surplus:</b>			
Transmission plant at cost	\$ 2,201,209	\$ 2,200,052	\$ 1,157	Appropriation for bond redemption	\$ 1,987,000	\$ 1,600,000	\$ 387,000
Distribution plant at cost	30,119,305	28,596,145	1,523,160	Appropriation for construction payments	-0-	30,678	(30,678)
General plant at cost	5,668,601	3,408,296	2,260,305	Unappropriated earned surplus Exhibit 8	24,157,240	27,217,831	(3,060,591)
Total Electric Utility Plant Cost	37,989,115	34,204,493	3,784,622	Total Surplus	26,144,240	28,848,509	(2,704,269)
Less: Accrued Depreciation	17,685,155	16,745,345	939,810	Long-Term Debt:			
Net Electric Utility Plant in Service	20,303,960	17,459,148	2,844,812	Bonds payable, net of current portion (Note D)	2,736,000	-0-	2,736,000
Construction in Progress (Note M)	99,987	144,067	(44,080)	Obligations under capital lease (Note D)	-0-	4,567	(4,567)
Net Electric Utility Plant	20,403,947	17,603,215	2,800,732	Total Long-Term Debt, Net of Current Portion	2,736,000	4,567	2,731,433
Investments:				Current and Accrued Liabilities:			
Investments in Associated Companies (Note 8)	461,872	461,872	-0-	Bonds payable-current portion (Note D)	342,000	-0-	342,000
Fund Accounts:				Obligations under capital lease-current portion	4,567	10,224	(5,657)
Depreciation fund	411,475	1,475,206	(1,063,731)	Accounts payable	4,039,207	4,529,764	(490,557)
Current and Accrued Assets:				Customer deposits	582,833	664,097	(81,264)
Operating cash (Note C)	11,983,392	14,635,113	(2,651,721)	Interest accrued	41,953	-0-	41,953
Customer deposits	582,833	664,097	(81,264)	Other accrued expenses	104,360	57,414	46,946
Petty cash	2,000	2,000	-0-	Total Current and Accrued Liabilities	5,114,920	5,261,499	(146,579)
Customer accounts receivable	3,314,645	3,575,354	(260,709)	Deferred Credits:			
Other accounts receivable	817,720	465,070	352,650	Customer advances for construction	1,684,004	1,333,794	350,210
Materials and supplies (Note A)	813,615	1,060,242	(246,627)	Other deferred credits (Note E)	1,891,315	2,864,570	(973,255)
Stores expense	72,900	83,722	(10,822)	Total Deferred Credits	3,575,319	4,198,364	(623,045)
Prepayments	1,465,195	1,294,258	170,937	Reserves:			
Total Current and Accrued Assets	19,052,300	21,779,856	(2,727,556)	Reserve for uncollectible accounts	300,000	219,010	80,990
Deferred Debits:				Miscellaneous operating reserves (Note F)	1,596,952	1,933,901	(336,949)
Unamortized debt expense	20,072	-0-	20,072	Total Reserves	1,896,952	2,152,911	(255,959)
Total Assets	\$40,349,666	\$41,320,149	\$ (970,483)	Contribution in Aid of Construction:			
				Contribution in aid of construction	882,235	854,299	27,936
				Total Liabilities and Surplus	\$40,349,666	\$41,320,149	\$ (970,483)

The accompanying notes are an integral part of the financial statements.

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
STATEMENT OF INCOME AND ANALYSIS OF SURPLUS  
FOR THE YEARS ENDED DECEMBER 31, 1991 AND 1990

	1991	1990	Increase (Decrease)	Ratio 1991 1990
<u>Operating Income:</u>				
Operating Revenues (Schedule B-1)	\$41,895,043	\$45,443,793	\$ (3,548,750)	100.00%
<u>Operating Expenses:</u>				
Operating expenses	45,170,886	44,295,367	875,519	107.82
Maintenance expenses	966,250	813,456	152,794	2.31
Depreciation (Note A)	809,073	1,098,847	(289,774)	1.93
<u>Total Operating Expenses</u>	<u>46,946,209</u>	<u>46,207,670</u>	<u>738,539</u>	<u>112.06</u>
<u>Total Operating Income (Loss)</u>	<u>(5,051,166)</u>	<u>(763,877)</u>	<u>(4,287,289)</u>	<u>(12.06)%</u>
<u>Other Income:</u>				
Income from merchandising, jobbing and contract work				
Interest income	65,408	106,126	(40,718)	
Forfeited discounts	936,292	872,959	63,333	
	544,277	709,480	(165,203)	
<u>Total Other Income</u>	<u>1,545,977</u>	<u>1,688,565</u>	<u>(142,588)</u>	
<u>Total Income (Loss)</u>	<u>(3,505,189)</u>	<u>924,688</u>	<u>(4,429,877)</u>	
<u>Miscellaneous Income Deductions:</u>				
Interest on long-term debt	179,884	3,569	176,315	
Voluntary payments to towns (Note N)	349,183	178,904	170,279	
Amortization of debt expenses	1,925	-0-	1,925	
<u>Total Miscellaneous Income Deductions</u>	<u>530,992</u>	<u>182,473</u>	<u>348,519</u>	
<u>Net Income (Loss)</u>	<u>\$(4,036,181)</u>	<u>\$ 742,215</u>	<u>\$(4,778,396)</u>	
<u>Earned Surplus:</u>				
Unappropriated earned surplus (at beginning of period)	\$27,217,831	\$23,447,807	\$ 3,770,024	
Balance transferred from income	-0-	742,215	(742,215)	
Miscellaneous credits to surplus (Note G)	2,696,464	4,321,191	(1,624,727)	
<u>Total Credits</u>	<u>29,914,295</u>	<u>28,511,213</u>	<u>1,403,082</u>	
<u>Deductions from Earned Surplus:</u>				
Appropriations of surplus (Note H)	1,720,874	1,293,382	427,492	
Surplus allocated to net loss	4,036,181	-0-	4,036,181	
<u>Total Deductions from Earned Surplus</u>	<u>5,757,055</u>	<u>1,293,382</u>	<u>4,463,673</u>	
<u>Unappropriated Earned Surplus</u>	<u>\$24,157,240</u>	<u>\$27,217,831</u>	<u>\$(3,060,591)</u>	
(at end of period)				

The accompanying notes are an integral part of the financial statements.



TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
SCHEDULE OF OPERATING REVENUE  
FOR THE YEARS ENDED DECEMBER 31, 1991 AND 1990

	<u>1991</u>	<u>1990</u>	<u>Increase (Decrease)</u>
<u>Sales of Electricity:</u>			
Residential sales	\$ 14,173,382	\$ 14,772,517	\$ (599,135)
Commercial and industrial sales	25,770,355	28,579,657	(2,809,302)
Private street lighting	<u>95,222</u>	<u>169,356</u>	<u>(74,134)</u>
<u>Total Private Consumers</u>	<u>40,038,959</u>	<u>43,521,530</u>	<u>(3,482,571)</u>
<u>Municipal Sales:</u>			
Street lighting	441,999	465,078	(23,079)
Municipal buildings	<u>1,361,578</u>	<u>1,394,148</u>	<u>(32,570)</u>
<u>Total Municipal Consumers</u>	<u>1,803,577</u>	<u>1,859,226</u>	<u>(55,649)</u>
<u>Sales For Resale</u>	<u>52,507</u>	<u>63,037</u>	<u>(10,530)</u>
<u>Total Operating Revenue</u> (To Exhibit B)	<u>\$41,895,043</u>	<u>\$ 45,443,793</u>	<u>\$(3,548,750)</u>

The accompanying notes are an integral part of the financial statements.

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
STATEMENT OF CASH FLOWS  
FOR THE YEARS ENDED DECEMBER 31, 1991 AND 1990

	<u>1991</u>	<u>1990</u>
<u>Cash Flows From Operating Activities:</u>		
Net income (loss)	\$(4,036,181)	\$ 742,215
Adjustments to reconcile net income to net cash:		
Depreciation	1,017,550	1,287,470
Changes in assets and liabilities:		
Increase in deferred debits	(20,072)	-0-
Decrease (increase) in accounts receivable	260,709	(504,246)
Decrease (increase) in stores expense	10,822	(12,180)
Increase in prepayments	(170,937)	(446,208)
Decrease (increase) in accounts receivable-other	(352,650)	1,058,594
Decrease in materials and supplies	246,627	47,585
Increase (decrease) in accounts payable	(490,557)	603,525
Increase (decrease) in current obligations under lease	(5,657)	883
Increase in accrued expenses	88,899	57,189
Decrease in miscellaneous operating reserves	(336,949)	(411,300)
Decrease in depreciation fund	1,063,731	479,449
Increase (decrease) in reserve for uncollectible accounts	80,990	(102,872)
Increase (decrease) in other deferred credits	(973,255)	1,772,870
Miscellaneous credits to surplus	2,696,464	4,321,191
Eliminate appropriated surplus	(30,678)	-0-
Appropriation of surplus	<u>(16,524)</u>	<u>(13,382)</u>
<u>Net Cash Provided by (Used in) Operating Activities</u>	<u>\$ (967,668)</u>	<u>\$ 8,880,783</u>

The accompanying notes are an integral part of the financial statements.

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
STATEMENT OF CASH FLOWS  
FOR THE YEARS ENDED DECEMBER 31, 1991 AND 1990

	<u>1991</u>	<u>1990</u>
<u>Cash Flows From Investing Activities:</u>		
Additions to utility plant	\$(3,862,362)	\$(1,899,886)
Construction in progress	44,080	(144,067)
Disposal of utility plant, net of accumulated depreciation	-0-	5,611
Increase in customer advances for construction	350,210	35,178
Increase in contributions in aid of construction	27,936	30,490
In-lieu-of tax payment to Town of Reading	<u>(1,317,350)</u>	<u>(1,250,000)</u>
<u>Net Cash Used in Investing Activities</u>	<u>(4,757,486)</u>	<u>(3,222,674)</u>
<u>Cash Flows From Financing Activities:</u>		
Payments on long-term obligations	(391,567)	(39,410)
Proceeds of bond issue	<u>3,465,000</u>	<u>-0-</u>
<u>Net Cash From (Used in) Financing Activities</u>	<u>3,073,433</u>	<u>(39,410)</u>
<u>Net Increase (Decrease) in Cash</u>	(2,651,721)	5,618,699
<u>Cash, January 1</u>	<u>14,635,113</u>	<u>9,016,414</u>
<u>Cash, December 31</u>	<u><u>\$11,983,392</u></u>	<u><u>\$14,635,113</u></u>
<u>Interest paid</u>	<u>\$ 204,150</u>	<u>\$ 42,937</u>

The accompanying notes are an integral part of the financial statements.

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 1991 AND 1990

ote A. Summary of Significant Accounting Policies:

This summary of significant accounting policies of the Town of Reading Municipal Light Department (the Department) is presented to assist in understanding the Department's financial statements. The financial statements and notes are representations of the Department's management who is responsible for their integrity and objectivity. These accounting policies conform to the accounting practices prescribed by the Massachusetts Department of Public Utilities (DPU) which require that certain items be charged or credited directly to surplus. Generally accepted accounting principles would require the same items to be charged or credited to operating income. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with generally accepted accounting principles.

Business Activity

The Department purchases electricity which it distributes to consumers within the towns of Reading, North Reading, Wilmington and Lynnfield.

Electric Utility Plant and Depreciation

Depreciation by statute is computed at a rate of 3% of cost of utility plant in service as of the beginning of the year. A greater amount may be accrued with approval from the DPU. The Department computed depreciation at 3% in 1991 and at 4% in 1990.

Replacement and betterments are charged to utility plant while maintenance and repairs are expensed currently. Upon sale or retirement of plant assets, the cost and accumulated depreciation are removed from utility plant and any profit or loss is charged to unappropriated earned surplus.

Revenues

Revenues are based on rates established by the Department and filed with the DPU. The Department's rates must be set such that earnings attributable to electric operations less bond principal payments do not exceed 8% of the net cost of plant. Revenues from sales of electricity are recorded on the basis of bills rendered from monthly meter readings taken on a cycle basis. Revenues are stated net of discounts; no recognition is given to unbilled revenues at the end of accounting periods.



TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 1991 AND 1990

Note A.    Summary of Significant Accounting Policies:    (continued)

Inventories

Materials and supplies are stated on an average cost basis. Meters and transformers are capitalized when purchased.

Note B.    Investment in Associated Companies:

Under agreements with the New England Hydro-Transmission Electric Company, Inc. (NEH) and the New England Hydro-Transmission Corporation (NHH), the Department has made the following advances to fund its equity requirements for the Hydro-Quebec phase II interconnection. The Department's equity position in the Project is less than one-half of one percent.

	<u>1991</u>	<u>1990</u>
New England Hydro-Transmission Electric Company, Inc.	\$ 264,838	\$ 264,838
New England Hydro-Transmission Corporation	<u>197,034</u>	<u>197,034</u>
	<u>\$ 461,872</u>	<u>\$ 461,872</u>

Note C.    Operating Cash

At December 31, current cash funds are available for Department use as follows:

Funds reserved for operations	\$ 1,086,125	\$ -0-
Funds reserved for construction expenditures	1,851,475	-0-
Miscellaneous operating reserves	-0-	4,483
Funds reserved for liability to customers in connection with fuel cost billings to customers in excess of fuel costs (Note E)	1,891,315	2,546,156
Funds reserved for payment of unbilled Nuclear Mix One bond interest liability	1,605,085	2,049,740
Funds reserved to defer future customer rate increases	4,129,872	8,777,168

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
NOTES TO THE FINANCIAL STATEMENTS  
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<u>Note C.</u>	<u>Operating Cash: (continued)</u>	<u>1991</u>	<u>1990</u>
	Funds reserved for effect of uncollectible accounts	\$ 496,724	\$ 456,572
	Funds reserved for sick leave benefits	322,300	233,899
	Funds reserved for payment of insurance premiums	<u>600,496</u>	<u>567,095</u>
	<u>Total Operating Cash</u>	<u>\$11,983,392</u>	<u>\$14,635,113</u>

<u>Note D.</u>	<u>Long-Term Debt:</u>	<u>1991</u>	<u>1990</u>
	<u>Bonds Payable:</u>		
	Bonds issued February 15, 1991; principal payable annually on December 15; one payment of \$387,000 in 1991 and payments of \$342,000 for 1992 through 2000; interest payable semiannually on June 15 and December 15 at 6.75% for three years with rates thereafter ranging from 5.4% to 5.7%	\$ 3,078,000	-0-
	<u>Total Bonds Payable</u>	3,078,000	-0-
	Less: Current installments of bonds payable	<u>342,000</u>	<u>-0-</u>
	<u>Total Long-Term Bonds Payable</u>	<u>\$ 2,736,000</u>	<u>\$ -0-</u>

The future payments required on the long-term debt are as follows:

1992	\$ 342,000
1993	342,000
1994	342,000
1995	342,000
1996	342,000
Later Years	<u>1,368,000</u>
Total	<u>\$ 3,078,000</u>

The Department entered into a capital lease to finance the purchase of a new phone system costing \$44,157 in 1987.

TOWN OF READING, MASSACHUSETTS  
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Note D. Long-Term Debt: (continued)

Capital Leases: (continued)

The following is a schedule by years of future minimum lease payments together with the present value of the net minimum lease payments as of December 31, 1991 and 1990:

	<u>1991</u>	<u>1990</u>
1991	\$ -0-	\$ 11,234
1992	<u>4,680</u>	<u>4,680</u>
Net minimum lease payments	4,680	15,914
Less: amount representing interest	<u>(113)</u>	<u>(1,123)</u>
Present value of net minimum lease payments	4,567	14,791
Less: current portion	<u>(4,567)</u>	<u>(10,224)</u>
Total long-term payments under capital lease	<u>\$ -0-</u>	<u>\$ 4,567</u>

Note E. Other Deferred Credits

Other deferred credits consist of the following:

	<u>1991</u>	<u>1990</u>
Fuel cost billings to customers in excess of fuel costs (Note C)	\$ 1,891,315	\$ 2,546,156
Portion of Boston Edison settlement to be returned	<u>-0-</u>	<u>318,414</u>
	<u>\$ 1,891,315</u>	<u>\$ 2,864,570</u>

Note F. Miscellaneous Operating Reserves

	<u>1991</u>	<u>1990</u>
Provision for accrued sick liability	\$ 322,300	\$ 233,899
Provision for reciprocal agreement with New England Telephone	167,815	-0-

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Note F. Miscellaneous Operating Reserves (continued)

	<u>1991</u>	<u>1990</u>
Provision for dispute of electric bills rendered to Danis Reading Realty Trust	\$ 28,000	\$ 28,000
Provision for unbilled Nuclear Mix One prefunded bond interest	<u>1,078,837</u>	<u>1,672,002</u>
<u>Total</u>	<u>\$ 1,596,952</u>	<u>\$ 1,933,901</u>

Note G. Miscellaneous Credits to Surplus

Miscellaneous credits to surplus for 1991 and 1990 consist of the following:

	<u>1991</u>	<u>1990</u>
Excess funds refund (Note K)	\$ 2,036,711	\$ 1,575,232
Portion of \$3,266,602 Pilgrim settlement related to expenses paid in prior years (Note L)	-0-	2,570,132
Refund of Hydro Quebec II payments from prior years	-0-	100,640
Reimbursement of Hurricane Gloria costs	21,433	-0-
PSNH bankruptcy settlement	9,624	-0-
Refund of Point LePreau Transmission payments from prior years	225,158	-0-
Additional Pilgrim reimbursement	121,584	-0-
Portion of Boston Edison reserve for incremental outage expense billed in prior years	214,131	-0-
Eliminate appropriation for construction payments	30,678	-0-
Gain on disposal of Electric Utility Plant	37,145	-0-
Adjust 1988 bad debt expense	-0-	22,570
Refund of Nuclear Project 3 working capital	<u>-0-</u>	<u>52,617</u>
<u>Total</u>	<u>\$ 2,696,464</u>	<u>\$ 4,321,191</u>



TOWN OF READING, MASSACHUSETTS  
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NOTES TO THE FINANCIAL STATEMENTS  
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Note H.    Appropriations of Surplus

Appropriations of surplus consist of the following:

	<u>1991</u>	<u>1990</u>
Payments on bond principal	\$ 387,000	\$ 30,000
Adjust costs capitalized in 1990	16,524	-0-
Transfers to the Town of Reading, Massachusetts, for payment in lieu of taxes as authorized by the Town of Reading Municipal Light Board	1,317,350	1,250,000
Interest on customer deposit for prior years	-0-	12,957
Loss on disposal of Electric Utility Plant	<u>-0-</u>	<u>425</u>
<u>Total</u>	<u>\$ 1,720,874</u>	<u>\$ 1,293,382</u>

Note I.    Employees Pension:

(a)    Plan Description

The employees of the Municipal Light Department participate in the Town of Reading Contributory Retirement System (the System), a single-employer public employee retirement system that acts as the investment and administrative agent for the town. The System is a contributory defined benefit plan. Certain employees are covered by the Town's noncontributor pension plan.

The System is a member of the Massachusetts Contributory System and is governed by Chapter 32 of the Massachusetts General Law. Current membership of the System is as follows:

	<u>Light Department</u>	<u>Total System</u>
Active participants:		
Vested employees	42	188
Nonvested employees	<u>41</u>	<u>256</u>
	83	444
Retired participants	<u>42</u>	<u>292</u>
Total	<u>125</u>	<u>736</u>

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
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Note I. Employees Pension (continued)

(a) Plan Description (continued)

Benefits are based on a member's highest three consecutive years of regular compensation with vesting after 10 years of creditable service. Normal retirement age varies based on date of hire and number of years of service. Active members contribute from 5 to 8% of their gross regular compensation. Employees hired after a certain date contribute an additional 2% of compensation over \$30,000. The System also provides death and disability benefits.

(b) Plan Assets of the System

Since June 1, 1988, the System has been fully invested in the Pension Reserves Investment Trust Fund (PRIT). PRIT was created in 1984 by the Commonwealth of Massachusetts to serve as the investment portfolio for the assets of state and local retirement systems.

(c) Funding Status

The pension benefit obligation for the System is a standardized measure of the present value of pension benefits, adjusted for the effects of projected salary increases, estimated to be payable in the future as a result of employee service to date. The measure is the actuarial present value of credited projected benefits and is independent of the funding method used to determine contributions to the System.

The benefit obligation was computed as part of an actuarial valuation performed for the Town as of June 30, 1991, assuming (a) a rate of return on assets of 8%, (b) projected salary increases of 6% a year, and (c) no post retirement benefit increases. The total unfunded pension benefit obligation of the System at June 30, 1991, was determined to be \$23,693,384. The Department's allocated share of the System is approximately 25%.

(d) Contributions

Each year the Municipal Light Board is assessed by the Town for its portion of the total annual appropriation for the System. The Town's total contribution to the System is actuarially determined using the entry age normal cost method. The Department is assessed approximately 25% of the total contribution.

The Department pays its System assessment from the Town of Reading Municipal Light Department Employees' Retirement Trust (the Trust). The Trust was established on December 30, 1966, by the Municipal Light Board of the Town of Reading pursuant to Chapter 164 of the General Laws of the Commonwealth of Massachusetts for the purpose of funding currently, from the Department's operating and maintenance account, the annual contributions required by the System. Contributions from the Trust to the retirement System were \$647,116 in 1991 and \$560,300 in 1990.

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
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Note I. Employees Pension (continued)

Contributions to the Retirement Trust are based on actuarial valuations using an aggregate cost method in which all plan liabilities are funded by normal cost payments and under which method there is no separately stated liability for past service costs.

The most recent valuation was performed as of January 1, 1991. Significant actuarial assumptions used included (a) a rate of return on investment of assets of 7 1/2% per year and (b) projected salary increases of 6% per year.

Total unfunded pension benefit obligations of the Trust as of January 1, 1991, is as follows:

Pension Benefit Obligation:

Present value of future benefits of retirees and beneficiaries	\$ 3,321,145
Present value of future benefits of current employees	<u>6,313,790</u>
Total pension benefit obligation	9,634,935
Less: Present value of state responsibility Current employee contributions	(416,109) <u>(1,846,982)</u>
Net pension benefit obligation	<u>7,371,844</u>

Assets:

Trust assets available for benefits at market value	7,893,607
Annuity fund for retired	<u>264,190</u>
Total Assets	<u>8,157,797</u>

Overfunded Pension Benefit Obligation \$ (785,953)

Payments to the Trust by the Department were \$393,192 in both 1991 and 1990.

TOWN OF READING, MASSACHUSETTS  
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Note J. Postemployment Health Benefits

In accordance with state statutes and Town policy, postemployment health care benefits are provided to all employees who retire from the Town. The Town pays 70% of medical insurance premiums. The Department reimburses the Town for payments. During 1991 cost to the Department was \$75,726. Prior to 1991 health insurance for retired employees was not separately stated from health insurance of current employees.

Note K. Refund of Excess Project Funds:

The Department received from Massachusetts Municipal Wholesale Electric Company, excess project funds in the amount of \$2,036,711 in 1991 and \$1,575,232 in 1990 as a result of its participation in certain MMWEC power sales agreements.

Note L. Boston Edison Pilgrim Settlement:

In January 1990 the Boston Edison Company signed a settlement agreement with respect to the Pilgrim plant outage. The settlement received by Reading Municipal Light Department consisted of the following:

Reimbursement for replacement power and other expenses incurred in prior years	\$ 2,570,132
Interest	151,801
Reimbursement for legal expenses incurred in 1990	31,755
Incremental outage expense to be refunded to Boston Edison	298,783
Incremental outage expense considered billed in prior years	<u>214,131</u>
Total Settlement	<u>\$ 3,266,602</u>

Note M. Construction in Progress:

The Department purchased property on Ash Street in 1991. Preliminary costs expended in 1990 were capitalized as construction in progress in 1990 and reclassified to the appropriate asset accounts in 1991.

The Department is performing initial studies concerning a prospective substation in North Reading. Costs expended in 1991 relating to the acquisition of that property have been capitalized.



TOWN OF READING, MASSACHUSETTS  
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Note N. Voluntary Payments to Town:

Under special legislation enacted in 1990 and by a twenty-year agreement with the towns it serves, the Department is permitted to expense voluntary payments to those towns. The payments are based on a formula which allocates an amount equal to two percent of the Department's net plant value among the four towns.

Note O. Loss and Gain Contingencies:

The Department is involved in a dispute by a commercial ratepayer regarding electrical bills amounting to \$44,887 of which \$28,000 has been reserved in escrow until the dispute is settled.

Note P. Power Sales Agreements:

The Light Department of the Town of Reading (the Department) is a Participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC), a public corporation and a political subdivision of the Commonwealth of Massachusetts.

MMWEC is a coordinating and planning entity for the development of bulk power supply requirements of its Members and Project Participants. MMWEC is authorized to own or purchase ownership interests in, and to issue revenue bonds to finance electric facilities (Projects). MMWEC obtains power supply capacity by acquiring interests in and by operating its own electric generating facilities. MMWEC sells the capability of each of its Projects to its Members and other utilities (Project Participants) under Power Sales Agreements (PSAs). Among other things, the PSA for each Project requires each Project Participant to pay its share of costs related to the Project which includes debt service on bonds issued by MMWEC to finance the Project, plus 10% of debt service to be paid into a Reserve and Contingency Fund. In addition, should any Project Participant fail to make any payment, other Project Participants may be required to provide additional payments in an amount up to 25% of the continuing Participants' payments for the Project. PSA Participants have covenanted to fix, revise, and collect rates at least sufficient to meet their obligations under the PSA.

MMWEC also obtains power by entering into contracts to purchase long-term and/or intermediate term power from third parties. This power is resold to members and other utilities under agreements known as Power Purchase Agreements (PPAs).

TOWN OF READING, MASSACHUSETTS  
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Note P.    Power Sales Agreements. (continued):

The commitments made by participants in both PSAs and PPAs are payable solely from their electric system revenues. Under the PSA, each Participant is unconditionally obligated to make payments due to MMWEC whether or not the Project is completed or operating and notwithstanding the suspension or interruption of the output of the Project.

The MMWEC Seabrook and Millstone Project Participants, per the PSA's, are liable for their proportionate share of the cost of a nuclear incident at a nuclear power plant as outlined in the Price-Andersen Act. The Participants are also liable for the decommissioning expenses being funded through monthly project billings.

MMWEC's 11.6% ownership interest in the Seabrook Station represents a substantial portion of its plant investment and financing programs. In addition, MMWEC has a 4.8% ownership interest in the Millstone 3 nuclear unit operated by Northeast Utilities. Millstone 3 has been in operation since April 1986.

Seabrook Station originally consisted of two 1,150 megawatt nuclear reactors. Unit 2 has been canceled. Construction of Seabrook Station Unit 1 was completed by New Hampshire Yankee (NH Yankee), which currently is a division of Public Service of New Hampshire (PSNH), the Unit's lead owner, owning 35.6% of the Unit. In October 1986, Seabrook received a 40 year operating license with certain pre-conditions that included NRC approval of radiological emergency response plans. In response to NRC rulings in 1988, the Seabrook Joint Owners provided \$72 million, through the purchase of a surety, and establishment of pre-operational and supplementary trusts, to demonstrate their ability to decommission the plant after low-power testing. The NRC staff, in August 1989, recommended that a full-power license be granted on the basis that adequate and implementable response plans were in place for Massachusetts and New Hampshire. Seabrook has been dispatched by NEPOOL since June 30, 1990 and completed its first refueling in November 1991.

Under the terms of the surety and pre-operational decommissioning trust, the amounts held in trust and a percentage of the premium for the surety are to be reimbursed to the Seabrook Joint Owners after all Seabrook licensing appeals have been exhausted.

Seabrook Station experienced persistent and substantial cost increases and significant schedule delays during construction; has been the source of continuing controversy and opposition from government officials, regulators, intervenors and others; and created financial problems for many of its joint owners, including MMWEC.

In May 1991, New Hampshire Electric Cooperative (NHEC), a 2% owner of Seabrook, filed for protection from its creditors under Chapter 11 of the U.S. Bankruptcy Code. NHEC continues to make all of its Seabrook payments and its second amended plan of reorganization, sponsored by NHEC and the State of New Hampshire, does not anticipate rejection of the Seabrook Joint Ownership Agreement.

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FOR THE YEARS ENDED DECEMBER 31, 1991 AND 1990

Note P.    Power Sales Agreements. (continued):

In February 1991, EUA Power Corp., a 12% Seabrook joint owner filed for protection from its creditors under Chapter 11 of the U.S. Bankruptcy Code. Two Seabrook Joint Owners agreed to fund up to \$15 million of EUA Power's obligations, which agreement has been approved by the bankruptcy court. Proofs of Claim were filed by the January 1992 court ordered date. EUA Power Corporation intends to extricate itself from Chapter 11 through the consummation of a long-term power sale.

PSNH, as a result of the continued delay in commercial operation of Seabrook Unit 1 and its inability to recover costs of the Unit through rates prior to its commercial operation, experienced substantial difficulty in sustaining its financial obligations for its 35.6% share of the Seabrook project. In January 1988, PSNH filed for protection from its creditors under Chapter 11 of the Federal Bankruptcy Code.

The Bankruptcy Court administering the petition of PSNH allowed reorganization plans to be filed. After hearings on the disclosure statements associated with the plans, PSNH, the State of New Hampshire, various Bankruptcy Creditor and Equity Committees and others agreed to and joined in sponsoring the reorganization plan submitted by Northeast Utilities (NU/PSNH Plan) to acquire PSNH, including Seabrook Station. PSNH emerged from Chapter 11 in May 1991, with NU operating PSNH as a stand alone company under an agreement. The merger of NU and PSNH cannot occur until certain conditions are fulfilled, including NU's receipt of necessary approvals from the Federal Energy Regulatory Commission (FERC) and the Securities and Exchange Commission (SEC).

In this regard, after extensive hearings and motions for reconsideration, FERC conditioned its approval of the merger on certain transmission related conditions.

The SEC held no hearings on NU's request and in December 1990, granted unconditional approval of the merger. Several parties have appealed that decision to the U.S. Circuit Court of Appeals for the District of Columbia. Those appeals have been consolidated and oral argument was heard in November 1991. This case is currently under advisement.

On June 1, 1988, MMWEC's Board of Directors adopted a strategic plan of action relating to its Seabrook joint ownership interest. The plan of action evidenced, among other things, an intention to drawdown funds previously paid and not to pay any future direct obligations to the Seabrook project. MMWEC's prepayments were exhausted on or about July 24, 1988.

On November 4, 1988, MMWEC and PSNH entered into a Memorandum of Understanding (MOU) whereby MMWEC maintained its full ownership in Seabrook Station and further agreed to execute a Settlement Agreement. The MOU, the Comprehensive Seabrook Settlement Agreement and amendments to the Seabrook Joint Ownership Agreement, together provided, among other things, that all notices of default were rescinded and for covenants not to sue among the major joint owners of Seabrook. The Comprehensive Seabrook Settlement required PSNH to be responsible for MMWEC's portion of the Seabrook Station pre-operational costs, commencing December 1, 1988 to NEPOOL dispatch of the unit or up to \$30 million, whichever came first.



TOWN OF READING, MASSACHUSETTS  
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Note P. Power Sales Agreements, (continued):

Other terms of the Comprehensive Seabrook Settlement effectuated by the commercial operation of Seabrook were:

PSNH must pay MMWEC \$2 million per year for eight years upon commercial operation of the Unit.

The Sellback Agreement between MMWEC and PSNH was jointly terminated. MMWEC's Point Lepreau transmission contract was extended until October 31, 1995, at existing rates.

The PSNH Bankruptcy court approved the Comprehensive Seabrook Settlement on April 14, 1989. PSNH made all construction payments for MMWEC until early May 1990, when the \$30 million was exhausted. The Seabrook Unit was turned over to NEPOOL for dispatch on June 30, 1990 and MMWEC made all payments as required by the Comprehensive Seabrook Settlement since that date.

The Vermont Department of Public Service (VDPS) brought an action against MMWEC in a Superior Court of Vermont in 1985 challenging the validity of the Project No. 6 PSAs entered into by the Vermont Participants. In 1986, the Superior Court Judge ruled that the PSAs for Project No. 6 between MMWEC and several consumer-owned utilities in Vermont were valid under Vermont law. The plaintiffs appealed this ruling to the Vermont Supreme Court, which heard arguments in 1987. In 1988, the Vermont Supreme Court Ruled that the Project No. 6 PSAs with the Vermont utilities were void since inception and that the Vermont utilities lacked the statutory authority to enter into the contracts and to delegate certain authority to MMWEC. MMWEC filed a motion for a rehearing. In January 1989, the Vermont Supreme Court denied MMWEC's motion for a rehearing. MMWEC also filed a writ of certiorari with the United States Supreme Court to review the Vermont Supreme Court decision. The writ of certiorari was denied in October 1989.

The Vermont Supreme Court decision, together with VDPS actions, and a Vermont Public Service Board order resulted in the Vermont Project No. 6 Participants ceasing to make their payments to MMWEC. The Vermont Electric Cooperative and Washington Electric Cooperative of Vermont had already stopped making payments in January 1986 and 1988, respectively. The default by the Vermont Participants and Eastern Maine Electric Cooperative resulted in a reallocation of the Project No. 6 project capability in accordance with the step-up provisions of the PSA.

Inasmuch as the Stony Brook Intermediate Project has approximately 8.2% of Project Capability under PSAs with Vermont entities, which PSAs are virtually identical to the Project No. 6 PSA, ruled on by the Vermont Supreme Court, the decision on the Project No. 6 PSA could apply equally to the Stony Brook Intermediate PSA. The Vermont Legislature enacted legislation seeking to validate the Stony Brook Intermediate PSA in light of the Vermont Supreme Court Decision. MMWEC is seeking a declaration of the validity of the Stony Brook Intermediate PSA, as well as the curative legislation, in the matter of MMWEC vs. State of Vermont et al., currently pending in the Superior Court in Washington County, Vermont.



TOWN OF READING, MASSACHUSETTS  
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NOTES TO THE FINANCIAL STATEMENTS  
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Note P. Power Sales Agreements. (continued):

The Vermont Supreme Court decision declaring the Project No. 6 Vermont Participants' contracts void since inception caused certain Massachusetts Project No. 6 Participants to file complaints in Massachusetts Superior Court relating to the validity of the Project No. 6 PSAs, alleging among other things that 100% participation in the PSAs is a condition precedent to the validity of the Project PSAs. In April 1989, the Hingham Municipal Lighting Plant and the Shrewsbury Electric Light Plant both filed identical, but separate, actions in the Superior Court of Suffolk County in Massachusetts. The primary basis for the complaints was whether the Project No. 6 PSAs were valid and binding as to them, since, as alleged in the complaints, a condition precedent to the validity of all the Project No. 6 PSAs is 100% participation in said Agreement, and if the Vermont Participants' contracts were void since inception, then this condition precedent has not been met. Further, the complaints alleged that any increase in Project No. 6 billings as a result of the nonpayment by the Vermont Project No. 6 Participants was unlawful on the basis that the Project No. 6 PSAs failed to have 100% participation and MMWEC's use of Project No. 6 funds to cover the shortfall in receipts constituted a breach of the PSAs. Five other Massachusetts Project No. 6 Participants filed similar complaints in Suffolk County Superior Court.

In April 1989, MMWEC filed an original action in the Supreme Judicial Court for Suffolk County against two Massachusetts Project No. 6 Participants. A single justice of the Court accepted MMWEC's motion to have the Court transfer to the Supreme Judicial Court for Suffolk County the other Project No. 6 Participant cases pending in the Superior Court. Furthermore, the justice granted MMWEC's request for two preliminary injunctions, ordering the non-paying Participants to pay their obligations. In June 1989, the Participants withdrew their complaints. MMWEC amended its complaint to include all issues and named as defendants Shrewsbury, Holden, Hudson, Peabody, Danvers, Georgetown, Hingham, Paxton, Sterling and West Boylston. MMWEC also filed a Motion for Summary Judgement with the single justice, who allowed for discovery to take place prior to scheduling a hearing on the summary judgement motions. The Danvers, Hudson and Peabody light departments filed a motion asking the justice to recuse himself due to a potential conflict, which he did in January 1990, sending the case back to the Suffolk County Superior Court. In November 1990, the Superior Court judge heard arguments from all parties on Motions for Summary Judgment and ruled that the nonpayment of the Vermont participants constituted a default within the meaning of the governing documents. The judge ruled that this default then triggered a step-up and other related actions required by the documents. The judge then reported his order to the Appeals Court. On motions for direct appellate review, the Supreme Judicial Court for the Commonwealth took the case.

On August 22, 1991, the Supreme Judicial Court for the Commonwealth issued its decision in the case of MMWEC et al vs. Town of Danvers et al noting that "the Project 6 PSAs executed by the defendants are valid and that the step-up provisions therein have been properly invoked". The court ordered judgement to enter for MMWEC in the Superior Court. That judgement was entered on October 2, 1991. Hudson Light and Power Department and the City of Peabody Municipal Light Plant

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
NOTES TO THE FINANCIAL STATEMENTS  
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Note P. Power Sales Agreements, (continued):

believe their assertions relating to MMWEC's authority regarding the Project No. 6 Sellback Agreement continues to be an open issue in the Superior Court. Two defendants in the case, Hudson and Peabody, filed a writ of certiorari with the United States Supreme Court on December 27, 1991. On December 30, 1991, the Clerk of the Supreme Court rejected the writ as jurisdictionally out of time. On January 27, 1992, the Supreme Court denied the Hudson Light and Power Department and the City of Peabody Municipal Light Plant motion to compel the clerk to take the writ.

The Town of Hudson Light & Power Department and City of Peabody Municipal Light Plant filed a lawsuit against MMWEC in November 1988, which among other things, sought to enjoin the MMWEC Board of Directors from acting upon the Memorandum of Understanding with PSNH. In November 1988, the Massachusetts Superior Court denied the Hudson/Peabody injunction request, which denial was upheld by the Massachusetts Appeals Court. In December 1988, Hudson Light and Power Department and the City of Peabody Municipal Light Plant amended their complaint against MMWEC to include challenges to the validity of the Project No. 6 PSA on the 100% participation issue, as previously discussed. MMWEC moved to compel arbitration of this dispute and the Superior Court granted MMWEC's motion in accordance with the terms of the PSAs. This case was consolidated with the MMWEC vs. Danvers et al case.

In December 1990, Continental Bank N.A., the Bond Fund Trustee, under the MMWEC General Bond Resolution, filed a complaint (Continental vs. Baker et al) in United States District Court for the District of Massachusetts against the various light departments that were contesting the Project No. 6 contracts, and their certain current and former light department managers. MMWEC was named as a nominal party in the case, and no damages were sought from it. The suit alleged these Participants misrepresented as unconditional their intention to pay MMWEC the money it needs to pay the debt service on MMWEC bonds. The defendant light departments nominated MMWEC to act as lead counsel for them solely for purposes of filing a motion to dismiss. In October 1991 the United States District Court granted MMWEC's motion to dismiss on three grounds. Continental has appealed that decision to the United States Court of Appeals for the First Circuit. Continental has received an extension of time in which to file its brief in that case in anticipation of the United States Supreme Court rejection of the Hudson and Peabody writ of certiorari.

In March 1989, Washington Electric Cooperative of Vermont (WEC) filed suit against MMWEC in the Washington County Superior Court in Vermont for restitution of payments made to MMWEC under the Project No. 6 PSA. WEC received an ex parte trustee process against other Vermont utilities which are making payments under MMWEC's Stony Brook Intermediate Unit contracts. MMWEC removed this case to the United States District Court for the District of Vermont, where hearings were held and an order was issued to dissolve the trustee process contingent on MMWEC giving notice of any intent to take away the Vermont Participants' Intermediate Unit capacity.

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
NOTES TO THE FINANCIAL STATEMENTS  
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Note P. Power Sales Agreements, (continued):

In July 1989, MMWEC filed an action against certain directors, managers and attorneys of the WEC for misrepresentation. These third party defendants have moved to dismiss the claims. In November 1989, the VDPS moved to intervene in this case and filed a claim of \$6.2 million for restitution of all Vermont Project No. 6 participant payments. The Federal District Court, pursuant to MMWEC's motion, dismissed the VDP's intervention in the case. The VDPS has appealed the decision to the Second Circuit Court of Appeals. On December 18, 1990 the Second Circuit upheld the District Court ruling denying the VDPS motion to intervene. In May 1991, the Second Circuit denied VDPS's motion for reconsideration. However, in July 1991, Stow pressed its motion to intervene in the WEC v. MMWEC case and filed a complaint against MMWEC seeking \$1.78 million in damages. MMWEC has filed a motion to dismiss WEC's complaint and the third party defendants have filed motions to dismiss MMWEC's complaints against them with said motions currently pending. In September 1991 Morrisville filed a complaint against MMWEC and Stowe in Superior Court in the State of Vermont seeking damages of \$1.2 million against MMWEC and \$100,000 against Stowe. In September 1991 MMWEC removed the case to Federal District Court in Vermont. Morrisville and Stowe both filed motions to remand that case to the Vermont Superior Court. Over MMWEC's objections, the Federal District Court remanded the case to the Vermont Superior Court in December 1991. MMWEC has filed a stay of the Federal District Court's remand. In September 1991, seventeen (17) Massachusetts municipal light departments, which are Participants in MMWEC's Project No. 6, and MMWEC separately filed actions against the Vermont utilities which were Project No. 6 Participants and their respective managers, consultants and lawyers. These separate actions are seeking damages resulting from the imposition of the step-up in Project No. 6.

In June 1990, Continental Bank N.A., the MMWEC Bond Fund Trustee filed complaints against the certain managers, commissioners and other individuals of the Vermont entities that had participated in Project No. 6. The suits allege fraud and misrepresentation in actions taken relating to the Project No. 6 contract. The Vermont Participants have filed a number of different motions and affidavits in the case. The United States Court for the District of Massachusetts granted the Vermont Participants motion to dismiss Continental's action in the same decision it issued in the Continental vs. Baker case. (See above.)

Eastern Maine Electric Cooperative (EMEC), a Participant in MMWEC's Project No. 6, did not make its June, July or August 1987 payments and filed for protection under Chapter 11 of the Federal Bankruptcy Code in August 1987. In its petition, EMEC asked the court to reject its PSA with MMWEC. In October 1988, EMEC's petition for rejection of the contract was denied by the U.S. Bankruptcy Court. The judge concluded that MMWEC had a valid claim against EMEC stemming from EMEC's default under the PSA prior to EMEC entering into Chapter 11. EMEC responded to the MMWEC claim filed in this case with a counterclaim alleging, among other things, that its Project No. 6 PSA with MMWEC is void as a result of the Vermont Supreme Court decision. A trial scheduled for January 1990 was postponed as the two parties agreed to discuss settlement. EMEC's counsel unilaterally filed a settlement agreement with the court, which, among other things, would allow MMWEC to recover



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Note P. Power Sales Agreements. (continued)

up to \$15 million on its \$30-plus million claim against EMEC. MMWEC objected to the agreement. In May 1990, the court approved the settlement of the claim. MMWEC appealed the decision to the United States District Court in Maine. In May 1991 the Court issued its decision which overturned the bankruptcy judge's order finding a settlement. In August 1990 the Federal Bankruptcy Court judge hearing the case removed himself from the case, which was then assigned to a judge newly appointed to the Federal Bankruptcy Court in Maine. Several amended reorganization plans have been filed by MMWEC, EMEC, and the Project Participants' committee. MMWEC's plan calls for the takeover of EMEC. The new judge has held hearings on several aspects of the case. Subsequent to the District Court's opinion overturning the Bankruptcy Court's determination that a settlement had been entered into between EMEC and MMWEC, MMWEC did enter into a settlement with EMEC which settled the adversary proceeding inter alia for damages of \$30 million, but recovery by MMWEC of no more than \$15 million. On March 25, 1991, the bankruptcy judge ruled that EMEC's plan of reorganization is non confirmable as a matter of law. Thus, EMEC has no viable plan to reorganize itself, leaving the MMWEC plan for consideration. MMWEC is updating its plan as settlement negotiations are taking place between EMEC and the Project No. 6 Participants' Committee.

In January 1986, the Hull Municipal Lighting Plant filed suit against MMWEC seeking a declaration that its PSA for Nuclear Mix 1, Nuclear Projects Nos. 4 and 5 and Project No. 6 relating to Seabrook were invalid, and an injunction against MMWEC collecting any amounts from Hull under the agreements and monetary damages. The suit challenges the validity of these PSAs on various grounds and alleges, among other things, various misrepresentations, breaches and imprudencies by MMWEC. On March 5, 1986, the Massachusetts Superior Court granted MMWEC's motions to stay the legal proceedings and compel arbitration of the suit and for a preliminary injunction requiring Hull to pay its share of monthly power costs as required by the PSAs. On March 21, 1986, a single justice of the Massachusetts Appeals Court denied Hull's petition for relief from the orders of the Superior Court, and the matter went to arbitration. The Massachusetts Supreme Judicial Court subsequently took the case and issued an opinion upholding the injunction. In August 1987, the arbitrator ruled that the contracts signed by Hull's light board with MMWEC were valid. The arbitrator's contracts signed by Hull's light board with MMWEC were valid. The arbitrator has yet to rule on the other alleged breaches, imprudencies and misrepresentations claimed against MMWEC by Hull. After withholding payments, Hull is currently making payments, under protest, in accordance with the court order. After a hiatus in the case, a new arbitrator was agreed to in January 1990. Discovery on fact witnesses was completed in November, 1990. After filing briefs and reply briefs in support of MMWEC's motion for partial summary judgement which was denied, in part, in December 1991, the arbitrator is scheduling the case for trial before him in 1992.



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MUNICIPAL LIGHT DEPARTMENT  
NOTES TO THE FINANCIAL STATEMENTS  
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Note P. Power Sales Agreements, (continued)

In September 1991, the Pascoag Fire District (Pascoag), a Project No. 6 Participant doing business in Rhode Island, filed a pleading with the Rhode Island Public Utilities Commission (RIPUC), which seeks to have its Project No. 6 PSA declared void by the RIPUC. The RIPUC has referred these matters to the Division of Public Utilities and Carries (the Division) for an investigation and hearing. Currently, the Division has scheduled discovery and hearings in the matter. MMWEC has intervened in the filing and is reviewing all of its options as to an appropriate course of action to enforce the Project No. 6 PSA against Pascoag.

As of December 31, 1991, total capital expenditures amounted to \$1,464,739,000, of which \$103,348,000 represents the amount attributable to the Reading Municipal Light Department. Debt outstanding for the Projects included Power Supply System Revenue bonds totaling \$1,400,720,000, of which \$103,662,000 is attributable to the Power Sales Agreements of the Department. As of December 31, 1991, the total future debt service requirement on outstanding Bonds issued for Projects under construction is \$3,728,553,000, of which \$228,817,000 is attributable to the Department.

Reading Light Department has entered into power purchase contracts or Power Sales Agreements with MMWEC. Under these agreements, the Department is required to make capacity or debt service payments to MMWEC. The aggregate amount of such required payments, exclusive of Reserve and Contingency Fund billings, on Bonds outstanding and significant power purchase contracts through MMWEC at December 31, 1991 is shown below.

ANNUAL COST

For years ended December 31, 1992	\$14,603,000
1993	\$14,230,000
1994	\$12,029,000
1995	\$10,195,000
1996	\$10,195,000
Later Fiscal Years	<u>\$167,565,000</u>
TOTAL	<u>\$228,817,000</u>

In addition, the Department is required to pay its share of the operation and maintenance costs of the units in which it participates. The Department's total O&M costs including debt service under the agreements were \$22,270,000 and \$20,069,000 for the years ended December 31, 1991 and 1990, respectively.

TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
SUPPLEMENTARY REPORT - TOTAL ELECTRIC UTILITY PLANT  
AT DECEMBER 31, 1991

	Cost 1-1-91	Net Cost Property Added 1991	Net Cost Property Disposed Of 1991	Cost 12-31-91	Accumulated Depreciation 1-1-91	Reversed Depreciation 1991	Accumulated Depreciation 12-31-91	Book Value 12-31-91
<b>Electric Transmission Plant:</b>								
351 Clearing land and rights of way	\$ 25,016	-0-	\$ -0-	\$ 25,016	\$ -0-	\$ -0-	\$ -0-	\$ 25,016
352 Structures and improvements	597,718	26,201	-0-	597,718	376,206	-0-	394,137	203,581
353 Station equipment	1,302,821	4,838	-0-	1,302,821	799,210	-0-	838,295	464,526
354 Towers and fixtures	79,274	707	-0-	79,274	58,392	-0-	60,770	18,504
355 Poles and fixtures	98,461	501,502	489	98,950	66,142	-0-	69,096	29,854
356 Overhead conductors and devices	40,162	351,261	-0-	40,162	12,880	-0-	14,085	26,077
357 Underground conduits	24,936	49,993	-0-	25,604	24,936	-0-	24,936	668
358 Underground conductors and devices	31,664	-	-	31,664	7,177	-	8,875	22,789
<b>Total Electric Transmission Plant</b>	<b>2,200,052</b>	<b>1,157</b>	<b>-0-</b>	<b>2,201,209</b>	<b>1,344,943</b>	<b>-0-</b>	<b>1,410,194</b>	<b>791,015</b>
<b>Electric Distribution Plant:</b>								
360 Land and land rights	248,419	136	-0-	248,555	-0-	-0-	-0-	248,555
361 Structures and improvements	853,888	26,201	-0-	880,089	504,052	-0-	529,669	350,420
362 Station and equipment	3,782,241	4,838	-0-	3,787,079	2,424,334	-0-	2,537,801	1,249,278
363 Storage battery equipment	6,800	707	-0-	7,507	5,266	-0-	5,470	2,037
364 Poles, towers and fixtures	4,793,230	501,502	16,206	5,278,526	2,057,084	16,206	2,184,675	3,093,851
365 Overhead conductors and devices	4,897,811	351,261	8,710	5,240,362	1,850,436	8,710	1,988,660	3,251,702
366 Underground conduits	2,289,212	49,993	-0-	2,339,205	918,172	-0-	986,848	1,352,357
367 Underground conductors and devices	2,693,825	227,164	101	2,920,888	1,587,434	-0-	1,668,148	1,252,740
368 Line transformers	3,944,094	132,920	3,219	4,073,795	1,615,133	3,219	1,730,237	2,343,558
369 Services	1,902,270	128,089	28,650	2,001,709	886,678	28,650	915,096	1,086,613
370 Meters	1,753,290	93,045	3,449	1,842,886	859,328	3,449	908,478	934,408
373 Street lighting and signal systems	1,431,065	85,044	17,405	1,498,704	741,113	17,405	766,640	732,064
<b>Total Electric Distribution Plant</b>	<b>28,596,145</b>	<b>1,600,900</b>	<b>77,740</b>	<b>30,119,305</b>	<b>13,449,030</b>	<b>77,740</b>	<b>14,221,722</b>	<b>15,897,583</b>
<b>Totals to be Forwarded</b>	<b>\$30,796,197</b>	<b>\$1,602,057</b>	<b>\$ 77,740</b>	<b>\$32,320,514</b>	<b>\$14,793,973</b>	<b>\$ 77,740</b>	<b>\$15,631,916</b>	<b>\$16,688,598</b>

See Auditor's Opinion

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TOWN OF READING, MASSACHUSETTS  
MUNICIPAL LIGHT DEPARTMENT  
SUPPLEMENTARY REPORT - TOTAL ELECTRIC UTILITY PLANT  
AT DECEMBER 31, 1991

	Cost 1-1-91	Net Cost Property Added 1991	Net Cost Property Disposed Of 1991	Cost 12-31-91	Accumulated Depreciation 1-1-91	Reversed Depreciation 1991	Accumulated Depreciation 12-31-91	Book Value 12-31-91
<b>Totals Brought Forward</b>	<b>\$30,796,197</b>	<b>\$1,602,057</b>	<b>\$ 77,740</b>	<b>\$32,320,514</b>	<b>\$14,793,973</b>	<b>\$ 77,740</b>	<b>\$15,631,916</b>	<b>\$16,688,598</b>
<b>Electric General Plant:</b>								
389 Land and land rights	12,726	390,742	-0-	403,468	-0-	-0-	-0-	403,468
390 Structures and improvements	887,405	1,212,503		2,099,908	467,648	26,622	494,270	1,605,638
391 Office furniture and equipment	647,826	596,944		1,244,770	296,820	19,435	316,255	928,515
392 Transportation equipment	1,075,412	13,235		1,088,647	730,330	32,262	762,592	326,055
393 Stores equipment	784	2,190		2,974	692	24	716	2,258
394 Tools, shop and garage equipment	393,645	4,190		397,835	252,276	11,809	264,085	133,750
395 Laboratory equipment	147,712	4,826		152,538	69,244	4,431	73,675	78,863
397 Communications equipment	213,527	14,557		228,084	114,798	6,406	121,204	106,880
398 Miscellaneous equipment	29,259	21,118		50,377	19,564	878	20,442	29,935
<b>Total Electric General Plant</b>	<b>3,408,296</b>	<b>2,260,305</b>	<b>-0-</b>	<b>5,668,601</b>	<b>1,951,372</b>	<b>-0-</b>	<b>2,053,239</b>	<b>3,615,362</b>
<b>Total Utility Plant</b>	<b>\$34,204,493</b>	<b>\$3,862,362</b>	<b>\$ 77,740</b>	<b>\$37,989,115</b>	<b>\$16,745,345</b>	<b>\$ 77,740</b>	<b>\$17,685,155</b>	<b>\$20,303,960</b>

See Auditor's Opinion

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# MOILANEN & NELSON, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

45 Junction Square Drive, PO Box B, Concord, MA 01742-0902  
508-369-4830

Ronald E. Moilanen, CPA, MST  
Richard G. Nelson, CPA, MST

Trustees of the Town of Reading  
Municipal Light Department  
Employees' Retirement Trust  
25 Haven Street  
Reading, MA 01867

We have audited the accompanying balance sheets of the Town of Reading, Massachusetts, Municipal Light Department Employees' Retirement Trust as of December 31, 1991 and 1990, and the related statements of income and changes in reserves held for the payment of benefits and cash flows for the years then ended. These financial statements are the responsibility of the Trustees. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our report dated February 8, 1991, we expressed a qualified opinion on the 1990 financial statements because the statements did not disclose the plan's current funding status and progress. An actuarial valuation has since been completed. Accordingly, our present opinion on the 1990 financial statements, as presented herein, is different from that expressed in our previous report.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Reading, Massachusetts, Municipal Light Department Employees' Retirement Trust as of December 31, 1991 and 1990, and the changes in corpus for the years then ended in conformity with generally accepted accounting principles.

February 10, 1992



TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
BALANCE SHEET  
AS OF DECEMBER 31, 1991 AND 1990

ASSETS

	<u>1991</u>	<u>1990</u>
<u>Cash</u> (Note C)	\$ 3,623,241	\$ 3,237,946
<u>Investments</u> at market value (Note D)	4,394,045	4,172,347
<u>Accrued interest receivable</u>	430,113	483,314
<u>Receivable from others</u> (Note G)	<u>184,378</u>	<u>-0-</u>
<u>Total Assets</u>	<u>\$ 8,631,777</u>	<u>\$ 7,893,607</u>

CORPUS

	<u>1991</u>	<u>1990</u>
<u>Total Reserves Held for Payment of</u> <u>Benefits</u> (Exhibit)	<u>\$ 8,631,777</u>	<u>\$ 7,893,607</u>

The accompanying notes are an integral part of the financial statements

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
STATEMENT OF INCOME AND CHANGES IN RESERVES  
HELD FOR THE PAYMENT OF BENEFITS  
FOR THE YEARS ENDED DECEMBER 31, 1991 AND 1990

	<u>1991</u>	<u>1990</u>
<u>Income:</u>		
Contributions from Reading Municipal Light Department	\$ 393,192	\$ 393,192
Interest income	756,817	696,016
Increase in market value	<u>235,277</u>	<u>-0-</u>
<u>Total Income</u>	<u>1,385,286</u>	<u>1,089,208</u>
<u>Expenses:</u>		
Town of Reading Contributory Retirement System	592,856	560,300
Town of Reading Non Contributory Retirement	54,260	-0-
Decrease in market value	<u>-0-</u>	<u>31,105</u>
<u>Total Expenses</u>	<u>647,116</u>	<u>591,405</u>
<u>Net Income</u>	738,170	497,803
<u>Reserves Held for the Payment of Benefits,</u>		
<u>Beginning of Year</u>	<u>7,893,607</u>	<u>7,395,804</u>
<u>Reserves Held for the Payment of Benefits,</u>		
<u>End of Year</u>	<u>\$ 8,631,777</u>	<u>\$ 7,893,607</u>

The accompanying notes are an integral part of the financial statements

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
STATEMENT OF CASH FLOWS  
FOR THE YEARS ENDED DECEMBER 1991 AND 1990

	<u>1991</u>	<u>1990</u>
<u>Cash Flows from Operating Activities:</u>		
Contributions from Reading Municipal Light Department	\$ 393,192	\$ 393,192
Contributions to Town of Reading Retirement System	(647,116)	(560,300)
Transfer to Town of Reading for health insurance of Reading Municipal Light Department retired employees	<u>(77,359)</u>	<u>-0-</u>
<u>Net Cash Used in Operating Activities</u>	<u>(331,283)</u>	<u>(167,108)</u>
<u>Cash Flows from Investing Activities:</u>		
Interest received	702,999	566,531
Return of invested principal	<u>13,579</u>	<u>11,881</u>
<u>Net Cash Provided by Investing Activities</u>	<u>716,578</u>	<u>578,412</u>
<u>Net Increase in Cash</u>	385,295	411,304
<u>Cash, January 1</u>	<u>3,237,946</u>	<u>2,826,642</u>
<u>Cash, December 31</u>	<u>\$ 3,623,241</u>	<u>\$ 3,237,946</u>

The accompanying notes are an integral part of the financial statements

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 1991 AND 1990

Note A. Plan Description

The Reading Municipal Light Department Employees' Retirement Trust (the Trust) was established on December 30, 1966, by the Municipal Light Board of the Town of Reading pursuant to Chapter 164 of the General Laws of the Commonwealth of Massachusetts.

The Trust constitutes the principal instrument of a plan established by the Municipal Light Board for the purpose of funding currently and on a level basis, from the Department's operating and maintenance account, the annual contributions required by the Town of Reading Contributory Retirement System.

All employees of the Reading Municipal Light Department working at least twenty hours per week are eligible to participate after completing six months of service. Normal retirement age varies based on date of hire and number of years of service. Any employee may retire with twenty years of service. Benefits are based on the three highest consecutive years of compensation with full vesting after ten years.

On the valuation dates, plan participants consisted of:

	<u>January 1</u> <u>1991</u>	<u>July 1</u> <u>1988</u>
Retirees and beneficiaries currently receiving benefits	42	42
Terminated employees entitled to benefits but not yet receiving them	<u>1</u>	<u>-0-</u>
Total	<u>43</u>	<u>42</u>
Current employees:		
Vested	42	38
Nonvested	<u>41</u>	<u>33</u>
Total	<u>83</u>	<u>71</u>

Note B. Summary of Significant Accounting Policies

Basis of Accounting

The reading Municipal Light Department Employees' Retirement Trust financial statements are prepared using the accrual basis of accounting.

Cash

For cash flow purposes, cash is defined in Note C.



TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 1991 AND 1990

<u>Note C. Cash</u>	<u>1991</u>	<u>1990</u>
South Boston Savings Bank, demand deposit, varying rate of interest	\$ 1,901,177	\$ 1,765,904
South Boston Savings Bank, time deposits, interest rates from 7.5% to 8.75%, maturity dates from May 11, 1992 to February 25, 1994	\$ 1,722,064	\$ 1,472,042
<u>Total Cash</u>	<u>\$ 3,623,241</u>	<u>\$ 3,237,946</u>

Note D. Investments

Investments are stated at fair market value at December 31.

	<u>1991</u>	<u>1990</u>
<u>Investments</u>		
Government National Mortgage Association Bonds (Amortized cost of \$190,521 in 1991 and \$211,166 in 1990)	\$ 214,202	\$ 211,253
United States Treasury Bonds (Amortized cost of \$3,320,431 in 1991 and \$3,299,872 in 1990)	3,660,937	3,471,860
Federal Home Loan Bank Bonds (Amortized cost of \$459,555 in 1991 and \$462,161 in 1990)	<u>518,906</u>	<u>489,234</u>
<u>Total Investments</u>	<u>\$ 4,394,045</u>	<u>\$ 4,172,347</u>

Note E. Funding Status and Progress

Actuarial valuations were performed as of January 1, 1991 and July 1, 1988 to determine the pension benefit obligation under the plan. Pension benefit "obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases, estimated to be payable in the future as a result of employee service to date. The measure is the actuarial present value of credited projected benefits. disclosure is intended to help users assess Reading Municipal Light Department Employees' Retirement Trust's funding status on a going-concern basis and assess progress made in accumulating sufficient assets to pay benefits when due.

Significant actuarial assumptions used include, (a) a rate of return on the investment of assets of 7 1/2% per year at January 1, 1991, and 7% per year at July 1, 1988, compounded annually, and (b) projected salary increases of 6% per year in both valuations.

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 1991 AND 1990

Note E. Funding Status and Progress (continued)

A significant difference in the two actuarial studies is that the 1991 valuation uses the value of non trust assets, specifically the annuity fund established by the town through employee contributions, that is available to fund the benefit obligation. Additionally, the 1991 study reduces the benefit obligation by the present value of the post 1981 cost of living adjustments which are the responsibility of the state.

	January 1 <u>1991</u>	July 1 <u>1988</u>
<u>Pension Benefit Obligation:</u>		
Present value of future benefits of retirees and beneficiaries	\$ 3,321,145	\$ 3,017,102
Present value of future benefits of current employees	<u>6,313,790</u>	<u>5,777,911</u>
Total pension benefit obligation	9,634,935	8,795,013
Less: Present value of state responsibility	(416,109)	-0-
Current employee accumulations	<u>(1,846,982)</u>	<u>-0-</u>
Net pension benefit obligation	<u>7,371,844</u>	<u>8,795,013</u>
<u>Assets:</u>		
Trust assets available for benefits, at market value	7,893,607	7,112,103
Annuity fund for retired	<u>264,190</u>	<u>-0-</u>
Total Assets	<u>8,157,797</u>	<u>7,112,103</u>
<u>Unfunded (Overfunded) Pension Benefit Obligation</u>	<u>\$ (785,953)</u>	<u>\$ 1,682,910</u>

Note F. Plan Contributions

Contributions to the Retirement Trust are based on independent actuarial valuation using an aggregate cost method in which all plan liabilities are funded by normal cost payments and the amortization of the unfunded accrued liability. Both the 1991 and the 1988 valuations used the aggregate cost method. There is no separately stated liability for past service.

Contributions totaling \$393,192 were made in both 1991 and 1990. This was the contribution requirement determined at July 1, 1988. the contribution recommended by the 1991 study was \$252,226.

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 1991 AND 1990

Note F. Plan Contributions (continued)

Significant actuarial assumptions used to compute contribution requirements are the same as those used to compute the standardized measure of the pension obligation discussed in C above.

Note G. Receivable from Others

Interest earned on investments is received by the Town of Reading and transferred to the Trust savings account. Interest received in August 1991 was transferred to the Trust account on January 31, 1992.

Funds were transferred to the Town of Reading for health insurance premiums for retired employees payable by the Municipal Light Department. Those funds are to be reimbursed by the Department.

Town of Reading	\$ 107,019
Reading Municipal Light Department	<u>77,359</u>
Total Receivable from Others	<u>\$ 184,378</u>





